

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Minutes**

**Monday, November 14, 2011**

**2:00 PM**

**City Hall, Room 16**

## **Audit, Finance and Legislative Committee**

*Mayor Craig Lowe, Chair  
Mayor-Commissioner Pro Tem Thomas Hawkins, Member*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

**CALL TO ORDER - 2:18 PM**

**ROLL CALL**

Present: Craig Lowe and Thomas Hawkins

**ADOPTION OF THE AGENDA**

**APPROVAL OF MINUTES**

**110338. Audit, Finance and Legislative Committee (AFLC) Minutes (B)**

*The minutes were approved by consensus.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee approve the minutes of August 30, 2011, as circulated.*

**Approved as Recommended**

**DISCUSSION ITEMS**

**110469. Final Amendment to the FY 2010-2011 General Government Financial and Operating Plan (B)**

*Assistant Finance Director April Shuping gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee:*

*(1) Review the proposed amendatory budget resolution; and if acceptable,*

*(2) Recommend that the City Commission adopt the proposed resolution.*

**Recommended for Approval**

**110491. Review of General Fund Forecasted Revenues and Other Sources of Funds for the Fiscal Year Ending September 30, 2012 (B)**

*City Auditor Brent Godshalk gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

**Recommended for Approval**

**110473. Review of Miscellaneous Cash Receipts and Expenses (B)**

*City Auditor Brent Godshalk and Senior Auditor Brecka Anderson gave presentations.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend the City Commission:*

*1) Accept the City Auditor's report and the response from the City Manager, and*

*2) Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

**Recommended for Approval**

**110472. Review of GRU Capital Project Contracts (B)**

*City Auditor Brent Godshalk and Assistant City Auditor Michelle Torma gave presentations.*

*GRU Chief Financial Officer Jennifer Hunt made comments.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend the City Commission:*

*1) Accept the City Auditor's report and the response from the General Manager for Utilities, and*

*2) Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

**Recommended for Approval**

**110333 Report on the Status of Outstanding Audit Recommendations for November 2011 (B)**

*City Auditor Brent Godshalk gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

**Recommended for Approval**

**110335. Proposed Fiscal Year 2012 Annual Audit Plan (B)**

*City Auditor Brent Godshalk gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee submit the City Auditor's Proposed Fiscal Year 2012 Annual Audit Plan to the City Commission for approval by resolution.*

**Recommended for Approval**

**110489.      Road Maintenance Costs Associated With Providing Residential Solid Waste Collection Services (B)**

*City Auditor Brent Godshalk, Public Works Director Teresa Scott and Public Works Solid Waste Manager Steve Joplin gave presentations.*

*Administrative Services Director Becky Rountree made comments.*

*MOTION: Retain this item (110489) until the City Manager and the City Auditor can come back with a report on how the proposal relates to actions by peer cities.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee discuss the issue and take appropriate action.*

**A motion was made by Member Hawkins, seconded by Chair Lowe, that this matter be Approved as shown above (See Motion). The motion carried by the following vote:**

**Votes:** Aye: Thomas Hawkins and Craig Lowe

**110445.      Outside Agencies Using the City Commission Auditorium (B)**

*City Auditor Brent Godshalk and Assistant City Attorney Stephanie Marchman gave presentations.*

*Mayor Lowe recognized League of Women Voters President Kathy Kidder and Voter Service Chair Marjorie Alexander who spoke to the matter.*

*City Manager Russ Blackburn, City Clerk Kurt Lannon and Communication and Marketing Manager Bob Woods made comments.*

*NOTE: After discussion of the item, the Committee agreed by consensus to recommend to the City Commission that the City Commission Meeting Facilities Policy be amended to allow the auditorium and City Hall meeting rooms to be used for Open candidate forums conducted by 501(c)(3) or 501(c)(4) organizations not endorsing or opposing a candidate or political party."The facilities will only be available for such forums on Saturdays and Sundays when the rooms are not needed by the City. All costs of providing the facilities will be paid by the organization. The Clerk of the City Commission, City Manager and City Attorney will ensure that a standard contract documenting the arrangements, costs and indemnification of the City will be executed with the organization prior to the event.*

**RECOMMENDATION**

*The Audit, Finance and Legislative Committee discuss the question of outside agencies using the City Commission Auditorium. A copy of the current City Commission Meeting Facilities Policy is submitted as backup.*

**Recommended for Approval**

**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEXT MEETING DATE**

**ADJOURNMENT - 3:50 PM**