

Profile

View current Advisory Board and Committee openings [online](#).

Ms **Roselind** **C** **Brown** _____
Prefix First Name Middle Initial Last Name Suffix

roselind@gmail.com _____
Email Address

6114 NW 33rd St _____
Street Address Suite or Apt

Gainesville _____ **FL** **32653** _____
City State Postal Code

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 2

Home: (858) 717-3162 _____
Primary Phone Alternate Phone

Primary Phone Type

Cell

Alternate Phone Type

None Selected

University of Florida _____ **Health Promotion Specialist** _____
Employer Job Title

Which Boards would you like to apply for?

Student Community Relations Advisory Board: Submitted

PLEASE NOTE: You may only apply for two (2) City Advisory Boards/Committees each application cycle. A person may only be appointed to two (2) City Advisory Boards/Committees.

Question applies to Student Community Relations Advisory Board

The Student Community Relations Board has 1 voting non-student full term ending 9/30/2022. City Residency Required

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

Review the text of FLA. STAT. Section 119 [HERE](#).

If yes, it is required that you submit a detailed explanation of exemption. Upload additional documentation if necessary.

Consistent with Section 2-247 of the City Code, board and committee members can be removed from the board or committee for poor attendance.

Interests & Experiences

Question applies to Student Community Relations Advisory Board

Why are you interested in serving on the Student Community Relations Advisory Board?

I am excited about the advancement of the city of Gainesville and want to play a role in contributing to that improvement. I believe that positive relations between the students and community are crucial to the city's continued expansion. Therefore, I would like to serve on the board to assist with maintaining and/or improving the relations between students and non-students. In particular, addressing issues such as transportation services, and community safety. I would like to ensure all sides have the opportunity to vocalize their concerns and recommendations. I believe my skills in planning, facilitating, active listening, and coaching can be of best use on the Student Community Relations Advisory Board. Furthermore, I believe my experience working with the community outreach department for a small medical college will be beneficial experience for this position. Overall, my motivation is driven by my experiences and skills, and desire to contribute to continued city advancement.

Question applies to Student Community Relations Advisory Board

How many terms have you served on this board or committee previously?

0

Members of all City of Gainesville Advisory Boards and Committees must only serve two (2) consecutive terms, except for the City Plan Board, Development Review Board and Historic Preservation Board. Members of the State Housing Initiatives Partnership must only serve three (3) terms.

Question applies to Student Community Relations Advisory Board

Are you applying for a student seat?

Yes No

[Roselind Brown Resume .doc](#)

Upload a Resume

[Roselind Brown LOI.docx](#)

Please upload a file

Demographics

Ethnicity

African American

Gender

Female

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

Roselind C. Brown, CHES, CHWC

Certified Health Education Specialist

Gainesville, FL 32653
(858) 717-3162
rroselind@gmail.com

SKILLS SUMMARY

Program Planning/ Implementation	Coaching	Microsoft Office Proficient
Program Evaluation	Public Speaking/Group Facilitation	Qualtrics Proficient
Community Partnership Building	Event Coordination	Active Listening

PROFESSIONAL EXPERIENCE

Health Promotion Specialist: GatorWell, University of Florida, Gainesville FL

Sept 2019 - Present

Health educator and certified wellness coach responsible for planning, implementation, and evaluation of preventive health programs and events for campus community of 55,000.

- Developed a new sleep education service for students based on data by utilizing program-planning skills to develop goals, objectives, and marketing.
- Formulated evaluation plans that measure program and consultation effectiveness and behavior change through identified metrics, indicators, and data analysis utilizing Qualtrics software.
- Strong social marketing and health communication skills used to develop health promotion campaigns educating on healthy sleep and time management habits. Reached approximately 5300 to date. Developed social media challenges, videos, posts, and games to increase student engagement based on student data.
- Planned and implemented new innovative educational tools including virtual time management toolkit focused on improving student knowledge, skills, and self-efficacy. Includes samples, templates, information, resources, and affirmations.
- Campus led for the planning and implementation of an annual weeklong, educational campaign promoting healthy sleep habits, in partnership with campus departments. 96% improvement in student sleep knowledge and behaviors to date.
- Developed strategic plan based on literature and student data to improve student sleep habits to increase academic performance.
- Utilized strong public speaking skills and customer service to facilitate and present to groups and departments on sleep, time management, and general wellness.
- Supervised and guided graduate student staff and interns.
- Assisted 63 students as a certified wellness and health coach to identify and move towards sustained healthy behavior.

