

CDS Alachua County Programs- Interface Youth Program- Central

City of Gainesville ARPA Aid to Nonprofits Program

CDS, Family & Behavioral Health Services

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Application Form

Eligibility

Economic Impact*

Has your nonprofit organization or the clients you serve suffered demonstrable negative economic impact as a result of COVID-19?

Yes

Location*

Is your organization a nonprofit and located within Alachua County? (physically or principally)

Yes

Operating Status*

Is your nonprofit organization active, open and operating? (in-person or virtually)

Yes

IRS Status*

Is your organization legally registered, fully licensed as a 501(c)3 or 501(c)19 nonprofit (as required by applicable law), and up to date on tax payments/filings to include a valid IRS Form 990 for 2020 (or 2019) or an independently audited financial statement?

Yes

IRS Status Year*

Was your organization incorporated as a nonprofit prior to January 1, 2020?

Yes

The Philanthropy Hub Verification*

Is your nonprofit organization verified on The Philanthropy Hub?

Yes

Services*

Does your nonprofit organization provide essential human services to City of Gainesville residents who have been impacted by COVID-19? Please check all that apply:

Human & Social Services

Other Services

If you selected 'Other' services, please provide details of how your organization serves those adversely affected by COVID-19.

Acknowledgment

Project Name*

Name of Project.

CDS Alachua County Programs- Interface Youth Program- Central

Acknowledgment*

I understand that in order to apply for the City of Gainesville ARPA Aid to Nonprofits Program, my organization must:

- be principally based or physically located within Alachua County;
- be providing COVID-19-impacted City of Gainesville residents essential services covering medical services, congregate living safety services, food services, housing stability services, training and adult education services, child care and education services, elder care services, and mental health services;
- be active, open and operating (in-person or virtually);
- be registered as a 501(c)(3) prior to January 1, 2020;
- be fully licensed as a nonprofit (as required by applicable law), and up to date on tax payments/filings to include a valid IRS Form 990, 990-EZ, or 990-N filing no later than 2019, or an independently audited financial statement from the most recently completed fiscal year;
- be able to demonstrate the adverse impact of the COVID-19 pandemic to your organization or the clients you serve in one of the following manners:
 - incurred unplanned costs for new programming designed to assist those disparately impacted by the pandemic and its economic effects;
 - incurred unplanned costs to comply with safety and health standards and/or reopening requirements, e.g., modifying facilities for social distancing;
 - incurred unplanned costs for technology to enable virtual work; or
 - lost revenue due to pandemic-based causes, e.g., due to shutdowns, lost sponsorships, inability to hold fundraising events;
- provide a narrative explaining the impact of COVID-19 on the nonprofit's operations; and
- not have received or been approved to receive City ARPA funding via a separate initiative, project, or program.

Yes

Applicant/Agency Information

Target Population*

Select all that apply to indicate which population groups are directly impacted by your work.

- Children (ages 0-12)
- Youth/Teens (ages 13-18)
- Adults (ages 19-64)
- Low-income individuals/families
- Marginalized/Under-served groups

Local Impact*

What is your organization's impact on its constituents and the City of Gainesville community in recent years? Please quantify your responses where possible (i.e. number of people served).

CDS, a non-profit corporation headquartered in Gainesville, provides high-quality residential and non-residential support services to vulnerable and at-risk youth in Gainesville. For over 52 years, the organization has proven high success rates with the Interface Youth Program Central shelter location (IYP-C) program. Providing care for runaway and homeless youth ages 10-17. IYP-C is the only provider of emergency beds for runaway and homeless youth in Gainesville, with approximately 13.3 % of youth under 18 years old (2020 US Census data).

Youth served by the IYP-C includes those who have left home without the permission of their parents or guardians, have been forced to leave home, or are homeless youth who might end up in contact with law enforcement in the child welfare, mental health, or juvenile justice systems. The youth we serve are at a higher risk because they may be struggling with various crises, including poverty, domestic violence, poor health, truancy, substance abuse, risky sexual behaviors, or other mental health issues. Participants may also be victims of human trafficking or other forms of abuse and victimization. Since 1999 IYP-C has had 52 cases related to human trafficking. This data comes from our data published in the Florida Network. Without the services offered by the IYP-C, these youth would be on the street, vulnerable to physical and sexual exploitations, and potentially engaging in criminal behavior to survive.

Since 1999, the IYP-C has served approximately 5,074 youth in IYP-C residential programs, with an average program completion rate of 89%. The data from the past five years demonstrates that IYP-C has impacted approximately 1,150 youth in the City of Gainesville. COVID-19 has had a direct impact on the number of families and kids the program has been able to serve since the pandemic began, in comparison to the number of youth IYP-C was able to help before the pandemic. Even with the repercussions caused by the pandemic, our shelter program continues to provide the best quality service to the children, youth, and families served. Data broken down by demographic indicate that CDS has served 218 females and 105 males since the start of the pandemic (> 3/1/2020). Information broken down by race showed that 81 were white, 116 were black, and 21 reported as other races. The majority of service recipients, 56.9%, were between the ages of 10 – 14. While 43.12% were between 15 – 17 years old. More than 43% of the youth were irregularly attending school, had dropped out, or were suspended. While CDS is not a mental health organization, our focus on behavioral health allows our counselors to target these behaviors mentioned above and guide children on a better path by teaching them essential coping and communication skills. While at IYP-C, each youth receives individual, family, and group counseling, life skills training, improved self-sufficiency, and community reintegration services for free.

