

# City of Gainesville

City Hall  
200 East University Avenue  
Gainesville, Florida 32601



## **Minutes - Draft**

June 12, 2018

10:00 AM

City Hall, Room 16

## **Audit and Finance Committee**

*Mayor Lauren Poe, Chair*

*Mayor-Commissioner Pro Tem Adrian Hayes-Santos, Member*

*If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352) 334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 10877-955-8707.*

## CALL TO ORDER

*Mayor Poe called the meeting to order at 10:00 AM.*

## ROLL CALL

*Present 2 - Mayor Poe and Mayor-Commissioner Pro Tem Hayes-Santos.*

## ADOPTION OF THE AGENDA

**Adopted**

## APPROVAL OF MINUTES

### [180049.](#) **Minutes of the Audit and Finance Committee of April 25, 2018 (B)**

**RECOMMENDATION** *The Audit and Finance Committee approve the minutes of April 25, 2018 as circulated.*

**Approved as Recommended**

## DISCUSSION OF ITEMS

### [180076.](#) **City of Gainesville Fiscal Year 2017 Comprehensive Annual Financial Report, Audited Financial Statements, Auditors' Reports, Auditors' Management Letters and Single Audit Reports (B)**

*City Auditor Carlos Holt introduced the item.*

*Mr. Rob Lemmon of Carr, Riggs & Ingram, LLC gave a presentation on the results of the financial reports, financial statements, auditors' reports, single audit reports, auditor's communication to those charged with governance and management, and management's representations.*

**RECOMMENDATION** *The Audit and Finance Committee recommends that the City Commission accept the subject financial reports, financial statements, auditors' reports, single audit reports, auditor's communication to those charged with governance and management, and management's representations.*

**Approved as Recommended**

### [180054.](#) **Fiscal Year 2018 General Fund Quarterly Monitoring Report - Quarter Ending March 31, 2018 (B)**

*City Auditor Carlos Holt introduced the item.*

*Budget Manager Diane Wilson presented the item.*

*Chris Quinn spoke to the matter.*

**RECOMMENDATION**

*The Audit and Finance Committee review and recommend that the City Commission receive the General Fund quarterly budget monitoring report for the quarter ended March 31, 2018.*

**Approved as Recommended**

[180055.](#)

**Second Quarter Amendment through March 30, 2018 to the FY 2018-2019 General Government Financial and Operating Plan**

*City Auditor Carlos Holt introduced the item.*

*Senior Analyst Karen Fiore presented the item.*

**RECOMMENDATION**

*The Audit and Finance Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.*

**Approved the Recommendation and Adopted (Resolution).**

[180038.](#)

**Gainesville Regional Utilities Unaudited Internally Prepared Financial Statements for the Period March 31, 2018 (B)**

*City Auditor Carlos Holt introduced the item.*

*Chief Financial Officer for Utilities, Claudia Rasnick presented the item.*

**RECOMMENDATION**

*The Audit and Finance Committee review and recommend the City Commission accept the GRU Unaudited Internally Prepared Financial Statements for the period ended March 31, 2018.*

**Approved as Recommended**

[180039.](#)

**Gainesville Regional Utilities Internally Prepared Budget to Actual Comparison for the Period Ended March 31, 2018 (B)**

*City Auditor Carlos Holt introduced the item.*

*Rates and Investment Director, Mark Benton presented the item.*

**RECOMMENDATION**

*The Audit and Finance Committee review and recommend the City Commission accept the GRU Internally Prepared Budget to Actual Comparison for the period ended March 31, 2018.*

**Approved as Recommended**

[180040.](#)

**Gainesville Regional Utilities Internally Prepared Supplementary Data for the Period Ended March 31, 2018 (B)**

*City Auditor Carlos Holt introduced the item.*

*Lead Analyst Kristy Mitchell presented the item.*

*Mayor-Commissioner Pro Tem Hayes-Santos requested a monthly report on the high/low of renewables.*

*Ed Bielarski and Todd Kamhoot spoke to the matter*

**RECOMMENDATION**

*The Audit and Finance Committee review and recommend the City Commission accept the GRU Internally Prepared Supplementary Data for the period ended March 31, 2018.*

**Approved as Recommended**

[180080.](#)

**External Audit Contract - General Government Segment (NB)**

*City Auditor Carlos Holt presented the item.*

*Deborah Bowie spoke to the matter.*

**RECOMMENDATION**

*The Audit and Finance Committee hear an update from the City Auditor.*

**Heard**

**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEXT MEETING DATE**

**ADJOURNMENT - 11:10 AM**