

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1 REQUISITION NO PAGE 1 OF 32

2. CONTRACT NO. 3. AWARD/EFFECTIVE DATE 09-30-2015 4. ORDER NO. VA248-15-P-3122 5. SOLICITATION NUMBER 6. SOLICITATION ISSUE DATE 7. FOR SOLICITATION INFORMATION CALL: a. NAME RICHARD FRASE b. TELEPHONE NO. (No Collect Calls) 352-381-5714 8. OFFER DUE DATE/LOCAL TIME

9. ISSUED BY Department of Veterans Affairs Network Contracting Office 8 Commerce Building 300 E. University Ave. Ste. 180 Gainesville FL 32601-3460 CODE 00248 10. THIS ACQUISITION IS UNRESTRICTED OR SET ASIDE % FOR: SMALL BUSINESS WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS 624221 HUBZONE SMALL BUSINESS EDWOSB SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (A) SIZE STANDARD: \$11 Million

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED [X] SEE SCHEDULE 12. DISCOUNT TERMS 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING N/A 14. METHOD OF SOLICITATION [ ] RFP [ ] IFB [ ] RFP

15. DELIVER TO Department of Veterans Affairs NMSG VHS 1601 SW ARCHER ROAD Gainesville FL 32608 CODE 18. ADMINISTERED BY Department of Veterans Affairs Network Contracting Office 8 (NCO 8) Commerce Building 300 E. University Ave. Ste. 180 Gainesville FL 32601-3460 CODE 00548

17a. CONTRACTOR/OFFEROR CODE ALACHUA COUNTY COALITION FOR THE HOMELESS AND HUNGRY, INC. 703 NE 1ST ST GAINESVILLE FL 32601 TELEPHONE NO. 352-792-0800 DUNS: 150712862 DUNS+4: 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER [ ] 18a. PAYMENT WILL BE MADE BY Department of Veterans Affairs Financial Services Center P.O. Box 149971 Austin TX 78714-9971 PHONE: FAX:

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED [ ] SEE ADDENDUM

18. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	EMERGENCY HOUSING FOR HOMELESS VETERANS. THIS CONTRACT CONSISTS OF A BASE YEAR WITH FOUR ONE-YEAR OPTIONS. BASE YEAR - 09/30/2015 THROUGH 09/29/2016 OPTION YR 1 - 09/30/2016 THROUGH 09/29/2017 OPTION YR 2 - 09/30/2017 THROUGH 09/29/2018 OPTION YR 3 - 09/30/2018 THROUGH 09/29/2019 OPTION YR 4 - 09/30/2019 THROUGH 09/29/2020  DAILY PER DIEM RATES: BASE YEAR - \$50.03 OPTION YR 1 - \$51.53 OPTION YR 2 - \$53.08 OPTION YR 3 - \$54.67 OPTION YR 4 - \$56.31  PLEASE REFER TO THE ATTACHED DOCUMENT FOR A DETAILED COST BREAKDOWN AND A DETAILED STATEMENT OF WORK.  REFERENCE PURCHASE ORDER #573C52487 FOR BASE YEAR INVOICING.  (Use Reverse and/or Attach Additional Sheets as Necessary)				

25. ACCOUNTING AND APPROPRIATION DATA 573-3650160-6251-820300-2580 SP30BP5A1 28. TOTAL AWARD AMOUNT (For Govt Use Only) \$180,000.00 \$0.00

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED. 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-6 IS ATTACHED. ADDENDA [X] ARE [ ] ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED 29. AWARD OF CONTRACT. REF. OFFER DATED YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFERING CONTRACTOR [Signature] 30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) Theresa Lowe, Exec. Dir 30c. DATE SIGNED 9-25-15 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) [Signature] 31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) SHIRLEY COURTNEY CONTRACTING OFFICER 31c. DATE SIGNED

**Table of Contents**

**SECTION A..... 1**

**A.1 SF 1449 SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS..... 1**

**ADDITIONAL SIMPLIFIED ACQUISITION TERMS AND CONDITIONS .....3**

**A.2 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT  
STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (MAY 2015) .....3**

**A.3 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999).....9**

**A.4 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000).....9**

**A.5 NOTICE LISTING CLAUSES INCORPORATED BY REFERENCE.....9**

**A.6 VAAR 852.232-72 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS (NOV  
2012) .....10**

**A.7 VAAR 852.237-70 CONTRACTOR RESPONSIBILITIES (APR 1984).....11**

## ADDITIONAL SIMPLIFIED ACQUISITION TERMS AND CONDITIONS

---

### ADDENDUM to FAR 52.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS

Clauses that are incorporated by reference (by Citation Number, Title, and Date), have the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

The following clauses are incorporated into 52.212-4 as an addendum to this contract:

#### A.2 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (MAY 2015)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Dec 2014)

(2) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

(2) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010)(41 U.S.C. 3509).

(3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (JUN 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

(4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Jul 2013) (Pub. L. 109-282) (31 U.S.C. 6101 note).

(5) [Reserved]

(6) 52.204-14, Service Contract Reporting Requirements (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

- (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).
- (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Aug 2013) (31 U.S.C. 6101 note).
- (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).
- (10) [Reserved]
- (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).
- (ii) Alternate I (NOV 2011) of 52.219-3.
- (12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- (ii) Alternate I (JAN 2011) of 52.219-4.
- (13) [Reserved]
- (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).
- (ii) Alternate I (NOV 2011).
- (iii) Alternate II (NOV 2011).
- (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- (ii) Alternate I (Oct 1995) of 52.219-7.
- (iii) Alternate II (Mar 2004) of 52.219-7.
- (16) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)).
- (17)(i) 52.219-9, Small Business Subcontracting Plan (OCT 2014) (15 U.S.C. 637(d)(4)).
- (ii) Alternate I (Oct 2001) of 52.219-9.
- (iii) Alternate II (Oct 2001) of 52.219-9.
- (iv) Alternate III (OCT 2014) of 52.219-9.
- (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).
- (19) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).
- (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).