Board Chair or Authorized Person First Name*

Thomas

Board Chair or Authorized Person Last Name*

Lane

Board Chair or Authorized Person Title*

President of the Board of Directors

Hub Profile*

Please provide link to verified profile from The Philanthropy Hub.

<https://www.thephilanthropyhub.org/organizations/cds-family-behavioral-health-services>

Organization Type*

Nonprofit with 501C3 IRS Status (Other than an institution of Higher Education)

Tax Form Information*

Please select the tax form your organization most recently filed.

Long form 990

Gross Revenue*

Enter your organization's total revenue as reported on your most recently filed IRS Form 990 from no older than 2019 or independently audited financial statement from your most recently completed fiscal year.

- For IRS Form 990 enter the amount indicated on line 12
- For IRS Form 990-EZ enter the amount indicated on line 9.
- For IRS Form 990-N, enter your revenue for the corresponding fiscal year.
- For independently audited financial statement, enter the total revenue indicated.

\$4,663,082.00

Operating Revenue*

Organization's operating revenue for the last completed fiscal year

\$5,564,505.00

Operating Expenses*

Organization's operating expenses for the last completed fiscal year

\$4,753,637.00

Pandemic changes to your organization

Pandemic-related changes to priorities and goals*

Briefly explain how the COVID pandemic has changed your organization's priorities and goals.

COVID-19 has directly impacted our staff retention, safety guidelines, types of training, in-person services, and the number of kids we have been able to serve within the mandatory Youth: Staff ratios. Comparing the data from the past five years, the number of youth in our program has decreased due to COVID-19. In 2016 we served 150 youth; in 2017, we served 152; in 2018, we served 142; in 2019, we served 119. Once the pandemic hit in 2020, the programs could only serve 65 kids. This decreased service outcomes was (and still is) highly influenced by school closings, the community's fear of being exposed to the virus, and the fact that most of the services are direct and in-person. In 2021 with the introduction of safety measures, regulations, new equipment, and the possibility of virtual services, IYP-C began operating under a new norm, allowing for a slight increase in participants. Still, even then, the program could only serve 72 kids. Some of the main issues include the limited number of available beds that IYP-C could use following COVID-19 guidelines. In order to keep staff members and children safe while keeping the appropriate distance measures, IYP-C reduced the number of beds available. Also, IYP-C had to accommodate to Gainesville students going virtual with school. The shutdown of public events prevented CDS from also sharing services with the community, preventing outreach personnel from informing parents of the free available resources CDS is able to offer. However we are now faced with the financial challenge of a very real consequence of the pandemic-the staffing shortages. With the universal staffing challenges, we are not able to fully staff our shelter therefore we cannot serve the number of youth that we are licensed to serve. Our capacity is about half of what we need to successfully meet our contractual deliverables. As with any program there are fixed costs associated with operations and reduced revenue is a direct challenge to the continuation of services. Since the numbers of youth contractually required were not achieved in the past several months, and are unlikely to be met for the rest of this fiscal year the inevitable revenue loss can be at least mitigated in order to support the ongoing continuity of these vital community services and retain full staff employment. This is the main objective in attaining this ARPA fund, as the funds being requested will help level out the money lost due to being unable to meet contract requirements due to the pandemic. As of November of last year, CDS has seen significant financial losses due to not meeting the required residential beds for the past couple of months. Additionally, each month from January to July, any additional beds that are not filled due to reduced capacity, will increase the lost revenue. Assistance with the coverage of some of this loss will substantially help CDS maintain staff and keep these much needed services available for the Gainesville community.

Pandemic-related changes to your organization's operations*

Please describe how your operations have changed during the pandemic from a staffing and service delivery standpoint.

Due to the coronavirus pandemic, IYP-C has adjusted services to prevent and respond to the spread of COVID-19 while complying with the applicable federal, state, and local requirements. First, based on the shelter's layout, IYP-C has reduced capacity to enable staff members to comply with social distancing requirements. Secondly, an alternate day staffing schedule was created for non-direct care staff and other

administrative roles to reduce the overall number of people in the shelter at any given time. IYP-C has limited outside visitors and implemented a visitor screening protocol for those whose visits are deemed essential in compliance with state guidelines. The closure of schools and the move to distance learning have resulted in operational changes at the shelter. COVID-19 has caused a substantial staff shortage at IYP-C. The shelter has had to run at a lower capacity because there are not enough employees left to make sure the kids are safely supervised to meet the rigorous contract requirements by which a specific number of staff members must be present, depending on how many youth are present. Fundraising events continued to be halted increasing CDS dependence on federal and state grant and contract funds. In many circumstances, staff shortages have impacted youth shelter intake times as there was not enough staff. Staffing shortages have forced capacity to be reduced. Additionally, staff are leaving for better paying and less stressful jobs. IYP-C has been unable to meet the service deliverables requirements of the DJJ contract. The resulting loss in revenue has already directly and materially impacted CDS, which will continue to lose revenues for months to come. Since IYP-C is not at the level required by DJJ, CDS has been unable to earn all contracted deliverables due to beds not filled because of staffing shortages. CDS will need to continue to pay this at least until the end of the fiscal year in July. The amount of revenue lost does not stop there because every month that IYP-C is unable to fill the total amount of beds required, additional revenue will be lost. This means that CDS will take a calculated loss of \$511,681.00 as a whole. The IYP-C calculated portion of this loss is \$230,256 for the current 2021-2022 fiscal year. This projection is based on a best case scenario, in which IYP-C can maintain a minimum number of beds from January-June to prevent a more significant loss.

