

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Thursday, November 29, 2007

4:00 PM

Room 16, City Hall

Audit, Finance and Legislative Committee

Mayor Pegeen Hanrahan, (Chair)

Mayor-Commissioner Pro Tem Rick Bryant, (Vice Chair)

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 4:05 PM**ROLL CALL**

Present: Pegeen Hanrahan and Rick Bryant

ADOPTION OF THE AGENDA**APPROVAL OF MINUTES****070717. Audit, Finance & Legislative Committee Minutes (B)**

RECOMMENDATION *The Audit, Finance & Legislative Committee approve the minutes of August 30, 2007.*

Approved as Recommended

DISCUSSION ITEMS**070688. Lobbyist Registration Referral (B)**

City Auditor Brent Godshalk and Assistant City Auditor Eileen Marzak gave presentations.

MOTION: The Audit and Finance and Legislative Committee requested that the Charter Officers work toward implementing the proposed informal lobbyist registration process and bring this item back to the next Audit, Finance and Legislative Committee meeting for further discussion. elements of the process should include updates to the City Commission's rules, the format of citizen comment cards and sign-up sheets utilized during public meetings. An additional element of the process to be developed by staff is to provide a place for lobbyist registration on the City's website, with the information made available for the City Commission, staff and the public.

RECOMMENDATION *The Audit, Finance and Legislative Committee hear a presentation on lobbyist registration options and take whatever action is deemed appropriate.*

Approved as shown above (See Motion)

070696. Review of Gainesville Police Department (GPD) Overtime (B)

City Auditor Brent Godshalk, Police Sergeant Art Adkins, Police Lieutenant Keith Kameg and Finance Director Mark Benton gave presentations.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission: 1) Accept the City Auditor's report and the response from the City Manager; and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

Recommended for Approval

070697. Fourth Amendment to FY 2007 General Financial and Operating Plan Budget Resolution (B)

Budget Coordinator Tom Bird gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee: 1) Review the proposed amendatory budget resolution, and if acceptable; 2) recommend to the City Commission that it adopt the fourth amendatory budget resolution to the FY 2007 General Government Financial and Operating Plan budget.*

Recommended for Approval

070698. Review of General Fund Forecasted Revenues and Other Sources of Funds for the Fiscal Year Ending September 30, 2008 (B)

City Auditor Brent Godshalk gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

Recommended for Approval

070699. Payroll Verification Procedures for Fiscal Year 2007 (B)

City Auditor Brent Godshalk gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission: 1) Accept the City Auditor's report and the response from the City Manager; and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

Recommended for Approval

070700. Review of General Government Cash Receipts for Fiscal Year 2007 (B)

City Auditor Brent Godshalk gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

Recommended for Approval

070701. Proposed Fiscal Year 2008 Annual Audit Plan (B)

City Auditor Brent Godshalk gave a presentation.

RECOMMENDATION *The Audit, Finance and Legislative Committee submit the City Auditor's Proposed Fiscal Year 2008 Annual Audit Plan to the City Commission for approval by resolution.*

Recommended for Approval

070213 GRU Financial and Debt Service Issues (NB)

City Auditor Brent Godshalk and GRU Chief Financial Officer Jennifer Hunt gave presentations.

NOTE: It was recommended that this item be removed the Audit and Finance Committee Referral List.

RECOMMENDATION *The City Commission refer the issue of GRU financial and debt service issues to the Audit, Finance and Legislative Committee.*

Recommended for Approval

MEMBER COMMENT

CITIZEN COMMENT

NEW BUSINESS

NEXT MEETING DATE

ADJOURNMENT - 6:00 PM