

Lannon, Kurt M.

From: Andrew, Devonia L.
Sent: Wednesday, February 15, 2006 9:01 AM
To: Lannon, Kurt M.
Cc: Williams, Sharon D.
Subject: FW: Agenda item for the C/Com special meeting on Wednesday 2/15

From: JFDonovan [mailto:jfdonovan@bellsouth.net]
Sent: Wednesday, February 15, 2006 1:08 AM
To: citycomm
Cc: clerks; Manager; City Attorney's Internet e-mail distribution; citymgr
Subject: Agenda item for the C/Com special meeting on Wednesday 2/15

Dear Madame Mayor and fellow Commissioners,

I would like to make sure our special meeting Wednesday 2/15 includes scheduling of discussion and collection of feedback on the ICF draft report.

I believe we were informed at our 2/13 meeting that the deadline for feedback on ICF's draft analysis is 2/23. From my reading, that date raises some contractual problems as follow:

- 1) The date of 2/23 does not appear to be mentioned in the ICF contract.
- 2) The ICF contract gives the City "ten working days" to provide feedback to ICF. Since we will receive the draft presentation on the evening of 2/15, feedback to ICF would be due at close of business on 3/1.
- 3) The GDS contract gives GDS "two weeks" to provide the City with a review of the draft. That review due date would be 3/1 if GDS receives the draft report on 2/15. The City would then need a few days to digest the GDS review and integrate it into the feedback to ICF.
- 4) The ICF contract also reports that "the Commission has requested that ICF complete its final report by March 1, 2006."
- 5) The above points put the two contracts into conflict and make the City's timing for ICF feedback uncertain.
- 6) One part of the timing problem is that the ICF contract called for the draft analysis to be submitted and discussed in Week 11 of the study. Week 11 began on 2/1 if one takes the signing of the ICF contract on 11/23/05 as the starting date of the study. But the report was not received till the last day of Week 12 (2/14 start of business) and will not be presented until the first day of Week 13 (2/15, 6-10 pm). That seems to make the draft report about two weeks late by the original schedule.

Given these problems, it seems to me we need to amend our schedule and correct our ICF and/or GDS contractual conflicts.

One idea would be to ask GDS if it can hurry its process. If GDS can do its review in a week, and if the City could complete preparation of its ICF feedback in the following week, that would bring us to 3/1 as the date by which we provide our feedback to ICF.

The ICF contract then provides for another 3-4 weeks for finalizing and for presenting and discussing its final analysis. If ICF determines that it can speed up the turn-around time for the final report without sacrificing

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necessary quality, the final presentation and discussion might come as early as 3/15, roughly speaking.

With the above as preliminary background, I would request that at our Wednesday 2/15 special meeting we put on the agenda the work of setting a revised schedule for the remainder of the ICF contract and for our decision-making. Most pressing, it seems, would be setting times for public Commission workshops and/or special meetings for discussions of the ICF draft analysis and the GDS review.

Thank you.

Special Meetings on Mondays 2006(Unless otherwise directed, it would be the policy to hold special meetings on Mondays except as listed below)

~~Feb 6th~~ -

~~Feb 20th 6:00PM Tidewater/Santa Fe~~

March 6th-6:00PM-ICF

March 20th-Joint Meeting with School Board(~~FBD~~)?? 3:00

April 3rd - ~~Alachua County Spring Break~~ EO RAIN

April 17th-6:00PM Budget

May 1st - EO RAIN

May 15th -

June 5th -

June 19th -

July 17th-5:00PM Budget

July 31st -Summertime

Aug 7-Summertime

Aug 21st -

Sept 18th -

Oct 2nd -

Oct 16th -

Oct 30th -

Nov 6th -

Nov 20th -

Dec 4th -

Dec 18th-(Wrap-up meeting, if necessary)

Proposed Special Meetings (Not Mondays) 2006

~~Tue Feb 21 3:00PM Budget~~

Thur March 30th - Joint Solid Waste/Homeless Follow-up(120 Days)