COVID-19 has also hampered the Life Skills program by not being able to take youth on regular community outings to supplement skills teaching. In addition, speakers from other agencies are not coming in to present to the shelter. That caused a considerable gap between services to families in need. Once schools came back to in-person, they also did not allow outsiders to go to the schools. That prevented Safe Place presentations from being completed in schools to hundreds of kids that could potentially learn about IYP-C resources.

Impact

Description of Need as Specifically Related to Coronavirus*

Please provide a description of how your organization continues to be impacted by the coronavirus pandemic, operationally and/or programmatically.

CDS continues to be impacted by the coronavirus pandemic because of staff shortages. The first year of the pandemic, many relief opportunities were provided that allowed us to purchase COVID-19 equipment and sanitary items. Unfortunately, some of the funds that assisted other programs and departments contain a deadline by which the funds had to be spent. That usually was the same year. For a while DJJ was also not penalizing CDS for the shortage of beds, but as of July 1, 2021 DJJ went back to pre-Covid funding guidelines and no additional funds have been distributed, necessitating this ARPA fund application.

Since the legislature, the government, and DJJ did not anticipate the pandemic to perpetuate for as long as it has, all available assistance to keep CDS afloat has ended. This means that for the past fiscal year, CDS has had to prevail by the dedication and determination of each staff member, Board Member, and partner such as The Florida Network, which together have come up with strategic and efficient cost-effective initiatives to continue to serve our families without cutting on services or quality. This endeavor has not been simple, CDS has continue to pay the usual payments and salaries to keep the organization operational. This is interposed against staff being offered higher salaries in other social service operations, retail and restaurant companies, and other for-profit non-social service industries.

While CDS is grateful for the legislation which is coming that could potentially raise the direct personnel salaries at IYP-C to \$15 an hour, this is still in the works. For now, CDS continues to suffer the consequences of staff who are already 'burned out' due to the pandemic and outside forces. A prime example of an outside force are current as gas prices which continue to rise and inflation which has made living costs difficult for staff members who only make \$11 an hour. IYP-C biggest struggle is not about referrals because since schools

are back, schools have started to reach out, and more parents and kids have been referred to the services. The issue is the mandatory Youth: Staff ratio, which caused CDS staff to struggle for many months to keep kids during the weekend because of lack of staff that could cover the weekend. DJJ, through The Florida Network, in the current fiscal year, is no longer able to provide the assistance which got us through the prior two fiscal years (the pandemic years). The Florida Network was paying the contracted income or 1/12th of the contract regardless of deliverables. In the current fiscal year, we are back to being paid for deliverables only. The company wide loss impact on this contract through the end of June is \$511,681. The Interface Shelter in Gainesville will be impacted \$230,256, in a best case scenario. Through the month of January CDS has already lost \$174,023.65 for all three shelters operating. The Gainesville shelter portion of this loss is \$78,310.64.

Population Impact*

Indicate if your services are directed at populations that have been disproportionately impacted by the COVID pandemic. (Identify at least one category: race, gender, ethnicity, geography, income)

IYP-C program directly impact Gainesville youth ages 10-17 from any gender, race, ethnicity, geography or income category. Our program specifically target disadvantage zip codes in Gainesville.

Disparity*

What disparity does this population experience that this program addresses? Examples: home ownership, income, health, educational attainment, etc.

IYP-C Gainesville serves youth ages 10-17 with any behavioral health concern, runaways, truant, or ungovernable youth and individuals who have been abused or sexually exploited. children in the spectrum.

Supplemental Disparity Information

For organizations with gross revenue of more than \$1 million, show data to demonstrate existing disparities and impact of COVID on the population identified, including local data if possible. Examples of data can be related to health, socioeconomic status, housing, or factors specific to the program.

Data broken down by demographics indicate that CDS has —served 218 females and 105 males since the start of the pandemic (> 3/1/2020). Information broken down by race showed that 81 were white,-116 were black, and 21 reported as other races. The majority of service recipients, 56.9%, were between the ages of 10 – 14. While 43.12% were between 15 – 17 years old. More than 43% of the youth were irregularly attending school, had dropped out, or were suspended. While 20% of the youth served at IYP-C before the pandemic fell below the poverty line, 31% served post pandemic were below the poverty line. Post pandemic 56% between the ages of 10-14.

Number of individuals served*

Indicate the total amount of individuals who will be directly impacted by this program.

In the next year IYP-C is hoping to serve 150 kids.

Lost Revenue Calculation (Optional Question)

If you are requesting support for lost revenue, please complete the <https://cfncf.org/wp-content/uploads/2022/03/Lost-Revenue-Calculations.xlsx> Lost Revenue Calculation worksheet. Click here for instructions: [Lost Revenue Calculation Instructions](#).

