

Audit, Finance and Legislative Committee

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Monday, November 24, 2008

1:00 PM

City Hall, Room 16

*Mayor Pegeen Hanrahan (Chair)
Mayor-Commissioner Pro Tem Jack Donovan (Vice Chair)*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 1:05 PM

ROLL CALL

Present: Pegeen Hanrahan and Jack Donovan

ADOPTION OF THE AGENDA

APPROVAL OF MINUTES

080613. **Audit, Finance and Legislative Committee Minutes (B)**

The minutes were approved by consensus.

RECOMMENDATION *The Audit, Finance and Legislative Committee approve the minutes of September 8, 2008, as circulated.*

Approved as Recommended

DISCUSSION ITEMS

080614. **Review of Fleet Fuel Expenses and Charges to Departments (B)**

City Auditor Brent Godshalk gave a presentation and General Services Director Milton Reid, GPD Lieutenant Keith Kameg, and City Manager Russ Blackburn made comments.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission: 1) Accept the City Auditor's report and the response from the City Manager and General Manager for Utilities, and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

Recommended for Approval

080224. **Periodic Review of Rate Increases (NB)**

GRU Managing Utility Analyst Diane Wilson gave a presentation and submitted back-up (ppt.).

NOTE: Chair Hanrahan requested that the title of this item be changed from "Periodic Review of Rate Increases" to "Periodic Review of Service Charges".

RECOMMENDATION *The Audit, Finance and Legislative Committee receive a presentation from staff describing the Service and Connection*

Charges and the history of changes that have been made to these charges. This discussion would not include items considered base rate consumption or standard monthly customer charges.

Recommended for Approval

080331. 2009 State Legislative Agenda (B)

Legislative and Grants Coordinator Chris Cooper gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee 1) review the proposed 2009 State Legislative Statement and make any changes, additions, or deletions as deemed appropriate, and 2) report the committee's recommendation to the City Commission for approval.*

Recommended for Approval

080615. Review of General Fund Forecasted Revenues and Other Sources of Funds for the Fiscal Year Ending September 30, 2009 (B)

City Auditor Brent Godshalk gave a presentation and Administrative Services Director Becky Rountree made comments.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

Recommended for Approval

080617. Third and Final Amendment to FY 2008 General Financial and Operating Plan Budget Resolution (B)

Budget Coordinator Amy Spitzer gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative committee recommend that the City Commission adopt the third and final amendatory budget resolution to the FY 2008 General Government Financial and Operating Plan budget.*

Recommended for Approval

080616. Proposed Fiscal Year 2009 Annual Audit Plan (B)

City Auditor Brent Godshalk gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee submit the City Auditor's Proposed Fiscal Year 2009 Annual Audit Plan to the City Commission for approval by resolution.*

Recommended for Approval

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT - 2:40 PM