Annexation Transition Services Agreement??-3:00PM

Tue April 18th 6:00PM Budget

Thur June 29th Joint with County Commission 3:00PM

Tue July 18th-3:00PM Budget

Thur July 20th-3:00PM Budget

Tue July 25th-3:00PM Budget

Thur July 27th-3:00PM Budget

March 2006

April 2006

March 2006

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30						

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5/4

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
<p>3:00pm Economic Development/University Community Committee (Room 16)</p> <p>6:00pm Special CCOM re: Status Report from Independent Consu</p>	<p>City Election</p> <p>1:30pm Agenda Review (Room 16)</p> <p>3:00pm P & O Committee (Room 16)</p>	<p>5:30pm Black on Black Task Force (GPD)</p> <p><i>oprn →</i></p>	<p>10:00am Community Development Committee (Room 16)</p> <p>3:00pm Recreation & Cultural Affairs (Room 16)</p> <p><i>Bd of Adj.</i></p>	<p>10:15am Library Governing Board (Library)</p> <p>1:30pm MTPO (Jack Durrance)</p> <p>3:00pm Regional Utilities Committee (GRU)</p>	<p>NLC Congressional City Conferenc</p>
<p>11:00pm Mayor/Charter Agenda Review (Room 408)</p> <p>1:00pm CITY COMMISSION (Auditorium)</p>	<p>NLC Congressional City Conferenc</p> <p>SFCC/UF Spring Break</p> <p>4:00pm CRA Agenda Review (Room 16)</p>	<p>NLC Congressional City Conferenc</p> <p>SFCC/UF Spring Break</p> <p>1:30pm Tourist Development Committee (TBD)</p>	<p>10:15am Library Governing Board (Library)</p> <p>3:00pm Public Works Committee (Room 16)</p> <p>7:00pm NCFRPC (Quality Inn & Conference Center)</p>	<p>17</p> <p>Saint Patrick's Day (United States)</p> <p>SFCC/UF Spring Break</p>	<p>18</p> <p>NLC Congressional City Conferenc</p>
<p>1:00pm Audit & Finance Committee (Room 016)</p> <p>3:00pm CRA (Auditorium)</p> <p>6:00pm Joint City/SBAC Meeting (Auditorium)</p>	<p>1:30pm Agenda Review (Room 16)</p>	<p>22</p> <p>23</p> <p>24</p> <p>School Pupil Holiday</p>	<p>25</p>	<p>19</p>	<p>26</p>
<p>11:00am Mayor/Charter Agenda Review (Room 408)</p> <p>1:00pm CITY COMMISSION (Auditorium)</p>	<p>28</p> <p>Election Day (Rainoff)</p>	<p>29</p> <p>30</p> <p>31</p> <p>Special Joint City/County Commission (Jack Durrance)</p>	<p>31</p>	<p>19</p>	<p>26</p>

February 2006

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March 2006

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<p>11:00am Mayor/Charter Agenda Review (Room 408)</p> <p>1:00pm CITY COMMISSION (Auditorium)</p>	<p>Valentine's Day (United States)</p> <p>4:00pm CRA Agenda Review (Room 16)</p>	<p>1:30pm Tourist Development Committee (TBD)</p>	<p>1:30pm * Public Safety Committee (Room 016)</p>	<p>School Storm Day/Holiday</p>	
<p>President's Day (United States)</p> <p>School Holiday</p> <p>1:00pm Audit & Finance Committee (Room 408)</p> <p>3:00pm CRA (Auditorium)</p> <p>5:00pm Special CCOM</p> <p>6:00pm * City Commission</p>	<p>1:30pm Agenda Review (Room 16)</p> <p>3:00pm Special City Commission (Room 16)</p> <p>6-CALUD</p> <p>7:00pm Citycom</p>	<p>5:00pm</p> <p>7:00pm</p> <p>115-Adv-Ed</p>	<p>10:15am Joint Library Governing Board/Board of Public Works Committee (Room 16)</p> <p>3:00pm NCFRPC (Quality Inn & Conference Center)</p>	<p>24</p> <p>25</p> <p>26</p>	
<p>11:00am Mayor/Charter Agenda Review (Room 408)</p> <p>1:00pm CITY COMMISSION (Auditorium)</p>	<p>big box</p>	<p>11</p> <p>12</p>	<p>2</p>	<p>3</p> <p>4</p> <p>5</p>	