- (22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C 632(a)(2)).
- (23) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (Jul 2013) (15 U.S.C. 637(m)).
- (24) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (Jul 2013) (15 U.S.C. 637(m)).
- (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (26) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (JAN 2014) (E.O. 13126).
- (27) 52.222-21, Prohibition of Segregated Facilities (APR 2015).
- (28) 52.222-26, Equal Opportunity (APR 2015) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (JUL 2014) (38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (JUL 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (JUL 2014) (38 U.S.C. 4212).
- (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496).
- (33)(i) 52.222-50, Combating Trafficking in Persons (MAR 2015) (22 U.S.C. chapter 78 and E.O. 13627).
- (ii) Alternate I (MAR 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (34) 52.222-54, Employment Eligibility Verification (AUG 2013). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)
- (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C.6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (ii) Alternate I (MAY 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (JUN 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (JUN 2014) of 52.223-13.
- (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (JUN 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (JUN 2014) of 52.223-14.

- (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007)(42 U.S.C. 8259b).
- (39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (JUN 2014) (E.O.s 13423 and 13514).
- (ii) Alternate I (JUN 2014) of 52.223-16.
- (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (AUG 2011)
- (41) 52.225-1, Buy American—Supplies (MAY 2014) (41 U.S.C. chapter 83).
- (42)(i) 52.225-3, Buy American—Free Trade Agreements—Israeli Trade Act (MAY 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.
- (ii) Alternate I (MAY 2014) of 52.225-3.
- (iii) Alternate II (MAY 2014) of 52.225-3.
- (iv) Alternate III (MAY 2014) of 52.225-3.
- (43) 52.225-5, Trade Agreements (NOV 2013) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- (44) 52.225-13, Restrictions on Certain Foreign Purchases (JUN 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).
- (50) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (51) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- (52) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).
- (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

(54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

(ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495).

(2) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

(3) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

**Employee Class**

**Monetary Wage-Fringe Benefits**

(4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards—Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

(5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards—Price Adjustment (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

(6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (MAY 2014) (41 U.S.C. chapter 67).

(7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services—Requirements (MAY 2014) (41 U.S.C. chapter 67).

(8) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2014) (Executive Order 13658).

(9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

(10) 52.237-11, Accepting and Dispensing of \$1 Coin (SEP 2008) (31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement.

Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (APR 2015).

(v) 52.222-26, Equal Opportunity (APR 2015) (E.O. 11246).

(vi) 52.222-35, Equal Opportunity for Veterans (JUL 2014) (38 U.S.C. 4212).

(vii) 52.222-36, Equal Opportunity for Workers with Disabilities (JUL 2014) (29 U.S.C. 793).

(viii) 52.222-37, Employment Reports on Veterans (JUL 2014) (38 U.S.C. 4212).

(ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(x) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

(xi)(A) 52.222-50, Combating Trafficking in Persons (MAR 2015) (22 U.S.C. chapter 78 and E.O. 13627).

(B) Alternate I (MAR 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

(xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (MAY 2014) (41 U.S.C. chapter 67).

(xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services—Requirements (MAY 2014) (41 U.S.C. chapter 67).

(xiv) 52.222-54, Employment Eligibility Verification (AUG 2013).



(xv) 52.222-55, Minimum Wages Under Executive Order 13658 (DEC 2014) (E.O. 13658).

(xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)

**A.3 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)**

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

(End of Clause)

**A.4 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)**

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed FIVE YEARS.

(End of Clause)

<u>FAR</u> <u>Number</u>	<u>Title</u>	<u>Date</u>
52.232-18	AVAILABILITY OF FUNDS	APR 1984

**A.5 NOTICE LISTING CLAUSES INCORPORATED BY REFERENCE**

The following clauses are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the clause at FAR "52.252-2 CLAUSES INCORPORATED BY REFERENCE"

contained in this document. See FAR 52.252-2 for an internet address (if specified) for electronic access to the full text of a clause.

<u>FAR</u> <u>Number</u>	FEDERAL ACQUISITION REGULATION (48 CFR Chapter 1) <u>Title</u>	<u>Date</u>
52.232-40	PROVIDING ACCELERATED PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS	DEC 2013
52.236-9	PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS	APR 1984
52.236-10	OPERATIONS AND STORAGE AREAS	APR 1984
852.203-70	COMMERCIAL ADVERTISING	JAN 2008

#### A.6 VAAR 852.232-72 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS (NOV 2012)

(a) *Definitions.* As used in this clause—

(1) *Contract financing payment* has the meaning given in FAR 32.001.

(2) *Designated agency office* has the meaning given in 5 CFR 1315.2(m).

(3) *Electronic form* means an automated system transmitting information electronically according to the

Accepted electronic data transmission methods and formats identified in paragraph (c) of this clause. Facsimile, email, and scanned documents are not acceptable electronic forms for submission of payment requests.

(4) *Invoice payment* has the meaning given in FAR 32.001.

(5) *Payment request* means any request for contract financing payment or invoice payment submitted by the contractor under this contract.

(b) *Electronic payment requests.* Except as provided in paragraph (e) of this clause, the contractor shall submit payment requests in electronic form. Purchases paid with a Government-wide commercial purchase card are considered to be an electronic transaction for purposes of this rule, and therefore no additional electronic invoice submission is required.

(c) *Data transmission.* A contractor must ensure that the data transmission method and format are through one of the following:

(1) VA's Electronic Invoice Presentment and Payment System. (See Web site at <http://www.fsc.va.gov/einvoice.asp>.)

(2) Any system that conforms to the X12 electronic data interchange (EDI) formats established by the Accredited Standards Center (ASC) and chartered by the American National Standards Institute (ANSI). The X12 EDI Web site (<http://www.x12.org>) includes additional information on EDI 810 and 811 formats.

(d) *Invoice requirements.* Invoices shall comply with FAR 32.905.

(e) *Exceptions.* If, based on one of the circumstances below, the contracting officer directs that payment requests be made by mail, the contractor shall submit payment requests by mail through the United States Postal Service to the designated agency office. Submission of payment requests by mail may be required for:

- (1) Awards made to foreign vendors for work performed outside the United States;
- (2) Classified contracts or purchases when electronic submission and processing of payment requests could compromise the safeguarding of classified or privacy information;
- (3) Contracts awarded by contracting officers in the conduct of emergency operations, such as responses to national emergencies;
- (4) Solicitations or contracts in which the designated agency office is a VA entity other than the VA Financial Services Center in Austin, Texas; or
- (5) Solicitations or contracts in which the VA designated agency office does not have electronic invoicing capability as described above.

