

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes

May 9, 2018

5:30 PM

MODIFIED

City Hall Auditorium

Utility Advisory Board

*Mary Alford
Michael Selvester
David Denslow
Wendell Porter
Wes Wheeler
Barry Jacobson*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

The meeting was called to order at 5:32.

ROLL CALL

Present: Members Porter, Wheeler, Denslow and Alford

Absent: Members Selvester and Jacobson

ADOPTION OF CONSENT ITEMS

171091. Approval of UAB April 12, 2018 Meeting Minutes (B)

Attachments: [171091 UAB 4.12.18 Meeting Minutes 20180509](#)

RECOMMENDATION *Approve the minutes of the April 12, 2018 UAB meeting as drafted.*

The minutes of the April 12, 2018 meeting were approved as drafted.

171081. Annual Contract for HVAC Services at GRU Facilities (B)

Attachments: [171081 Bid Evaluation Form 20180509](#)
[171081 Award Letter 20180509](#)
[171081 Bid Record 20180509](#)
[171081 HVAC Bid Doc 20180509](#)
[171081 HVAC Master Equipment List 20180509](#)
[171081 HVAC Contract Bid Addendum #1 20180509](#)
[171081 HVAC Contract Bid Addendum #2 20180509](#)
[171081 HVAC Bid Updated Master Equipment List 20180509](#)
[171081 HVAC Vendor List Summary 20180509](#)

RECOMMENDATION *Staff recommends that the City Commission: 1) authorize the General Manager, or his designee, to execute a four-year contract with Johnson Controls, Inc., subject to approval by the City Attorney, for HVAC preventative maintenance services and repairs, equipment replacement and installation at GRU facilities; 2) approve the issuance of purchase orders for these services to Johnson Controls, Inc., in amounts not to exceed \$685,225 per year subject to approval by of the City Attorney as to form and legality, and the final appropriation of funds for these services in each fiscal year of the agreement.*

This item was pulled from the consent agenda and heard as the first item under New Business.

After staff addressed the Board's questions, Member Denslow made a motion to

advise the City Commission to approve the staff recommendation. Member Wheeler seconded and the motion passed 4-0, with Members Selvester and Jacobson absent.

ADOPTION OF THE AGENDA

The agenda was adopted with the following modification:

Pull Item #171081 - Annual Contract for HVAC Services at GRU - from the consent agenda and place on the regular agenda as the first item under New Business.

Citizen Donald Shepherd spoke on the matter.

CITIZEN COMMENT - For Items not on the Agenda. Limited to three minutes per citizen.

Citizens Jim Konish and Donald Shepherd spoke.

STATE OF THE UTILITY

[171100.](#)

GRU Operational Update for April 2018 (B)

Attachments: [171100 Ops Update April 2018 - All Depts. 20180509](#)

RECOMMENDATION *Receive a report on GRU's operations for the month of April 2018.*

Report received.

OLD BUSINESS

NEW BUSINESS

[170451.](#)

Update on Engineering Services for the Wastewater Collection System Assessment to Target Inflow & Infiltration (I&I) Reduction Measures (B)

Attachments: [170451 WWW Collection System Assessment 20171109.pdf](#)
[170451 Eval Tabulation 20171116](#)
[170451 Update on I-I Reduction Measures Project 20180510](#)

RECOMMENDATION *The UAB recommend that the City Commission authorize the General Manager, or his designee, to execute a contract not to exceed \$1,500,000 with the top ranked firm, Jones Edmunds, for professional engineering services for the Wastewater Collection System Assessment to Target Inflow & Infiltration (I&I) Reduction Measures project, subject to approval of the City Attorney as to form and legality, and final appropriation of funds for each year of the project.*

Member Porter made a motion to advise the City Commission to approve the staff recommendation. Member Wheeler seconded and the motion passed 4-0, with members Selvester and Jacobson absent.

[171087.](#)

Resolution Related to the Issuance of Additional Series C Commercial Paper (B)

Attachments: [171087 Resolution with Exhibits A through E 20180509](#)
[171087 Resolution pg. 1-66 20180517](#)
[171087 Resolution pg. 67-G2 20180517](#)

RECOMMENDATION

The UAB recommend that the City Commission:
1) *approve the Fourth Amendment of the Second Supplemental Resolution and Supplemental Resolution authorizing issuance of Additional Series C Commercial Paper and;*
2) *approve the forms of the paying agent agreement with U.S. Bank, credit agreement with Bank of America, and dealer agreement with Goldman Sachs, and authorize the execution and delivery thereof, subject to approval of the City Attorney as to form and legality.*

Member Wheeler made a motion to advise the City Commission to approve the staff recommendation. Member Porter seconded and the motion passed 4-0, with Members Selvester and Jacobson absent.