Population Science & Outreach Fellow: AmeriCorps, SIU School of Medicine, Springfield IL

Sept 2018 – July 2019

Program Coordinator and facilitator for a youth health education program exposing students to healthcare careers through class assignments, guest speakers, and excursions. Supported research studies and planned health events.

- Planned a 6 month problem-based youth program: developed program scope and sequence, curriculum, and educational materials to meet objectives and goal. Developed positive relationships with school administrators and guest speakers
- Successfully implemented the youth program by conducting student recruitment, small group facilitation, data tracking
- Took initiative to complete a program evaluation and data analysis plan: including data collection design, and reporting results and recommendations for program improvement
- Research assistant for a youth nutrition study: formed surveys, conducted literature reviews, collected/ managed data
- Established an employee wellness and nutrition program, lowering observed and self-identified soda consumption
- Mapped food swamps/ fast food saturation in a rural county with QGIS to research food system improvements
- Inputted / managed data for 240 survey responses for a lung cancer project. Analyzed results for abstract submission
- Searched and analyzed literature on healthcare access and nutrition as co-author for two manuscripts
- Coordinated 3 community educational programs for 100 adults and 80 children

Community Health Intern: Food & Farming, International Rescue Committee, San Diego CA Jun 2018- Aug 2018

Managed two urban gardens, averaging 120 plots with gardeners from over 20 countries, through enforcement of garden requirements, creating contract revisions, streamlining fee collection, and mediating gardener disputes.

- Trained 24 gardeners to maintain the irrigation system through the design and facilitation of a training of trainers' curriculum
- Conceptualized and created images for the first visual garden contract for limited English proficient gardeners to increase gardener comprehension of contract requirements
- Provided administrative support: tracked garden payments, updated gardener records and contracts
- Ensured grant compliance was met through accurate distribution of Supplemental Nutrition Assistance Program matching funds to eligible recipients

Peace Corps Campus Recruiter, Western Illinois University, Macomb IL Aug 2017 – May 2018

Surpassed contract goals utilizing strong public speaking, and positive relationship building to promote career prospects with Peace Corps on three college campuses; achieving completion of 30 presentations, 10 tabling events, and 6 community events in 9 months.

- Increased application numbers by 47% by developing and executing a strategic marketing plan with short and long term goals promoting Peace Corps
- Cultivated positive regional partnerships with campus departments and community organizations increasing access to target populations and driving growth of Peace Corps' on-campus programming
- Managed an internship program optimizing the reach of Peace Corps' message: supervised 4 interns and 8 volunteers
- Designed visual recruitment materials; PowerPoint presentations, visual aids, facilitation templates, and handouts
- Directed program logistics for all events including budget requests, advertising, and volunteer recruitment
- Coached Peace Corps candidates through application process via application and interview prep
- Provided superior customer service and technical assistance via email, phone, and videoconferencing

Volunteer Placement & Assessment Specialist, Peace Corps HQ, Washington D.C Jul 2015–Jul 2017

As one of the top five interviewers, screened eligibility and competitiveness of approximately 800 candidates for volunteer positions internationally. Managed program components such as written records, communications, and candidate trends with an internal database system.

- Maintained consistent communication with country offices to determine personnel needs and performance feedback
- Forecast candidate trends through biweekly analysis of database to meet quotas by assigned deadlines
- Simplified a new database launch by collaborating in the writing of standard operating procedures
- Increased awareness of diversity and inclusion for training classes through the scheduling and facilitation of monthly diversity panels. Awarded financial bonus for success of program
- Instructed departing volunteers on requirements of service as a trainer of 6 two-day trainings

Community HIV/AIDS Outreach Coordinator, Peace Corps, Mokopane South Africa Jan 2013- Mar 2015

Served with a rural non-profit assisting with organizational capacity, developing, implementing, and evaluating health education programming and trainings. Completed a community needs assessment.

