

# City of Gainesville

City Hall  
200 East University Avenue  
Gainesville, Florida 32601



## **Meeting Agenda - Final**

**April 5, 2018**

**1:00 PM**

**MODIFIED AGENDA**

**City Hall Auditorium**

## **City Commission**

***Mayor Lauren Poe (At Large)***

***Mayor-Commissioner Pro Tem Harvey Budd (At Large)***

***Commissioner Helen Warren (At Large)***

***Commissioner Charles Goston (District 1)***

***Commissioner Harvey Ward (District 2)***

***Commissioner David Arreola (District 3)***

***Commissioner Adrian Hayes-Santos (District 4)***

***If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352)334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 1-877-955-8707.***

**1:00pm - CALL TO ORDER - Afternoon Session****AGENDA STATEMENT**

*"Citizens are encouraged to participate in City of Gainesville meetings. In general, speakers will be limited to 3 (three) minutes per agenda item. Additional time may be granted by the Mayor or by the City Commission as directed. The City of Gainesville encourages civility in public discourse and requests that speakers limit their comments to specific motions and direct their comments to the Chair. Signs or Props are not permitted in the meeting room. Citizens are encouraged to provide comments in writing to the Clerk of the Commission before meetings and/or during meetings for inclusion into the public record. Citizens may also provide input to individual commissioners via office visits, phone calls, letters and e-Mail, that will become public record. In some instances, i.e., Quasi-Judicial Hearings, these particular contacts may be prohibited."*

**ROLL CALL****INVOCATION****PROPHET GEORGE YOUNG****ADOPTION OF CONSENT ITEMS - GRU, General Government, Audit & Finance Committee and General Policy Committee Items**[170928.](#)**City Commission Minutes (B)****RECOMMENDATION**

*The City Commission approve the minutes of March 12, and March 15, 2018.*

[170928\\_March12Minutes\\_20180405.pdf](#)

[170928\\_March15Minutes\\_20180405.pdf](#)

[170924.](#)**Contract for GRU Diversity and Inclusion Consultant Services (B)**

**\*\*This item is for informational purposes.\*\***

*Explanation: The utility industry as a whole is battling labor issues that include: an aging workforce, the exodus of skilled/technically trained employees, and the lack of qualified job applicants. To magnify concerns, this industry has a perceived culture that is not diverse or inclusive.*

*A best practice in companies today is to have a workforce that mirrors the community it serves. There are many benefits to adhering to this business model, including building trust among customers and other*

*stakeholders, better understanding of customers' needs to provide services to meet those needs, and enhancing communication with all segments of the community.*

*Despite diversity recruitment and retention efforts, there remains a gap in our workforce in regard to women and minorities. In order to be successful in the future, a culture of inclusion must be created, one that permeates from executive leadership throughout every area of the utility. We must create an environment that allows and requires every employee to fully contribute to our success. Employee engagement, productivity and efficiency, synergy in teams, and brand loyalty all increase when all employees feel included.*

*Our goal is to have engaged employees, which means we must have a culture that is both diverse and inclusive. To achieve this goal, we need to fully understand where we are, what gaps exist and then develop strategies to close those gaps related to diversity and inclusion.*

*In an effort to build a diverse workforce and culture of inclusion, funds were approved in the 2018 budget by the General Manager and City Commission to obtain proposals and contract with a professional services firm specializing in Diversity and Inclusion.*

*GRU Staff (i.e., Yvette Carter, Community & Government Relations Officer; Glenda Russell, Community Relations Coordinator; Cheryl McBride, Chief People Officer; and Bridget Lee, Interim Equal Opportunity Director) evaluated bid proposals from respondents to GRU's RFP for Diversity and Inclusion consulting services on March 8, 2018. Staff ranked the proposals and recommends issuing the contract to the firm with the top ranking.*

