

# City of Gainesville

City Hall  
200 East University Avenue  
Gainesville, Florida 32601



## **Meeting Agenda - Final**

**September 17, 2015**

**1:00 PM**

**City Hall Auditorium**

### **City Commission**

*Mayor Ed Braddy (At Large)*  
*Commissioner Harvey Budd (At Large)*  
*Commissioner Helen Warren (At Large)*  
*Commissioner Charles Goston (District 1)*  
*Commissioner Todd Chase (District 2)*  
*Mayor-Commissioner Pro Tem Craig Carter (District 3)*  
*Commissioner Randy Wells (District 4)*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

**CALL TO ORDER - 1:09 PM****AGENDA STATEMENT**

*"Citizens are encouraged to participate in City of Gainesville meetings. In general, speakers will be limited to 3 (three) minutes per agenda item. Additional time may be granted by the Mayor or by the City Commission as directed. The City of Gainesville encourages civility in public discourse and requests that speakers limit their comments to specific motions and direct their comments to the Chair. Signs or Props are not permitted in the meeting room. Citizens are encouraged to provide comments in writing to the Clerk of the Commission before meetings and/or during meetings for inclusion into the public record. Citizens may also provide input to individual commissioners via office visits, phone calls, letters and e-Mail, that will become public record. In some instances, i.e., Quasi-Judicial Hearings, these particular contacts may be prohibited."*

**ROLL CALL****INVOCATION****ADOPTION OF THE CONSENT AGENDA (Including both General Government and Gainesville Regional Utilities items)****CITY MANAGER, CONSENT AGENDA ITEMS**[150235.](#)**Base Level Transit Services Agreement with Alachua County Board of County Commissioners (B)**

**This item is a request to authorize the City Manager to execute the Base Level Transit Services Agreement between the City of Gainesville Regional Transit System (RTS) and the Alachua County Board of County Commissioners (BoCC).**

*Explanation: The Agreement between the Regional Transit System (RTS) and the Alachua County Board of County Commissioners (BoCC) for RTS to provide base level public transit services to residents and visitors in the surrounding urbanized area expires on September 30, 2015. The City and County have negotiated a new Agreement for the period of October 1, 2015 through September 30, 2016, for base level transit services, subject to funding and written consent of both parties.*

*Fiscal Note: RTS will receive \$367,272 in revenue from the County in quarterly payments for the period of October 1, 2015 through September 30, 2016.*

**RECOMMENDATION**

*The City Commission authorize the City Manager or his designee to execute the Base Level Transit Services Agreement with Alachua County Board of*

County Commissioners (BoCC) for the period of October 1, 2015 through September 30, 2016, subject to approval by the City Attorney as to form and legality.

[150235\\_Base Level Agreement Draft\\_20150917.pdf](#)

[150236.](#)

**Route 75 Transit Services Agreement with Alachua County Board of County Commissioners (B)**

**This item is a request to authorize the City Manager to execute the Route 75 Transit Services Agreement between the City of Gainesville Regional Transit System (RTS) and the Alachua County Board of County Commissioners (BoCC).**

*Explanation:* The Agreement between the Regional Transit System (RTS) and the Alachua County Board of County Commissioners (BoCC) for RTS to provide public transit services to residents and visitors on Route 75 will expire on September 30, 2015. The City and County have negotiated a new Agreement for the period of October 1, 2015 through September 30, 2016, for Route 75 transit service, subject to funding and written consent of both parties.

*Fiscal Note:* RTS will receive \$532,069 of revenue from the County in quarterly payments for the period of October 1, 2015 through September 30, 2016.

**RECOMMENDATION**

The City Commission authorize the City Manager or his designee to execute the Route 75 Transit Services Agreement with Alachua County Board of County Commissioners (BoCC) for the period of October 1, 2015 through September 30, 2016, subject to approval by the City Attorney as to form and legality.

[150236\\_Route 75 Services Agreement Draft\\_20150917.pdf](#)

[150259.](#)

**County EMS Grant Award (NB)**

**This item requests approval to accept a grant for the purchase of EMS equipment from the Florida Department of Health EMS Grant Program distributed to the City of Gainesville through Alachua County.**

*Explanation:* The Florida Department of Health, Bureau of Emergency Medical Services (BEMS), biennially awards funds from the State EMS Trust Fund to Boards of County Commissioners to improve and expand pre-hospital emergency medical services in their counties. The amount allocated to each county is proportional to the amount of traffic fine

*surcharges collected in the county as a result of motor vehicle infractions.*

*A portion of Alachua County's award is designated for the City of Gainesville for reimbursement of pre-approved purchases. The purchase by the City will be for one Zoll X-series cardiac monitor for \$37,476.06 and Critical Care Training for \$8,857.50 totaling \$46,333.56.*

*Fiscal Note: Reimbursement funds will be received from Alachua County in the amount of \$46,333.56. There is no required match.*

**RECOMMENDATION**

*The City Commission authorize the City Manager to accept grant funding for this equipment through Alachua County, subject to approval of any agreements by the City Attorney as to form and legality.*

## **GENERAL MANAGER FOR UTILITIES, CONSENT AGENDA ITEMS**

## **CITY ATTORNEY, CONSENT AGENDA ITEMS**

[150298.](#)

**MARY HELMS AND HER HUSBAND, GEORGE P. HELMS VS. THE UNIVERSITY OF FLORIDA BOARD OF TRUSTEES, CITY OF GAINESVILLE, FLORIDA, AND ALACHUA COUNTY, FLORIDA; EIGHTH JUDICIAL CIRCUIT, CASE NO. 2015-CA-2937 (B)**

*Explanation: On August 27, 2015, the City was served with a Summons and Complaint filed by Mary Helms and her Husband, George P. Helms in the Circuit Court. Ms. Helms claims to have tripped and fell on an uneven sidewalk on Broward Drive on September 10, 2011. Despite her allegations against the City, the location of Ms. Helms' alleged fall is not owned, maintained or otherwise controlled by the City. She claims to have suffered bodily injury and resulting pain and suffering, disability or physical impairment, disfigurement, mental anguish, inconvenience and loss of capacity for the enjoyment of life experienced in the past or to be experienced in the future, expense of medical care and treatment obtained in the past or to be obtained in the future, past lost earnings and loss of ability to earn money in the future. Mr. Helms claims to have suffered loss of the services of and consortium with his wife. Mr. and Ms. Helms seek money damages in excess of \$15,000.00.*

**RECOMMENDATION**

*The City Commission authorize the City Attorney to represent the City in the case styled Mary Helms and her Husband, George P. Helms vs. The University of Florida Board of Trustees, City of Gainesville, Florida, and Alachua County, Florida; Eighth Judicial Circuit, Case No. 2015-CA-2937.*

[150298 Mary and George Helms Consent 20150917.pdf](#)

## CLERK OF THE COMMISSION, CONSENT AGENDA ITEMS

[150311.](#)

**Resignation of Suzanne Skadowski from the Nature Centers Commission, Phillip Lake from the City Plan Board, Bruce Frendahl from the Gainesville Human Rights Board and Bicycle/Pedestrian Advisory Board and Rebecca Howard from the City Beautification Board (B)**

**RECOMMENDATION**      *The City Commission accepts the resignation of Suzanne Skadowski, Phillip Lake, Bruce Frendahl and Rebecca Howard, effective immediately.*

[150311 Resignations 20150917.pdf](#)

[150326.](#)

**City Commission Minutes (B)**

**RECOMMENDATION**      *The City Commission approve the minutes of August 10, 18, 26, September 2, and 3, 2015.*

[150326 Minutes 20150917.pdf](#)

## EQUAL OPPORTUNITY DIRECTOR, CONSENT AGENDA ITEMS

## COMMITTEE REPORTS, CONSENT AGENDA ITEMS

## COMMUNITY DEVELOPMENT COMMITTEE, CONSENT

[140517.](#)

**Residential Leases and Models of University Cities (NB)**

**This item is a request for the City Commission to accept the report from the Community Development Committee (CDC) on the residential leasing issue and remove the item from the CDC Referral list.**

