

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes - Final

Wednesday, September 25, 2013

5:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Ed Braddy, Chair
Mayor-Commissioner Pro Tem Randy Wells, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

The meeting was called to order by Mayor Braddy at 5:07 PM.

ROLL CALL

ADOPTION OF THE AGENDA

The agenda was adopted with no changes.

Adopted

APPROVAL OF MINUTES

[130344.](#) Audit, Finance and Legislative Committee Minutes of August 29, 2013 (B)

The minutes of the August 29, 2013 Audit, Finance and Legislative Committee meeting were approved as circulated.

RECOMMENDATION *The Audit, Finance and Legislative Committee approve the minutes of August 29, 2013 as circulated.*

Approved as Recommended

DISCUSSION ITEMS

[120044.](#) Early Voting Site on the University of Florida (UF) Campus (B)

City Auditor Brent Godshalk gave a brief history of the item and the referral to the Audit, Finance and Legislative Committee. Supervisor of Elections Pam Carpenter presented figures to the Committee on the approximate costs associated with conducting a City election (\$5,000 per week per site). This figure does not include building rental and network support should a location not currently used by the elections office be chosen for an early voting site. There was discussion as to possible locations to conduct an early voting site. It was the consensus that the Millhopper Library would be a logical location for an early voting site. The Committee discussed the need for an ordinance change to allow for additional voting locations and the difficulties encountered by the Supervisor of Elections Pam Carpenter in establishing an on-campus location.

The Audit, Finance and Legislative Committee recommends the City Commission: 1) direct the City Attorney to draft and the Clerk to advertise revisions to City ordinances to allow for additional early voting sites for municipal elections in accordance with state laws; 2) direct the City Attorney to request an advisory opinion from the State Division of Elections regarding whether the Reitz Union would meet the requirements of recently enacted State laws allowing expanded early voting sites, and 3) direct the Clerk of the Commission to work on securing locations and addressing logistical issues regarding utilizing the Millhopper Branch Library and a yet to be determined location on the UF Campus, as additional early voting sites for the Spring 2014 municipal elections.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss this item and take appropriate action.*

Approved as Recommended

[130071.](#)

Outside Counsel (NB)

City Attorney Nicolle Shalley gave a presentation on the guidelines utilized by the City Attorney's Office in securing outside counsel for various legal issues.

The Committee recommended the City Attorney provide a written summary of her presentation to the City Commission along with a recommendation to remove this item from the referral list.

RECOMMENDATION *Hear a presentation from the City Attorney.*

Approved as Recommended

[120587.](#)

City Commission Emails on the Internet Referral (NB)

Commissioner Chase presented background information on the referral item and his desire to have City Commission emails accessible to the public. Commissioner Wells requested an informational policy manual to provide guidance to the City Commissioners on the protocol to use for email accessibility. He also requested development of a simple system with a searchable data base.

City Attorney Nicolle Shalley gave a brief information update on the law regarding exemptions to public access and to insure emails containing confidential information remain private.

The Committee requested staff to provide input on how to implement a process of providing public access to emails at the next AFLC meeting. Commissioner Chase recommended all Commissioners be invited to that meeting to participate in the discussion.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss this item and take appropriate action.*

Retained in Committee

[120890.](#)

County Participation on RUC (NB)

The Committee discussed the agenda item and came to the consensus that since certain areas of the county are served by Gainesville Regional Utilities that an ex-officio member from the Alachua County Commission, with voting privileges, would be appropriate to add to the Regional Utilities Committee (RUC). City Attorney Nicolle Shalley advised that the rules of the City Commission regarding board membership would need to be amended to add such a member to the RUC.

The Audit, Finance and Legislative Committee recommends that the City Attorney be directed to draft changes to City Commission rules to provide for a fourth member of RUC who would be provided from the Alachua County Commission.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss this item and take appropriate action.*

Approved as Recommended

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT

The meeting adjourned at 7:15 PM.