

BRASWELL LAW, PLLC



116 NE 3RD AVENUE
GAINESVILLE, FL 32601
352-416-3417
Braswell@BraswellLawPLLC.com

May 5, 2021

City of Gainesville
Special Magistrate for Code Enforcement Hearings
Bid No. Code-210035-GD

Application For:

Jefferson M. Braswell
Braswell Law, PLLC
116 NE 3rd Ave.
Gainesville, FL 32601
352-416-3417
Braswell@Braswelllawpllc.com


By 
Jefferson M. Braswell, Esquire
Florida Bar No 800996
116 NE 3rd Ave.
Gainesville, FL 32601
Phone: 352-416-3417
Braswell@Braswelllawpllc.com

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TECHNICAL PROPOSAL

Braswell Law, PLLC submits this application for the Code Enforcement Special Magistrate position on behalf of its owner, Jefferson M. Braswell. As stated above, he has served in this capacity for more than 5 years. His primary focus as the code enforcement magistrate is provide adequate due process to all citizens that may appear before him. Although the Florida Rules of Evidence are relaxed for citizen participation, it is clear that the hearing should be conducted consistent with the Rules of Evidence and the fundamental principles of due process giving all citizens an opportunity to be heard and all witnesses to be fully examined. Providing citizens with the opportunity to be heard in each case is the cornerstone of the work.

Based on experience with conducting the hearings, many of the respondents have received previous warnings concerning their failure to comply with the orders of enforcement officers, so it is fundamental to the job to work with the staff and with the property owners in order to effect compliance. This can and should include a number of alternative methods depending on the property owner including the use of fines, variable fines depending on progress, additional opportunities to make progress with frequent reports back to the hearing officer, and suspended fines providing additional time for compliance. Based on years of experience and working with staff and the City Commission, the ultimate goal is to get the properties cleaned up to a point that they are no longer a nuisance to their neighbors, communities, and to the city and that they are no longer detrimental to the fabric of the neighborhoods.

Mr. Braswell is a solo practitioner. Mr. Braswell's practice is a highly diverse practice which primarily focuses on contract litigation including disputes concerning the development and

construction of homes and commercial properties. Mr. Braswell has an extensive administrative law practice with cases before the Florida Department of Environmental Protection, Florida Department of Revenue, and the Department of Business and Professional Regulation. Mr. Braswell also enjoys a diverse local government practice and frequently appears before local city commissions and the Alachua County Commission on comprehensive plan amendments and zoning applications. Mr. Braswell appears before many other local government entities in surrounding counties and municipalities on planning and zoning matters and makes appearances before code enforcement boards. Over the last 20 years, Mr. Braswell has conducted more than 30 hearings before local governments and negotiated numerous resolutions with city and county staff members.

Mr. Braswell's law office is located in the historic Duckpond area of Gainesville one block behind Gainesville City Hall and two blocks from the Code Enforcement Office in the Thomas Center. The office is open from 8:00 am to 6:00 pm Monday through Friday.

The applicant has attached a resume of Jefferson M. Braswell to highlight the firm's ability to serve as a code enforcement officer in this matter.

Over the last five years Braswell Law has not represented clients before the City of Gainesville, and he has no conflicts of interest.

Mr. Braswell will not have any issues in prioritizing his services as the Special Magistrate. His attendance at each of the hearings will be scheduled well in advance and no conflicts should exist. Only once such hearing needed to be rescheduled as a result of Mr. Braswell's schedule for the past five years.

PRICE PROPOSAL

Braswell Law, PLLC will provide services as the Special Magistrate for the stated price of \$15,600.00 annually (Fifteen Thousand Six-Hundred Dollars). This will provide for attendance once a month at the City's Code Enforcement Hearings for the duration of the contract.

Mr. Braswell offers an hourly rate as may be appropriate or requested by the City of Gainesville. Braswell Law, PLLC will provide the services of the Special Magistrate at an hourly rate of \$275.00 per hour.