*Explanation: At the joint City of Gainesville and University of Florida meeting held on November 18, 2014, the City Commission referred the residential leasing issue to the Community Development Committee. The Commission wanted the CDC to explore how other university towns deal with leasing issues for students. Students expressed concern that during the transition period between the summer session B and the beginning of the fall semester, many students who have not renewed or requested an extension on their lease may be without housing.*

*A transition period is defined as the period of time between two semesters, when some students are in transition due to graduation, move out, and renewal or termination of housing leases. It is also the same period in which landlords and property management firms are preparing rental apartments or homes for the next tenants. The rental agents may have already committed to rent the apartments and houses to new tenants. If the lease expires prior to end of the semester or graduation, some students may be without housing unless the student or their parents have renewed the lease for the next semester or requested an extension on the lease. Without a new lease or prearrangement with the rental agent, it is expected that the tenant will move out of the apartment or the home by the last day of the month. If final exams are given during the transition period but after the end of the month, the student must relocate for the transition days; which creates a conflict between the students and the rental agents.*

*Chairman Carter held a meeting with UF Student Government representatives, landlords, property managers, and property management firms' representatives to discuss the residential leasing issues from the student and property management perspectives. The results of the meeting were the following actions, which should reduce or eliminate residential conflicts during the transitional period between semesters.*

*A. The UF Student Government Association representatives agreed to provide a UF calendar for the next four (4) years to property managers, property management firms, and landlords so they may better prepare for these transitional periods;*

*B. UF Student Government Association agreed to encourage students and parents to seek assistance in understanding the leases prior to executing them with the landlords, property managers, and property management firms.*

*C. The UF Student Government Association, the landlords, property managers and management firms agreed to encourage students and their parents to discuss move-out issues and leasing extensions prior to the actual expiration of the lease to address transitional issues between the semesters.*

*D. The property managers, landlords, and the management firms' representatives agreed to encourage students and parents to read their leases carefully prior to the execution of the leases so that they have a better understanding before they sign.*

*The CDC accepted the report from Chairman Carter and agreed that the items could come back to the CDC as further issues develop but request that this item be removed from the City Commission referral list at this time.*

*Fiscal Note: There is no fiscal impact to the City for this action.*

**RECOMMENDATION**

*The City Commission accept the report from the CDC on residential leasing issues and remove the item from the referral list.*

**Legislative History**

11/18/14 City Commission Referred to the Community Development Committee

**LEGISLATIVE & ORGANIZATIONAL POLICY COMMITTEE, CONSENT**

[150301.](#)

**2016 State Legislative Agenda (B)**

**The Legislative and Organizational Policy Committee recommends that the City Commission approve and adopt the 2016 State Legislative Agenda, and provide policy direction on future referrals to the Legislative Agenda.**

*MODIFICATION - Revised Back-up.*

*Explanation: The Legislative and Organizational Policy Committee will meet on September 9, 2015, and will hear a presentation on the proposed 2016 State Legislative Agenda. This agenda item may be amended after September 9th.*

*The City Commission adopts the State Legislative Agenda annually. The legislative agenda is a compilation of the City's and Gainesville Regional Utilities' priority needs for the upcoming legislative session; it provides delegation members with comprehensive information that allows them to focus their efforts on specific legislative priorities and initiatives related to the City. Initiatives included in the agenda include: General Legislative Policy, General Government, Regulatory Policy, Economic Development, and Capital Projects.*

*Fiscal Note: The state lobbyist's contracted fee for FY 2016 is \$60,000.*

**RECOMMENDATION**

*The Legislative and Organizational Policy Committee recommends that the City Commission approve and adopt the 2016 State Legislative Agenda, and provide policy direction on future referrals to the Legislative Agenda.*

[150301 2016 State Legislative Agenda \(draft\) 20150909.pdf](#)

[150301-MOD\\_State Agenda\\_20150917.pdf](#)

**AUDIT & FINANCE COMMITTEE, CONSENT**

[150299.](#)

Audit of Gainesville Police Department - Property and Evidence Section (B)

*MODIFICATION - Added Item.*

*Explanation:* In accordance with our Annual Audit Plan, the City Auditor's Office has completed the audit of the Gainesville Police Department - Property and Evidence Section. We conducted this audit in accordance with Government Auditing Standards issued by the Comptroller General of the United States. Our report and the City Manager's response are attached for your review.

**RECOMMENDATION**      *The Audit and Finance Committee recommends that the City Commission accept the City Auditor's report and the City Manager's response.*

**Legislative History**

9/15/15      Audit and Finance      Approved as Recommended  
Committee

[150299 Audit of GPD Property and Evidence Section 20150915.pdf](#)

[150318.](#)

**Fiscal year 2015 Quarterly Monitoring Report and Fund Review Update - Quarter Ending June 30, 2015 (B)**

*MODIFICATION - Added Item.*

*Explanation:* The City's General Government Budget Policy requires staff to prepare and submit a quarterly budget monitoring report for all major operating funds, including the status of General Fund fund balances to the Audit and Finance Committee. Along with this report, staff is providing the quarterly update of the available fund status for all General Government funds report.

**RECOMMENDATION**      *The Audit and Finance Committee review and recommend that the City Commission receive the quarterly budget monitoring report and the fund review update for the quarter ended June 30, 2015.*

**Legislative History**

9/15/15      Audit and Finance      Approved as Recommended  
Committee

[150318A FY15 3rd Qtr Report-Final 20150915.pdf](#)

[150318B FY15 3rd Qtr All Funds Qtrly Report 20150915.pdf](#)

[150336.](#)

**Gainesville Regional Utilities Internally Prepared Financial Statements and Supplementary Data for the Period Ended June 30, 2015 (B)**

*MODIFICATION - Added Item.*

*Explanation:* The following items are presented for review:  
1. Financial Statements for the period ended June 30, 2015, internally prepared including management's discussion and analysis and the net



*impact to rate stabilization.*

2. *Supplementary Data for the period ended June 30, 2015.*

*Fiscal Note: Internally prepared financial statements and supplementary data.*

**RECOMMENDATION**

The Audit and Finance Committee review and recommend the City Commission accept the GRU Interim Financial Statements and Supplementary Data for the period ended June 30, 2015.

**Legislative History**

9/15/15      Audit and Finance      Approved as Recommended  
Committee

[150336A Unaudited Interim Financial Statements for the Period Ended June 30,](#)

[150336B Third Quarter Supplementary Data 20150915.pdf](#)

## **COMMUNITY REDEVELOPMENT AGENCY, CONSENT ITEMS**

### **END OF CONSENT AGENDA**

**ADOPTION OF THE GENERAL GOVERNMENT REGULAR AGENDA (Read if any, each item added or modified)**

**GENERAL GOVERNMENT-RELATED CITIZEN COMMENT (not to exceed 30 minutes in length)**

### **TIME CERTAIN**

[150295.](#)

#### **Cabot - Koppers Superfund Site Update (B)**

**This item is a request for the City Commission to hear two presentations on the status of the Cabot - Koppers Superfund Site from Scott Miller, Remedial Project Manager, United States Environmental Protection Agency, and Mitchell Brouman, Project Manager for Beazer East, Inc. \*\*ESTIMATED PRESENTATIONS 30 MINUTES.\*\***

*Explanation: The Cabot- Koppers Superfund Site includes two properties: Cabot Carbon and the former Koppers property. The Cabot site is approximately 50 acres and includes the area where a charcoal production facility operated from 1945 to 1965. A shopping center, a car dealership, and other businesses are operating on the site today. The Koppers site includes the area where a wood treatment facility operated from 1916 to 2009. This site covers 90 acres to the west of Cabot Carbon. In March 2010, Beazer East, Inc. purchased the Koppers site to facilitate Superfund Remediation. This presentation will focus on the Koppers portion of the Superfund site (see Attachment A - map that*

*identifies the entire Superfund site).*

*In 1984, the United States Environmental Protection Agency (USEPA) placed the Cabot - Koppers Superfund Site on their National Priorities List. USEPA has been responsible for directing investigations and clean-up activities by Beazer East, Inc., the party responsible for the Koppers site.*