- Planned and facilitated a yearlong, HIV prevention program for girls' grades 10-11 with 100% matriculation. Successful strategies used for program delivery were adapted for a national girl's intervention
- Improved teen HIV awareness through development, implementation, and evaluation of an overnight HIV/Leadership camp for 48 coed teens
- Established and managed 4 health promotion campaigns for HIV, tuberculosis prevention, and sexual health through development of training of trainer workshops with local organizations and community health workers that utilized culturally appropriate messaging and materials
- Completed monthly and quarterly reports by gathering qualitative and quantitative data for program evaluation
- Wrote and awarded two grants amounting to \$5000. Managed all financial resources adhering to grant requirements
- Coordinated and lead 9 diversity-training workshops for Peace Corps staff and volunteers
- Received 30 hours of coaching training and mentored and provided one-on-one peer counseling to volunteers

Assistant Buyer, ISAAAY.com, Burbank CA

Aug 2011- Dec 2012

Interned, then hired as Administrative Assistant, quickly promoted to Assistant Buyer position and became interim Buyer for a fast pace, start-up website.

- Expanded brand portfolio to 100+ vendors within 1 year through brand research and establishing vendor relationships
- Maintained profit and loss management of \$7 million inventory; scheduling logistics and processing purchase orders
- Sustained optimal inventory levels through weekly sales report analysis and reorder requests
- Curated online brand presence managing social media accounts and writing copy content for website
- Responsible for releasing product shipping and logistics

EDUCATION

Master of Science – Public Health (Health Education), Western Illinois University, IL Jul 2019

Peace Corps Coverdell Fellowship: Community Economic Development

Bachelor of Science – Textiles & Clothing (Managerial Economics), University of California, Davis, CA Jun

2011

CERTIFICATIONS / ASSOCIATIONS/ MEMBERSHIPS

CHES, Certified Health Education Specialist, NCHCEC	Issued: April 2019
CHWC, Certified Health and Wellness Coach, Real Balance Global Wellness Services, Inc	Issued: June 2020
Association of Academic Women, Member	2020- Present
National Association of Student Affairs Professionals, Member	2019 - Present
American College Health Association, Member	2020 - Present
Reserve Park Community Garden, Member	2020-Present

ABSTRACTS

Emuze, D., Slomer, L., Boakye, E. A., Lee, M. J., Brown, R., & Jenkins, W. D. (2019, November). Barriers to lung cancer screening among residents in a rural Illinois county. In *APHA's 2019 Annual Meeting and Expo (Nov. 2-Nov. 6)*. American Public Health Association.

Slomer, L., Boakye, E. A., Emuze, D., Lee, M. J., Brown, R., & Jenkins, W. D. (2019, November). Perceptions of harm for alternative tobacco products versus cigarette smoking. In *APHA's 2019 Annual Meeting and Expo (Nov. 2-Nov. 6)*. American Public Health Association.

VOLUNTEER/ LEADERSHIP EXPERIENCE

Garden Volunteer, GRACE Grows, Gainesville FL	Nov 2020 – Present
UMMP Mentor, University of Florida, Gainesville FL	Aug 2020 - Present
DisasterCorps Member, AmeriCorps, Springfield IL (Activated for tornado recovery)	Dec 2017- July 2019
Medical Response Corps, Alexandria VA (Oct 2016 – Jul 2017), Macomb IL	Sept 2017 – July 2019
Syringe Exchange Outreach Volunteer, HIPS, Washington D.C (70hrs)	Jan 2016- Oct 2016

Roselind Brown, CHES
Certified Health Education Specialist

Gainesville, FL 32653
858-717-3162
rroselind@gmail.com

January 25, 2021

To Whom It May Concern:

My name is Roselind Brown and I am writing today to submit my application for the voting non-student opening on the Student Community Relations Advisory Board. As a proven facilitator, with more than ten years of experience, I am very interested in working with this board to create cohesive student and non-student community relations.

With experience working for three drastically different college campuses and communities, I believe I have a strong diversity of experiences to bring to the board. Previously, I developed community engagement initiatives for a mid-sized medical school. In this role, I assisted with creating programs that “brought the medical school to the community”. This was through community-based research and educational initiatives. Additionally, I recruited students for Peace Corps from a small rural university. This required building campus partnerships. Currently, I plan, implement, and evaluate health education programs for students as University of Florida. Furthermore, as a certified wellness coach I utilize strong active listening skills daily to assist students to make healthy changes by reviewing their concerns and assisting to create plans forward.