QUALIFICATIONS

Mr. Braswell meets the minimum requirements to serve as Magistrate. He is a certified member of the Florida Bar. Mr. Braswell is familiar with the City of Gainesville Code of Ordinances and Florida Statute Chapter 162. He is a long time resident of the City of Gainesville, and hold no office and serves as a magistrate in no other jurisdiction. He has always and will always comply with the Code of Ethics of the State of Florida.

Mr. Braswell has served as the City of Gainesville's Code Enforcement Magistrate for the past 5 years. During this time, he has conducted hundreds of code enforcement hearings on behalf of the City of Gainesville. Mr. Braswell wants to continue to serve as the Code Enforcement Special Magistrate. The job is engaging and challenging, and he hopes that his enthusiasm to serve the city and its citizens is evident in each hearing that he conducts.

Mr. Braswell was admitted into the Florida Bar in 1989. After graduation, he served initially as a Public Defender in Alachua, Gilchrist, and Levy Counties. After two years with the Public Defender's office, Mr. Braswell returned to law school at the Vermont Law School in South Royalton, Vermont, and he received a Masters in Environmental Law with Honors. After receiving his degree, Mr. Braswell worked for the Florida Department of Environmental Protection in Tallahassee, Florida. He worked in the Air and Waste Section as a Litigation Specialist. He handled issues associated with solid waste, hazardous waste, petroleum contamination, and air pollution. All work conducted at the Florida Department of Environmental Protection was before the Division of Administrative Hearings giving him extensive experience in administrative hearings. Mr. Braswell joined the law firm of Scruggs & Carmichael, P.A. in July, 1996. His practice areas have primarily focused on complex jury trials,

contract disputes, and land development issues related to land use, zoning, and environmental matters. Mr. Braswell remains an attorney in good standing with the Florida Bar.

ATTACHMENTS

Resume of Jefferson M. Braswell

JEFFERSON M. BRASWELL
BRASWELL LAW, PLLC
116 NE 3RD AVE
GAINESVILLE, FL 32601

EXPERIENCE

Over 30 years of jury trial experience representing businesses, private citizens, and governmental entities on various legal issues primarily related to business disputes and construction of land developments throughout north Florida. Practice areas include contract litigation, environmental law, planning and zoning, construction litigation, administrative law, and government law.

EMPLOYMENT

Braswell Law, PLLC
 Manager

April 2018 - Present

Practice focused on complex jury trials, contract disputes, land development, employment, and tax issues. Continuing to assist clients with debt collection, governmental law, administrative law, and general civil law questions.

City of Gainesville, Florida

Code Enforcement Special Magistrate

February 2016 - Present

Serve as the Special Magistrate pursuant to Chapter 162, Florida Statutes, to hear all matters brought by the City of Gainesville's Code Enforcement Office.

**Executive Board Member, North Florida Regional Hospital
 Hospital Corporation of America
 Gainesville, Florida**

March 2016 - March 2020

Serve on the executive board to consider the reports of the Chief of Staff, Chief Medical Officer, Chief Financial Officer, Chief Executive Officer, Chief Nursing Officer, and quality control.

Scruggs & Carmichael, P.A.
Gainesville, Florida

July 1996 - April 2018

Civil Litigation Attorney - Partner

Practice focused on complex jury trials, contract disputes, land development, employment, and tax issues.

Florida Department of Environmental Protection
Tallahassee, Florida

July 1992 - July 1996

Assistant General Counsel - Air and Waste Section

Litigation Specialist that handled various issues related to air, solid waste, and hazardous waste.

Public Defender for the Florida 8th Judicial Circuit

July 1989-July 1991

Assistant Public Defender

Represented indigent citizens charged with crimes.

EDUCATION

Vermont Law School, South Royalton, Vermont
M.S.L., Master of Environmental Law with Honors, 1992

University of Florida, Levin College of Law
Juris Doctor, 1988

University of Florida, College of Liberal Arts and Sciences
Bachelor of Arts, 1983

ACKNOWLEDGMENTS

Mentioned as the 39th largest verdict in the State of Florida for 2016 - \$4.16 million
Campus Edge Condominium Association, Inc. v. Arlington Properties, Inc.