After downloading and completing the worksheet, please submit it in Excel format.
Lost-Revenue-Calculations-V2.xlsx

Budget Spreadsheet*

Upload the program budget using the spreadsheet provided: City of Gainesville ARPA Aid to Nonprofits Program Budget Worksheet

Add line items to the budget worksheet as needed. Please be descriptive in your line items, including providing the number of items and cost per item, i.e., 2.5 FTEs @ \$75,000 each.

The worksheet should reflect/include information about other ARPA funding or other COVID- related federal funding received and/or pending. After downloading and completing the budget, please submit it in Excel format.

Grant-Budget.xlsx

Sustainability*

What are the long-term strategies for funding this project/program at the end of the grant period?

The ARPA fund will provide the necessary assistance to prevent CDS from taking a substantial economic loss. Board members and staff can move to focus on the challenges brought by the pandemic at IYP-C. With the ARPA fund, directors and staff members can be more proactive to continue outreach efforts which have already started to bring more referrals to each program. This will help each program substantially embark on actively transitioning back to a mix of virtual and in-person services with more in-person possibilities while still maintaining staff and youth safe. Without the concern of the loss in revenue, Board members can again focus their attention on staff and program support and development. This will help retain and bring the required personnel to meet the requisite Youth: Staff ratio at IYP-C. In the long run, this will allow more Gainesville children to benefit from the programs at YTP-C and Family Action as they did during the pre-Covid period.

Request Information

Purpose of Request*

One sentence describing the purpose of your request

The purpose of the request is to prevent CDS from taking a substantial economic loss.

Amount Requested*

Funding can be requested to cover expenses from March 3, 2021 - December 31, 2024. Please enter the total amount of your request for all years of your request.

\$230,256.00

Total Program Cost*

\$2,860,190.00

Allocation of requested funds for previous expenses*

Please indicate the amount of your organization's request that you plan to use for reimbursement of qualified expenses incurred from 3/3/2021-current.

\$230,256.00

Allocation of requested funds for year one*

Please indicate the amount of your organization's request that you plan to use from 6/1/2022 through 6/1/2023.

\$0.00

Allocation of requested funds for year two*

Please indicate the amount of your organization's request that you plan to use from 6/2/2023 through 12/31/2024.

\$0.00

Financial Review

Budgets to Actuals*

Please upload three years of organizational budget to actuals (current year-to-date, plus the previous two years). You will have to combine the documents into one file to attach here.

OrganizationalBudgets-3yrs.docx

Balance sheet*

Please upload your most recent balance sheet.

CDS BalanceSheet-Jan 2022.docx

Financial oversight*

How is your organization's board and/or finance committee evaluating the financial health of your organization? What types of financial documents do they review and how often?

The Board of Directors and its Finance Committee, which are composed of volunteers derived from the professional communities in Gainesville and CDS' catchment area, meet monthly to review all the income statements and balance sheets for the applicable period and fiscal year. Meetings are usually hosted at CDS headquarters, but also allow members to participate via Zoom. During each meeting Board Members analyze the income statement and balance sheet, and thoroughly discuss CDS' financial and current status. They examine the current COVID-19 situation and its impact on the organization, staff, and community services. The Board focuses on the current challenges faced by CDS, and particularly shortage of bed utilization as required to be filled for the contract and related staffing vacancies. They make recommendations for possible alternatives and vote on decisions that economically impact CDS. The Board focuses on goals which will promote the CDS's mission and vision and will continue to provide the best services to Gainesville's families and youth for many years to come.

The Board is significantly involved with creating ways to bring donations, contacts, and resources. During the meetings Board members review fundraising events such as the Amazing Give and receive up-to-date news of significant leadership changes and program overviews. In previous months a subcommittee was established to search for a new CEO. In the future, with the new CEO and COO, the goal is for the Board Members to create an additional subcommittee to search for other Board members to enhance the organization's effective, efficient, and economical service delivery by providing a diverse board that can bring insightful experience from all different paths of life.

Confirmation and Attestation

Confirmation and Attestation 1*

My nonprofit organization or the clients we serve were adversely affected by the COVID-19 Pandemic.

Yes

Confirmation and Attestation 2*

My nonprofit organization, if approved, will use awarded City of Gainesville ARPA Aid to Nonprofits Program funding solely for the purpose of covering expenses directly related to the COVID-19 pandemic.

Yes

Confirmation and Attestation 3*

I/We have not already received (and will not receive) reimbursement of any of these costs through another funding source (such as insurance or grants).

Yes

Confirmation and Attestation 4*

I/We fully understand that any funding awarded under this program must be used to purchase services or products that will be used within the City of Gainesville by December 31, 2026.

Yes

Confirmation and Attestation 5*

I/We fully understand that it is a Federal crime to knowingly make false statements (especially regarding the misuse of funds).

Yes

Confirmation and Attestation 6*

I/We fully understand that my case file may be subject to a random audit, five (5) years after the date of closing. This audit may be conducted by the City of Gainesville, and/or another local or state nonprofit organization. I agree to fully cooperate with any of these agencies as requested.