(End of Clause)

**A.7 VAAR 852.237-70 CONTRACTOR RESPONSIBILITIES (APR 1984)**

The contractor shall obtain all necessary licenses and/or permits required to perform this work. He/she shall take all reasonable precautions necessary to protect persons and property from injury or damage during the performance of this contract. He/she shall be responsible for any injury to himself/herself, his/her employees, as well as for any damage to personal or public property that occurs during the performance of this contract that is caused by his/her employees fault or negligence, and shall maintain personal liability and property damage insurance having coverage for a limit as required by the laws of the State of FLORIDA. Further, it is agreed that any negligence of the Government, its officers, agents, servants and employees, shall not be the responsibility of the contractor hereunder with the regard to any claims, loss, damage, injury, and liability resulting there from.

(End of Clause)

<b>Alachua County Coalition for the Homeless and Hungry, Inc. Budget for VA248-15-R-1090-008</b>					
Base Year: 3597 X	\$ 50.03	per diem =	\$ 179,957.91	Total	
Option Year 1: 3493 X	\$ 51.53	per diem =	\$ 179,997.43	Total	
Option Year 2: 3391 X	\$ 53.08	per diem =	\$ 179,983.52	Total	
Option Year 3: 3292 X	\$ 54.67	per diem =	\$ 179,970.78	Total	
Option Year 4: 3196 X	\$ 56.31	per diem =	\$ 179,964.22	Total	
			\$ 899,873.87	5 year total	
<b>Budget for VA248-15-R-1090-008 - Year 1 Detail</b>					
<b>Personnel</b>		<b>Annual Salary</b>	<b>Health Ins</b>	<b>FICA/WC/etc</b>	<b>Total</b>
Case Manager 1	.5 FTE	\$ 18,720.00	\$ -	\$ 4,680.00	\$ 23,400.00
Attendant 1	1 FTE	\$ 26,000.00	\$ 5,112.00	\$ 6,500.00	\$ 37,612.00

Attendant 2	1 FTE	\$ 26,000.00	\$ 5,112.00	\$ 6,500.00	\$ 37,612.00
Attendant 3	.1 FTE	\$ 2,600.00		\$ 650.00	\$ 3,250.00
<b>Personnel Total</b>		<b>\$ 73,320.00</b>	<b>\$ 10,224.00</b>	<b>\$ 18,330.00</b>	<b>\$ 101,874.00</b>
		<b>Billed at 49.95529% of total personnel cost</b>			<b>\$ 50,891.45</b>
<b>Services</b>	<b>Units per day per client</b>	<b># clients per day</b>	<b>Cost per unit</b>	<b>Daily rate</b>	<b>Annual Rate</b>
Meals	3.5	9.854794521	\$ 4.00	\$ 137.97	\$ 50,358.00
*Board and room	1	9.854794521	\$ 6.25	\$ 61.59	\$ 22,481.25
Laundry	1	9.854794521	\$ 1.00	\$ 9.85	\$ 3,597.00
Transportation	1	9.854794521	\$ 7.00	\$ 68.98	\$ 25,179.00
* includes maintenance, utilities, client supplies					
<b>Services Total</b>					<b>\$ 101,615.25</b>
<b>Personnel plus Services</b>					<b>\$ 152,506.70</b>
<b>Admin</b>					
Indirect Costs	10%				\$ 15,250.67
Other Admin	8%				\$ 12,200.54
<b>Admin Total</b>					<b>\$ 27,451.21</b>
<b>Year 1 Total</b>					<b>\$ 179,957.91</b>
<b>Base Year 1 per diem rate based on 3,597 days of emergency housing per year</b>					<b>\$ 50.03</b>

## STATEMENT OF WORK

### Community-Based Emergency Transitional Residential Environment for Homeless Veterans

The residential environment will provide housing and supportive services to homeless veterans and veteran at imminent risk of homelessness. The services will be furnished to beneficiaries for who such care is specifically authorized by the Department of Veterans Affairs North Florida/South Georgia Veterans Health System (NF/SGVHS). It is understood that the type of patients to be cared for under this contract will normally require services above the level of meals, room and board. Care will include, but not be limited to, a supervised, alcohol and drug free environment, transportation assistance and case management services to begin addressing issues of homelessness and biopsychosocial needs (with a special emphasis on collaboration with VA program sources). It is further agreed that beneficiaries receiving care under this contract will receive basic health and personal hygiene maintenance, monitoring of medications, and any other service or supplies normally provided. The per diem rate established will be an all-inclusive rate.

Contractors under this program must meet the following VA standards, based on regulations promulgated by Title 38 Code of Federal Regulations (CFR) Section 17.53b:

Length of stay at the facility will be initially authorized for 1 to 180 days. The beneficiary may not be provided care for a period in excess on that stated in the length of stay contracted unless such extension of the authorization is provided in writing by the appropriate North Florida/South Georgia Veterans Health System representative.

**1) Term of Contract:**

Period of performance will be from the date of award through 2020, with the Government having the option to extend the contract for four (4) additional one-year period.

**2) Facility must meet the following:**

- A. The standards of the Life Safety Code (National Fire Protection Association (NFPA) #101);
- B. The fire and safety code imposed by the State Law; and
- C. City, State, and Federal requirements concerning licensing and health codes.

**3) Licenses and Accreditation:**

- A. All resident settings must be licensed as required for the particular setting under State or Federal authority.
- B. Accreditation and Licensing: Accreditation by The Joint Commission and/or Commission on Accreditation of Rehabilitation Facilities (CARF) is evidence of internal quality assurance mechanisms and is desirable, but is not required. Where applicable, the resident setting must have a current occupancy permit issued by the authority having jurisdiction.
- C. Privacy Act: The notification and contract clauses entitled "Privacy Act Notification", as specified in Federal Acquisition Regulations (FAR) 52.224-1 and 52.224-2, is incorporated into this contract.

**4) Services:**

- A. A supervised environment which will be staffed on a 24-hour basis;
- B. Meals
- C. Board and room;
- D. Laundry facilities for residents to do their own laundry; and
- E. Case Management Services:
  - (1) Health and personal hygiene maintenance;
  - (2) Monitoring of medications, if necessary;
  - (3) Supportive social service, in collaboration with the case managers, VA or other community resources;

- (4) Opportunities for immediate learning and/or development of responsible living with a goal of achieving a more adaptive level of psychosocial functioning;
- (5) Support for an alcohol and/or drug-free lifestyle; and
- (6) Opportunities for:
  1. Learning, and internalizing knowledge of illness and/or recovery process;
  2. Improving social skills; and
  3. Improving personal relationships.

