

ADDENDUM NO. 2



Date: June 6, 2018

Bid Date: June 29, 2018
at 3:00 P.M. (Local Time)

Bid Name: Elevator Modernization

Bid No.: FMGT-180080-MS

NOTE: This Addendum has been issued only to the holders of record of the specifications and to the attendees of the mandatory pre-bid conference held on May 21, 2018.

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

1. Any questions shall be submitted in writing to the City of Gainesville Purchasing Division by 12:00 p.m. (local time), ~~June 8~~ June 12, 2018. Questions may be submitted as follows:
 - Email: sowersma@cityofgainesville.org
 - or
 - Faxed (352) 334-3163
 - Attention: Melanie Sowers
2. Please find attached:
 - a) Copy of the black out period information (Financial Procedures Manual Section 41-423 Prohibition of lobbying in procurement matters)) distributed during mandatory pre-bid meeting.

The following are answers/clarifications to questions received at the mandatory pre-bid conference:

3. Question: Can we inspect the elevator again?
Answer: Yes, any vendor that attended the Pre-Bid Meeting may come and inspect the elevators again if they wish. We will not be "shutting down" the elevators for an extended period this time as the City is still conducting business with the public; only opening the doors for a few minutes to look into the pit/shaft.

We will not be answering questions at this meeting; only allowing vendors to get a second look at the elevators. However, we will extend the deadline for submittal of written questions to June 12th at noon to allow for any additional questions. The bid due date will remain June 29, 2018.

2nd elevator viewing – Friday, June 8 @ 2:30 pm. Meet in City Hall front Lobby.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 2 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 2 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: _____

BY: _____

DATE: _____

41-424 Prohibition of lobbying in procurement matters

Except as expressly set forth in Resolution 060732, Section 10, during the black out period as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees except the purchasing division, the purchasing designated staff contact. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Black out period means the period between the issue date which allows for immediate submittals to the City of Gainesville Purchasing Department for an invitation for bid or the request for proposal, or qualifications, or information, or the invitation to negotiate, as applicable, and the time the City Officials and Employee awards the contract.

Lobbying means when any natural person for compensation, seeks to influence the governmental decision making, to encourage the passage, defeat, or modification of any proposal, recommendation or decision by City Officials and Employees, except as authorized by procurement documents.