Yes

Confirmation and Attestation 7*

I/We fully acknowledge that if any omissions or misrepresentations are revealed, I will be subject to immediate repayment of all assistance received.

Yes

Confirmation and Attestation 8*

I certify that the information contained in this application is true, complete and correct to the best of my knowledge.

Yes

Signature*

By entering my name below and submitting this application for financial assistance, I affirm that I read, understand, and agree to the previous statements. I am bound by all of the above statements in this application, and agree to be bound by the following terms and conditions if awarded under this program. I confirm that this application is submitted under the authority and approval of the CEO or Executive Director of my organization. Type your name below

Tracey Ousley

Date Signed*

03/17/2022

For Evaluators

CFNCF Comment on Diversity*

Are diversity policies included in board recruitment? *

Yes

Board Demographics

African American/Black

2

Asian American/Pacific Islander

0

Caucasian

9

Hispanic/Latino

0

Native American/American Indian

0

Not Specified

0

Female

1

Male

10

Not Specified

0

Board Diversity Comments

CDS is embarking on a new path with new leadership this year. With the combination of two critical leadership roles, our new CEO Phil Kabler will take on the role effective July 1, 2022, and our new COO Cindy Starling will join forces to strengthen the organization's mission. With the collaboration of the current Board of Directors, one of the objectives this year is to bring a diverse number of individuals to the board. CDS wants to reflect the people we serve, and our goal is to include more women and possibly previous participants as possible Board Members and ambassadors to CDS. We are looking for innovative minds from various ages and all paths of life that can bring insight and continue the organization's vision for many years to come.

File Attachment Summary

Applicant File Uploads

- Lost-Revenue-Calculations-V2.xlsx
- Grant-Budget.xlsx
- OrganizationalBudgets-3yrs.docx
- CDS BalanceSheet-Jan 2022.docx

Girls on the Run of Alachua County

Calculation	
Base Year Revenue <i>(General Revenue for FY19)</i>	\$ 90,195
Growth Adjustment <i>(Average growth over FY17, FY18, & FY19 OR 4.1%, whichever is greater)</i>	4.1%
n <i>(Number of months between end of FY19 and December 21, 2020: Choose from dropdown 18 for June end, 15 for October end, or 12 for December end)</i>	18
Actual Generated Revenue <i>(Actual general revenue from the last 12 month period before calculation date)</i>	\$ 41,554
Eligible Revenue Loss	\$ 99,286 \$ 54,245 *Corrected calculation

Organization: CDS Family & Behavioral Health Services , Inc.

Calculation	
Base Year Revenue <i>(General Revenue for FY19)</i>	\$ 987,121
Growth Adjustment <i>(Average growth over FY17, FY18, & FY19 OR 4.1%, whichever is greater)</i>	4.1%
n <i>(Number of months between end of FY19 and December 21, 2020: Choose from dropdown 18 for June end, 15 for October end, or 12 for December end)</i>	18
Actual Generated Revenue <i>(Actual general revenue from the last 12 month period before calculation date)</i>	\$ 904,086
Eligible Revenue Loss	\$ 144,361

DJJ, through The Florida Network, in the current fiscal year, is no longer able to provide the assistance which got us through the prior two fiscal years (the pandemic years). The Florida Network was paying the contracted income or 1/12th of the contract regardless of deliverables. In the current fiscal year. we

4/12/17 of the contract regardless of deliverables. In the current fiscal year, we are back to being paid for deliverables only. The company wide loss impact on this contract through the end of June is \$511,681. The Interface Shelter in Gainesville will be impacted \$230,256, in a best case scenario. Through the month of January CDS has already lost \$174,023.65 for all three shelters operating. The Gainesville shelter portion of this loss is \$78,310.64.

ARPA Coronavirus Nonprofit Recovery Fund

Organization Name: CDS Family & Behavioral Health Services, Inc (Interface Central Shelter)