**F. Transportation assistance**

**5) Medical Records and Reports:**

- A. An individual clinical record will be developed with the assistance of the HCHV staff and maintained by the residential staff on each veteran placed under this contract.
- B. The residential environment must comply with the requirements of the "Confidentiality of Certain Medical Records" (38 U.S.C. 7332), and the "Confidentiality of Alcohol and Drug Abuse Patients Records" (42 CFR, Part II) when appropriate, and shall be part of the contract.
- C. All case records will be maintained with such security and confidentiality as required, and will be made available on a need-to-know basis to appropriate VA staff members involved with the residential program of the veterans concerned.
- D. The clinical record maintained by the residential environment will include:
  1. Essential identifying data relevant to the Veteran, including appropriate assessments and history of Veteran's homelessness
  2. Reason for referral
  3. Data relating to the veteran's admission and anticipated length of stay in the residential program to include the targeted individual goals for constructive changes which are to be attained during the veteran's stay at the residential setting;
  4. Treatment Plan within 3 days of admission. Goals should be measurable and reasonably expected to be accomplished within 30 days. Goals should include a plan for more stable housing which may include a VA residential program.
  5. Copies of any medical orders
  6. Record or log of medical prescriptions issued by physicians;
  7. Reports of periodic re-evaluation by program staff, to include any measures of movement toward rehabilitation goals; and
  8. At least monthly Treatment Plan updates to measure progress toward treatment goals
  9. Final summaries on each Veteran who leaves the contract program which must include a description of changes realized during the Veterans stay in the residential program, reason for leaving, future plan, aftercare plan, and specific follow up information.
  10. VA staff will provide input into treatment planning process when onsite at HEP

11. VA staff will sign all required documentation when onsite at HEP

- (1) The non-VA residential environment will provide copies of each veteran's treatment plan to the VA medical center within three days of admission. Treatment plans may be completed by VA teams on VA forms if treatment planning is conducted with inclusion by contract setting staff. The program will send a copy of the final summary to the VA medical center within 10 business days of the veteran leaving the setting.
- (2) It is agreed that the VA may readily have access to all medical records concerning the veteran's care in the residential environment. Upon discharge or death of the patient, medical records on all VA beneficiaries will be retained by the halfway house for a period of at least three years following termination of care at NF/SGVHS expense.
- (3) Any email correspondence with VA designee should include only the veteran's initials and a unique case number. No identifying information may be emailed to VA.

6) **Staffing:**

- A. Sufficient staff must be provided (i.e., in numbers and position qualifications) to carry out the policies, responsibilities, and therapeutic activities of the residential program.
- B. In the residential environment there must be, as a minimum, a full-time staff member or designee available for emergencies 24-hours-a-day, 7-days-a-week.
- C. In those instances where a supervised residential environment is linked to a geographically distinct rehabilitation and/or socialization day program; sufficient staff must be provided to staff the necessary therapeutic activities to ensure a meaningful integration of these efforts with those provided in the residential setting.

7) **General:**

- A. In the event a beneficiary receiving residential care under this contract dies, the residential center will promptly notify NF/SGVHS office authorizing admission and immediately assemble, inventory and safeguard the patient's personal effects. The funds, deposits, and effects left by NF/SGVHS patients upon the premises shall be delivered by the residential center personnel to the person or persons entitled thereto under the laws currently governing the patients, unless the beneficiary died without leaving a will, heirs, or next of kin, capable of inheriting. When disposition has been made, the itemized inventory with a notation as to the disposition of the funds and effects will be immediately forwarded to the NF/SGVHS office. Should a deceased leave no will, heirs, or next of kin, his personal property and funds wherever located vests in and becomes the property of the United States in trust. In these cases the residential facility will forward an inventory of any such property and funds in its possession to the appropriate Department of Veterans Affairs office and will hold them (except articles of clothing necessary for proper burial) under safeguard until instructions are received from the Department of Veterans Affairs concerning disposition.
- B. It is agreed that the residential setting will notify NF/SGVHS immediately when a medical emergency requiring hospitalization occurs. It is agreed that the veterans will be readmitted to an appropriate VA facility. When such readmission is not feasible because of the nature of the emergency, it is agreed that hospitalization in a non-Federal hospital may be accomplished provided VA authorization is obtained. If hospitalization of a non-emergency

nature is required, it is agreed that readmission to the VA hospital will be accomplished promptly.

- C. The residential center agrees and warrants that it does not maintain nor provide dual or segregated patient facilities, which are segregated on the basis of race, creed, color or national origin. The residential center may neither require such segregated use by written oral policies nor tolerate such use by local custom. The term facilities shall include but not be limited to rooms, wards, sections, eating areas, drinking fountains, entrances, etc. It is agreed that the Department of Veteran Affairs will have the right the center and all appurtenances by an authorized representative(s) designated by the Department of Veterans Affairs, to determine whether acceptable standards are maintained and adequate care is being rendered.
- D. The residential center agrees to accept referral of and to provide all services specified in this contract for any person determined eligible by the Chief Medical Director or his designee, regardless of the race, gender, disability, color, religion, sex or national origin of the person for whom such services are ordered.

**8) Payments:**

- A. Per diem will generally be paid for the day of admission or the day of discharge from the program but not both.
- B. Payment for residential settings is made on a monthly basis, for services rendered.
- C. Payments made by the NF/SGVHS under contract will constitute the total cost of residential care. The residential facility agrees that no additional charges will be billed to the beneficiary or his family, either by the residential center or any third party furnishing services or supplies required for such care.
- D. If a beneficiary is admitted to and discharged in the same calendar day, payment will be made for only one day.
- E. Should a patient referred to a residential care setting be absent in an unauthorized manner, payment for services for that veteran to the residential setting may be continued for a period of 2 days, provided there is an active outreach attempt on the part of the residential t setting staff to return the veteran to the Residential Care Program and strong likelihood that the patient will return. Absences of the patient from the resident center in excess of 48 hours will not be reimbursable except with the prior approval of the MAS office.
- F. Admission, discharges and unauthorized absences should be reported to the appropriate VA designee by the close of business on the day of the event. If the event occurs overnight VA designee should be notified the following morning. If the event occurs on a weekend, VA designee should be notified Monday morning.