[171089.](#)

Resolution Authorizing the Issuance of Variable Rate Subordinated Utilities System Revenue Bond, Series 2018A (B)

Attachments: [171089 Resolution with Exhibits A B and C 20180509](#)
[171089 Resolution 20180517](#)

RECOMMENDATION

The UAB recommend that the City Commission approve the Supplemental Subordinated Utilities System Revenue Bond Resolution and thereby approve the issuance and sale of the 2018 Series A Bonds to STI Institutional & Government, Inc., approve the form of the Purchase Contract, and authorize the execution and delivery thereof subject to approval of the City Attorney as to form and legality.

Member Wheeler made a motion to advise the commission to approve the staff recommendation. Member Porter seconded and the motion passed 4-0, with Members Jacobson and Selvester absent.

[171090.](#)

Prospective Amendments to the Second Amended and Restated Subordinated Utilities System Revenue Bond Resolution (B)

Attachments: [171090 Cover Resolution for Second AR Subordinated Resolution with Exhibit](#)
[171090 Resolution 1-56-Exhibit B 20180517](#)
[171090 Resolution Reoffering Memorandum to pg.45 20180517](#)
[171090 Resolution Reoffering Memorandum pg.47-100 20180517](#)
[171090 Resolution Reoffering Memorandum pg.100-Exhibit E1 20180517](#)

RECOMMENDATION

The UAB recommend that City Commission approve the adoption of the Resolution.

Member Porter made a motion to advise the Commission to approve the staff recommendation. Member Denslow seconded and the motion passed 4-0, with Members Jacobson and Selvester absent.

Citizen Donald Shepherd spoke on the matter.

[170989.](#)**Gainesville Regional Utilities Unaudited Internally Prepared Financial Statements for the Period Ended December 31, 2017 (B)**

Attachments: [170989 Interim Financial Statements - Unaudited - Period Ended 12.31.17 20180510](#)

RECOMMENDATION

The Audit and Finance Committee has reviewed and recommends the City Commission accept the GRU Unaudited Internally Prepared Financial Statements for the period ended December 31, 2017. The documents are now presented to the UAB for informational purposes.

Heard.

[170990.](#)**Gainesville Regional Utilities Internally Prepared Actuals to Budget for the Period Ended December 31, 2017 (B)**

Attachments: [170990 GRU Budget to Actual Comparison Period Ended 12.31.17 20180510](#)

RECOMMENDATION

The Audit and Finance Committee has reviewed and recommends the City Commission accept the GRU Internally Prepared Actuals to Budget for the year ended December 31, 2017. The documents are now presented to the UAB for informational purposes.

Heard.

[170991.](#)**Gainesville Regional Utilities Internally Prepared Supplementary Data for the Period Ended December 31, 2017 (B)**

Attachments: [170991 Supplementary Data Period Ended 12.31.17 20180510](#)

RECOMMENDATION

The Audit and Finance Committee has reviewed and recommends the City Commission accept the GRU Internally Prepared Supplementary Data for the year ended December 31, 2017. The documents are now presented to the UAB for informational purposes.

Heard.

[171009.](#)**Gainesville Regional Utilities Fiscal Year 2017 Audited Financial Statements, Auditors' Reports, and Auditors' Communication to Those Charged with Governance and Management (B)**

Attachments: [171009A Gainesville Regional Util. 2017 Report to Management and Governance](#)
[171009B Gainesville Regional Utilities FS 2017 Final 20180510](#)

RECOMMENDATION

The Audit and Finance Committee recommends that the City Commission accept the subject financial statements, auditors' reports, auditors' communication to those charged with governance and management, and management's representations. This item is now presented to the UAB for informational purposes.

Heard.

MEMBER COMMENT

Member Denslow commented that GRU should make sure any solar projects we undertake are thoroughly vetted by the City Commission and the public, and that we consider demand management.

Member Wheeler requested that staff make fewer hard copies of back-up as it is sometimes voluminous and not everyone needs to see a hard copy.

CITIZEN COMMENT

Citizen Donald Shepherd spoke.

NEXT MEETING DATE

June 14, 2018

ADJOURNMENT

The meeting was adjourned at 7:56 p.m.