While, I enjoy working with students to expand their university experience I also have a strong desire to contribute to my community. Currently, I volunteer regularly with Grace Grows and am a member of the new Reserve Park Community Garden. However, I would like to put my skills of planning, facilitating, active listening, and coaching to use in a larger way for my community. I believe, these skills can be of use to listen to the concerns and opinions of students and non-students to move forward recommendations that impact all community members. My experiences on college campuses coupled with my educational background, as a Coverdell Community Development Fellow, can provide insightful contributions to the Student Community Relations Advisory Board.

Thank you for your time and consideration of my application. I hope to hear from you soon.

Best regards,

Roselind Brown

Profile

View current Advisory Board and Committee openings [online](#).

Miss Bayo E Cary
Prefix First Name Middle Initial Last Name Suffix

carybayo993@gmail.com
Email Address

1215 NW 4th Street
Street Address Suite or Apt

Gainesville FL 32601
City State Postal Code

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 2

Home: (857) 294-7147 Home: (857) 294-7147
Primary Phone Alternate Phone

Primary Phone Type

Cell

Alternate Phone Type

None Selected

Seeking Employment Unemployed
Employer Job Title

Which Boards would you like to apply for?

Student Community Relations Advisory Board: Submitted
Police Advisory Council: Submitted

PLEASE NOTE: You may only apply for two (2) City Advisory Boards/Committees each application cycle. A person may only be appointed to two (2) City Advisory Boards/Committees.

Question applies to Police Advisory Council

The Police Advisory Council has 11 openings with staggered terms: 3 terms end in 2 years, 4 terms end in 3 years and 4 terms end in 4 years. City Residency Required

Question applies to Student Community Relations Advisory Board

The Student Community Relations Board has 1 voting non-student full term ending 9/30/2022. City Residency Required

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

Review the text of FLA. STAT. Section 119 [HERE](#).

If yes, it is required that you submit a detailed explanation of exemption. Upload additional documentation if necessary.

No criminal records.

Consistent with Section 2-247 of the City Code, board and committee members can be removed from the board or committee for poor attendance.

Interests & Experiences

Question applies to Student Community Relations Advisory Board

Why are you interested in serving on the Student Community Relations Advisory Board?

I am an applicant, for US Federal law enforcement. I have training, in a field, closely related to law enforcement: Intl Intelligence. I have, concerns, with the growing crime rates, in the Gainesville FL, community. I am a local& I can remember clearly, when Gainesville FL, before the Danny Rollings case, was much safer& more fun, than it is now. Thank you.

Question applies to Police Advisory Council

Why are you interested in serving on the Police Advisory Council?

I think, that as a concerned citizen, I could help, to facilitate, communications regarding on-going criminal activities, in Gainesville FL, community,& the police here. I, personally, am motivated, to assist GPD, in creating, a safer home environment, here, in Gainesville FL.

Question applies to Student Community Relations Advisory Board

How many terms have you served on this board or committee previously?

0

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Question applies to Student Community Relations Advisory Board

Are you applying for a student seat?

Yes No

[Miss_Bayo_E_Cary_Resume_2020.pdf](#)

Upload a Resume

[UK_Modern_Slavery_Statement.pdf](#)

Please upload a file

Demographics

Ethnicity

Asian or Pacific islander

Gender

Female

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

BAYO CARY

Librarian and Research Specialist

Gainesville, FL 32601
carybayo8@gmail.com
857-294-7147

I have been working, for the past 10 years, as an Intl Intelligence agent, a freelance reporter, an Intl peace negotiator, Media and Communications, etc. While traveling the globe, and making new information connections, I have focused on improving my investigative and research reporting skills, as well as all skills related to communications online-through the Internet: online social networking web sites, online blogging, etc. Although, my Master's Degree, is in Library and Information Science, my specialization was in information science, I took several courses, that were focused on: XHTML, CSS, pod cast recording with MP3, and editing film and movie formatting, on a computer. I am actively seeking employment, and I can be reached for an interview: carybayo@gmail.com Tel: 857-294-7147

WORK EXPERIENCE

Office Assistant

University of Florida Athletic Association

March 2008 to August 2008

I worked with two disability specialists who provided academic and medical resources to students with disabilities. The work was strictly confidential. I compiled information related to the student's disabilities. I re-organized files. I engaged in basic data entry: of grades, standardized test scores (SAT/ACT), and other pertinent information. I graded intelligence tests. I transported students to and from appointments with local psychologists for academic disability evaluations. I worked with excel and other word processing programs to draw up documents that were requested by my supervisor. I did a great deal of Xeroxing documents and some faxing as well.