Mentioned as one of the top 100 verdicts in the State of Florida for 2007 - \$2.56 million
Matinnaz Construction, Inc. v. Diamond Regal Development, Inc.

Outstanding Pro Bono Service Award for 2017 from the Supreme Court of Florida

REPRESENTATIVE SAMPLE OF CASES

City of Alachua, Florida v. Myers Brothers, Inc. and Florida Department of Environmental Protection, DOAH Case No. 17-0590 - Representing an environmental permit applicant to allow land application of septage.

State of Florida Department of Revenue v. Rogue Gator Bucks, LLC., FDOR Case Number 200196354 - Successfully represented restaurant in regards to sales tax audit, federal tax audits, and workers compensation audits.

Whitney Aretz v. Chad Douglas, U.S. District Court Middle District of Florida Case No. 12-cv-246 - Successfully represented author of trilogy of books in a copyright infringement case against claim of joint authorship.

Natures Landing Condominium Association, Inc. V. Natures Landing Management Company, Case No. 2010-CA-444 - Successfully represented the condominium association against the former management company to enjoin the use of the condominium name on the internet and in advertisements.

Halcyon Manufacturing, Inc. V. Barry Dale Miller, Case No. 2007-CA-1072 - Successfully represented business against former employee for civil theft and in subsequent collection actions.

Campus Edge Condominium Association, Inc. v. Arlington Properties, Inc., Case No. 2012-CA-94 - Represented the Condominium Association against the developer for fraud. After a two week jury trial obtained a verdict for \$3.66 million in compensatory damages and \$500,000 in punitive damages. Reversed on appeal.

The Tonnelier Construction Group v. Ronald J. Shema, Case No. 09-4820
Fla. 1st DCA 2010 - Successfully upheld lower court ruling in a reported case in which the Appellate Court found against a fraudulent transfer of assets by appellee.

Matinnaz Construction, Inc. v. Diamond Regal Development, Inc., Case No.: 01-06-CA-1707 - Successfully represented the contractor against the developer for unpaid construction costs and received a jury verdict of \$2.56 million in damages. Reversed on appeal. On retrial, received a jury verdict for \$400,000 and awarded all attorney fees for trial and appeal.

L. Brant Blessing v. Town of Horseshoe Beach, Case No. 09-3116
Fla. 1st DCA 2009 - Successfully challenged the wrongful construction of a boathouse that violated the Town of Horseshoe Beach's building code. The boathouse was ordered to come into compliance with the applicable codes, and the Appellant agreed to pay the fees for the litigation.

Joe L. Blanchard v. D. Ray Harrison, Jr., Gilchrist County Property Appraiser, Case No. 03-4775
Fla. 1st DCA 2003 - Unsuccessfully challenged in Circuit Court and on appeal, the Property Appraiser's denial of homestead exemption for a river front home in Gilchrist County.

Paul Florence and Joan Florence v. Johnson Fletcher Insurance, Inc., Case No. 2003-CA-1990 - Successfully obtained a judgement for homeowners in claim for fire insurance against agent for professional negligence due to the failure to properly purchase policy.

Ronnie Taylor Construction v. The City of Cedar Key, Case No. 98-4657
Fla. 1st DCA 1999 - Challenged the City's revocation of a building permit for the construction of an office building in Cedar Key. The case was resolved amicably between the parties.

Specialty Employee Leasing v. Jerry M. Rowe, Case No. 98-204
Fla. 1st DCA 1998 - Successfully defended an appeal of an unemployment compensation claim.

Watson Construction Company v. Florida Department of Transportation, Case No. 98-4101
Fla. 1st DCA 1998 - Appeal of the denial of a declaratory statement concerning of use of weight restricted highways in Alachua County.

Doris Hellerman v. Francis Akins, Levy County Property Appraiser, Case No. 98-2236
Fla. 1st DCA 1998 - Unsuccessfully challenged the increase of property taxes for approximately 180 residents of Cedar Key, Florida against the property appraiser and the Florida Department of Revenue. The case, in part, eventually lead to the passage of the Save Our Homestead amendment to the Florida Constitution.

