

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Monday, June 22, 2009

3:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Pegeen Hanrahan, Chair
Mayor-Commissioner Pro Tem Scherwin Henry (Member)*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 3:05 PM

ROLL CALL

Present: Pegeen Hanrahan and Scherwin Henry

ADOPTION OF THE AGENDA

*Member Henry moved and Mayor Hanrahan seconded to adopt the agenda.
(VOTE: 2-0, MOTION CARRIED)*

APPROVAL OF MINUTES

090132. **Audit, Finance and Legislative Committee Minutes (B)**

RECOMMENDATION *The Audit, Finance and Legislative Committee approve the minutes of March 30, 2009, as circulated.*

Approved as Recommended

090132_march_minutes_20090622.pdf

DISCUSSION ITEMS

090143. **Compensation and Performance Management Policies (B)**

This item sets forth policies to manage compensation and performance management for non-represented employees.

Human Resources Director Sandy Barnard, City Manager Russ Blackburn, Administrative Services Director Becky Rountree and City Auditor Brent Godshalk gave presentations.

RECOMMENDATION *The Audit, Finance and Legislative Committee: 1) Hear a presentation from staff; 2) approve the Compensation Philosophy and Policy (C-1), Performance Based Merit Awards (C-2), Changes in Employee Status Affecting Compensation (C-3), Performance Management Policy (C-5); and 3) Sunset Adopted Compensation Philosophy, Personnel Policy 3 Occupational Index and Personnel Change, Personnel Policy 4 Pay Plan Regulations, and Personnel Policy 7 Salary Review.*

Recommended for Approval

090143_Compensation Philosophy & Policy_20080716.PDF
090143A_Performance-Based Merit Awards_20080716.PDF
090143B_Changes in Employee Status Affecting Pay_20080716.PDF
090143C_Performance Management Policy_20080716.PDF

090134. **Review of Gainesville Fire Rescue (GFR) Inspection Fees (B)**

City Auditor Brent Godshalk, Fire Chief Bill Northcutt, Deputy Fire Chief Tim Hayes and City Manager Russ Blackburn gave presentations.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend the City Commission:*

1) Accept the City Auditor's report and response from the City Manager, and

2) Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

Recommended for Approval

090135_Review of GFR_20090622.pdf

090135. **Report on the Status of Outstanding Audit Recommendations for June 2009 (B)**

City Auditor Brent Godshalk, Administrative Services Director Becky Rountree, Assistant City Auditor Eileen Marzak and Finance Director Mark Benton gave presentations.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

Recommended for Approval

090135_report_20090622.pdf

090137. **GRU Quarterly Financial Report (B)**

Gainesville Regional Utilities Chief Financial Officer Jennifer Hunt gave a presentation.

RECOMMENDATION *The Audit, Finance & Legislative Committee review and recommend that the City Commission receive the GRU Quarterly Financial Report as of March 31, 2009.*

Recommended for Approval

090137_GRU_quarterly_20090622.pdf

090159. Ernst & Young's 2009 Audit Plan for GRU (B)

Gainesville Regional Utilities Chief Financial Officer Jennifer Hunt gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the Ernst & Young 2009 Audit Plan for GRU.*

Recommended for Approval

090159_GRU_Audit_Plan_20090622.pdf

090136. Fiscal Year 2009 Operating Funds Quarterly Monitoring Report - Quarter Ending March 31, 2009 (B)

Controller April Shuping, Administrative Services Director Becky Rountree and Finance Director Mark Benton gave presentations.

RECOMMENDATION *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended March 31, 2009.*

Recommended for Approval

090136_quarterly_monitoring_20090622.pdf

090140. Second Amendment to the FY 2008-2009 General Government Financial and Operating Plan (B)

Controller April Shuping gave a presentation.

RECOMMENDATION *The City Commission adopt the proposed resolution.*

Recommended for Approval

090140_res_20090622.pdf
090140_Attach_A_Res_20090622.pdf
090140_resolution_20090702.pdf

MEMBER COMMENT**CITIZEN COMMENT****ADJOURNMENT - 5:14 PM**