

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

September 9, 2015

5:00 PM

Roberta Lisle Kline Conference Room (#16)

Legislative and Organizational Policy Committee

*Mayor Ed Braddy, Chair
Commissioner Todd Chase, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

ROLL CALL

ADOPTION OF THE AGENDA

APPROVAL OF MINUTES

[150308.](#)

Legislative and Organizational Policy Committee Meeting Minutes from August 12, 2015 (B)

RECOMMENDATION

The Legislative and Organizational Policy Committee approve the minutes from the August 12, 2015 meeting as submitted.

[150308_August 12 Minutes_20150909.pdf](#)

DISCUSSION OF PENDING REFERRALS

[140700.](#)

Purchasing Process for Professional Services (B)

Explanation: During the January 15, 2015 City Commission meeting the Commission referred a discussion of the purchasing process for professional services to the Legislative and Organizational Policy Committee.

On March 3, 2015 staff presented the process for procuring professional services to include the evaluation of qualifications, written proposals, the oral presentations, and price. They will also discuss the Consultant's Competitive Negotiation Act (CCNA), when it applies, as well as when and how the Local Preference Policy enters into the process.

The Committee asked staff to contact peer cities for comparisons related to the makeup of selection committees, and weights for scoring criteria. Committee member Carter also agreed to work with a representative from CPPI to develop ideas about how policies might be improved, specifically local preference.

On May 4, 2015, staff presented the results from peer cities regarding the make-up of the evaluation/selection committees and criteria weights. The Committee recommended for contracts in excess of \$2 million that selection committees have a minimum of five members, with the user department representing less than the majority vote. This action requires a procedural change only to be implemented by the City

Manager and General Manager. No action was taken with respect to weights as it should be determined based on each project.

The committee continued the item to further discuss the Local Vendor Preference ordinance. Much of the previous discussion was centered around the length of time required for a vendor to hold a business tax license and how many full time employees are employed at the local office. Attached is an outline of the ordinance, a comparison of local preference policies adopted by peer cities, and proposed changes submitted by a representative of a local contractor.

Fiscal Note: None

RECOMMENDATION

The Committee: 1) Discuss the local vendor preference; 2) Take any action deemed appropriate; and 3) Remove from the Legislative and Organizational Policy Committee referral list.

Legislative History

1/15/15	City Commission	Referred to the Legislative and Organizational Policy Committee
5/4/15	Legislative and Organizational Policy Committee	Retained in Committee

[140700 Procurement Presentation 20150303.pdf](#)

[140700A Evaluation Team Comp 20150504.pdf](#)

[140700B Evaluation Criteria 20150504.pdf](#)

[140700C Local Vendor Pref 20150504.pdf](#)

[140700D Prof Selections 20150504.pdf](#)

[140700A Local Vendor Pref Proposed Modifications 20150909.pdf](#)

[140700B Local Vendor Preference 20150909.pdf](#)

[150301.](#)

2016 State Legislative Agenda (B)

This is a request to approve the 2016 State Legislative Agenda

Explanation: Annually, the City Commission adopts the State Legislative Agenda. The legislative agenda is a compilation of the City's and Gainesville Regional Utilities priority needs for the upcoming legislative session. It provides delegation members with comprehensive information in order for them to focus their efforts on specific legislative priorities and initiatives related to the city. Initiatives within the agenda include: General Legislative Policy, General Government, Regulatory Policy, Economic Development, and Capital Projects.

Fiscal Note: None

RECOMMENDATION

The Committee: 1) Approve the 2016 State

Legislative Agenda; and 2) Direct staff to provide the 2016 State Legislative Agenda to the Florida League of Cities, and other interested parties.

[150301_2016 State Legislative Agenda \(draft\)_20150909.pdf](#)

[140929.](#)

Hiring and Recruiting Efforts (NB)

A discussion of the City's hiring and recruiting efforts.

Explanation: At the April 16, 2015 City Commission meeting, the City Commission referred to the Legislative and Organizational Policy Committee a discussion of the City's hiring and recruiting efforts.

Fiscal Note: None

RECOMMENDATION

The Committee members: 1) Discuss the City's hiring and recruiting efforts and take any action deemed appropriate; and 2) Remove the item from the Legislative and Organizational Policy Committee referral list.

Legislative History

4/16/15	City Commission	Referred to the Legislative and Organizational Policy Committee
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[150044.](#)

Recruiting and Hiring Process (NB)

A discussion of the City's recruiting and hiring process.

Explanation: At the May 21, 2015 City Commission meeting, the City Commission referred to the Legislative and Organizational Policy Committee a discussion of the City's recruiting and hiring process.

Fiscal Note: None

RECOMMENDATION

The Committee members: 1) Discuss the City's recruiting and hiring process and take any action deemed appropriate; and 2) Remove the item from the Legislative and Organizational Policy referral list.

Legislative History

5/21/15	City Commission	Referred to the Legislative and Organizational Policy Committee
5/28/15	City Commission	Referred to the Legislative and Organizational Policy Committee

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

Wednesday, October 14, 2015 at 5:00PM in the Roberta Lisle Kline Conference Room (#16)

ADJOURNMENT