PROJECT BUDGET	Expenditures	Other Funding Income			Total Request
	Expected Expenditures 03/03/2021 through 12/31/2024	Other ARPA Funding*	Non-ARPA Funding Received**	Total Other Funding	
Input Line Item Descriptions in this Column				\$ -	-
Salaries for 27 employees or 17 FTE's required to run a children's shelter	\$ 1,867,304.00		\$ 1,637,048.00	\$ 1,637,048.00	230,256
Payroll taxes: 7.65% of gross salaries	\$ 139,238.00		\$ 139,238.00		-
Group Health Insurance: Company's portion is up to 75% of a FT FTE.	\$ 105,747.00		\$ 105,747.00	\$ 105,747.00	-
Retirement	\$ 54,153.00		\$ 54,153.00	\$ 54,153.00	-
Workman's Compensation: 1.05% of gross salaries	\$ 19,062.00		\$ 19,062.00	\$ 19,062.00	-
Liability Insurance - Provides required coverage for assets and vehicles.	\$ 47,902.00		\$ 47,902.00	\$ 47,902.00	-
Travel Mileage & Conferences	\$ 12,495.00		\$ 12,495.00	\$ 12,495.00	-
Telephone	\$ 15,000.00		\$ 15,000.00	\$ 15,000.00	-
Utilities	\$ 81,870.00		\$ 81,870.00	\$ 81,870.00	-
Office Supplies and Postage: supplies necessary to maintain participant & staff records	\$ 9,780.00		\$ 9,780.00	\$ 9,780.00	-
Auto Operating: Gasoline and service costs incurred in the operation of 2 vans and 1 vehicle utilized to transport youth.	\$ 18,510.00		\$ 18,510.00	\$ 18,510.00	-
Repairs & Maintenance/Janitorial Supplies - Building upkeep & cleanliness.	\$ 74,688.00		\$ 74,688.00	\$ 74,688.00	-
Copier Lease/Duplicating: Cost of printing & copying staff & participant materials.	\$ 19,500.00		\$ 19,500.00	\$ 19,500.00	-
Professional & Contractual Services: includes cost of required independent auditor's reports.	\$ 25,452.00		\$ 25,452.00	\$ 25,452.00	-
Food: reflect two full meals, 1 noon lunch, and snacks planned in accordance with USDA guidelines for minimum daily standards for the 5 basic food groups.	\$ 107,984.00		\$ 107,984.00	\$ 107,984.00	-
Client Other: Participant-related expenses such as educational outings, personal hygiene items, and clothing	\$ 32,605.00		\$ 32,605.00	\$ 32,605.00	-
Educational materials: supplies for the in-house educational program.	\$ 7,155.00		\$ 7,155.00	\$ 7,155.00	-
Advertising: Expense necessary to advertise for open positions and program information.	\$ 4,575.00		\$ 4,575.00	\$ 4,575.00	-
Furniture & Equipment: replacement of participant beds/chairs/laptops.	\$ 12,300.00		\$ 12,300.00	\$ 12,300.00	-
Other Operating Expenses: includes employee appreciation, administrative overhead and dues and licenses.	\$ 204,870.00		\$ 204,870.00	\$ 204,870.00	-
				\$ -	-
TOTAL	\$ 2,860,190.00	\$ -	\$ 2,629,934.00	\$ 2,490,696.00	230,256

Sources of Other Funds	Status of Funding	Amount
The Florida Network/DJJ	In FY 2021-2022 funding is reduced due to change of payment method.	\$ 2,017,698
Federal Basic Center Grant	Funding is stable. We will need to re-apply in 2023	\$ 533,535
DCF Emergency Shelter	Funding is gradually diminished due to participant eligibility.	\$ 31,500
Federal Pandemic Response funding: Program Portion for the four months of March through June of 2021.	Received for time period April 2020 - Oct. 2020	\$ 47,201
Total		\$ 2,629,934

* Please list any APRA funding received or pending from other sources

**Please include an other federal pandemic response funding received during any time period during the pandemic

*** Request is only for loss incurred in FY 2022. July 2021 - June 2022.

Budget To Actuals
YTD Through June 30, 2020

	2019-2020 Actuals	2019-2020 Budget	% Variance
Revenues:			
The Florida Network	2,748,356	2,749,545	-0.04%
Federal Basic Center	217,378	262,896	-20.94%
SNAP/SNAP in Schools	507,659	490,082	3.46%
SAMH-Prevention	678,862	625,748	7.82%
Independent Living	295,540	295,540	0.00%
DCF Emergency Shelter	16,800	22,000	-30.95%
United Way / Other Donations	36,898	85,625	-132.06%
Contributed In-Kinds	225,106	273,322	-21.42%
Other Income/Interest	161,588	139,896	13.42%
Total Support & Revenue	4,888,187	4,944,654	-1.16%
Expenses:			
Salaries & Wages	3,299,109	3,034,866	-8.01%
Payroll Taxes	246,557	232,800	-5.58%
Group Health Insurance	248,712	262,369	5.49%
Workman's Compensation	45,927	46,000	0.16%
Retirement Plan	167,342	-	-100.00%
Insurance	78,137	79,445	1.67%
Travel Mileage & Conferences	55,639	68,332	22.81%
Telephone	35,341	38,500	8.94%
Utilities	75,889	77,500	2.12%
Office Supplies and Postage	46,927	49,061	4.55%
Auto Operating	19,271	22,514	16.83%
Rent	114,492	99,716	-12.91%
Repairs & Maintenance	53,699	56,500	5.22%
Copier Lease/Duplicating	32,277	35,955	11.40%
Professional & Contractual Services	132,919	144,060	8.38%
Educational Materials	27,933	13,500	-51.67%
Food/Aid to Clients	117,236	134,523	14.75%
Contributed facilities, materials & supplies	187,483	273,322	45.78%
Advertising	20,163	24,831	23.15%
Dues	43,049	44,500	3.37%
Depreciation	69,823	70,200	0.54%
Furniture Equipment	98,144	105,190	7.18%
Other Operating Expenses	46,140	30,970	-32.88%
Total Expenses	5,262,208	4,944,654	-6.03%
Net Income (Loss):	(374,022)	(0)	