*In 1990, USEPA issued a clean-up plan (Record of Decision, or ROD) for the site, which was partially implemented by Beazer East, Inc. However, source remediation was not completed due to the discovery that the extent of the contamination in the source area and the ground water had not been adequately assessed.*

*In 2011, USEPA issued a second clean-up plan (ROD) for the site. The plan finalized the clean-up activities for the Koppers site and revised the requirements of the 1990 ROD. A consent decree was executed in federal court on July 9, 2013, requiring Beazer East, Inc. to complete Koppers site related Superfund remedial design and action. The remedial actions and deadlines contained in the consent decree began on July 9, 2013 and now are being tracked by the USEPA.*

*Offsite remediation in the Stephen Foster Neighborhood and at several properties south of the former wood preserve site began in February 2014. Beazer East, Inc. remediated 100 parcels west and south of the site. Clean-up of the properties to remove the dioxin contaminated soil was completed in November 2014.*

*On November 20, 2014, the City of Gainesville and Beazer East, Inc. executed a settlement agreement for the City's costs associated with ensuring that a selected remedy would adequately protect the City's primary drinking water source. The City Commission agreed to use the settlement funds for water and road improvements in the Stephen Foster Neighborhood. Water and road improvements are anticipated to start in January 2016.*

*The Beazer East, Inc. pre-design report for the In-Situ Geochemical Stabilization (ISGS) Remediation for the Koppers Site has been approved by USEPA after comments from Alachua County, GRU, and the Florida Department of Environmental Protection (DEP). The ISGS treatment involves underground injections of the ISGS reagent to treat and stabilize the creosote material in the surficial and upper Hawthorn formation at the site. This technology is being used at two of the four creosote contaminated areas of the site; another technology known as "solidification" will be used at the other two areas. Beazer is also developing plans for the other portions of the cleanup, including an underground barrier wall and cap.*

*USEPA and the Local Intergovernmental Team (LIT), which includes City, County, Florida Department of Health, and community representatives, will continue to monitor the progress and effectiveness*

and provide technical comment on the ISGS treatment and other components of the cleanup plan. There are also additional investigations ongoing at the Cabot site. Cabot will be installing a Floridan Aquifer monitoring well at the site and will be developing plans for additional remediation on the Cabot site.

The USEPA would like to provide the City Commission with the latest updates on the cleanup at the site as well as answer any questions the Commissioners may have about the project.

*Fiscal Note:* There are some ongoing City expenditures associated with monitoring the cleanup of the site, including staff and consultants' review of the data. Beazer East, Inc., the responsible party, is liable for the clean-up of the Koppers portion of the site. Cabot Corporation is liable for the financial expenditures associated with clean-up of the Cabot portion of the site.

**RECOMMENDATION**

The City Commission hear presentations on the status of the Cabot - Koppers Superfund Site from Scott Miller, USEPA Remedial Manager, and from Mitchell Brouman, Beazer East Project Manager.

[150295A\\_Scott Miller EPA presentation\\_20150917.pdf](#)

[150295B\\_Koppers Presentation\\_20150917.pdf](#)

## CLERK OF THE COMMISSION

## CITY MANAGER

[150194.](#)

### **Lean Continuous Process Improvement (B)**

**This item is a request to present an overview of the Lean Continuous Process Improvement initiative that is underway within the Public Works Department. \*\*ESTIMATED STAFF PRESENTATION 35 MINUTES\*\***

*MODIFICATION - Revised PowerPoint.*

*Explanation:* In February 2015, two staff members attended the Denver Peak Academy Training in the Lean Continuous Process Improvement methodology. Since that time, this program has been applied in several divisions across Public Works identifying inefficiencies and implementing improvements in a number of processes.

*This presentation includes an overview of the Lean Continuous Process Improvement methodology, a few examples of some of the early results from the first six months of implementation, and next steps in the program.*

*Fiscal Note:* There is no fiscal note associated with this agenda item.

**RECOMMENDATION**      *The City Commission receive a presentation from staff.*

[150194 Presentation 20150820.pdf](#)

[150194\\_MOD\\_LEAN Presentation 20150917.pdf](#)

[150294.](#)

**Authorization for Pavement Preservation Treatments (B)**

**This item is a request for the City Commission to approve the Guaranteed Maximum Price of \$1,810,530.58 for pavement preservation treatments under contract with The Bentwood Company. \*\*ESTIMATED STAFF PRESENTATION 20 MINUTES\*\***

*Explanation: The Pavement Management Program includes a plan to utilize Pavement Preservation Treatments under contract work in addition to in-house work each year. Staff has worked with a Pavement Management Consultant, JG3 Consulting, LLC to develop a Three-Year Pavement Management Plan for the funding projected to be available over a three year period. The strategy utilized in the development of the plan is to use a 40/60 split between the traditional and preservation maintenance strategies to meet the optimal Pavement Condition Index (PCI) of 80 within 3 years. Due to the nature of the preservation maintenance techniques, this work is best accomplished through contract work. Therefore, we are proposing to utilize the assistance of our Construction Management contracts to accomplish this work. In addition, to the pavement preservation treatments the contractor will ensure that ADA compliance is met as applicable and any damaged curb/gutter components are repaired as needed. The Bentwood Company has provided a guaranteed maximum price of \$1,810,530.58 for the first year. The work is grouped in 9 batches and will include advance notification to residents of scheduled work and contact information for questions.*

*According to City Purchasing Policy any construction project exceeding \$300,000 requires City Commission approval.*

*Fiscal Note: Funding is available through the annual allocation for Pavement Management Program in the Capital Improvement Plan.*

**RECOMMENDATION**      *The City Commission: 1) hear a presentation from staff; 2) approve the project task; and 3) authorize the City Manager or designee execute the appropriate construction documents subject to City Attorney approval to form and content to The Bentwood Company.*

[150294A Presentation 20150917.pdf](#)

[150294B Proposal 20150917.pdf](#)

[150294C Report 20150917.pdf](#)

[150294D In-House Paving List 20160917.pdf](#)

[150207.](#)

### **Fire Station 19 Transition Plan Update (B)**

**This item provides an update to the City Commission on progress in developing a transition plan for Fire Rescue Services in the area of Alachua County Fire Station 19 and transition of ownership of Forest Park from the County to the City. \*\*ESTIMATED ORAL PRESENTATION 5 MINUTES\*\***

*Explanation:* At the Joint City and County Commission meeting on August 10, 2015, City staff was directed to work with County staff to develop an implementation plan for the transition of fire rescue services in the area of Alachua County Fire Rescue (ACFR) Station 19 and transfer of ownership of Forest Park from the County to the City and to present the implementation plan at the second City Commission meeting in September.

City and County staff met to review and update the June 12, 2014 transition plan for presentation to the City Commission and County Commission. The updated plan includes these provisions:

- 1) temporary suspension of compensation under the Fire Services Assistance Agreement (FSAA) by both jurisdictions during a two-year transition period beginning October 1, 2015 and ending October 1, 2017;
- 2) transition of primary fire rescue responsibility in the SW 20th Avenue area from the County to the City effective on October 1, 2017,
- 3) potential co-location of GFR units at Fire Station 19 and
- 4) transfer of ownership and responsibility for Forest Park from the County to the City effective October 1, 2017.

Parks, Recreation and Cultural Affairs staff is preparing an operations and maintenance plan for Forest Park and will be meeting with County staff at Forest Park this fall to update the City's expected annual cost. Last year, the estimated County cost for maintenance of the park was approximately \$150,000. City staff will identify any additional operating costs.

*Fiscal Note:* The fiscal impact of the proposed transition plan is based on the suspension of payments in the FSAA for a two year period. Per the FSAA, the City has regularly been paying the County \$350,000 or more annually. Over the last year, the impact of the City's Squad 2 has significantly reduced payments to the County. City staff expects to finish FY 15 at close to \$0 in net fiscal year FSAA payments to the County. The proposed transition plan is not expected to require any additional funding from the City for FY 16. The FY 16 budget scheduled for adoption by the City Commission doesn't budget FSAA payments to the

County which is consistent with the proposed temporary suspension of FSAA payments. In FY 17, the City will need to fully fund the positions supported by the SAFER grant that helped fund staffing for Squad 2. The expectation is that Squad 2 staffing will be used to help staff an engine as the primary fire rescue service responsibility transitions to the City.

