

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes - Final

December 10, 2019

6:30 PM

City Hall Auditorium, 200 East University Avenue

City Plan Board

*Bob Ackerman - Chair
Megan Walker-Radtke - Vice Chair
Stephanie Sutton - Member
Erin Condon - Member
Terry Clark - Member
Christian Newman - Member
Thomas Hawkins - Member
James Blythe - Member
Robert Hyatt - School Board Representative*

CALL TO ORDER

ROLL CALL

[190719.](#)

City Plan Board Attendance Roster: May 23, 2019 through December 10, 2019 (B)

**In Attendance: Bob Ackerman, Christian Newman, Erin Condon, James Blythe, THomas Hawkins, Stephanie Sutton, James Blythe (Probationary Period).
Staff Present: Andrew Persons, Brittany McMullen, Lawrence Calderon, Yvette Thomas, Liliana Kolluri.**

ADOPTION OF THE AGENDA

Motion to approve. Motion made by Thomas Hawkins, seconded by Christian Newman. Motion passes following a 5-0 vote.

APPROVAL OF MINUTES

[190720.](#)

Draft Minutes of the November 13, 2019 City Plan Board Meetings (B)

RECOMMENDATION

Staff is requesting that the City Plan Board review the draft minutes from the November 13, 2019 meetings and vote to approve the minutes.

Staff to the City Plan Board - Review and approve the draft minutes.

Motion to approve. Motion made by Christian Newman, seconded by Thomas Hawkins. Motion passes following a 5-0 vote.

ANNOUNCEMENT: Section 30-3.3 of the Land Development Code establishes the Plan Board, including its membership; rules of procedure; and functions, powers and duties. The Plan Board is advisory to the City Commission on most planning petitions. Appeals of Plan Board decisions concerning Special Use Permits are to a hearing officer within 30 calendar days of the decision (see Sec. 30-3.58(C.) of the Land Development Code). The procedure for an appeal is set forth in Sec. 30-3.58.

REQUEST TO ADDRESS THE BOARD

OLD BUSINESS:

[190293.](#)

Single-Family Tree Mitigation Policy. (B)

Staff will present potential options for the City's single-family tree mitigation policy, including a recommendation from the Tree Advisory Board and an alternative option.

RECOMMENDATION

The City Plan Board provide a recommendation regarding the proposed options for the City's single-family tree mitigation policy.

Liliana Kolluri, Environmental Coordinator, presented the item which was continued from the October 9th Plan Board meeting. No comments were made from the public. Board member Sutton made a motion to approve the first option presented which was that all single-family properties are treated the same and commercial tree mitigation rates would not be assessed on single-family homeowners. The Board then discussed the proposed options. The motion failed for lack of a second. Board member Hawkins made a motion to recommend adoption of the tree mitigation policy described in Exhibit 2 of the Staff Report; the motion was seconded by Board member Ackerman and upon vote the motion passed 4-1.

Motion made to recommend adoption of the tree mitigation policy described in Exhibit 2 of the staff report. Motion made by Thomas Hawkins, seconded by Bob Ackerman. Motion passes following a 4-1 vote (Stephanie Sutton Opposed).

NEW BUSINESS:

[190714.](#)

Text Change to the Land Development Code to Allow Food Truck Parks as a Use By Right and By Special Use Permit in Certain Zoning District (B)

Petition PB-19-94 TCH. Trimark Properties LLC. Requesting a text change to the Land Development Code to allow Food Truck Parks as a permanent use within zoning districts that currently allow temporary food trucks.

RECOMMENDATION

Staff to City Plan Board - Staff recommends approval of Petition PB-19-94 TCH.

Lawrence Calderon, Planner, presented the request to permit food truck parks as an allowable use in zoning districts which currently allow for food trucks temporarily. Mr. Calderon explained the details of the request and concluded that Staff recommended approval of the petition. The Board discussed and asked questions of staff. Board member Sutton raised a concern about bathrooms for food truck parks. Member Hawkins agreed with the concern. Mr. Persons provided more information on bathroom requirements and best practices. Brian Herrington, representing the applicant, provided information on restrooms, specifically in regards to the food truck park that the applicant is proposing, which will provide a restroom facility connected to municipal sewer and water. Mark Long, Director of Incubation services at UF Innovate, spoke in favor of the petition. The Board voted to approve the petition with an amendment that food truck parks must have restroom facilities with water and sewer connections.

Motion made to approve with an amendment that food trucks must have restroom facilities with water and sewer connections. Motion made by Stephanie Sutton, seconded by Thomas Hawkins. Motion passes following a 5-0 vote.

INFORMATION ITEM:

190696. Masonic Lodge #41: Local Register of Historic Places Nomination Process (B)

RECOMMENDATION

- 1) *Hear staff presentation.*

Backup:

- 1. *Masonic Lodge #41 Drawing Set, surveyed by University of Florida, Office of Archeology and Historic Preservation. Library of Congress, Survey No. FL 368. 1997.*
- 2. *Application packet to the National Register of Historic Places, dated 1998*
- 3. *Universal improvements feasibility study & cost estimate for the Gainesville Masonic Lodge #41, dated June 2019, by Jay Reeves & Associates, Inc. and Joyner Construction Partners, LLC*
- 4. *Memo to the Commission, dated November 18, 2019*
- 5. *Staff Presentation*

Sarit Sela, City Architect, informed the Board that on November 7th the City Commission directed Staff to nominate the Masonic Lodge #41 for the Local Register of Historic Places. The property is located at 215 N Main Street and is listed on National Register of Historic Places. Ms. Sela provided an overview of the history of the structure and outlined the process for designation which involves the application being heard by the Historic Preservation Board and then the City Plan Board.

Comprehensive Plan Amendment Update

Erik Bredfeldt, Economic Development and Innovation Director, announced that a Request for Proposal (RFP) for the City’s Comprehensive Plan update will go out on December 11th. Staff will bring the item with rankings of those who responded to the RFP to the City Commission in early March. Overall the process should take between 18 and 24 months. Mr. Bredfeldt spoke about substance, form and implementation, and advised the Plan Board and staff that any questions received as a result of the RFP posting should be directed to the City’s Procurement Department.

BOARD MEMBER COMMENTS

None

NEXT MEETING DATE: January 23, 2020

ADJOURNMENT

Meeting Adjournment- 7:55 PM

For further information, please call 334-5022.

If any person decides to appeal a decision of this body with respect to any matter considered at the above-referenced meeting or hearing, he/she will need a record of the proceedings, and for such purposes it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities who require assistance to participate in the meeting are requested to notify the Equal Opportunity Department at 334-5051 (TDD 334-2069) at least 48 hours prior to the meeting date.