

# City of Gainesville

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Minutes - Final**

**August 23, 2016**

**3:00 PM**

**City Hall, Room 16**

## **Audit and Finance Committee**

*Mayor Lauren Poe, Chair  
Mayor-Commissioner Pro Tem Helen Warren, Member*

*If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352) 334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 10877-955-8707.*

**CALL TO ORDER**

*Mayor Poe called the meeting to order at 3:00 PM.*

**ADOPTION OF THE AGENDA**

**APPROVAL OF MINUTES**

[160255.](#) **Minutes of the Audit and Finance Committee Meeting of May 31, 2016 (B)**

**Attachments:** [160255 May 31, 2016 Minutes 20160823.pdf](#)

*Mayor Poe moved to accept the Audit and Finance Committee minutes from May 31, 2016. The motion was seconded by Commissioner Warren.*

**RECOMMENDATION** *The Audit and Finance Committee approve the minutes of May 31, 2016 as circulated.*

**Approved as Recommended**

**DISCUSSION OF ITEMS**

[160257.](#) **Fiscal Year 2016 Quarterly Monitoring Report and Fund Review Update - Quarter Ending June 30, 2016 (B)**

**Attachments:** [160257A FY16 3rd Qtr All Funds Monitoring Report 20160823.pdf](#)  
[160257B FY16 3rd Qtrly Rpt for 9 months ending 6-30-2016.pdf](#)

*City Auditor Carlos Holt introduced the item. Assistant Finance Director Amy Spitzer presented the item.*

**RECOMMENDATION** *The Audit and Finance Committee review and recommend that the City Commission receive the quarterly budget monitoring report and the fund review update for the quarter ended June 30, 2016.*

**Approved as Recommended**

[160258.](#) **THIRD BUDGET AMENDMENT TO THE FY 2015-2016 GENERAL GOVERNMENT FINANCIAL AND OPERATING PLAN BUDGET (B)**

Resolution No. 160258

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA; RELATING TO ITS GENERAL GOVERNMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AMENDING RESOLUTION NO. 150271, AS AMENDED BY RESOLUTION NO.**

**150744 AND RESOLUTION NO. 160024, BY MAKING CERTAIN ADJUSTMENTS TO THE GENERAL GOVERNMENT FINANCIAL AND OPERATING PLAN BUDGET; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.**

**Attachments:**     [160258A Resolution - FY16 3rd Qtr Budget Amendment 20160823 \(2\).pdf](#)  
                              [160258B Attachment A - FY16 3rd Qtr Amendatory 20160823.pdf](#)  
                              [160258 resolution 20160915](#)

*City Auditor Carlos Holt introduced the item. Senior Budget Analyst Karen Fiore presented the item.*

**RECOMMENDATION**            *The Audit and Finance Committee recommend that the City Commission adopt the proposed resolution.*

**Approved as Recommended**

[160259.](#)

**Gainesville Regional Utilities Unaudited Internally Prepared Financial Statements for the Period Ended June 30, 2016 (B)**

**Attachments:**     [160259 GRU Unaudited Interim Financial Statements for PE 6-30-16.pdf](#)

*City Auditor Carlos Holt introduced the item. Utilities Chief Financial Officer Justin Locke presented the item.*

**RECOMMENDATION**            *The Audit and Finance Committee review and recommend the City Commission accept the GRU Unaudited Internally Prepared Financial Statements for the period ended June 30, 2016.*

**Approved as Recommended**

[160260.](#)

**Gainesville Regional Utilities Internally Prepared Budget to Actuals and Supplementary Data for the Period Ending June 30, 2016 (B)**

**Attachments:**     [160260A - GRU Budget to Actuals for PE 6-30-16 20160823.pdf](#)  
                              [160260B - GRU Supplementary Data for PE 6-30-16 20160823.pdf](#)

*City Auditor Carlos Holt introduced the item. Rates and Economics Analysis Manager Diane Wilson presented the item.*

**RECOMMENDATION**            *The Audit and Finance Committee review and recommend the City Commission accept the GRU Internally Prepared Budget to Actuals and Supplementary Data for the period ended June 30, 2016.*

**Approved as Recommended**

[160294.](#)

**Annual Audit Plan - 2017 (B)**

**Attachments:**     [160294 Annual Audit Plan - FY17 20160823.pdf](#)  
                              [160294 resolution 20161006](#)

*City Auditor Carlos Holt introduced and presented the item reviewing Exhibit A with*

*brief explanations of the various fiscal year 2017 planned audits. The Committee approved the item and referred to the City Commission for adoption by resolution.*

**RECOMMENDATION**

*The Audit and Finance Committee recommend the City Commission approve the Fiscal Year 2017 Annual Audit Plan by resolution.*

**Approved as recommended.**

**STATUS UPDATE OF CURRENT FY ANNUAL AUDIT PLAN**

[150460.](#)

**Annual Audit Plan - 2016 (NB)**

**Attachments:**

[150460 Proposed Annual Audit Plan - FY16 20151117.pdf](#)

[150460 MOD Annual Audit Plan.20151203pdf.pdf](#)

[150460 Resolution Audit Plan\\_20151203.pdf](#)

*City Auditor Carlos Holt gave a status update on the 2016 Annual Audit Plan.*

**RECOMMENDATION**

*The Audit and Finance Committee hear a status report on the 2016 Annual Audit Plan.*

**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEXT MEETING DATE**

*November 29, 2016*

**ADJOURNMENT**

*Mayor Poe adjourned the meeting at 4:00 PM.*