Although expected costs are being updated, the most recent costs for County maintenance of Forest Park are approximately \$150,000 annually. Funding for operation and maintenance of Forest Park will need to be provided in the City's FY 18 budget.

**RECOMMENDATION**

The Commission: 1) hear a presentation from City staff on the proposed transition plan and 2) direct the City Attorney to coordinate with the County Attorney on drafting an amendment to the FSAA or new Interlocal Agreement for the City Commission and County Commission to approve the proposed transition plan.

**Legislative History**

8/4/15 City Commission Heard

[150207A Fire EMS Transition SW 20th Ave area 20150810.pdf](#)

[150207B Medical Unit Response in City presentation 20150810.pdf](#)

[150207C Fire Services Assistance Agreement Oct 2006 .20150810.pdf](#)

[150207 Joint Proposal for Transition of Fire Rescue Services DRAFT 2015091](#)

[150251.](#)

**Agreement between the School Board of Alachua County (SBAC) and the City of Gainesville for the School Resource Officer Program (B)**

**This is a request for City Commission approval for the continuation of the Gainesville Police Department's agreement with the School Board of Alachua County (SBAC) for the School Resource Officer Program for Fiscal Year 2016.**

*MODIFICATION - Moved from Consent Agenda to Regular Agenda and Added PowerPoint Presentation.*

*Explanation: The Gainesville Police Department and the School Board of Alachua County desire to continue to work in partnership to provide School Resource Officers (SRO) to city-wide schools in Gainesville. This crime prevention initiative shares the cost of staffing and training between the School Board and the Gainesville Police Department. The School Board agrees to pay \$372,619.26 as its share of funding.*

*This agreement was approved at the School Board of Alachua County's Board Meeting held on August 18, 2015.*

*Fiscal Note: The Gainesville Police Department will receive from the School Board*

the amount of \$372,619.26 in total and the rest of the funds would be picked up by the Gainesville Police Department.

**RECOMMENDATION**

*The City Commission: 1) approve the agreement for \$372,619.26 between the City of Gainesville and the Alachua County School Board; and 2) authorize the City Manager to accept and execute any other necessary documents subject to approval by the City Attorney as to form and legality.*

**Legislative History**

8/18/15 City Commission Heard

[150251A\\_SRO & SRD Costs for County\\_20150818](#)

[150251B\\_SRO Contract GPD 2015 16\\_20150818](#)

[150251C\\_Sheriff Letter to School Bd\\_20150815](#)

[150251D\\_School Board Executive Summary\\_20150818.pdf](#)

[150251\\_SchoolBoardContractForSROs\\_20150917](#)

[150251-MOD\\_SRO 5 YR Funding\\_20150917.pdf](#)

**CITY ATTORNEY**

**CITY AUDITOR**

**EQUAL OPPORTUNITY DIRECTOR**

**GENERAL GOVERNMENT COMMITTEE REPORTS (PULLED FROM CONSENT)**

**COMMUNITY DEVELOPMENT COMMITTEE**

[140292.](#)

**Landlord Permits (B)**

**This item is the recommendation from the Community Development Committee, which conducted a review of the landlord permit program as referred by the City Commission.**

*Explanation: On August 21, 2014, the City Commission referred the issue of landlord permits to the Community Development Committee (CDC). On March 4, 2015, staff made a presentation to the CDC that provided an overview of the landlord permit program, a history of the program including legislative action taken by the City Commission, and recommendations for items to consider implementing. The CDC continued the item, without taking action, to the September 2, 2015 CDC meeting. In the interim, a fee study was conducted by an outside consultant and staff engaged stakeholders from the real estate and property management industry*

and private citizens. On September 2, 2015, the item was heard by the CDC and the committee was provided staff recommendations, stakeholder input gained by staff, and stakeholder input from real estate professionals, the Gainesville/Alachua County Association of Realtors, and private citizens. The CDC received input and has made the following recommendations to the City Commission:

1. Reduce the Landlord Permit fee \$204.75 to \$118. The new fee will take effect at the start of the next permit cycle beginning on August 1, 2016. The CDC recommends that the resulting annual revenue loss of approximately \$391,635 from the General Fund not affect the Code Enforcement Division budget or level of service. This will require an amendment to Appendix A - Schedule of rates, fees and charges.
2. Remove the tiered landlord permit fee increase for delinquent permits and include a single fee increase of 25% for late payment. This will require an amendment to Appendix A - Schedule of rates, fees and charges.
3. Amend the landlord permit ordinance, Chapter 14-5 Article 1, to allow the Special Magistrate for Code Enforcement to hear permit revocation cases. This process is currently handled administratively by staff.
4. Amend Chapter 14-5 Article 1, to allow for landlord permits to be transferred to a new owner when a property is sold and remains a rental property.
5. Amend Chapter 14-5 Article 1, to clarify and define the existing provision that a Landlord Permit is required when a dwelling is occupied by any person "unrelated" to the owner.
6. Direct staff to improve communications with property managers who are registered on landlord permits when issues arise with properties they manage.
7. Direct staff to provide more detailed report status updates to issues reported via 311GNV.

*Fiscal Note:* Reducing the Landlord Permit fee \$204.75 to \$118 will result in an annual revenue loss of approximately \$391,635, beginning with the FY16 budget.

**RECOMMENDATION**

*The City Commission: 1) approve the seven items recommended by the Community Development Committee and direct staff to take appropriate implementation action, and 2) direct the City Attorney to draft and the Clerk of the Commission to advertise an ordinance to implement the recommendations.*

**Legislative History**

8/21/14	City Commission	Referred to the Community Development Committee
3/4/15	Community Development Committee	Discussed
9/2/15	Community Development Committee	Discussed



[140292\\_Landlord Permit Review\\_20150304.pdf](#)

[140292\\_FY14 GAINESVILLE \(FL\) - LL CAP FINAL\\_20150902.pdf](#)

[140292A\\_Landlord Permit Program\\_20150917.pdf](#)

[140292B\\_fee study\\_20150917.pdf](#)

[140292C\\_3-4-15 CDC Minutes\\_20150917.pdf](#)

[140292\\_Landlord Permit PPT\\_20151014.pdf](#)

**GENERAL GOVERNMENT ADVISORY BOARD/COMMITTEE REPORTS.** Reports must be placed on the agenda by Charter Officer, through staff liaison after approval by Board/Committee.

#### **AUDIT & FINANCE COMMITTEE**

**GENERAL GOVERNMENT-RELATED ITEMS FROM OUTSIDE AGENCIES.** Must be submitted by a Charter Officer. Update limited to ten (10) minutes.

