

Profile

View current Advisory Board and Committee openings [online](#).

Prefix Mary Lou _____
First Name Middle Initial Last Name Suffix

mayorhildreth@aol.com
Email Address

1100 NW 33rd Ave _____
Street Address Suite or Apt

Gainesville FL 32609
City State Postal Code

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 2

Mobile: (352) 235-0519 Business: (352) 468-1201
Primary Phone Alternate Phone

Primary Phone Type

Cell

Alternate Phone Type

Office

City of Hampton City Clerk/Administrator
Employer Job Title

Which Boards would you like to apply for?

City Beautification Board: Submitted
SHIP - Affordable Housing Advisory Committee: Submitted

PLEASE NOTE: You may only apply for two (2) City Advisory Boards/Committees each application cycle. A person may only be appointed to two (2) City Advisory Boards/Committees.

Question applies to SHIP - Affordable Housing Advisory Committee

Do you represent one or more of the following categories: *

none of the above

Question applies to City Beautification Board

The City Beautification Board has 2 full term openings that end on 11/1/2023 and 1 student seat whose term ends on 9/30/2021. City Residency Not Required

Question applies to SHIP - Affordable Housing Advisory Committee

The SHIP - Affordable Housing Advisory Committee has 10 openings for full terms ending 7/1/2022.
City Residency Required

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

If yes, please submit a detailed explanation of exemption.

Question applies to SHIP - Affordable Housing Advisory Committee

If appointed to the City of Gainesville's SHIP Affordable Housing Advisory Committee, I will attempt to accomplish the following objectives:

1. Represent and work for the benefit of both my specific constituency and the entire community;
2. Serve the entire two-year term;
3. If unable to complete a term, provide the City with a written letter of resignation;
4. Attend monthly meetings, either in-person or virtually;
5. Notify staff in advance, if unable to attend a meeting;
6. Arrive at meetings on-time and stay until the end of the meeting (usually 60-90 minutes);
7. Review backup materials provided by staff and/or other AHAC Members;
8. Thoughtfully complete evaluation forms, if asked to evaluate development proposals;
9. Participate in the development of all AHAC recommendations; and
10. Participate in presenting written and or verbal recommendations to the City Commission, including occasionally attending City Commission Meetings.

Question applies to SHIP - Affordable Housing Advisory Committee

Yes or No; I agree with the above statement:

Yes No

Consistent with Section 2-247 of the City Code, board and committee members can be removed from the board or committee for poor attendance.

Interests & Experiences

Question applies to City Beautification Board

Why are you interested in serving on the City Beautification Board?

I have already served one term on the CBB (two years as the Chair). I would like to continue my service on this board. We've already started discussions on how we can adapt to the Covid 19 pandemic - by both examining our current activities, as well as alternative projects and programs.

Question applies to SHIP - Affordable Housing Advisory Committee

Why are you interested in serving on the SHIP - Affordable Housing Advisory Committee?

I believe this is a very important board for our community and how desperately we need to address the affordable housing crisis. As a former Mayor and current City Clerk/Administrator I am acutely aware of the disparities and inequities that exist, not just here in Gainesville, but all across the nation. I believe that local government is the best and the closest to the neighbors it serves. I believe my background and experience in both the private and public sector would be an asset. I am a very active and involved participant.

Question applies to City Beautification Board

How many terms have you served on this board or committee previously?

1

Question applies to SHIP - Affordable Housing Advisory Committee

How many terms have you served on this board or committee previously?

0

Question applies to SHIP - Affordable Housing Advisory Committee

How many years have you served on the State Housing Initiatives Partnership?

0

Members of all City of Gainesville Advisory Boards and Committees must only serve two (2) consecutive terms, except for the City Plan Board, Development Review Board and Historic Preservation Board. Members of the State Housing Initiatives Partnership must only serve three (3) terms.

Question applies to City Beautification Board

Are you applying for a student seat?

Yes No

[MLH_Resume_2020.docx](#)

Upload a Resume

[MLH_Bio2020.doc](#)

Please upload a file

Demographics

Ethnicity

Caucasian/Non-Hispanic

Political Party

Democrat

Gender

Female

Sexual Orientation

Straight/Heterosexual

01/19/1961

Date of Birth

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

City Beautification Board

Mary Lou Hildreth, MMC
1100 NW 33rd Avenue
Gainesville, FL 32609
352-235-0519
mayorhildreth@aol.com

PROFILE

Administrative professional offering versatile leadership and management skills. Manager and facilitator with planning and problem solving skills who readily adapts to change. Ability to work both independently and as a team member. Successful at managing multiple priorities and meeting deadlines without compromising quality. Experienced in both private and public sectors, including government organizations. Professional, outgoing, energetic, and goal oriented.

EDUCATION

University of Florida, B. A., Special Education, 1982
Certified Municipal Clerk, 2017
Master Municipal Clerk, 2019

KEY SKILLS

- Municipal Government/Public Policy
- Professional Communication Skills, Written and Oral
- Successful Grant Writer
- Outstanding Interpersonal Skills
- Strong Ability to Partner, Develop and Maintain Professional Working Relationships

EXPERIENCE

City of Hampton **City Clerk/Administrator, 2015 - present**

Responsible for all city administrative duties: preparing agenda, taking minutes, grant writing and administration, project management, records management, accounts payable/receivable, budget preparation, water utility billing, customer service, contract management, interagency communications on local, state and federal levels; and all other municipal operations.

City of Keystone Heights **Mayor, 2006 – 2014**

Strong background in setting policies and ensuring their administration. Experienced in public sector and intergovernmental agency communications with positive results. Successfully built professional relationships with municipal, county, state and federal agencies. Experienced Tallahassee lobbyist. Experienced and successful grant writer. All aspects of local government.

Bacen & Jordan, P.A., Fort Lauderdale, FL
Administrative/Executive Assistant/Client Liaison, 1985 – 2003

Responsible for personal and professional needs of head partners, including correspondence, scheduling, and client services. Managed and supervised numerous office programs, accounting and administrative duties. Provided on-site client service to hospital business offices located state wide, including development and implementation of operational procedures, coordination of special projects/events and staff training/support. Proven strengths in client maintenance, problem-solving, and planning/implementing proactive procedures and systems.