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## City of Gainesville Office of the City Attorney

Memorandum

Phone: 334-5011; Fax: 334-2229

TO:

Mayor and City Commissioners

DATE: December 1, 1998

FROM:

City Attorney

CONSENT ITEM

**SUBJECT:** 

Request for Extension of Vacation Hours

Recommendation: The City Commission authorize a 60 day extension of vacation hours for the City Attorney in accordance with the City of Gainesville's Personnel Policy #9.

The Third Amendment to the Employment Agreement for the City Attorney states that as of September 4th of each year, any vacation hours in excess of 300 hours will be forfeited. The City Attorney requests a 60 day extension of 55.42 vacation hours from December 13, 1998. City of Gainesville Personnel Policy #9 permits this policy to be waived for specific periods of time.

Prepared and Submitted by:

Marion J. Radson City Attorney

MJR:nmh