WD 05-2113 (Rev.-17) was first posted on www.wdol.gov on 07/14/2015  
\*\*\*\*\*  
\*\*\*\*\*

REGISTER OF WAGE DETERMINATIONS UNDER		U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT		EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor		WAGE AND HOUR DIVISION
		WASHINGTON D.C. 20210



Daniel W. Simms  
Director

Division of  
Wage Determinations

Wage Determination No.: 2005-2113  
Revision No.: 17  
Date Of Revision: 07/08/2015

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Service Contract Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: Florida

Area: Florida Counties of Alachua, Bradford, Citrus, Dixie, Gilchrist, Lake, Levy, Marion, Sumter, Union

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

OCCUPATION CODE - TITLE	FOOTNOTE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	
13.42	
01012 - Accounting Clerk II	
16.40	
01013 - Accounting Clerk III	
17.80	
01020 - Administrative Assistant	
18.03	
01040 - Court Reporter	
14.78	
01051 - Data Entry Operator I	
11.46	
01052 - Data Entry Operator II	
12.51	
01060 - Dispatcher, Motor Vehicle	
14.48	
01070 - Document Preparation Clerk	
13.15	
01090 - Duplicating Machine Operator	
13.15	
01111 - General Clerk I	
11.33	
01112 - General Clerk II	
12.36	
01113 - General Clerk III	
13.88	
01120 - Housing Referral Assistant	
16.29	
01141 - Messenger Courier	
11.03	

01191 - Order Clerk I  
12.04  
01192 - Order Clerk II  
13.14  
01261 - Personnel Assistant (Employment) I  
13.67  
01262 - Personnel Assistant (Employment) II  
15.29  
01263 - Personnel Assistant (Employment) III  
17.05  
01270 - Production Control Clerk  
17.01  
01280 - Receptionist  
11.59  
01290 - Rental Clerk  
10.86  
01300 - Scheduler, Maintenance  
12.97  
01311 - Secretary I  
12.97  
01312 - Secretary II  
14.78  
01313 - Secretary III  
16.29  
01320 - Service Order Dispatcher  
13.44  
01410 - Supply Technician  
18.03  
01420 - Survey Worker  
14.78  
01531 - Travel Clerk I  
12.32  
01532 - Travel Clerk II  
13.45  
01533 - Travel Clerk III  
14.49  
01611 - Word Processor I  
12.19  
01612 - Word Processor II  
13.68  
01613 - Word Processor III  
15.30  
05000 - Automotive Service Occupations  
05005 - Automobile Body Repairer, Fiberglass  
18.13  
05010 - Automotive Electrician  
16.92  
05040 - Automotive Glass Installer  
14.59  
05070 - Automotive Worker  
14.98  
05110 - Mobile Equipment Servicer  
12.16  
05130 - Motor Equipment Metal Mechanic  
16.92  
05160 - Motor Equipment Metal Worker  
14.98  
05190 - Motor Vehicle Mechanic  
16.92

05220 - Motor Vehicle Mechanic Helper  
 12.02  
 05250 - Motor Vehicle Upholstery Worker  
 14.98  
 05280 - Motor Vehicle Wrecker  
 14.98  
 05310 - Painter, Automotive  
 15.96  
 05340 - Radiator Repair Specialist  
 14.98  
 05370 - Tire Repairer  
 9.52  
 05400 - Transmission Repair Specialist  
 16.92  
 07000 - Food Preparation And Service Occupations  
 07010 - Baker  
 11.46  
 07041 - Cook I  
 10.48  
 07042 - Cook II  
 12.16  
 07070 - Dishwasher  
 7.98  
 07130 - Food Service Worker  
 8.82  
 07210 - Meat Cutter  
 12.98  
 07260 - Waiter/Waitress  
 9.42  
 09000 - Furniture Maintenance And Repair Occupations  
 09010 - Electrostatic Spray Painter  
 13.97  
 09040 - Furniture Handler  
 9.38  
 09080 - Furniture Refinisher  
 13.97  
 09090 - Furniture Refinisher Helper  
 9.38  
 09110 - Furniture Repairer, Minor  
 12.06  
 09130 - Upholsterer  
 13.79  
 11000 - General Services And Support Occupations  
 11030 - Cleaner, Vehicles  
 9.88  
 11060 - Elevator Operator  
 9.88  
 11090 - Gardener  
 14.48  
 11122 - Housekeeping Aide  
 10.02  
 11150 - Janitor  
 10.02  
 11210 - Laborer, Grounds Maintenance  
 11.12  
 11240 - Maid or Houseman  
 9.36  
 11260 - Pruner  
 9.87

11270 - Tractor Operator  
13.33  
11330 - Trail Maintenance Worker  
11.12  
11360 - Window Cleaner  
11.29  
12000 - Health Occupations  
12010 - Ambulance Driver  
14.26  
12011 - Breath Alcohol Technician  
15.04  
12012 - Certified Occupational Therapist Assistant  
22.51  
12015 - Certified Physical Therapist Assistant  
20.96  
12020 - Dental Assistant  
17.01  
12025 - Dental Hygienist  
20.52  
12030 - EKG Technician  
20.75  
12035 - Electroneurodiagnostic Technologist  
20.75  
12040 - Emergency Medical Technician  
14.26  
12071 - Licensed Practical Nurse I  
15.53  
12072 - Licensed Practical Nurse II  
17.38  
12073 - Licensed Practical Nurse III  
19.38  
12100 - Medical Assistant  
12.90  
12130 - Medical Laboratory Technician  
18.02  
12160 - Medical Record Clerk  
14.30  
12190 - Medical Record Technician  
17.01  
12195 - Medical Transcriptionist  
12.93  
12210 - Nuclear Medicine Technologist  
33.17  
12221 - Nursing Assistant I  
9.83  
12222 - Nursing Assistant II  
11.06  
12223 - Nursing Assistant III  
12.07  
12224 - Nursing Assistant IV  
13.54  
12235 - Optical Dispenser  
17.38  
12236 - Optical Technician  
15.53  
12250 - Pharmacy Technician  
13.41  
12280 - Phlebotomist  
13.54

