

#051022



## Alachua County Housing Authority

703 N.E. 1st Street • Gainesville, Florida 32601

352/372-2549  
FAX 373-4097

RECEIVED  
MAR 22 2006  
BLOCK GRANT  
DIVISION

### Memo

To: Jim  
From: Gail Monahan *G.M.*  
Date: March 22, 2006  
Subject: Budget transfer - Cold Night Shelter

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Attached are our projected numbers for the Cold Night Shelter.

Basically we are asking to be allowed to use \$1,050.00 from insurance for start up costs as well as move \$10,000 from hotels to start up/supply costs.

I have attached our hotel bill to date, we anticipate using another \$10,000 before March 31st.

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WINTER NIGHT SHELTER				2006		
DATE	NAME	DESCRIPTION	CAPITAL OUTLAY	SUPPLIES	INSURANCE	UTILITIES
1/22/2006	Norix	Stack A Bunks 50	\$11,691.00			
12/30/2005	Office Depot	D-Links Internet	\$289.96			
2/16/2006	Spence	Disinfectant, cleaners		\$104.44		
2/16/2006	Albertsons	Food		\$46.29		
	Walmart	Blankets	\$250.41			
	Walmart	Blankets	\$159.77			
	M & C Army surplus	Cots	\$143.42			
	Walmart	Storage Containers	\$454.92			
	Walmart	Storage Containers	\$185.30			
	Winn Dixie			\$10.61		
	Walmart	Blankets	\$84.06			
	Walmart	Blankets	\$145.38			
2/16/2006	Sams Club	Plates, Cups, Etc.		\$564.16		
1/22/2006	Office Depot			\$62.43		
2/6/2006	Albertsons	Food		\$26.22		
1/18/2006	Walgreens/Publix			\$57.38		
1/4/2006	Best Carr Associates of FI	Mattresses	\$4,260.00			
1/31/2006	Bureau of Federal Property	Blankets	\$676.00			
2/7/2006	Sams Club	Plates, Cups, Etc.		\$339.83		
1/24/2006	Walmart	Storage Containers	\$189.55			
1/24/2006	Publix	Cat Litter		\$13.76		
1/27/2006	CVS	Latex Gloves		\$12.09		
1/30/2006	Walmart	Spray Paint, x-acto		\$8.41		
1/30/2006	CVS	Earplugs		\$23.35		
2/6/2006	Winn Dixie	Detergent		\$14.34		
2/11/2006	Walmart	Earplugs, flashlights		\$165.83		
3/6/2006	Wises	Colonastpy Bags		\$36.66		
3/6/2006	CVS	Perscriptions		\$62.58		
3/5/2006	Albertsons	Food		\$27.74		
1/12/2006	Publix	Food		\$17.44		
1/11/2006	Publix	Food		\$34.19		
2/7/2006	Sams Club			\$339.83		
3/3/2006	Winn Dixie	Food		\$46.50		
3/5/2006	Walmart			\$130.64		
January	Laundry	Wash Blankets		\$430.00		
February	Laundry	Wash Blankets		\$491.00		
March	Laundry	Wash Blankets		\$250.00		
1/3/2006	Walmart	Storage Containers	\$134.80			
1/6/2006	Walgreens	Earplugs		\$12.71		
1/9/2006	Books A Million	Book Lights		\$179.00		
1/19/2006	Walmart	Air Mattresses	\$94.42			
2/7/2006	Walmart	Air Mattresses	\$126.75			
January	Florida Food Service			\$362.90		
February	Florida Food Service			\$876.30		
March	Florida Food Service	Projected Amount		\$530.14		
2/9/2006	James Braswell	Sams Club Items		\$43.68		
2/16/2006	Wine and Cheese Gallery	Garbage Pick Up		\$186.86		
2/23/2006	Wachovia Platinum Plus	Gordon		\$221.17		
		Rectors Bills		\$406.91		
	Insurance				\$250.00	
	GRU - January	Utilities				\$970.27
	GRU - February	Utilities				\$833.90
APPROX.	GRU - March	Utilities				\$900.00
	DONATIONS	Holy Trinity		-\$125.00		
	DONATIONS	GHS		-\$1,000.00		
	TOTALS		\$18,885.74	\$5,010.39	\$250.00	\$2,704.17
	BUDGET		\$12,009.00	INCLUDED IN CAPITAL OUTLAY	\$1,300.00	\$2,925.00
	OVER/UNDER BUDGET		-\$11,887.13		\$1,050.00	\$220.83