

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Minutes

Tuesday, August 13, 2013

1:00 PM

Roberta Lisle Kline Conference Room

Equal Opportunity Committee

*Commissioner Randy Wells, Chair
Commissioner Yvonne Hinson-Rawls, Member
Commissioner Thomas Hawkins, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 1:14 PM

ROLL CALL

Present 3 - Hawkins, Wells, and Hinson-Rawls

ATTENDANCE

*Stephanie Marchman
Steve Stagliano
Joann Dorval
Cecil Howard
Candasy Tolbert*

ADOPTION OF THE AGENDA

The agenda was adopted as modified.

Adopted

APPROVAL OF MINUTES

[130213.](#) Equal Opportunity Committee (EOC) Minutes (B)

Attachments: [130213_Minutes_20130813.pdf](#)

RECOMMENDATION *The EOC approve the minutes of 7/9/13 as circulated.*

Approved as Recommended

DISCUSSION OF PENDING REFERRALS

The minutes are a summary of the meeting and are not verbatim discussion. A copy of the meeting recording will be provided upon request.

[120699.](#) **Initiative 2.6 Development Strategies to Support Small, Minority and Women-owned Local Businesses (B)**

Attachments: [130158_PPT_20130801.pdf](#)
[130158_Construction Rpt_20130801.pdf](#)
[120699_SBPP Outreach PPT_20130813.pdf](#)
[120699_Outreach Matrix_20130813.pdf](#)

EO Director Cecil Howard made a presentation on additional measures the office plans to take as outreach activities for the SBPP and SBE programs.

EO Director Cecil Howard presented a report on the City's employment based on the 2012 demographics. EO staff was asked to present this report along with the quarterly report and convert numbers to percentages. The EOC recommended the

EO Director be prepared to discuss employment as a future item on the agenda.

Chair Wells recognized Cecil Howard, Stephanie Marchman, Steve Stagliano and Joann Dorval who spoke to the matter.

MOTION: Request EO Director 1) create a more detailed action plan based on the 13 items in the Minority and Women Outreach Plan; 2) draft plans to insert the EO Office as a one-stop small business initiative; 3) EO Office to devise plans to develop in GG and GRU an internship job/empowerment program to assist with job and business opportunities for underrepresented groups; and 4) review, analyze and recommend modifications to the purchasing policies by scheduling the City's purchasing experts to discuss what is making the process complicated and what can be done to make it simpler.

RECOMMENDATION

The Equal Opportunity Committee: 1) discuss the City's major construction projects; and 2) take appropriate action.

Discussed

MEMBER COMMENT - None

CITIZEN COMMENT - None

NEXT MEETING DATE - September 17, 2013 at 1:00 PM

ADJOURNMENT - 2:30 PM