Legal Assistant

Mr. Mark Olive, Esq

March 2001 to October 2001

I engaged in basic secretarial duties such as: faxing, filing, Microsoft Word processing, legal correspondence, case summary, office running, and online research into pro bono projects in the areas of hunger and homelessness.

Office Assistant

Florida State University PIMS Program

1999 to 2000

I engaged in basic secretarial duties, such as: faxing, filing, Microsoft word processing, and, I compiled slide shows, applied and received a grant from the United Way of Tallahassee, for the after-school STRIDE tutorial premedical program, at Florida State University, and functioned in the position of community outreach, as well as assisting with an on-campus minority premedical association (MAPS), and I engaged in office running on campus.

Research and Writing Experience/Continuing Research Studies through my Education:

Grant Proposals/Application: United States Government (A Community Health Care Center \$250,000.00, No Grant Provided) and A Non-Profit Agency (Approximately \$ 1000.00, Grant Provided);

EDUCATION

Masters in Library and Information Science

Florida State University - Tallahassee, FL

August 2008 to August 2010

Bachelor Degree in English

University of Florida - Gainesville, FL

August 2004 to August 2008

Associate of Arts in English and Honors

Santa Fe Community College - Gainesville, FL

August 2001 to April 2004

SKILLS

- **Filing**
- **MS Office (10+ years)**
- **Receptionist**
- **Data Entry**
- **Billing**
- **Clerical**
- **Sales**
- **Word**
- **Inventory**
- **Customer Service**
- **Excel**
- **Medical Terminology**
- **Organizational Skills**
- **Outlook**
- **Time Management**
- **Microsoft Office**
- **Scheduling**
- **accounting**
- **training**
- **Quickbooks**
- **Media Relations (10+ years)**
- **WordPress (10+ years)**

- Word Processing (10+ years)
- Video Editing (1 year)
- Video Production (1 year)
- Photography (10+ years)
- Data Entry (1 year)
- Research (10+ years)
- Report Writing (10+ years)
- Reporting (10+ years)
- Report Preparation (10+ years)
- Reports (10+ years)
- Grant Writing (1 year)
- Adobe Photoshop
- Communications
- Marketing
- Microsoft Excel
- Microsoft Word
- SEO
- Social Media Marketing
- retail sales
- Photoshop
- Illustrator
- Powerpoint
- Social Media Management
- Blogging
- Content Creation
- Library Services
- Adobe Creative Suite
- HTML5
- Blogging
- Content Creation
- HTML5
- Library Services
- Web Development
- Adobe Creative Suite
- CSS
- Public Relations
- Intelligence Experience
- Conflict management
- Office experience
- Branding
- Adobe Premiere
- Google Analytics
- Proofreading
- Events Management

LINKS

<http://www.baielizacary.blogspot.com>

<http://www.bayocary.blogspot.com>

<http://www.bayoelizabethcary.blogspot.com>

<http://www.bcaryemployment.blogspot.com>

<http://www.bcaryemployment.blogspot.com>

<http://www.mumbaieliza.blogspot.com>

CERTIFICATIONS AND LICENSES

Early Childhood Education

October 2020 to Present

"Children's Rights:" The certificate, is a Continuing Education Units, course, that teaches, about a child's growth and development. "At what point/age/grade-level, are children intellectually able, to contribute to the adult world, of responsible: rule& classroom guidelines? And, as part of a child's human right, to contribute, to their own learning experience, and on the way, to becoming a productive citizen-how much input, should, a child be allowed, to contribute. The importance, of accessing, and teaching, a child, how to think critically, and to join, a community of peers, to necessarily, represent themselves. The main idea: children, just like adults, have defensible human rights, and, like adults, must be educated, to understand, how to proactively defend: "Human Rights." --Miss. Bayo Elizabeth Cary, AA, BA, MLIS

ASSESSMENTS

Teamwork: Interpersonal Skills — Highly Proficient

November 2019

Resolving disputes, solving team problems, and understanding nonverbal cues.

Full results: [Highly Proficient](#)

Attention to Detail — Highly Proficient

November 2019

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Highly Proficient](#)

Content Creator — Highly Proficient

November 2019

Creating content, communicating online, and building a brand's reputation.