Florida Rock Industries v. Haile Community Association v. Florida Department of Environmental Protection, Case No. 97-47 - Fla. 1st DCA 1997 - Served as lead counsel for the Florida Department of Environmental Protection concerning a construction permit for a \$90 million cement factory in Alachua County for a month long formal administrative hearing. Handled all litigation issues on behalf of the Department including air construction permit, stormwater permit, well permits, and solid waste permits.

Priscilla Harris v. Carolina Solite, Case No. 94-1759

Fla. 1st DCA 1996 - The FDEP's intent to issue an air permit for incineration of hazardous waste was sustained on appeal after a three week formal administrative hearing.

Florida Department of Environmental Protection v. Public Health Trust of Dade County, D/B/A Jackson Memorial Hospital, DOAH Case No. 87-5348 - Represented the FDEP in a permit dispute to allow Jackson Memorial Hospital to incinerate contaminated animal cadavers that had been injected with radioactive isotopes for medical research.

Basic Energy Corporation v. Hamilton County, Case No. 96-766

Fla. 1st DCA 1996 - The FDEP's intent to deny an air permit for the incineration of medical waste was sustained on appeal.

Browning-Ferris Industries v. Florida Department of Environmental Protection, Case No. 94-414

Fla. 1st DCA 1995 - The denial of the Appellant's application for financial assistance for petroleum remediation was upheld on appeal.

Suddath Van Lines v. Florida Department of Environmental Protection, Case No.93-2604

Fla. 1st DCA 1995 - In a reported case, the denial of the Appellant's application for financial assistance for petroleum remediation was upheld on appeal.

PERSONAL INTEREST

Enjoy outdoor activities including tennis, camping, canoeing, and sailing. Enjoy spending time with my family and traveling. Avid supporter of music and theater.

PERSONAL REFERENCES

Ray Morales
Chief Medical Officer for North Florida Division
Health Care Corporation of America
3200 Pablo Creek Way
Tallahassee, FL 32312-4275
850-228-2751

Terry Silverman, Esq.
500 E University Ave, Suite D
Gainesville, FL 32601
352-377-0770

Paul Florence
President, Florence Recycling and Disposal, Inc.
322 SE Hawthorne Rd
Gainesville, FL 32641
352-375-9919



Procurement Division
 200 E University Avenue, Rm 339
 Gainesville, FL 32601
 (352) 393-8789
 Publish Date: April 6, 2021

REQUEST FOR PROPOSAL: #CODE-210035-GD
 Special Magistrate to Hear Code Violation Cases

PRE-PROPOSAL MEETING: Non-Mandatory Mandatory N/A Includes Site Visit
DATE: April 14, 2021 **TIME:** 9:00am
LOCATION: Zoom – All Zoom access information is located in Exhibit D

QUESTION SUBMITTAL DUE DATE Tuesday, April 20, 2021, 3:00pm Eastern Time

DUE DATE FOR UPLOADING PROPOSAL: Thursday, May 6, 2021, 3:00pm Eastern Time

SUMMARY OF SCOPE OF WORK: The City is seeking an attorney to hear cases regarding Ordinance violations, to rule on those cases, and to present recommendations to the City Commission on reduction/rescission requests.

For questions relating to this solicitation, contact: Gayle Dykeman, dykemangb@cityofgainesville.org

Bidder is not in arrears to City upon any debt, fee, tax or contract: Bidder is NOT in arrears Bidder IS in arrears
 Bidder is not a defaulter, as surety or otherwise, upon any obligation to City: Bidder is NOT in default Bidder IS in default.

Bidders who receive this bid from sources other than City of Gainesville Procurement Division or DemandStar.com MUST contact the Procurement Division prior to the due date to ensure any addenda are received in order to submit a responsible and responsive offer. Uploading an incomplete document may deem the offer non-responsive, causing rejection.