12305 - Radiologic Technologist  
23.63  
12311 - Registered Nurse I  
19.98  
12312 - Registered Nurse II  
24.44  
12313 - Registered Nurse II, Specialist  
24.44  
12314 - Registered Nurse III  
29.57  
12315 - Registered Nurse III, Anesthetist  
29.57  
12316 - Registered Nurse IV  
35.43  
12317 - Scheduler (Drug and Alcohol Testing)  
20.36  
13000 - Information And Arts Occupations  
13011 - Exhibits Specialist I  
19.34  
13012 - Exhibits Specialist II  
23.96  
13013 - Exhibits Specialist III  
29.31  
13041 - Illustrator I  
17.56  
13042 - Illustrator II  
21.97  
13043 - Illustrator III  
27.74  
13047 - Librarian  
26.53  
13050 - Library Aide/Clerk  
13.46  
13054 - Library Information Technology Systems  
22.14  
Administrator  
13058 - Library Technician  
14.87  
13061 - Media Specialist I  
13.10  
13062 - Media Specialist II  
14.87  
13063 - Media Specialist III  
16.58  
13071 - Photographer I  
12.81  
13072 - Photographer II  
15.03  
13073 - Photographer III  
18.61  
13074 - Photographer IV  
22.76  
13075 - Photographer V  
27.54  
13110 - Video Teleconference Technician  
15.01  
14000 - Information Technology Occupations  
14041 - Computer Operator I  
14.52

14042 - Computer Operator II  
 16.48  
 14043 - Computer Operator III  
 18.70  
 14044 - Computer Operator IV  
 20.77  
 14045 - Computer Operator V  
 23.01  
 14071 - Computer Programmer I (see 1)  
 17.10  
 14072 - Computer Programmer II (see 1)  
 21.19  
 14073 - Computer Programmer III (see 1)  
 25.92  
 14074 - Computer Programmer IV (see 1)  
 14101 - Computer Systems Analyst I (see 1)  
 24.10  
 14102 - Computer Systems Analyst II (see 1)  
 14103 - Computer Systems Analyst III (see 1)  
 14150 - Peripheral Equipment Operator  
 14.52  
 14160 - Personal Computer Support Technician  
 20.77  
 15000 - Instructional Occupations  
 15010 - Aircrew Training Devices Instructor (Non-Rated)  
 21.76  
 15020 - Aircrew Training Devices Instructor (Rated)  
 26.33  
 15030 - Air Crew Training Devices Instructor (Pilot)  
 30.98  
 15050 - Computer Based Training Specialist / Instructor  
 21.76  
 15060 - Educational Technologist  
 23.72  
 15070 - Flight Instructor (Pilot)  
 30.98  
 15080 - Graphic Artist  
 17.91  
 15090 - Technical Instructor  
 17.86  
 15095 - Technical Instructor/Course Developer  
 21.85  
 15110 - Test Proctor  
 14.41  
 15120 - Tutor  
 14.41  
 16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations  
 16010 - Assembler  
 8.67  
 16030 - Counter Attendant  
 8.67  
 16040 - Dry Cleaner  
 11.05  
 16070 - Finisher, Flatwork, Machine  
 8.67  
 16090 - Presser, Hand  
 8.67  
 16110 - Presser, Machine, Drycleaning  
 8.67

16130 - Presser, Machine, Shirts  
8.67  
16160 - Presser, Machine, Wearing Apparel, Laundry  
8.67  
16190 - Sewing Machine Operator  
11.79  
16220 - Tailor  
12.51  
16250 - Washer, Machine  
9.44  
19000 - Machine Tool Operation And Repair Occupations  
19010 - Machine-Tool Operator (Tool Room)  
15.89  
19040 - Tool And Die Maker  
20.04  
21000 - Materials Handling And Packing Occupations  
21020 - Forklift Operator  
13.22  
21030 - Material Coordinator  
17.01  
21040 - Material Expediter  
17.01  
21050 - Material Handling Laborer  
11.64  
21071 - Order Filler  
10.60  
21080 - Production Line Worker (Food Processing)  
13.22  
21110 - Shipping Packer  
10.99  
21130 - Shipping/Receiving Clerk  
10.99  
21140 - Store Worker I  
9.85  
21150 - Stock Clerk  
14.02  
21210 - Tools And Parts Attendant  
13.22  
21410 - Warehouse Specialist  
13.22  
23000 - Mechanics And Maintenance And Repair Occupations  
23010 - Aerospace Structural Welder  
17.40  
23021 - Aircraft Mechanic I  
16.93  
23022 - Aircraft Mechanic II  
17.95  
23023 - Aircraft Mechanic III  
19.00  
23040 - Aircraft Mechanic Helper  
11.76  
23050 - Aircraft, Painter  
16.69  
23060 - Aircraft Servicer  
13.83  
23080 - Aircraft Worker  
14.86  
23110 - Appliance Mechanic  
18.63

23120 - Bicycle Repairer  
 8.90  
 23125 - Cable Splicer  
 18.51  
 23130 - Carpenter, Maintenance  
 15.93  
 23140 - Carpet Layer  
 14.84  
 23160 - Electrician, Maintenance  
 16.93  
 23181 - Electronics Technician Maintenance I  
 17.37  
 23182 - Electronics Technician Maintenance II  
 21.14  
 23183 - Electronics Technician Maintenance III  
 22.67  
 23260 - Fabric Worker  
 13.83  
 23290 - Fire Alarm System Mechanic  
 15.19  
 23310 - Fire Extinguisher Repairer  
 12.79  
 23311 - Fuel Distribution System Mechanic  
 16.41  
 23312 - Fuel Distribution System Operator  
 12.52  
 23370 - General Maintenance Worker  
 14.32  
 23380 - Ground Support Equipment Mechanic  
 16.93  
 23381 - Ground Support Equipment Servicer  
 13.83  
 23382 - Ground Support Equipment Worker  
 14.86  
 23391 - Gunsmith I  
 12.79  
 23392 - Gunsmith II  
 14.84  
 23393 - Gunsmith III  
 16.54  
 23410 - Heating, Ventilation And Air-Conditioning  
 16.43  
 Mechanic  
 23411 - Heating, Ventilation And Air Contditioning  
 17.42  
 Mechanic (Research Facility)  
 23430 - Heavy Equipment Mechanic  
 16.87  
 23440 - Heavy Equipment Operator  
 14.44  
 23460 - Instrument Mechanic  
 16.93  
 23465 - Laboratory/Shelter Mechanic  
 15.89  
 23470 - Laborer  
 11.64  
 23510 - Locksmith  
 15.84  
 23530 - Machinery Maintenance Mechanic  
 18.65