#### **GENERAL GOVERNMENT-RELATED ITEMS FROM MEMBERS OF THE CITY COMMISSION**

150291. **Commissioner Helen Warren - Charter Amendment to reduce number of City Elections to every other year in odd numbered years and create 4-year terms for members of the City Commission (B)**  
*MODIFICATION - Changed Text File and Added Back-up.*

*Explanation: At its meeting on August 20, 2015, the City Commission discussed Commissioner Carter's agenda item that proposed amending the City Charter to reduce the number of City Commission elections to every other year and reduce the number of Commission members from 7 to 5. There was not sufficient Commission support for reducing the Commission to 5 members; however, there did seem to be interest in reducing the number of elections to every other year.*

*In the back-up to this item, there is proposed language for the Commission to consider for a ballot title, ballot question and charter amendment. In addition, there is a table that depicts the proposed transition terms and there is a document (taken from Commissioner Carter's agenda item) that lists the annual costs of regular and run-off elections by fiscal year.*

*If the Commission reaches consensus on a desired Charter Amendment, the Charter and state law require that the ballot title, ballot question and text of the charter amendment be embodied in an enabling ordinance that must be approved by 6 of the 7 Commission members.*

*The following is a general timeline, if the Commission desires to place a Charter Amendment question on the March 15, 2016 Regular City*

*Election:*

*October 1, 2015 City Commission Meeting: The Commission must finalize its policy direction with regard to any proposed Charter Amendments and must direct the City Attorney to draft and the Clerk to advertise ordinance(s) amending the Charter in accordance with the policy direction provided by the City Commission*

*October 19, 2015: Ordinance advertisement proof to the Gainesville Sun*

*October 26, 2015: Advertisement must be published in the Gainesville Sun*

*November 5, 2015 City Commission Meeting: First Reading of Ordinance. Section 5.01 of the Charter requires the Ordinance be approved by 6 Commissioners.*

*November 19, 2015 City Commission Meeting: Second Reading of Ordinance. Section 5.01 of the Charter requires the Ordinance be approved by 6 Commissioners.*

*December 1, 2015: Deadline to send the proposed Charter Amendment question(s) to the Supervisor of Elections for inclusion on the March 15 ballot*

*March 15, 2016 City Election: Section 5.01 of the Charter provides that if the amendment is approved by a majority of the votes cast, it shall be effective 90 days thereafter (June 13, 2016).*

**RECOMMENDATION**

*The City Commission: 1) discuss a possible Charter Amendment; and 2) if consensus is reached, direct the City Attorney to draft and the Clerk of the Commission to advertise a charter amendment ordinance.*

150291A\_draft ordinance language\_20150917.pdf

150291B\_Table of Transition Terms\_20150917.pdf

150291C\_Costs of Elections\_20150917.pdf

**GENERAL GOVERNMENT-RELATED COMMISSION COMMENTS (if time permits)**

**GAINESVILLE REGIONAL UTILITIES items of a time-sensitive or important nature or pulled from Consent. Must be submitted or pulled the Mayor, a City Commissioner or a Charter Officer.**

[140384.](#)

**GRU Governance (NB)**

This item was requested by the City Commission at its September 3rd regular meeting.

*Explanation: At its September 3rd meeting, the City Commission discussed Commissioner Budd's agenda item titled Gainesville Regional Utilities Ballot Referendum (Legistar #150290) and voted to place an item on the September 17th agenda to further discuss and develop the language for a non-binding referendum question regarding GRU Governance. As part of previous discussions of GRU Governance by the City Commission, the City Attorney's Office drafted the following sample referendum question: "Should the City prepare a Charter amendment creating a City Utility Board appointed by the City Commission with proportionate representation of City and County GRU customers, with final decision-making authority over operation and management of GRU's electric, water/wastewater, natural gas and telecommunications systems, except in key matters such as debt issuance, rates and general fund transfer, which shall be done in consultation with the City Commission or as otherwise specified in the Charter amendment?" The thought was that if a majority of City electors vote in favor of a referendum question, such as this sample question, the City would then prepare the necessary Charter amendment and either submit the Charter amendment to the City voters (per the Charter amendment referendum process in the City Charter) or to the Florida Legislature (as a local bill to amend the City Charter).*

*If the Commission develops a non-binding referendum question, it may be adopted by resolution or ordinance approved by at least 4 Commissioners. State law requires the following: the ballot summary (i.e., the question) and the ballot title must be included in the enabling resolution or ordinance; the ballot summary must adequately explain the chief purpose of the measure to the voters and cannot exceed 75 words in length; the ballot title must consist of a caption by which the measure is commonly referred to and cannot exceed 15 words in length; the ballot summary must be printed in clear and unambiguous language on the ballot after the list of candidates, followed by the word "yes" and also by the word "no," and must be written in such a manner that a "yes" vote will indicate approval of the proposal and a "no" vote will indicate rejection.*

*If the Commission develops a non-binding referendum question and desires to place it on the March 15, 2016 City election ballot, a general timeline to adopt it by Resolution is as follows (note: an ordinance process would take longer):*

*October 15, 2015: Commission finalize its policy direction and authorize the City Attorney to draft a Resolution that includes findings as to the public purpose of the referendum, the ballot title and summary*  
*November 5 or November 19, 2015 City Commission Meetings: Adopt Resolution containing the referendum question and summary*  
*December 1, 2015: Deadline to send the proposed referendum question(s) to the Supervisor of Elections for inclusion on the March 15 ballot*

*March 15, 2016 City Election*

*After the Election, the Commission can take legislative action it deems*

*necessary or appropriate in response to the vote on the referendum question.*

*At the Commission agenda review meeting on September 8th, it was suggested that, instead of discussing this item on September 17th, the Commission schedule a workshop or special meeting to discuss this item.*

**RECOMMENDATION**

*The City Commission discuss developing a non-binding referendum question regarding GRU governance or schedule a workshop or special meeting to discuss this item.*

**Legislative History**

10/21/14	General Policy Committee	Approved, as shown above
1/21/15	General Policy Committee	Approved as shown above (See Motion)
2/26/15	City Commission	Discussed
3/30/15	City Commission	Continued
4/2/15	City Commission	Approved, as shown above
7/2/15	City Commission	Referred to the Regional Utilities Committee

[140384 FMEA Governance Presentation 2014.10.21](#)

[140384 Governance Chart 2014.10.21](#)

[140384 GRU Governance and APPA Workshop 2014.10.21](#)

[140384 GRU Governance Memorandum 2014.10.21](#)

[140384 Utility Governance Changes and Examples 20150121.pdf](#)

[140384 Outline of Proposed Advisory Committee 20150330.pdf](#)

[140384 Lakeland Information 20150330.pdf](#)

[140384 GRUadvisoryboardproposal 20150226.pdf](#)

[140384 draft language to create utility board 20150702.pdf](#)

[140384 GEAC 20151008](#)

[140384 Draft Perry Bill 20151008](#)

[140384 Draft Ordinance Language Util Brd 20151008](#)

[140384 City Charter Article I 20151008](#)

**5:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**Mr. Bob Gasche**

**PROCLAMATIONS/SPECIAL RECOGNITIONS Placed on Agenda by  
Commissioner or Charter Officer**

[150312.](#)**P.O.W./M.I.A. Recognition Day - September 18, 2015 (B)****RECOMMENDATION**

*Gator Detachment of the Marine Corp League Bob Gasche to accept the proclamation.*

[150312 POWMIA 20150917.pdf](#)

**6:00 P.M.****CITIZEN COMMENT (to end at a time certain of 6:30pm or at such later time as allows for 30 minutes of citizen comment)**[150261.](#)**ACCEPTANCE OF ANTICIPATED US DEPARTMENT OF TRANSPORTATION FAA AIP GRANT NO. 3-12-0028-038-2015 IN THE AMOUNT OF \$2,468,410.00 (B)**

Resolution No. 150261

A Resolution of the City of Gainesville, Florida, accepting FAA AIP Grant No. 3-12-0028-038-2015 from the U.S. Department of Transportation, Federal Aviation Administration, and authorizing execution by the Mayor and the Clerk of the Commission on behalf of the City of Gainesville; and providing an immediate effective date.