ADDENDA ACKNOWLEDGMENT: Prior to submitting my offer, I have verified that all addenda issued to date are considered as part of my offer: Addenda received (list all) # Addenda #1

Legal Name of Bidder Braswell Law, PLLC
 DBA: _____
 Authorized Representative Name/Title: Jefferson M. Braswell
 E-mail Address: Braswell@Braswelllawpllc.com FEIN: 83-0581298
 Street Address: 116 NE 3rd Ave. Gainesville, FL 32601
 Mailing Address (if different): _____
 Telephone: (352) 416-3417 Fax: (n/a) _____

By signing this form, I acknowledge I have read and understand, and my business complies with all General Conditions and requirements set forth herein; and,
 Proposal is in full compliance with the Specifications.
 Proposal is in full compliance with the Specifications except as specifically stated and attached hereto.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: *Jefferson M. Braswell*
SIGNER'S PRINTED NAME: Jefferson M. Braswell **DATE:** 5/5/2021

This page must be completed and uploaded to DemandStar.com with your Submittal.

EXHIBIT B

BIDDER VERIFICATION FORM

1. LOCAL PREFERENCE (Check one)

Local Preference requested: YES NO

A copy of the following documents must be included in your submission if you are requesting Local Preference:

- a) Business Tax Receipt
- b) Zoning Compliance Permit

2. Qualified Small Business and/or Service Disabled Veteran Business Status (Check one)

Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Small Business? YES NO

Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Service-Disabled Veteran Business? YES NO

3. REGISTERED TO DO BUSINESS IN THE STATE OF FLORIDA

Is Bidder registered with Florida Department of State's, Division of Corporations, to do business in the State of Florida? YES NO (refer to Part 1, 1.6, last paragraph)

If the answer is "YES", provide a copy of SunBiz registration or SunBiz Document Number (#_____)

If the answer is "NO", please state reason why: _____

4. DIVERSITY AND INCLUSION (Applies to solicitations above \$50,000)

Does your company have a policy on diversity and inclusion? YES NO

If yes, please attach a copy of the policy to your submittal.

Note: Possessing a diversity and inclusion policy will have no effect on the City's consideration of your submittal, but is simply requested for information gathering purposes.

Braswell Law, PLLC

Bidder's Company Name

Jefferson M. Braswell

Printed Name/Title of Authorized Representative

Jefferson Braswell Digitally signed by Jefferson Braswell
Date: 2021.05.04 15:24:06 -04'00' **5/5** **2021**

Signature of Authorized Representative

\Date

This page must be completed and uploaded to DemandStar.com with your Submittal.

PART 3 – PRICE PROPOSAL

Proposer Company Name: Braswell Law, PLLC

The undersigned hereby proposes and agrees, if this bid is accepted, to perform the work in accordance with the specifications for the lump sum of \$ Fifteen thousand six hundred Dollars (\$ 15,600.00) annually.

Price will be calculated at 25% of the total amount of possible evaluative points for the solicitation.

NOTE:

THE PRICES SET FORTH ABOVE SHALL BE CONSIDERED FIRM BIDS NOT SUBJECT TO PRICE ADJUSTMENT UNLESS BIDDER'S PROVISIONS FOR PRICE ESCALATION ARE STATED ON A SEPARATE SHEET ATTACHED TO THE BID.

NOTE:

THE CITY RESERVES THE RIGHT TO ADD OR DELETE LOCATIONS, SERVICES, ITEMS, MATERIALS OR ANY OTHER ASPECTS OF CONSIDERATION FROM THIS CONTRACT SHOULD IT BE IN THE BEST INTEREST OF THE CITY. THE CONTRACT PRICE WILL BE ADJUSTED ACCORDINGLY UPON MUTUAL NEGOTIATION AND AGREEMENT OF THE CONTRACTOR AND THE CITY'S REPRESENTATIVE

NOTE:

When cost estimating air travel, the City allows for Coach fare only. In addition, long distance phone calls, printing, and other administrative costs may be billed at cost only – no mark-up. Evidence of these expenditures will be submitted when invoicing the City.

Submitted by:

Jefferson M. Braswell
Name (printed)

Jefferson Braswell Digitally signed by Jefferson Braswell
Date: 2021.05.04 15:19:43 -0400'
Signature

5/5/2021
Date

Attorney at Law
Title

**EXHIBIT A
DRUG-FREE WORKPLACE FORM**

The undersigned bidder in accordance with Florida Statute 287.087 hereby certifies that

Jefferson M. Braswell _____ does:

(Name of Bidder)

- a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- b. Inform employees about the dangers of drug abuse in the workplace, the business’s policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
- c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- d. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee’s community, by any employee who is so convicted.
- f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirements.