*GRU expects the consultant to conduct a two phase process: Phase 1) Analyze GRU's current work environment and develop a strategy and implementation plan and, Phase 2) Implement the approved Diversity and Inclusion Strategy. Utilities' Purchasing sent notification of the availability of the Request for Proposal (RFP) to 188 consulting firms. Twenty-six vendors requested a copy of the RFP package and five responses were received (one was deemed non-responsive). After careful evaluation of the proposals, the firms were ranked in order of their demonstrated capability to assist GRU in achieving its diversity and inclusion goals. deepSEE Consulting received the highest ranking. The Intent to Award notification is attached.*

*Fiscal Note: Funds in the amount of \$100,000 were approved and budgeted in the FY2018 O&M Budget. Funds to cover expenses that extend into FY2019 will be proposed in the next budget.*

**RECOMMENDATION**

*Receive information regarding GRU's efforts to improve Diversity and Inclusion at the Utility.*

[170924 Notice of Intent to Award 20180405](#)

[170881.](#)**GRU Operational Update (B)**

**RECOMMENDATION** Receive a report on GRU's operations in the month of February 2018.

[170881 Ops Update Feb 2018 - All Depts. 20180405](#)

[170754.](#)**Traffic Engineering Services Agreement between the City of Gainesville and Alachua County for FY 2018 (B)**

**This item is an agreement between the City of Gainesville (City) and Alachua County (County) for traffic engineering services in the amount of \$205,199.60 in revenue to the City during FY18.**

*Explanation:* Since September 22, 1998, the City of Gainesville and Alachua County have entered into similar annual agreements for maintenance of traffic signals and traffic engineering services. The last major revision was on February 26, 2008.

Under terms of the current agreement, the City of Gainesville maintains and operates all traffic signals, flashing school beacons, and flashing warning beacons in the unincorporated area of Alachua County for a negotiated fee based on the number of traffic signals in the unincorporated area of Alachua County. The rates were established in 2008, with a negotiated increase based on the number of traffic signals and annual CPI (Consumer Price Index) increment.

This future agreement allows expansion of other electrified traffic control devices and intelligent transportation system devices, consistent with the agreements by various traffic signal maintaining agencies throughout the state, with Florida Department of Transportation. It also aligns the reimbursement rates as published by the Florida Department of Transportation.

The reimbursement cost per traffic signal will decrease to be consistent with Florida Department of Transportation rates as published by FDOT form 750-010-22, exhibit B. The decrease will be partially offset by other reimbursable traffic control and system devices such as Intersection control Beacons (ICB), Pedestrian Flashing Beacon (PFB), Travel Time Detector (TTD), Speed Activated Warning Devices/Blank Out Signs (SAWD/BOS). Long-term reimbursements are projected to be at par or better than the current agreement since other traffic control and system devices will be reimbursable and consistent with State rates.

*Fiscal Note:* The County will pay the City \$205,199 for FY17/18. This is a decrease of 1.3% compared to last FY16/17 payment of \$208,047.

**RECOMMENDATION** The City Commission authorize the City Manager to execute the renewal for Traffic Engineering

*Services between the City of Gainesville and Alachua County for the period of October 1, 2017 to September 30, 2018, subject to approval by the City Attorney as to form and legality.*

[170754A\\_Agreement-Alachua Traffic Signal Maintenance\\_20180215.pdf](#)

[170754B\\_FDOT Agreement\\_20180215.pdf](#)

[170888.](#)

### **Approve the Amended Rules of the City Beautification Board (B)**

*Explanation: The Department of Doing has been working with the City Attorney's Office to update and standardize the rules and by-laws for advisory boards that are supported by the Department of Doing. The need to update the rules and a draft of the rules were discussed at the City Beautification Board (CBB) meetings of October, January and February. The proposed rules were accepted by the CBB.*

*Fiscal Note: None*

**RECOMMENDATION**            *The City Commission to approve the amended rules of the City Beautification Board.*

[170888\\_CityBeautificationBoardRules\\_20180405](#)

[170915.](#)