23550 - Machinist, Maintenance  
17.13  
23580 - Maintenance Trades Helper  
10.35  
23591 - Metrology Technician I  
16.93  
23592 - Metrology Technician II  
17.95  
23593 - Metrology Technician III  
19.00  
23640 - Millwright  
16.93  
23710 - Office Appliance Repairer  
16.45  
23760 - Painter, Maintenance  
14.45  
23790 - Pipefitter, Maintenance  
16.12  
23810 - Plumber, Maintenance  
15.21  
23820 - Pneudraulic Systems Mechanic  
16.93  
23850 - Rigger  
16.93  
23870 - Scale Mechanic  
14.84  
23890 - Sheet-Metal Worker, Maintenance  
15.76  
23910 - Small Engine Mechanic  
14.58  
23931 - Telecommunications Mechanic I  
18.70  
23932 - Telecommunications Mechanic II  
19.84  
23950 - Telephone Lineman  
19.10  
23960 - Welder, Combination, Maintenance  
14.83  
23965 - Well Driller  
16.93  
23970 - Woodcraft Worker  
16.93  
23980 - Woodworker  
12.39  
24000 - Personal Needs Occupations  
24570 - Child Care Attendant  
8.55  
24580 - Child Care Center Clerk  
13.13  
24610 - Chore Aide  
10.40  
24620 - Family Readiness And Support Services  
13.27  
Coordinator  
24630 - Homemaker  
14.26  
25000 - Plant And System Operations Occupations  
25010 - Boiler Tender  
19.89

25040 - Sewage Plant Operator  
19.12  
25070 - Stationary Engineer  
19.89  
25190 - Ventilation Equipment Tender  
13.82  
25210 - Water Treatment Plant Operator  
19.12  
27000 - Protective Service Occupations  
27004 - Alarm Monitor  
13.87  
27007 - Baggage Inspector  
11.99  
27008 - Corrections Officer  
17.13  
27010 - Court Security Officer  
17.13  
27030 - Detection Dog Handler  
13.87  
27040 - Detention Officer  
17.13  
27070 - Firefighter  
17.20  
27101 - Guard I  
11.99  
27102 - Guard II  
13.87  
27131 - Police Officer I  
18.01  
27132 - Police Officer II  
19.78  
28000 - Recreation Occupations  
28041 - Carnival Equipment Operator  
12.49  
28042 - Carnival Equipment Repairer  
13.55  
28043 - Carnival Equipment Worker  
9.25  
28210 - Gate Attendant/Gate Tender  
13.25  
28310 - Lifeguard  
10.82  
28350 - Park Attendant (Aide)  
14.82  
28510 - Recreation Aide/Health Facility Attendant  
10.82  
28515 - Recreation Specialist  
14.17  
28630 - Sports Official  
11.81  
28690 - Swimming Pool Operator  
15.98  
29000 - Stevedoring/Longshoremen Occupational Services  
29010 - Blocker And Bracer  
14.86  
29020 - Hatch Tender  
14.84  
29030 - Line Handler  
14.84

29041 - Stevedore I  
13.83  
29042 - Stevedore II  
16.15  
30000 - Technical Occupations  
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)  
35.77  
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)  
24.66  
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)  
27.16  
30021 - Archeological Technician I  
16.94  
30022 - Archeological Technician II  
18.54  
30023 - Archeological Technician III  
23.67  
30030 - Cartographic Technician  
23.67  
30040 - Civil Engineering Technician  
20.97  
30061 - Drafter/CAD Operator I  
16.94  
30062 - Drafter/CAD Operator II  
19.10  
30063 - Drafter/CAD Operator III  
21.30  
30064 - Drafter/CAD Operator IV  
26.18  
30081 - Engineering Technician I  
14.12  
30082 - Engineering Technician II  
15.85  
30083 - Engineering Technician III  
18.18  
30084 - Engineering Technician IV  
22.52  
30085 - Engineering Technician V  
27.55  
30086 - Engineering Technician VI  
33.33  
30090 - Environmental Technician  
19.24  
30210 - Laboratory Technician  
17.67  
30240 - Mathematical Technician  
23.18  
30361 - Paralegal/Legal Assistant I  
15.94  
30362 - Paralegal/Legal Assistant II  
18.83  
30363 - Paralegal/Legal Assistant III  
23.03  
30364 - Paralegal/Legal Assistant IV  
27.87  
30390 - Photo-Optics Technician  
23.67  
30461 - Technical Writer I  
16.84

30462 - Technical Writer II  
 20.60  
 30463 - Technical Writer III  
 24.92  
 30491 - Unexploded Ordnance (UXO) Technician I  
 22.74  
 30492 - Unexploded Ordnance (UXO) Technician II  
 27.51  
 30493 - Unexploded Ordnance (UXO) Technician III  
 32.97  
 30494 - Unexploded (UXO) Safety Escort  
 22.74  
 30495 - Unexploded (UXO) Sweep Personnel  
 22.74  
 30620 - Weather Observer, Combined Upper Air Or (see 2)  
 21.30  
 Surface Programs  
 30621 - Weather Observer, Senior (see 2)  
 23.67  
 31000 - Transportation/Mobile Equipment Operation Occupations  
 31020 - Bus Aide  
 10.69  
 31030 - Bus Driver  
 14.09  
 31043 - Driver Courier  
 12.25  
 31260 - Parking and Lot Attendant  
 9.48  
 31290 - Shuttle Bus Driver  
 13.03  
 31310 - Taxi Driver  
 10.91  
 31361 - Truckdriver, Light  
 13.03  
 31362 - Truckdriver, Medium  
 14.09  
 31363 - Truckdriver, Heavy  
 15.69  
 31364 - Truckdriver, Tractor-Trailer  
 15.69  
 99000 - Miscellaneous Occupations  
 99030 - Cashier  
 8.53  
 99050 - Desk Clerk  
 9.20  
 99095 - Embalmer  
 22.74  
 99251 - Laboratory Animal Caretaker I  
 9.27  
 99252 - Laboratory Animal Caretaker II  
 9.73  
 99310 - Mortician  
 22.74  
 99410 - Pest Controller  
 12.99  
 99510 - Photofinishing Worker  
 11.95  
 99710 - Recycling Laborer  
 11.18

99711 - Recycling Specialist  
15.41  
99730 - Refuse Collector  
10.65  
99810 - Sales Clerk  
12.28  
99820 - School Crossing Guard  
10.51  
99830 - Survey Party Chief  
18.83  
99831 - Surveying Aide  
11.70  
99832 - Surveying Technician  
16.03  
99840 - Vending Machine Attendant  
13.62  
99841 - Vending Machine Repairer  
18.85  
99842 - Vending Machine Repairer Helper  
13.62

---

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY:

If you

work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday

premium of 25% of your basic rate for each hour of Sunday work which is not overtime

(i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees

employed in a position that represents a high degree of hazard when working with or

in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive

ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder

and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations

on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that

represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials

which involves potential injury such as laceration of hands, face, or arms of the

employee engaged in the operation, irritation of the skin, minor burns and the

like; minimal damage to immediate or adjacent work area or equipment being used.