Bidder’s Signature

5/5/2021

Date

In the event of a tie bid, bidders with a Drug Free Workplace Program will be given preference. To be considered for the preference, this document must be completed and uploaded to DemandStar.com with your Submittal.

EXHIBIT C REFERENCE FORM

Company Name of Bidder: Braswell Law, PLLC

Provide information for three references of similar scope performed within the past three years.
You may include photos or other pertinent information.

- | | |
|---|--|
| 1 | Dates services were provided <u>Client 1996-present</u>
Company Name <u>Florence Recycling & Disposal</u>
Address <u>5745 SW 75th St. #305</u>
City/State/Zip <u>Gainesville, FL 32606</u>
Contact Name <u>Paul Florence</u>
Phone Number <u>352-375-9919</u>
Email Address <u>paul@florencerecycling.com</u> |
| 2 | Dates services were provided <u>Co-Counsel 1996-present</u>
Company Name <u>Norm D. Fugate, P.A.</u>
Address <u>2770 NW 43rd St., Suite A</u>
City/State/Zip <u>Williston, FL 32696</u>
Contact Name <u>Norm Fugate</u>
Phone Number <u>352-528-0019</u>
Email Address <u>norm@normfugatepa.com</u> |
| 3 | Dates services were provided <u>Colleague 1996-present</u>
Company Name <u>Law Offices of Terry Silverman</u>
Address <u>2770 NW 43rd St., Suite A</u>
City/State/Zip <u>Gainesville, FL 32606</u>
Contact Name <u>Terry Silverman</u>
Phone Number <u>352-377-0770</u>
Email Address <u>tsilverman@gainesvillelaw.com</u> |

This page must be completed and uploaded to DemandStar.com with your Submittal.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Braswell Law, PLLC

2 Business name/disregarded entity name, if different from above.

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **S**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
116 NE 3rd Avenue

6 City, state, and ZIP code
Gainesville, FL 32601

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-				
--	--	--	--	---	--	--	--	--

or

Employer identification number

8	3	-	0	5	8	1	2	9	8
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Jan M. Beck* Date ▶ **1/14/2021**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

850/561-5600
www.FLORIDABAR.org

Joshua E. Doyle
Executive Director

State of Florida)
County of Leon)

In Re: 0800996
Jefferson Monroe Braswell
Braswell Law, PLLC
116 NE 3rd Ave
Gainesville, FL 32601-5428

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **June 15, 1989**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 14th day of April, 2021.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-129856



210266D

Florida *The Sunshine State*

DRIVER LICENSE CLASS E
B624-433-63-027-0

JEFFERSON MONROE
BRASWELL
2725 SW 9TH DR
GAINESVILLE, FL 32601-0000
DOB: 01-27-1963 SEX: M
ISSUED: 05-08-2013 HGT: 5-10
EXPIRES: 01-27-2022

REST:
ENDORSE:

Jeff Monroe
ORGAN DONOR

SAFE DRIVER

Operation of a motor vehicle constitutes consent to any sobriety test required by law.



CITY OF GAINESVILLE

210266D
Customer Copy

BUSINESS TAX RECEIPT
BILLING AND COLLECTIONS OFFICE
TREASURY DIVISION OF THE FINANCE DEPARTMENT

TAX YEAR BEGINS OCTOBER 1, 2020
AND ENDS SEPTEMBER 30, 2021

Please display in your
place of business

btmail@cityofgainesville.org

BUSINESS TAX NO.
44690



BUSINESS NAME AND MAILING ADDRESS

BRASWELL LAW, PLLC
113 NE 3RD AVE
GAINESVILLE, FL 32601

BUSINESS LOCATION
113 NE 3RD AVE

BUSINESS PHONE
352-416-3417

BUSINESS E-MAIL
braswell@braswelllawpllc.com

Thank you for paying your business taxes for the period October 1, 2020 – September 30, 2021.