### **Request to Negotiate Contracts for Multiple Management Consulting Services (B)**

**This item is a request to negotiate contracts with the agencies which fell within the top 80% of the highest scored company in each category for the City of Gainesville Multiple Management Consulting Services (Non-Construction) RFQ.**

*Explanation: On January 11, 2018 the City's Purchasing Division solicited a Request for Qualifications (RFQ) for Multiple Management Consulting Services (Non-Construction) for the City of Gainesville. Multiple consulting firms submitted proposals by the February 8, 2018 due date. Staff reviewed and scored the proposals and the firms which fell within the top 80% in each category were selected. Below are the recommendations for award in each Management Area:*

*Organizational Design: Plante Moran, PLLC; Management Partners, Inc.; Ernst & Young LLP; The Novak Consulting Group; MGT of America Consulting, LLC; KPMG, LLP*

*HR Policy: Plante Moran, PLLC; Management Partners, Inc.; MGT of America Consulting, LLC; KPMG, LLP; CRI Solutions Group, LLC*

*Technology: Plante Moran, PLLC; Berry Dunn McNeil & Parker, LLC d/b/a BerryDunn; KPMG LLP*

*Project Management: Plante Moran, PLLC; Berry Dunn McNeil & Parker, LLC d/b/a BerryDunn, KPMG LLP, Ernst & Young, LLP; MGT of America Consulting, LLC*

*Leadership: Management Partners, Inc.; MGT of America Consulting, LLC; KPMG, LLP*

*Executive Coaching: Management Partners, Inc.; KPMG LLP*

*All documents relating to the RFQ are included in the back-up section.*

*Fiscal Note: Each department will fund their own use of the contract, as the need arises. The contract does not guarantee business will be given to each vendor, only that the vendor is qualified to do business with the City of Gainesville.*

**RECOMMENDATION**

*The City Commission: 1) authorize the City Manager or his designee to initiate contract negotiations with the recommended awards in each category.*

[170915A\\_RFQ-Management Consulting \(Non-Construction\) Final\\_20180405.pc](#)

[170915B\\_Addendum-1 RFQ CMGR-180051-GD\\_20180405.pdf](#)

[170915C\\_EY Hourly Rates\\_20180405.pdf](#)

[170915D\\_EY Response to RFQ\\_20180405.pdf](#)

[170915E\\_EY Gainesville Forms Signed\\_20150405.pdf](#)

[170915F\\_EY Required Forms\\_20150405.pdf](#)

[170915G\\_KPMG LLP Florida Registration\\_20150405.pdf](#)

[170915H\\_KPMG City of Gainesville Proposal\\_20150405.pdf](#)

[170915i\\_CRI RFQ Response\\_20180405.pdf](#)

[170915J\\_BerryDunnProposal\\_20180405.pdf](#)

[170915K\\_Management Partners\\_20180405.pdf](#)

[170915L\\_MGT 1 Proposal\\_20180405.pdf](#)

[170915M\\_Novak Consulting Group\\_20180405.pdf](#)

[170915N\\_Pyramid Response\\_20180405.pdf](#)

[170915o\\_Plant Moran\\_20180405.pdf](#)

[170915P\\_Evaluation Form\\_20180405.pdf](#)

[170915Q\\_Recommendation for Award\\_20180405.pdf](#)

[170899.](#)

**Settlement of Worker's Compensation Claim - Julius Bodison (NB)**

**Full and final settlement of Mr. Bodison's workers' compensation**

**claim(s), which will include all future medical and indemnity payments.**

*Explanation:* While employed by RTS, Mr. Bodison received injuries in a motor vehicle accident to his neck and back which led to ongoing medical treatment. As a result of his injuries, the present potential exposure to the City in future medical treatment is significant given his life expectancy.

The City Attorney's Office, the Risk Management Department, RTS, Special Counsel and our Worker's Compensation servicing agent all concur as to the full and final settlement of this claim. The total amount of \$52,000 includes future medical costs and future indemnity payments.

