

DIVISION 1. - GENERALLY

Sec. 2-245. - Boards and commissions to report to city commission.

All boards, committees and commissions appointed by the city commission shall be advisory to and shall report to the city commission, unless a charter provision or ordinance of the city shall otherwise provide.

(Code 1960, § 1-14)

Sec. 2-246. - Members to remain in office until successors appointed; exceptions.

The members of all boards, committees and commissions appointed by the city commission shall remain in office until their successors are appointed, unless a charter provision or ordinance of the city shall otherwise provide.

(Code 1960, § 1-15; Ord. No. 3164, § 1, 9-23-85)

Sec. 2-247. - Removal from office.

(a) For purposes of this section:

Advisory board means any board, commission, committee, or council whose powers, jurisdiction, and authority are solely advisory and do not include the final determination or adjudication of any personal or property rights, duties, or obligations.

Attend or *attendance* means presence at a meeting for a duration of at least 50 percent of the entire meeting time as verified by the board secretary on the attendance record.

Quasi-judicial or *administrative board* means any board, commission, committee, or council whose powers, jurisdiction, and authority include the final determination, or adjudication of any personal or property rights, duties, or obligations.

(b) The city commission may remove from office any appointee of the city commission as provided by law.

(c) Any appointee of the city commission to any board, commission, committee, authority, or council except the community redevelopment agency, the Gainesville-Alachua County Regional Airport Authority, the board of trustees for the City of Gainesville Police Officers and Firefighters Consolidated Retirement Plan, the governing board of the Alachua County Library District, the Gainesville Housing Authority, and the Gainesville Enterprise Zone Development Agency, shall be automatically removed from office under the following circumstances:

(1) *Quasi-judicial and administrative boards.* The board member has failed to attend four or more consecutive meetings or the board member's overall attendance record is less than 66 2/3 percent for the six most recent board meetings at which voting occurred. Board members may be granted one excused absence per calendar year for a medical reason or professional/educational obligation. Board members shall notify the board secretary of an excused absence prior to the meeting, if practicable.

(2) *Advisory boards.* The board member's overall attendance record is less than 50 percent for the six most recent board meetings at which voting occurred. Board members may be granted two excused absences per calendar year for a medical reason or professional/educational obligation. Board members shall notify the board secretary of an excused absence prior to the meeting, if practicable.

(d) The city commission shall consider the attendance record of any current or former board member being considered for appointment or reappointment.

- (e) Any resident member appointed by the city commission to the board of trustees for the City of Gainesville Police Officers and Firefighters Consolidated Retirement Plan may be removed from office by the city commission without cause and without prior notice.

(Code 1960, § 2-5.1; Ord. No. 3300, § 1, 11-17-86; Ord. No. 3367, § 1, 8-24-87; Ord. No. 3707, § 1, 3-18-91; Ord. No. 3988, § 1, 7-11-94; Ord. No. 4049, § 1, 1-9-95; Ord. No. 960373, § 1, 5-27-97; Ord. No. 110658, § 1, 9-5-13)

Sec. 2-248. - Reserved.

Editor's note—

Ord. No. 080041, § 1, adopted Sept. 2, 2008, repealed § 2-248 which pertained to appointment of student adjunct members and derived from Ord. No. 3427, § 1, adopted March 28, 1988; Ord. No. 3501, § 1, adopted Dec. 12, 1988; Ord. No. 3551, § 1, adopted Aug. 14, 1989; Ord. No. 3690, § 1, adopted Jan. 7, 1991; Ord. No. 3734, § 1, adopted Aug. 5, 1991; Ord. No. 3843, § 4, adopted March 15, 1993; Ord. No. 951053, § 1, adopted Jan. 22, 1996; Ord. No. 950946, § 1, adopted June 10, 1996; Ord. No. 960113, § 1, adopted July 22, 1996; Ord. No. 970647, § 1, adopted March 9, 1998; and Ord. No. 981268, § 1, adopted May 10, 1999.

Sec. 2-249. - Board secretary.

All boards, committees, commissions, authorities, and councils created by the city commission shall elect a board secretary unless a special rule or law provides otherwise. It is the duty of the secretary to provide notice of each meeting to the clerk of the commission at least 48 hours (excluding Saturdays, Sundays and Holidays) prior to the meeting. The secretary shall make, or cause to be made, the minutes of each meeting, and shall verify the attendance of board members at each meeting, and shall verify the attendance of board members at each meeting. The secretary shall file the attendance record with the clerk of the commission as soon as practicable.

(Ord. No. 3988, § 2, 7-11-94)

Secs. 2-250—2-260. - Reserved.