

DEPARTMENT RECOMMENDATION OF BID (ITB, RFP, BEB, RFQ) INTENDED AWARD

To: Purchasing, Box 32

Attn: Gayle Dykeman (Buyer)

Bid #: DOSD-200033-GD

Bid Due Date: August 5, 2020

Bid Title: Downtown Gainesville Strategic Master Plan

NO AWARD - REJECT ALL BIDS

Justification for No Award:

- Bids over budget
Only one bid received
Other (provide detailed explanation: \_\_\_\_\_)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

RECOMMENDATION FOR INTENDED AWARD

If straight low bid (no evaluation - i.e. construction, materials):

Recommended Bidder: \_\_\_\_\_

Bid award amount: \$ \_\_\_\_\_

Justification for the Recommendation: \_\_\_\_\_

OR

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

Table with 2 columns: Vendor, Ranking. Rows include MKSK, Inc\*, Asakura Robinson Company, Inc., EDSA, Inc., HR&A Advisors, Inc., Goody Clancy & Associates, Inc.

Bid award amount: \$250,000, inclusive of travel and administrative costs

- Recommended for award

Justification for the Recommendation:

10 firms provided submittals for this project... following written and technical evaluations, the five firms listed above provided oral presentations. All rankings were calculated and MKSK, Inc. is the recommended firm for this project. Topics evaluated included neighbor input and inclusion, concern for equity issues, engagement strategy, economic development, transportation mobility and ability to work with internal team members and community stakeholders.

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

Signature lines with checkboxes for approval.

Recommended by: \_\_\_\_\_ Phone: 352 393 8614

Handwritten signature of Erik Bredfeldt

Erik Bredfeldt PRINTED NAME

Title: Economic Development and Innovation Director Date: 8-06-20

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: [X] Yes City Commission meeting on 9/3 or 9/17 (date confirmed of approved agenda item). [ ] No City Commission approval is not required: \_\_\_\_\_ (Indicate Policy exemption section (i.e. Sec 7.1(c))

Vendor is NOT active in the Advantage Financial System - Department is responsible to obtain appropriate documentation to activate vendor.