Budget To Actuals
YTD Through June 30, 2021

	2020-2021 Actuals	2020-2021 Budget	% Variance
Revenues:			
The Florida Network	2,711,091	2,709,784	0.05%
Federal Basic Center	290,973	313,548	-7.76%
SNAP/SNAP in Schools	382,574	400,362	-4.65%
SAMH-Prevention	708,157	693,953	2.01%
Independent Living	287,838	295,540	-2.68%
Federal Cares Act	23,513	23,513	0.00%
DCF Emergency Shelter	20,160	22,000	-9.13%
Children's Trust of Alachua County	65,325	65,325	0.00%
United Way / Other Donations	27,716	25,365	8.48%
Debt Forgiveness Revenue	721,954	721,954	0.00%
Contributed In-Kinds	225,961	225,960	0.00%
Other Income/Interest	38,293	36,386	4.98%
Total Support & Revenue	5,503,555	5,533,690	-0.55%
Expenses:			
Salaries & Wages	2,969,235	3,390,429	14.19%
Payroll Taxes	240,602	259,130	7.70%
Group Health Insurance	261,640	261,493	-0.06%
Workman's Compensation	30,846	37,738	22.34%
Retirement Plan	77,275	93,155	20.55%
Liability Insurance	86,382	80,619	-6.67%
Travel Mileage & Conferences	30,791	81,766	165.55%
Telephone	31,661	34,767	9.81%
Utilities	79,655	84,351	5.89%
Office Supplies and Postage	28,517	71,976	152.40%
Auto Operating	10,401	26,175	151.65%
Rent	116,523	136,412	17.07%
Repairs & Maintenance	39,475	61,354	55.42%
Copier Lease/Duplicating	19,233	32,972	71.43%
Professional & Contractual Services	157,209	137,962	-12.24%
Educational Materials	8,805	36,523	314.80%
Food/Aid to Clients	101,347	164,174	61.99%
Contributed facilities, materials & supplies	225,961	225,960	0.00%
Advertising	18,746	25,514	36.10%
Dues	57,780	45,163	-21.84%
Depreciation	64,864	70,000	7.92%
Furniture Equipment	84,319	53,077	-37.05%
Other Operating Expenses	86,830	20,700	-76.16%
Total Expenses	4,828,098	5,431,408	12.50%
Net Income (Loss):	675,457	102,282	

Budget To Actuals
YTD Through End of January 31, 2022

	2021-2022 Actuals	2021-2022 Budget	% Variance
Revenues:			
The Florida Network	1,383,489	2,707,084	-95.67%
Federal Basic Center	201,245	348,490	-73.17%
SNAP/SNAP in Schools	176,643	298,080	-68.75%
SAMH-Prevention	421,107	1,006,134	-138.93%
Independent Living	172,398	295,540	-71.43%
DCF Emergency Shelter	17,010	19,500	-14.64%
United Way / Other Donations	29,532	35,000	-18.52%
Contributed In-Kinds	18,061	225,960	-1151.09%
Other Income/Interest	19,411	36,386	-87.45%
Total Support & Revenue	2,438,896	4,972,174	-103.87%
Expenses:			
Salaries & Wages	1,663,220	3,058,315	83.88%
Payroll Taxes	127,063	229,403	80.54%
Group Health Insurance	136,604	255,900	87.33%
Workman's Compensation	22,234	38,003	70.93%
Insurance	52,059	78,108	50.04%
Travel Mileage & Conferences	27,360	55,600	103.22%
Telephone	13,234	30,608	131.28%
Utilities	48,380	82,284	70.08%
Office Supplies and Postage	28,038	56,192	100.42%
Auto Operating	9,484	22,430	136.50%
Rent	61,638	102,420	66.16%
Repairs & Maintenance	32,768	60,476	84.56%
Copier Lease/Duplicating	13,578	26,134	92.48%
Professional & Contractual Services	133,345	279,830	109.85%
Educational Materials	13,487	27,875	106.68%
Food/Aid to Clients	49,383	120,834	144.69%
Contributed facilities, materials & supplies	18,061	225,960	1151.09%
Advertising	23,440	24,667	5.23%
Dues	38,012	42,920	12.91%
Depreciation	33,809	66,110	95.54%
Furniture Equipment	28,433	43,105	51.60%
Other Operating Expenses	39,504	45,000	13.91%
Total Expenses	2,613,134	4,972,174	90.28%
Net Income (Loss):	(174,238)	-	

CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.

BALANCE SHEET REPORT

PRIOR YEAR COMPARISON

AS OF January 31, 2022

Assets

Current Assets

	<u>Year To Date</u>	<u>Prior Year To Date</u>
SunTrust Bank: CDS	49,389.01	258,659.33
SouthState-Money Market	603,799.55	950,573.89
Restricted Cash - Capital Campaign	\$1,293,799.55	57,500.00
Employee Recruitment & Retention	290,000.00	0.00
SouthState-Main	154,180.87	162,776.66
SouthState Main-Cash Reserve	\$ 455,395.70	260,000.00
SouthState Main-Sick Leave Reserve	41,214.83	40,426.49
Cafeteria Plan	3,745.16	3,703.34
Petty Cash	1,250.00	1,250.00
Shredding Fund	300.00	300.00
Accounts Receivable: Contract - Basic Center Central 2021-2022	15,689.57	0.00
Accounts Receivable: Contract - Basic Center Central 2020-2021	0.00	18,727.60
Accounts Receivable: Contract - FL Network CINSFINS	239,352.90	451,516.49
Accounts Receivable: Contract - Partnership For Strong Families/DCF	10,765.30	7,945.00
Accounts Receivable: Contract - Partnersshp For Strong Families/IL	24,628.44	24,628.41
Accounts Receivable: Contract - Basic Center East 2021-2022	20,615.49	5,730.00
Accounts Receivable: Contract - Basic Center East 2020-2021	0.00	5,105.05
Accounts Receivable: Contract - SAMH 2020-2021	72,993.39	57,712.87
Accounts Receivable: Contract - Reicherd House GPD	10,406.03	10,405.98
Accounts Receivable: Contract - SNAP/SIS	37,116.53	48,930.45
Accounts Receivable: Contract - Children's Trust	0.00	14,099.18
AR Loan: CDS Administration	5,556.36	12,054.35
A/R Portable Sale: CDS Administration	\$16,197.79	17,855.19
Current Portion of Notes Receivable	2,262.58	11,245.62
Prepaid Expense	121,117.11	78,500.36
Building Construction in Progress - IYP-C Shelter	55,433.00	0.00
Total Current Assets:	2,428,194.97	2,499,646.26