Full results: [Highly Proficient](#)

Reliability — Proficient

November 2019

Tendency to be dependable and come to work.

Full results: [Proficient](#)

Verbal Communication — Highly Proficient

November 2019

Speaking clearly, correctly, and concisely.

Full results: [Highly Proficient](#)

Workplace English — Expert

November 2019

Understanding spoken and written English in work situations.

Full results: [Expert](#)

Customer Focus & Orientation — Proficient

November 2019

Responding to customer situations with sensitivity.

Full results: [Proficient](#)

Call Center Customer Service — Proficient

November 2019

Applying customer service skills in a call center setting.

Full results: [Proficient](#)

Logic & Verbal Reasoning — Proficient

November 2019

Understanding the meaning of text, and identifying the relationships among words or concepts.

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

ADDITIONAL INFORMATION

- Organized, motivated professional with track record of success.
- Proven expertise in written, graphic, and spoken communication.
- Proficient in all aspects of Microsoft Office.
- Awarded multiple scholarships for academic achievement.
- Qualified to teach Information Science at college level.

Statement on Eradicating Modern Slavery in Supply Chains



For calendar year January to December 2020
Issued pursuant to Section 54 of the Modern Slavery Act 2015

As part of The Open University's commitment to create a society where people are treated with dignity and respect, we are publishing this statement to provide an insight into what the University is doing and is planning to do to help eradicate modern slavery.

Slavery in the 21st century:

Slavery isn't merely a historical relic. According to statistics from the International Labour Organisation (ILO) in November 2017 It is estimated that there are 40 million victims of modern slavery around the world¹, 25 million in forced labour and 15 million people in forced marriage worldwide. Although modern slavery can exist in any supply chain it has been identified that manufacturing, construction, agriculture and hospitality are higher risk supply chains. The most robust current estimate of the scale of modern slavery in the UK was produced by the Home Office in 2014. The estimate suggested that there were between 10,000 and 13,000 potential victims of modern slavery in the UK in 2013.²

About the Open University:

The Open University, founded in 1969, has a mission to be open to people, places, methods and ideas. We promote educational opportunity and social justice by providing high-quality university education to all who wish to realise their ambitions and fulfil their potential.

In 2018-19, the University spent over £117m on goods and services from over 4,000 third-party suppliers. The largest categories of spend were in the areas of marketing, consultancy, IT software & hardware, course materials production and various estates management services, including catering, guarding and cleaning.

What we are doing to eradicate modern slavery in our supply chains:

The University equality scheme states that we are creating an inclusive university community and a society where people are treated with dignity and respect, where inequalities are challenged and where we anticipate, and respond positively to different needs and circumstances so that everyone can achieve their potential. It is in this context that we have based our approach to eradicating modern slavery in the supply chains with which we are involved.

So far the Open University has:

1. Assembled a compliance team who are responsible for delivering the actions set out in this statement.
2. Developed and published a Modern Slavery Policy.
3. Put a process in place to periodically assess how our major suppliers in high risk spend categories are tackling modern slavery in their supply chains.

¹ International Labour Organisation(ILO) 2017

² UK Annual Report on Modern Slavery 2017 – Home Office

4. Updated its Procurement policy to specifically address modern slavery and wider equality and diversity.
5. Updated procurement processes and tender documentation to ensure the risk of modern slavery is considered appropriately for major sourcing projects.
6. Guaranteed that at least the living wage is paid to its contractors for catering, cleaning and guarding services.
7. Provided guidance and support to staff involved in major procurement projects and will continue to develop guidance for smaller contracts.
8. Put in place a Whistleblowing Policy which encourages staff to highlight concerns of malpractice.
9. Put in place recruitment policies and procedures which provide advice on fair, efficient and effective practice in the recruitment and selection of all categories of staff.
10. Modern slavery awareness online training completed by staff.

In 2020 the Open University plans to:

1. To further raise awareness amongst staff, through continued work with HE consortia/HEPA;
2. Continue to identify, assess and monitor potential risk areas when developing sourcing strategies for major procurement projects, to mitigate the risk of slavery and human traffic occurring;
3. Request all bidders self-certify their compliance with the Act through the tender process;
4. Periodically review the Modern Slavery Policy to ensure it remains up to date;
5. Monitor ongoing training requirements and improve awareness.

Signed by:



Tim Blackman
Vice Chancellor