CATEGORY	DESCRIPTION	TAX FEE
1000	STATE LICENSE/CERTIFICATION REQUIRED	\$0.00
1001	FICTITIOUS NAME REQUIREMENT	\$0.00
1900	ATTORNEY/LAWYER	\$105.00
8991	ADDITIONAL PRIOR YEAR FEE(S)	\$105.00
9925	PENALTY 25%	\$26.25
9930	ADDITIONAL PRIOR YEAR PENALTY	\$26.25
TOTAL ASSIGNED:		\$262.50
TOTAL PAID:		\$262.50
AMOUNT DUE:		\$0.00

APPROVED BY FINANCE DIRECTOR



71C93E7AFF434FC19E8A754B958600D5

ALL CITY, STATE AND FEDERAL REQUIREMENTS MUST BE MET IN ORDER TO LEGALLY OPERATE A BUSINESS, PROFESSION OR OCCUPATION WITHIN THE CORPORATE LIMITS OF GAINESVILLE, FLORIDA. PAYMENT OF BUSINESS TAXES AND A RECEIPT FOR PAYMENT DOES NOT IMPLY THAT A BUSINESS HAS COMPLIED WITH ANY OR ALL OTHER RELEVANT STATUTORY AND REGULATORY PROVISIONS.

THE CITY OF GAINESVILLE DOES NOT REFUND BUSINESS TAXES PAID IN ERROR UNLESS THE ERROR IS A CLERICAL MISTAKE MADE BY THE CITY.

If you have any questions about the Business Tax requirements or process, please email btmail@cityofgainesville.org
If you cannot email to the address above, please call (352) 334-5024

IT IS THE BUSINESS OWNER'S RESPONSIBILITY TO REPORT ANY CHANGES IN BUSINESS INFORMATION DURING THE YEAR TO btmail@cityofgainesville.org OR TO WEB SITE <http://eservices.cityofgainesville.org>



Zoning Verification Form

Name of Business	Braswell Law, PLLC
Business Address	Street Address: 116 NE 3rd Ave Zip Code: 32601
Business Phone #	(352) 416-3417
Business Website	www.BraswellLawPLLC.com
Proposed Use of Premises or Business Type	Law Firm
Files May Be Uploaded to Assist Description	
Business Mailing Address	Street Address: 116 NE 3rd Ave. Zip Code: 32601
Business Owner/Agent	Jefferson Braswell
Owner/Agent Phone	(352) 416-3417
Owner/Agent E-mail	Braswell@Braswelllawpllc.com

I understand that I must comply with the current Florida Building Code through the Building Inspections Department (352) 334-5050, the current Florida Fire Prevention Code through the Gainesville Fire Rescue Risk Reduction Bureau (352) 334-5065, and obtain any necessary permit for construction and remodeling.

I understand that I must obtain a Local Business Tax Receipt (Business License) through the Finance Department (352) 334-5024.

Signature (depending on your device, use your mouse, stylus, or finger to sign)

Parcel Number(s)	14769-000-000
Zoning District	U4: Urban 4
Use Classification	Office
Murphy Wellfield Protection	No
Wellfield Permit Required	-
Parking Standard for Vehicles	1 parking space for each 300 square feet of gross floor area or 1 space per employee, whichever is greater.
Parking Standard for Bicycles	10%
Parking Standard for Motorcycle/Scooter	-
Comments or Conditions	Approved as an office in U4 zoning, which allows an office use.
Reviewed By/Date	Lawrence Calderon/04/15/2021



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Detail by Entity Name

Florida Limited Liability Company
BRASWELL LAW, PLLC

Filing Information

Document Number	L18000120596
FEI/EIN Number	83-0581298
Date Filed	05/14/2018
State	FL
Status	ACTIVE

