

MEMORANDUM OF SUPPORT AND UNDERSTANDING

**BETWEEN
THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA
AND
THE CITY OF GAINESVILLE
FOR
IMPLEMENTATION OF THE "GREAT EIGHT MODEL"
AT
A. QUINN JONES CENTER**

THIS AGREEMENT, made and entered into this July 21st, 2015, by and between THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA (hereinafter referred to as the "School Board"), a qualified Local Educational Agency, and the CITY OF GAINESVILLE (hereinafter referred to as the "City"):

WITNESSETH:

WHEREAS, the School Board and City desire to work in concert to implement the Reichert House "Great Eight Model" (GEM) to students attending the A. Quinn Jones Center, a school district education program for Alachua County students in need of behavior supports, grades 6-12;

AND WHEREAS, the School Board of Alachua County has agreed to employ up to eight (8) Paraprofessional II-Behavioral employees to work as "Intervention Specialists" with up to 140 students attending A. Quinn Jones;

AND WHEREAS, the School Board of Alachua County shall purchase curriculum materials, training materials, and supplies needed by the "Intervention Specialists" to implement the Great Eight Model;

AND WHEREAS, the "Intervention Specialists" will work with teachers, the *Youth Program Assistant Director*, support staff, and students of A. Quinn Jones and serve as the primary implementers for delivery of the program;

AND WHEREAS, the "Intervention Specialists" will require training, guidance, coordination, and support from an experienced person knowledgeable in the Great Eight Model in order to implement the program effectively at A. Quinn Jones;

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, the School Board and the City hereby agree as follows:

1. The School Board shall provide **reimbursement** of salary and all benefits, including FICA expense, for one (1) Reichert House Youth Program Assistant Director (12 month position) to oversee and coordinate the implementation of the Reichert House Great Eight Model at A. Quinn Jones Center. The maximum cost for this position is \$76,347.
2. The School Board will also reimburse training costs for the Assistant Director of up to \$2,000. Training that is to be reimbursed must be mutually agreed upon and approved by both the representative for the School Board and the representative for the City prior to the training.
3. The Para-Professional II-Behavioral "Intervention Specialists" shall remain employees of the School Board and will be under the direct supervision of the A. Quinn Jones Principal and Assistant Principal. The Reichert House Youth Program Assistant Director will also, in conjunction with the Principal and Assistant Principal, provide daily supervision and guidance to the Intervention Specialists. The ultimate evaluation and supervisory decisions related to the Intervention Specialists will remain that of the Principal and Assistant Principal.

4. The Youth Program Assistant Director shall remain under the direct supervision of the City and shall remain under the chain of command for the Reichert House and the City.
5. The Youth Program Assistant Director shall work directly with the school principal, the staff at the school, and with staff at the Reichert House and City in order to train, support, and provide guidance to the Intervention Specialists in the Great Eight Model implementation.
6. The Youth Program Assistant Director shall be available for student, parent, Intervention Specialists, and faculty member conferences in order to assist with the identification and solving of problems related to the Great Eight Model implementation.
7. The Youth Program Assistant Director shall become familiar with all community agencies that offer assistance to youths and their families such as mental health clinics, crisis treatment centers, and community-based programs. The Youth Program Assistant Director shall work with the school staff to make referrals to these agencies when appropriate.
8. The Youth Program Assistant Director shall assist and support the Intervention Specialists in completing “case management” of students assigned to each Specialist. Case management shall include home visits by the Intervention Specialists when necessary as providing regular family contact for all students assigned to the Intervention Specialists.
9. The Youth Program Assistant Director shall collect data related to case management tasks of the intervention specialists, to include home visits conducted, parent contacts made, etc. District staff will work with the Youth Program Assistant Director to determine the types and kind of data collection that will be required to ensure program evaluation and ultimate success.
10. The School Board will provide access to data necessary for the Youth Program Assistant Director to effectively monitor program implementation and program success.
11. The Youth Program Assistant Director shall prepare a written report at the end of the first semester and at the end of the school year. This report shall assess the program accomplishments and/or lack thereof. It shall provide an assessment of the program’s effectiveness and provide recommendations for program improvements as well as a plan for effecting improvement. The report findings shall be substantiated by data and information collected during the reporting period. The reports shall be presented to each agency’s representatives no later than 30 days following the end of the first semester and no later than 30 days following the end of the school year.
12. **Confidentiality:** In recognition of the Family Educational Rights and Privacy Act (FERPA) and sections 1002.22, 1002.221, and 1002.222, Florida Statutes, City agrees to hold confidential student information in the strictest confidence and not to disclose such information to third parties or to use such information for any purpose whatsoever, except as authorized by this Agreement or in connection with City’s obligations under this Agreement or in compliance with Florida law. City shall take reasonable precautions to protect any and all confidential information it may receive.
13. **Public Records Article:** In compliance with section 119.0701, Florida Statutes, both parties agree to:
 - a. Keep and maintain public records that ordinarily and necessarily would be required by the parties in order to perform the service.
 - b. Provide the public with access to public records on the same terms and conditions that the parties would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
 - d. Meet all requirements for retaining public records and transfer, at no cost, to the parties all public records in possession of the parties upon termination of the contract and destroy any duplicate public records that

are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to each other in a format that is compatible with the information technology systems of each party.

- 14. The School Board will require timesheets, signed by the Youth Program Assistant Director and Reichert House supervisor, with hours worked each week for auditing purposes and for processing the reimbursements. Receipts for actual training costs shall be submitted for reimbursement also. Invoices for reimbursements will be submitted by the City monthly. The maximum reimbursement for the Reichert House Youth Program Assistant Director shall not exceed **\$76,347.00**. The maximum reimbursement for training costs is **\$2,000.00**. Total reimbursable expenses to the City for this agreement shall not exceed **\$78,347.00**
- 15. Each party shall be solely responsible for the negligent or wrongful acts of its officials, agents and employees. Nothing in the Contract Documents shall be interpreted as a waiver of either party's sovereign immunity as granted under Section 768.28, Florida Statutes.

EARLY TERMINATION: This agreement may be terminated, by either party, upon 30-days written notice to the following representative of each respective agency. If said Agreement should be terminated for convenience as provided herein, the School Board shall only be required to pay the City the amount for services performed prior to termination of the Agreement and non-cancelable obligations. Upon receipt of a notice of termination, the City shall cease incurring additional obligations under this Agreement.

If to School Board:
Everett W. Caudle, Director
Grants, Acquisitions, & Special Projects
620 East University Avenue
Gainesville, FL 32601

If to the City:
Tony R. Jones, Chief of Police
Gainesville Police Department
P.O. Box 1250
Gainesville, FL 32627

TERM OF AGREEMENT: The City shall commence performance of the Agreement on the 1st day of August, 2015, and shall complete performance to the satisfaction of the School Board no later than the 31st of July, 2016.

IN WITNESS WHEREOF, we, the undersigned, do hereby declare our commitment and support to implement the Reichert House Great Eight Model at the A. Quinn Jones Center.

The School Board of Alachua County
Leannetta C. McNealy

The City of Gainesville

Leannetta McNealy, Ph.D., Chair Date

Russ Blackburn, City Manager Date

[Signature]

Owen A. Roberts, Ph.D. Date
Superintendent of Schools

Tony R. Jones, Chief Date
Gainesville Police Department

Approved as to Form and Legality,
Attorney

Approved as to Form and Legality,
Attorney