*Explanation: The Gainesville-Alachua County Regional Airport Authority (GACRAA) anticipates an offer from the U.S. Department of Transportation, Federal Aviation Administration (FAA) for AIP Grant No. 3-12-0028-038-2015 in an amount up to \$2,468,410.00 for the following projects at Gainesville Regional Airport: 1) rehabilitation of Runway 11-29 lighting, replacement of Runway 11 REIL and improvement of Taxiway A North signage; 2) commercial apron expansion; and 3) design of aircraft rescue and firefighting station.*

*Because the City of Gainesville retains title to the land upon which Gainesville Regional Airport operates, the City of Gainesville, in addition to the GACRAA, must formally accept all federal grant offers. The GACRAA on July 23, 2015, adopted Resolution No. 15-019, which accepted and authorized execution of the anticipated grant offer.*

**RECOMMENDATION**

*The City Commission adopt the resolution and authorize the Mayor and City Attorney to execute said Grant Agreement and the City Clerk to certify said Grant Agreement.*

[150261A\\_draft\\_resolution\\_20150917.pdf](#)  
[150261B\\_GACRAA\\_Resolution\\_No\\_15\\_019\\_20150917.pdf](#)  
[150261C\\_Assurances\\_20150917.pdf](#)  
[150261D\\_Grant\\_Application\\_20150917.pdf](#)  
[150261E\\_Grant\\_Offer\\_20150917.pdf](#)  
[150261F\\_Ltr\\_GACRAA\\_to\\_City\\_20150917.pdf](#)  
[150261\\_grant\\_agreement\\_20150917.pdf](#)  
[150261\\_resolution\\_20150917.pdf](#)

## BUDGET

### ORDINANCES, 2ND READING - ROLL CALL REQUIRED

[150246.](#)

#### **APPENDIX A - SCHEDULE OF FEES, RATES, AND CHARGES FOR UTILITIES; ELECTRICITY, WATER, SEWERAGE, NATURAL GAS, STORMWATER MANAGEMENT AND UTILITIES IN GENERAL, AND RELATED REVISIONS TO CHAPTER 27 (B)**

Ordinance No. 150246

An ordinance of the City of Gainesville, Florida, amending the Code of Ordinances relating to utilities; amending section 27-31 relating to public streetlight and rental outdoor light services; amending section 27-124 relating to water system plan review service fees; amending section 27-128 relating to the surcharge that applies to water connection charges; amending section 27-129 relating to water connection charges; amending section 27-169 relating to the surcharge that applies to wastewater collection connection charges; amending section 27-171 relating to wastewater connection charges; amending section 27-172 relating to wastewater system plan review service fees; amending Appendix A, Schedule of Fees, Rates and Charges, to revise fees, rates, and charges for electricity, water, sewerage, natural gas, stormwater management and utilities in general; providing directions to the codifier; providing a severability clause; providing a repealing clause; and providing an effective date.

*Explanation: GRU BUDGET AND FINANCE DEPARTMENT MEMORANDUM*

*In the proposed budget for the combined utilities system, the General Manager for Utilities made recommendations to revise electric, water, wastewater and natural gas fees, rates and charges as required to meet system revenue requirements for Fiscal Year 2016. This ordinance is necessary to implement the changes to the fees, rates and charges effective October 1, 2015. Additionally, changes are included in the*

*proposed ordinance to amend provisions of Chapter 27 to reflect those corresponding changes in the code, to revise water and wastewater connection criteria, and to reimpose a 25% surcharge on water and wastewater connection outside city limits as directed by the City Commission on May 7, 2015.*

#### **CITY ATTORNEY MEMORANDUM**

*During the budget process in July 2015, the City Commission authorized the City Attorney to draft and the Clerk of the Commission to advertise an ordinance revising the fees, rates and charges as required to meet system revenue requirements for Fiscal Year 2016.*

*This ordinance requires two readings. The first reading is scheduled for September 10, 2015. The second reading is scheduled for September 17, 2015. The new and amended fees, rates, and charges shall be applied to all monthly bills which are for the first time rendered and postmarked after 12:01 AM, October 1, 2015.*

**RECOMMENDATION**            *The City Commission adopt the proposed ordinance.*

#### **Legislative History**

9/10/15      City Commission      Adopted on First Reading (Ordinance)

[150246\\_draft\\_ordinance\\_20150910.pdf](#)

[150246\\_PowerPoint\\_Presentation\\_20150910.pdf](#)

[150246\\_Ordinance\\_20150917.pdf](#)

[140949.](#)

#### **APPENDIX A - SCHEDULE OF FEES, RATES & CHARGES (B)**

Ordinance No. 140949

An ordinance of the City of Gainesville, Florida, amending Appendix A, Schedule of Fees, Rates and Charges of the Code of Ordinances by revising fees, rates and charges for the following: adult performance establishment, escort service and escort licenses; alcoholic beverages; cable franchise; cemetery; controlled vehicular parking area decals/permits; fire/rescue; health and sanitation; home occupation permit; land development code; parks, recreation and cultural affairs; peddlers, solicitors and canvassers; registered domestic partnerships; secondhand goods; streets, sidewalks and other public places; taxation; traffic and motor vehicles; and utilities relating to solid waste and recyclables; providing directions to the codifier; providing a severability clause; providing a repealing clause; and providing an effective date.

*Explanation: BUDGET AND FINANCE DEPARTMENT STAFF REPORT*

*During several public meetings beginning July 13, 2015 and continuing*

through July 27, 2015, Budget and Finance staff presented the "Budget Workshop for the FY2016 Adjustment Year" to the City Commission. As presented, the proposed FY2016 revenues included a continuation of the policy of 5% scheduled biennial increases of Appendix A fees. It also included additional fee increases for certain fire services, including a change in the fee structure for fire inspections.

On July 21, 2015, the City Commission adopted Resolution No. 150066, establishing the Proposed Millage Rate. On July 27, 2015, the City Commission adopted Resolution No. 150067, approving the Proposed Tentative General Government Financial and Operating Plan. At the July 21, 2015 City Commission meeting, the City Commission authorized the City Attorney's Office to draft an ordinance amending Appendix A as proposed by Budget and Finance staff. The proposed ordinance includes the 5% increase in Appendix A fees, and the additional increases to fire services fees. This ordinance is necessary to implement the increased fees effective October 1, 2015.

#### CITY ATTORNEY MEMORANDUM

This ordinance requires two readings and will become effective immediately upon approval at second reading. However, the fee increases will become effective on October 1, 2015, except when a facility was booked prior to the effective date of the ordinance, in which case the City will recognize the fees in place at the time the facility was booked.

**RECOMMENDATION**            The City Commission adopt the proposed ordinance.

#### Legislative History

9/10/15            City Commission            Adopted on First Reading (Ordinance)

[140949A\\_draft\\_ordinance\\_20150910.pdf](#)

[140949\\_Ordinance\\_20150917.pdf](#)

## PUBLIC HEARINGS

[150276.](#)

### **FINAL GAINESVILLE REGIONAL UTILITES BUDGET RESOLUTION - FISCAL YEAR 2015-2016 (B)**

RESOLUTION NO. 150276

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA, RELATING TO THE FINAL BUDGET FOR THE CITY OF GAINESVILLE D/B/A GAINESVILLE REGIONAL UTILITIES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; PROJECTING REVENUES AND ADOPTING A FINAL BUDGET TO PAY FOR PERSONAL SERVICES EXPENSES, OPERATING AND



MAINTENANCE EXPENSES AND OTHER EXPENSES, FOR CAPITAL OUTLAY, AND FOR DEBT SERVICE REQUIREMENTS; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

*Explanation: The proposed resolution adopts a final budget for the City of Gainesville d/b/a Gainesville Regional Utilities for the fiscal year beginning October 1, 2015 and ending September 30, 2016, to pay for personal services expenses, operating and maintenance expenses and other expenses, for capital outlay and for debt service requirements. The proposed resolution is submitted for adoption by the City Commission.*

**RECOMMENDATION**            *The City Commission adopt the proposed resolution.*

[150276 GRU Final Budget 20150917.pdf](#)

[150276 Resolution 20150917.pdf](#)

[150270.](#)

**FINAL MILLAGE RATE - FISCAL YEAR 2015 - 2016 (B)**

RESOLUTION NO. 150270

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA; RELATING TO THE LEVY OF GENERAL MUNICIPAL PURPOSE AD VALOREM TAXES FOR THE 2015-2016 FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; ADOPTING THE FINAL MILLAGE RATE; DIRECTING THE TRANSMITTAL OF CERTIFIED COPIES; AUTHORIZING A SPECIFIED ADJUSTMENT TO THE FINAL MILLAGE RATE; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

*MODIFICATION - Added PowerPoint Presentation*

*Explanation: The City Commission is required by Florida Law to adopt a final millage rate to fund the budget for FY 2015 - 2016.*

**RECOMMENDATION**            *The City Commission adopt the proposed Resolution.*

[150270 Final Millage Rate 20150917.pdf](#)

[150270 Presentation 20150917.pdf](#)

[150271.](#)