Fixed Assets

Buildings & Leasehold Improvements	1,211,870.68	1,207,030.68
Capital Assets - Other	700,477.20	700,477.20
Accumulated Depreciation	(1,398,241.39)	(1,338,036.29)
Land	31,900.00	31,900.00
Total Fixed Assets:	546,006.49	601,371.59

Total Assets:

2,974,201.46	3,101,017.85
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CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.

BALANCE SHEET REPORT

PRIOR YEAR COMPARISON

AS OF January 31, 2022

Page 2

Liabilities

Current Liabilities

	<u>Year To Date</u>	<u>Prior Year To Date</u>
Accounts Payable	3,167.35	4,921.18
Accounts Payable: Related Firms/CASF	0.00	0.00
Accounts Payable: Retirement	0.00	0.00
A/P Deferred Prosecution (a)	181,560.45	152,731.66
Due From: Transfers	0.00	-4,999.99
Due To: Transfers	0.00	0.00
PPP Loan: CenterState (b)	0.00	721,954.00
Deferred Revenue	0.00	0.00
Federal Income Tax Payable	7,268.14	6,915.12
FICA Payable	1,282.30	10.07
Pre-Paid Legal	-14.35	-1,169.77
United Way Payable	0.00	0.00
United Way S.V.I.	0.00	444.16
United Way Suwannee Valley	0.00	-1,007.32
Florida Credit Union Payable	0.00	0.00
State Unemployment Payable	9,352.57	1,555.57
Child Support Payable	-84.56	-408.47
Wage Garnishment Payable	0.00	-50.00
Dental Insurance	0.00	-84.24
Dental Insurance: Pre-Tax	279.00	-4,340.98
Dependent Care Payable: Pre-Tax	0.00	-159.65
Family Medical Insurance Payable: Pre-Tax	96.15	-3,095.16
Medical Spending Payable: Pre-Tax	1,625.53	1,780.61
VALIC 403-B Payable: Exempt Federal W/H	135.00	55.00
Insurance: After Tax	187.79	187.79
Colonial - AD&D/Medical Bridge & Guardian Cancer	-476.51	-2,793.15
Colonial - Critical Illness	-118.20	-2,841.83
Colonial: Accident & Hospital	-76.88	-466.06
Dependent Care: Pre-Tax	708.58	594.65
Supplemental Life Insurance	359.18	-840.16
Vision: Pre-Tax	68.11	-2,242.65
Accrued Expense Payable	0.00	0.00
Short-Term Disability	-758.16	-4,132.19
Guardian - Long Term Disability	4,165.27	4,484.20
Accrued Vacation Payable	105,305.99	105,365.30
Accrued Sick Leave Payable	85,340.52	85,127.32

Total Current Liabilities:	399,373.27	1,057,495.01
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Total Liabilities:	399,373.27	1,057,495.01
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Equity

Retained Earnings	-174,023.65	-19,400.75
Fund Balance	2,348,851.84	2,005,423.59
Fund Balance - Restricted	400,000.00	57,500.00
Total Equity:	2,574,828.19	2,043,522.84

Total Liabilities & Equity:	2,974,201.46	3,101,017.85
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CDS Alachua County Programs- Interface Youth Program- Central

*City of Gainesville ARPA Aid to Nonprofits Program : Evaluation
Summary*

CDS, Family & Behavioral Health Services

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Evaluation Summary

1/1 Evaluations Complete

Chris Polischuck:

Evaluation Complete

Question Group

GSG Comments*

Please list any comments you would like for the evaluators to see when reviewing the application

Chris Polischuck: This request is eligible for an ARPA grant award under several expenditure categories:

For providing residential and non-residential services to runaway and homeless youth:

3.11 Housing Support: Services to Unhoused persons

For provision of mental health counseling and services:

1.10 Mental Health Services

1.11 Substance Use Services

3.4 Education Assistance: Social, Emotional and Mental Health Services

For instituting measures to prevent COVID in their residential facilities:

1.4 Prevention in Congregate Settings

Since the agency demonstrated a revenue loss on the lost revenue worksheet of \$144,361, they are eligible for an award of that amount under expenditure code

2.10 Aid to nonprofit organizations

Is Your Review Complete?*

Chris Polischuck: Yes