All operations involving, unloading, storage, and hauling of ordnance, explosive, and

incendiary ordnance material other than small arms ammunition. These differentials

are only applicable to work that has been specifically designated by the agency for

ordnance, explosives, and incendiary material differential pay.

\*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract

(either by the terms of the Government contract, by the employer, by the state or

local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an

employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A link to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE  
{Standard Form  
1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by

the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. (See Section 4.6 (C)(vi))

When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

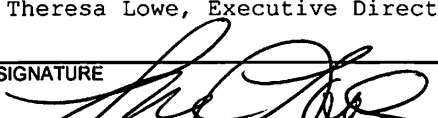
Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the



wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

# FSC VENDOR FILE REQUEST FORM

<input checked="" type="checkbox"/> NEW	<input type="checkbox"/> UPDATE												
<b>VA FACILITY INFORMATION</b>	<b>PAYEE/VENDOR INFORMATION</b>												
STATION NUMBER 573	<input type="checkbox"/> COMMERCIAL VENDOR REGISTERED IN SAM.GOV <i>(Required IAW FAR 4.1102)</i>												
STATION CONTACT Virginia Lamphier	DUNS NUMBER <table border="1" style="width:100%; text-align: center;"> <tr> <td>1</td><td>5</td><td>0</td><td>7</td><td>1</td><td>2</td><td>8</td><td>6</td><td>2</td> </tr> </table>	1	5	0	7	1	2	8	6	2			
1	5	0	7	1	2	8	6	2					
STATION PHONE NUMBER      STATION FAX NUMBER 352 337-2330xt 1329      352 336-8149	DUNS+4 <table border="1" style="width:100%; text-align: center;"> <tr> <td> </td><td> </td><td> </td><td> </td> </tr> </table>												
STATION EMAIL ADDRESS Virginia.Lamphier@va.gov	SSN/TIN <table border="1" style="width:100%; text-align: center;"> <tr> <td>4</td><td>3</td><td>1</td><td>9</td><td>6</td><td>0</td><td>0</td><td>4</td><td>8</td> </tr> </table>	4	3	1	9	6	0	0	4	8			
4	3	1	9	6	0	0	4	8					
PAYEE/VENDOR TYPE <i>(Select one)</i> <input type="checkbox"/> C - COMMERCIAL <input type="checkbox"/> F - FEDERAL AGENCY <input type="checkbox"/> E - EMPLOYEE <input type="checkbox"/> O - FOREIGN FACTS ID <table border="1" style="width:20px; height:15px; display: inline-table;"></table> <input type="checkbox"/> I - INDIVIDUAL/HONORARIUM <input type="checkbox"/> A - AGENT CASHIER <input type="checkbox"/> V - VETERAN <input type="checkbox"/> U - UTILITY	NPI <table border="1" style="width:100%; text-align: center;"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table> <input type="checkbox"/> SMALL BUSINESS - VENDOR MUST BE QUALIFIED AS SMALL BUSINESS IN SAM OR FURNISH SBA CONFIRMATION												
MISCELLANEOUS ACTIONS <i>(Select one)</i> <input type="checkbox"/> WINRS <input type="checkbox"/> ASSIGNMENT <i>(All applicable documents)</i> <input type="checkbox"/> BILL OF COLLECTIONS <input type="checkbox"/> SETTLEMENT/TORTS <input type="checkbox"/> ALAC/LGY ACCOUNT # <table border="1" style="width:100%; text-align: center;"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>							VENDOR NAME Alachua County Coalition for the Homeless and Hun						
	DBA												
	CONTACT Theresa Lowe Executive Director												
	EMAIL ADDRESS tlowe@gracemarketplace.org												
	PHONE NUMBER 352-792-0800, x 105												
	CURRENT ADDRESS <i>(Include Street, City, State and Zip Code)</i> 3055 NE 28th Drive Gainesville, FL 32609												
	PREVIOUS ADDRESS <i>(Include Street, City, State and Zip Code)</i> 703 NE 1st Street Gainesville, FL 32601												
	EFT/ACH <i>(Required IAW 31 CFR Part 208)</i>												
	BANK NAME PNC												
	BANK ADDRESS <i>(Include City, State and Zip Code)</i> 1807 NW 13th Street Gainesville, Fl 32609												
	NINE-DIGIT BANK ROUTING NUMBER <table border="1" style="width:100%; text-align: center;"> <tr> <td>2</td><td>6</td><td>7</td><td>0</td><td>8</td><td>4</td><td>1</td><td>9</td><td>9</td> </tr> </table>	2	6	7	0	8	4	1	9	9			
2	6	7	0	8	4	1	9	9					
	ACCOUNT NUMBER <table border="1" style="width:100%; text-align: center;"> <tr> <td>1</td><td>2</td><td>1</td><td>4</td><td>6</td><td>3</td><td>1</td><td>8</td><td>4</td><td>9</td> </tr> </table>	1	2	1	4	6	3	1	8	4	9		
1	2	1	4	6	3	1	8	4	9				
	ACCOUNT TYPE <input checked="" type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS												
	PAYEE/VENDOR PRINTED NAME & TITLE Theresa Lowe, Executive Director												
	SIGNATURE 												

**FOR QUESTIONS REGARDING THIS FORM:  
NWF CONTACT INFORMATION:**

NATIONWIDE VENDOR FILE CUSTOMER SERVICE:  
EMAIL: [VAFSCVENDOT@VA.GOV](mailto:VAFSCVENDOT@VA.GOV)

**FOR ALL OTHER INQUIRIES:**

CUSTOMER CARE CENTER: 1-877-353-9791  
STATION CARE CENTER: 1-866-372-1141

SUBMIT ALL DOCUMENTATION VIA:  
SECURE FAX: 512-460-5221

**NORMAL PROCESSING TIME IS 3 - 5 BUSINESS DAYS. WE DO NOT ACCEPT INVOICES**