**FINAL GENERAL GOVERNMENT BUDGET - FISCAL YEAR 2015 - 2016 (B)**

RESOLUTION NO. 150271

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF

GAINESVILLE, FLORIDA; RELATING TO ITS GENERAL GOVERNMENT BUDGET FOR THE 2015-2016 FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; ADOPTING THE FINAL GENERAL GOVERNMENT FINANCIAL AND OPERATING PLAN BUDGET; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

*MODIFICATION - Revised Back-up and Added PowerPoint Presentation.*

*Explanation: The Final General Government Budget for Fiscal Year 2015 - 2016 as prepared by the Budget and Finance Department is hereby submitted for approval by the City Commission.*

**RECOMMENDATION**            *The City Commission adopt the proposed Resolution.*

[150271\\_Final GG Budget\\_20150917.pdf](#)

[150271\\_Revised - Final General Govt Budget\\_20150917.pdf](#)

[150271\\_Presentation\\_20150917.pdf](#)

[150271\\_exhibit A\\_20150917.pdf](#)

[150271\\_Resolution\\_20150917.pdf](#)

## RECREATION, CULTURAL AFFAIRS AND PUBLIC WORKS COMMITTEE

[130508.](#)

### **Strategic Initiative 6.3: Parks, Recreation, & Cultural Affairs Master Plan (B)**

**This item provides the findings of the citizen opinion poll conducted by the Trust for Public Land July 15 - 18, 2015. \*\*ESTIMATED STAFF PRESENTATION 30 MINUTES\*\***

*MODIFICATION - Revised Back-up*

*Explanation: At the January 8, 2015 Recreation, Cultural Affairs and Public Works Committee meeting, the Committee voted to recommend to the full City Commission to place a funding initiative on the ballot in March 2016, to fund a portion of the Master Plan projects. The recommendation was for ½ mill to be collected for six years, generating approximately \$14,000,000 to \$15,000,000. In addition, staff was directed to revise the Prioritized List of Master Plan Projects which reflect the above amount and return to the February meeting to present the revised list.*

*At the February 12, 2015 meeting, the Committee voted to request the Mayor to send a letter to the Trust for Public Land (TPL) Regional Office located in Tallahassee, Florida, requesting Technical Advice and Assistance with the Commission's Strategic Initiative 6.3 to develop a program to fund the implementation of the Master Plan. TPL provides professional technical services to state and local government*

*executives, boards and public agencies that need to research and evaluate recreation and conservation options.*

*At the February 19, 2015 City Commission meeting the Commission approved a request for the Mayor to send a letter to TPL's Regional Office as recommended by the Recreation, Cultural Affairs and Public Works Committee. In response to the Mayor's letter, TPL has provided a proposal for technical advice and assistance to support the City's efforts.*

*At the March 12, 2015 meeting the Recreation, Cultural Affairs and Public Works Committee voted to request that the TPL proposal be brought to the City Commission on March 19, 2015 for acceptance of the proposal and to direct the City Manager to proceed; this recommendation was approved by the City Commission on March 19th.*

*On May 14th, the findings of the feasibility study were presented to the Committee by the Trust for Public Lands. The analysis indicated several options for the City that include increasing and dedicating a portion of the ad valorem tax, or issuing general obligation bonds or funding through a county sales surtax that had a portion designated to parks, recreation and cultural affairs. The research indicates that the March 2016 election would be an appropriate election if the City were to decide to place an ad valorem tax increase or general obligation bond on the ballot; or November 2016 would be appropriate for a sale tax issue.*

*On August 10, 2015, an overview of the Master Plan was presented at the Joint City/County Commission meeting. To further research, deliberate and make recommendations on the feasibility of a sales tax focused on funding parks, recreation, culture and conservation land acquisition, both commissions voted to establish a Joint Task Force consisting of two commissioners from each body and one representative from the League of Cities. Members are being appointed and the Task Force will hold its first meeting on September 16, 2015.*

*In July, a citizen opinion poll was conducted by the Trust for Public Land. The County Commission also requested technical assistance from the Trust to conduct similar services, a feasibility study and citizen opinion poll. The findings of City poll were presented and discussed at the Recreation, Cultural Affairs and Public Works Committee meeting on August 13, 2015 and recommended that the findings be presented and discussed at the September 17th City Commission meeting. The County poll results are expected to be presented to the County prior to September 17th. If this occurs, additional information will be provided by staff.*

**RECOMMENDATION**

*The City Commission: 1) discuss the findings of the citizen opinion poll for funding the Parks, Recreation and Cultural Affairs Master Plan, and 2) provide staff direction for future action.*

**Legislative History**

11/19/13	City Commission	Referred to the Recreation, Cultural Affairs and Public Works Committee
1/8/15	Recreation, Cultural Affairs and Public Works Committee	Approved as shown above (See Motion)
2/12/15	Recreation, Cultural Affairs and Public Works Committee	Discussed
2/19/15	City Commission	Approved as Recommended
3/12/15	Recreation, Cultural Affairs and Public Works Committee	Approved, as shown above - See Motion(s)
3/19/15	City Commission	Approved as Recommended
4/9/15	Recreation, Cultural Affairs and Public Works Committee	Heard
5/14/15	Recreation, Cultural Affairs and Public Works Committee	Discussed
8/4/15	City Commission	Approved, as shown above
8/13/15	Recreation, Cultural Affairs and Public Works Committee	Discussed

[130508A Master Plan Presentation 20150108 .pdf](#)

[130508B Achievements List 20150108.pdf](#)

[130508C Master Plan Prioritization List 20150108.pdf](#)

[130508D Master Plan Recommendations 20150108.pdf](#)

[130508 Rev Master Plan Project List 20150212.pdf](#)

[130508A COG Ltr 20150312.pdf](#)

[130508B TPL Proposal 20150312.pdf](#)

[130508 MOD TPL Proposal 20150319.pdf](#)

[130508A List 20150409.pdf](#)

[130508B Maps 20150409.pdf](#)

[130508 TPL Presentation 20150514.pdf](#)

[130508A RankedProjList 20150810.pdf](#)

[130508B PlanExecSummary 20150810.pdf](#)

[130508C Master Plan Presn 20150810.pdf](#)

[130508 PRCA FundOpsPresn 20150917pptx.pdf](#)

[130508-Mod TPL Presentation 20150917.pdf](#)

## RESOLUTIONS- ROLL CALL REQUIRED

[150239.](#)

**Resolution for Joint Participation Agreement (JPA) - Service**

### **Development Grant Funds for Regional Transit System (RTS) Routes 37, 40, and Bus Stop Amenities (B)**

**This item is a request for a Resolution authorizing the City Manager to execute Joint Participation Agreements between the City of Gainesville and the Florida Department of Transportation to receive Service Development Grant Funds for the operation of Route 37, Route 40, and for Bus Stop Amenities.**

*Explanation: The Florida Department of Transportation (FDOT) allocates service development funds to transit agencies each year. The allocations are given at FDOT discretion on a competitive basis for agency projects that meet FDOT Service Development Grant (SDG) criteria.*

*Fixed-route 37 provides service between the University of Florida (UF) Reitz Union and Butler Plaza (via SW 35th Place). RTS and FDOT will each provide \$142,493 (50/50 match) in operating costs for a total of \$284,986.*

*Fixed-route 40 provides service between the University of Florida (UF) HUB, the Magnolia Park commercial area, and the Hunter's Crossing neighborhood activity center. RTS and FDOT will each provide \$106,500 (50/50 match) in operating costs for a total of \$213,000.*

*The purpose of the SDG for Bus Stop Amenities is to provide funding in support of the design, construction, and installation of pedestrian amenities to improve existing bus stop accessibility on transit corridors. RTS and FDOT will each provide \$150,000 (50/50 match) in funding for a total of \$300,000.*

*FDOT requires the governing board of each public transit system to adopt a Resolution authorizing the acceptance of these funds.*

*Fiscal Note: The Joint Participation Agreements require the City of Gainesville to match funding totaling \$398,993. Matching funds for each JPA is allocated in the RTS FY15-16 operating budget.*

**RECOMMENDATION**            *The City Commission adopt the Resolution.*

[150239A Route 37 FDOT JPA 20150917.pdf](#)

[150239B Route 40 FDOT JPA 20150917.pdf](#)

[150239C Bus Stop Amenities FDOT JPA 20150917.pdf](#)

[150239D Draft Indem Memos 20150917.pdf](#)

[150239E Resolution 20150917.pdf](#)

[150239 Resolution 20150917.pdf](#)

[140737.](#)

### **Resolution to Execute the State Infrastructure Bank (SIB) Reimbursement Agreement (B)**

**This item is a request for the City Commission to adopt a Resolution authorizing the City Manager to execute a Reimbursement Agreement.**

*Explanation:* On August 18, 2011 the City Commission authorized the Regional Transit System (RTS) to apply for a Florida Department of Transportation (FDOT) State Infrastructure Bank (SIB) loan for the construction of its new Maintenance, Operations and Administration facility. The Metropolitan Transportation Planning Organization (MTPO) adopted a resolution on December 3, 2012 authorizing RTS to use Surface Transportation Program (STP) funds to repay the loan.

