



Budget & Finance Department

Purchasing Division

PO Box 490, Station 32
Gainesville, FL 32602-0490
(352) 334-5021
(352) 334-3163 (fax)

-VIA EMAIL-

tnguyen@premier-elevator.com

July 2, 2018

Tan Nguyen
Premier Elevator Co., Inc.
230 Andrew Drive
Stockbridge, GA 30281

RE: Invitation to Bid #FMGT-180080-MS
Elevator Modernization

Dear Mr. Nguyen:

Thank you for your proposal on the above referenced project. Staff is recommending intended award to your firm. This recommendation is currently scheduled to be presented to the City Commission for their approval on August 2, 2018.

Pursuant to the City's Financial Services Procedures Manual Section 41-423, the blackout period is in effect until the contract is awarded (City Commission approval). "Violation of this provision shall result in disqualification..."

If you have any questions, please call me at (352) 334-5021.

Sincerely,

Melanie Sowers
Senior Buyer