DEPARTMENT RECOMMENDATION OF
BID (ITB, RFP, BEB, RFQ) INTENDED AWARD

To: Purchasing, Box 32

Attn: Daphyne Sesco _____ (Buyer)

Bid #: PWDO-170044-DSB _____

Bid Due Date: June 20, 2017 _____

Bid Title: ANNUAL CONTRACT FOR RIGHT-OF-WAY MAINTENANCE-NORTH EAST (REBID) _____

☐   **NO AWARD – REJECT ALL BIDS**
  Justification for No Award:
  ☐   Bids over budget
  ☐   Only one bid received
  ☐   Other (provide detailed explanation: _____)

> **IMPORTANT:** The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

☒   **RECOMMENDATION FOR INTENDED AWARD**

  If straight low bid (no evaluation – i.e. construction, materials):

  Recommended Bidder: <u>Oasis Landscape Services, Inc.</u> _____

  Bid award amount: <u>$89,779.68</u> _____

  Justification for the Recommendation:
  <u>Lowest responsive and responisible bidder</u> _____

OR

  If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

Vendor	Ranking
_____	1
_____	2
_____	3
_____	4
_____	5
_____	6
_____	7

  Bid award amount: $ _____

  Justification for the Recommendation: _____
  _____

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below *(include qualifications/requirements directly from ITB, RFP, BEB, RFQ document)*:

☒   **All Items listed in section 5.2 of the ITB** _____   ☐ _____

☐ _____   ☐ _____

☐ _____   ☐ _____

☐ _____   ☐ _____

Recommended by: _~~Carrd Grice~~_____   Phone: _352-316-3103_
               SIGNATURE
               _David Grice_____
               PRINTED NAME

Title: _Asst. Manager_____   Date: _8/8/17_

> **IMPORTANT:** The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: ☐ Yes   City Commission meeting on _____ (date confirmed of approved agenda item).
                          ☒ No   City Commission approval is not required: _____ (Indicate Policy exemption section (i.e. Sec 7.1(c))
Vendor is active in the Advantage Financial System – **Department is responsible to obtain appropriate documentation to activate vendor.**
Award recommendation – 9/2007;4/2008;11/2008;10/2011; 3/2012; 4/2012;6/4/2012;4/1/2013;4/29/13; 10/01/2013; 12/17/2014