On May 16, 2013 the City Commission granted approval to execute the SIB loan agreement in the amount of \$3,800,000 for Phase II (final phase) of the RTS facility project, which included acquisition of property, demolition of existing structures and installation of additional bus parking, fencing, security equipment and landscaping. Because RTS was able to receive grants in addition to the SIB loan, RTS only used approximately \$1,350,000 of the SIB loan proceeds.

RTS agreed to reimburse the FDOT by October 1, 2015, as stated in the SIB Loan and re-confirmed in the Amendment. The full amount owed to FDOT is \$1,406,156.18, which consists of the project costs plus \$56,156.18 in accrued interest.

FDOT has agreed to reimburse RTS for the Transit Facility Project using STP funds in the amount of \$1,406,156.18 upon receipt of an invoice from RTS with documentation certifying repayment of the SIB Loan Funds to FDOT by October 1, 2015. To accomplish this, FDOT has requested that the City Of Gainesville adopt a Resolution authorizing the City Manager to execute a Reimbursement Agreement. The Reimbursement Agreement attached to the Resolution is consistent with the existing SIB loan agreement and does not impose significant new obligations upon the City

*Fiscal Note:* The Reimbursement Agreement will allow RTS to be reimbursed for the Transit Facility Project using STP funds in the amount of \$1,406,156.18.

**RECOMMENDATION**

The City Commission: 1) adopt the Resolution; and 2) authorize the City Manager, or his designee, to execute the attached Reimbursement Agreement.

**Legislative History**

4/2/15	City Commission	Continued
4/16/15	City Commission	Approved as Recommended



the entire corporate limits of the City of Gainesville, Florida to be included in the non-ad valorem assessment for the municipal service benefit unit created by Alachua County for certain solid waste management services for the fiscal year 2015-2016; providing conditions for the consent; providing that the consent is for the one-year period; providing a severability clause; providing a repealing clause; and providing an immediate effective date.

*Explanation: PUBLIC WORKS STAFF REPORT*

*Since October 1, 1997, the Alachua County Commission has approved a non-ad valorem assessment for solid waste management in order to cover the cost of the Waste Alternatives program, the Household Hazardous Waste program approximately 36% of the Rural Collection Center program, and Solid Waste Facilities Cost as defined below. Beginning with the 1997-98 fiscal year, all municipalities in Alachua County, except for LaCrosse, have approved ordinances allowing the collection of the assessment within their respective municipal limits. The City's ordinance expires September 30, 2015. The Board of County Commissioners is requesting that the City of Gainesville adopt an ordinance allowing the assessment for solid waste management to continue inside the municipal limits for an additional three years, effective October 1, 2015 through September 30, 2018. However, staff recommends the extension be for one year.*

*The Waste Alternatives Program provides public education and resources for our community emphasizing a new philosophy in waste reduction: Embrace Zero Waste. Zero Waste encourages the elimination of the inefficient use of our resources. Waste Alternatives programs help accomplish this by focusing on source reduction, reuse, recycling, composting, household hazardous waste and litter prevention through a variety of learning tools. Waste Alternatives Specialists visit schools throughout the County using a curriculum approved by the school board for students in grades Pre-K through 12. Waste Alternatives staff also provides presentations to civic groups and businesses. A large multi-media campaign supports the program and serves as an additional outreach mechanism to our community. Waste Alternatives also provides recycling containers for special events, manages the Alachua County commercial recycling program, sponsors special recycling events, operates a reusable resource center for teachers (Tools for Schools) in cooperation with the Alachua County School Board, and acts as liaison between the waste haulers and recyclers and residents and businesses. These activities are county-wide and include all municipalities.*

*The Alachua County Environmental Protection Department's Hazardous Waste program provides collection, recycling and disposal of Household Hazardous Waste (HHW) including automotive fluids, paints, toxic chemicals, fluorescent lamps and electronic scrap through the Alachua County Household Hazardous Waste Collection Center at the Leveda Brown Environmental Park, at the Rural Collection Centers and through*



*periodic mobile HHW collection events throughout the county. In addition, the program provides emergency response for hazardous materials incidents, inspection and monitoring of small quantity hazardous waste generators and complaint investigations regarding hazardous materials and wastes. The program also provides, on a fee basis, hazardous waste disposal services for conditionally exempt small quantity generators of hazardous waste. All activities are county-wide and include all municipalities.*

*The Rural Collection Centers provide drop-off sites for residential solid waste, recycling and non-toxic household hazardous waste. The Rural Collection Centers are funded through two sources. Approximately 64% of the funds come from the Rural Collection Center assessment (assessed to rural residents of unincorporated Alachua County) and about 36% from the Solid Waste Management assessment (assessed to all residents of the county except for rural, unincorporated residents). The proportion from each funding source is based upon a survey of users of the collection centers to determine what percentage are rural residents as compared to municipal and County mandatory curbside collection residents.*

*The Solid Waste Facilities Cost includes the cost of providing, maintaining, operating, and monitoring the Solid Waste Management Facilities known as "closed landfills" (including the Northeast, the Northeast Auxiliary, the Southeast and the Northwest closed landfills) and the property intended for future Solid Waste Management Facilities known as Balu Forest.*

#### CITY ATTORNEY MEMORANDUM

*On July 16, 2015, the City Commission approved the following on its consent agenda: authorize the City Attorney to draft an ordinance allowing the Alachua County assessment for solid waste management to continue inside the municipal limits of Gainesville for an additional one year.*

*This ordinance requires two readings and shall become effective when adopted on second reading.*

**RECOMMENDATION**            *The City Commission adopt the proposed ordinance.*

#### Legislative History

7/16/15	City Commission	Approved as Recommended
9/3/15	City Commission	Adopted on First Reading (Ordinance)

[150086 Letter 20160702.pdf](#)

[150086 draft ordinance 20150903.pdf](#)

[150086 Ordinance 20150917.pdf](#)

## PLAN BOARD PETITIONS

**DEVELOPMENT REVIEW BOARD PETITIONS**

**SCHEDULED EVENING AGENDA ITEMS**

[150310.](#)

Audit of Gainesville Regional Utilities Invoice Processing - Biomass Energy (B)

*MODIFICATION - Added Item and Moved to the Evening.*

*Explanation: In accordance with our Annual Audit Plan, the City Auditor’s Office has completed the audit of the Gainesville Regional Utilities Invoice Processing - Biomass Energy. We conducted this audit in accordance with Government Auditing Standards issued by the Comptroller General of the United States. Our report and the General Manager’s response are attached for your review.*

**RECOMMENDATION**

*The Audit and Finance Committee recommends that the City Commission accept the City Auditor’s report and the General Manager’s response.*

**Legislative History**

9/15/15      Audit and Finance      Approved as Recommended  
   Committee

[150310 Audit of GRU Invoice Processing - Biomass Energy 20150915.pdf](#)

**UNFINISHED BUSINESS**

**COMMISSION COMMENT**

**CITIZEN COMMENT (If time permits)**

**ADJOURNMENT - 11:44 PM**