Principal Address

116 NE 3rd Avenue
GAINESVILLE, FL 32601

Changed: 03/18/2020

Mailing Address

116 NE 3rd Avenue
GAINESVILLE, FL 32601

Changed: 03/18/2020

Registered Agent Name & Address

BRASWELL, JEFFERSON M
116 NE 3rd Avenue
GAINESVILLE, FL 32601

Address Changed: 03/18/2020

Authorized Person(s) Detail

Name & Address

Title MGR

BRASWELL, JEFFERSON M
116 NE 3rd Avenue
GAINESVILLE, FL 32601

Annual Reports

Report Year	Filed Date
2019	02/21/2019
2020	03/18/2020

2021

01/09/2021

Document Images

[01/09/2021 -- ANNUAL REPORT](#)

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[02/21/2019 -- ANNUAL REPORT](#)

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[05/14/2018 -- Florida Limited Liability](#)

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Florida Department of State, Division of Corporations

BRASWELL LAW, PLLC

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GAINESVILLE, FL 32601
352-416-3417
Braswell@BraswellLawPLLC.com

DIVERSITY, EQUITY & INCLUSION POLICY

Braswell Law, PLLC is committed to being an equal opportunity workplace. We will not discriminate on basis of differences of sex, age, color, disability, ethnicity, family or marital status, gender identity or expression, language, nation origin, race, religion, sexual orientation, socio-economic status, veteran status or any other characteristics that make an employee unique.

It is our belief that inclusion makes the workplace a more positive environment to work in and that it adds to our ability to give our clients the best service and experience.



ADDENDUM PUBLISH DATE: April 19, 2021
RFP NUMBER: CODE-210035-GD
PRE-BID MEETING DATE: April 14, 2021, 9:00pm et
QUESTIONS DUE: April 20, 2021, 3:00pm et
PROPOSAL DEADLINE: May 6, 2021, 3:00pm et

ADDENDUM NO. 1
Special Magistrate to Hear Code Violation Cases

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary.

1. Any questions regarding this solicitation shall be submitted in writing to the City of Gainesville (CoG) Procurement Division by 3:00pm, (local time), April 20, 2021, 2021, 3:00pm Eastern Time. Submit questions to: dykemangb@cityofgainesville.org
2. Please find attached:
 - a. A copy of the Cone of Silence period information (Financial Procedures Manual Section 41-424 Prohibition of lobbying in procurement matters) that was discussed.
 - b. A copy of the Pre-Bid Discussion/Information Checklist
3. Following is a review of the Pre-Bid Meeting that was held via Zoom Conference on April 14, 2021, 9:00am Eastern Time:
 - a. City of Gainesville Staff represented by Gayle Dykeman, City of Gainesville Procurement Specialist III and Peter Backhaus, Project Manager.
 - b. Gayle Dykeman started the meeting by reviewing important Procurement areas of the solicitation, including the solicitation schedule and submittal due date.
 1. Questions are due by April 20, 2021, 3:00pm
 2. All communication must go through Gayle Dykeman throughout the duration of the solicitation.
 3. Review of solicitation schedule, description of Bid Opening
 4. All submittals must be entered in DemandStar.com by the due date and time – DemandStar is programmed to reject any bids that are entered after that time. DemandStar is a free tool for vendors to submit bids. DemandStar will automatically close the solicitation at the specified date and time, and the City will not accept any late proposals, regardless of the format presented.
 5. Spoke about the rules guiding the Cone of Silence.
 6. Required forms – detailed in Meeting Checklist form attached
4. Pete Backhaus provided an overview of the intent of the solicitation. The City is seeking an attorney to hear cases regarding Ordinance violations, to rule on those cases, and to present recommendations to the City Commission on reduction/rescission requests. Hearings are held monthly, but occasionally more hearings are required. The hearings take place in person at City Hall. All CDC guidance is in place – masks required, etc. City staff will set up the hearings and provide administrative support.



5. Following are questions and answers that were discussed in the meeting:

a. Question:

Referencing 8.2 – City of Gainesville certification is the only applicable application for Small and Service-Disabled Veteran Business?

Answer:

That is correct.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER COMPANY NAME: Braswell Law, PLLC

SIGNATURE: *Jefferson M. Braswell*

LEGIBLY PRINT NAME: Jefferson M. Braswell

DATE: 5/5/21