*Fiscal Note:* The settlement of this case in the amount of \$52,000 will be paid out of the General Insurance Fund.

**RECOMMENDATION**

The City Commission authorizes Special Counsel to prepare and execute the appropriate documents for a lump-sum settlement of the Worker's Compensation claim of Mr. Bodison in the amount of \$52,000.

[170905.](#)

**Bid Award - Archer Road Project (B)**

**This item is a request for the City Commission to authorize bid award to Florida Safety Contractors, Inc. for the reconstruction of Archer Road between SW 16th Ave and SW 13th St. The project includes minor roadway widening, milling and resurfacing, sidewalks, curb & gutter, signing and markings, mast arm signalization, and LED lighting.**

*Explanation:* As part of the Capital Improvement Plan, FY2007, Campus Development Agreement funding was allocated for reconstruction of SW 16th Ave and Archer Road adjacent to the University of Florida campus. Due to safety concerns for pedestrians and bicyclists, the University of Florida has requested traffic calming improvements along Archer Road between SW 16th Avenue and SW 13th Street. Along with the roadway and sidewalk work, the speed limit along Archer Road will be reduced to 20 mph. It is anticipated that much of the through traffic on Archer Road will move over to SW 16th Street. The SW 16th Ave improvements necessary to accommodate the changes were completed in 2015.

On January 26, 2018, the City's Purchasing Department solicited bids for the Archer Road project. A mandatory pre-bid conference was held on February 8, 2018. Bids were due on March 5, 2018. A total of three (3) bids were received.

*Fiscal Note:* Funding for this project is available through the Campus Development Agreement. Florida Safety Contractors, Inc. has been deemed to be a responsible and responsive bidder in the amount of \$4,159,395.41.

**RECOMMENDATION**

*The City Commission: 1) award the bid to Florida Safety Contractors, Inc. for the Archer Road Project; and 2) authorize the City Manager or designee to execute all contract documents and other necessary documents, subject to approval by the City Attorney as to form and legality.*

[170905A\\_Bid Tab\\_20180405.pdf](#)

[170905B\\_AC Bid Package\\_20180405.pdf](#)

[170905C\\_ADD1-FINAL\\_20180405.pdf](#)

[170905D\\_ADD2-FINAL\\_20180405.pdf](#)

[170905E\\_ADD3-FINAL\\_20180405.pdf](#)

[170905F\\_ADD4-Table-FINAL\\_20180405.pdf](#)

[170905G\\_ArcherRecordChecklist\\_20180405.pdf](#)

[170905H\\_FSC Bid Package\\_20180405.pdf](#)

[170905I\\_VEW Bid Package\\_20180405.pdf](#)

[170905J\\_ITB-Final\\_20180405.pdf](#)

[170927.](#)

**Support for United States Department of Agriculture - Natural Resource Conservation Service Emergency Watershed Grant (B)**

**This item is a request for the City Commission's approval to accept a grant from the United States Department of Agriculture, Natural Resource Conservation Service (NRCS) Emergency Watershed Program.**

*MODIFICATION - REMOVE ITEM (Item will be heard at the April 19th City Commission Meeting)*

*Explanation: The NRCS will offer the City a grant to repair stormwater facilities damaged by flooding associated with Hurricane Irma. The six projects include: Erosion Repair & Stabilization Turtle Ditch, 100 Block SE 24th St; Erosion Repair & Stabilization Duval Big Ditch, 2600 Block NE 11th Place; Erosion Repair & Stabilization Smokey Bear Ditch, 2600 Block NE 15th Street; Airport Industrial Park Creek Stabilization and tree removal, 4600 Block NE 48th Avenue; NW 8th Avenue at Hogtown Creek Sediment Removal, Loblolly Floodplain Debris Removal; and NW 53rd Avenue Ditch Stabilization, 3100 NW 53rd Avenue.*

*The construction projects must be completed within four months of execution of the grant agreement(s). The work will be completed by contract labor.*

*Fiscal Note: The amount of the estimated construction cost is \$1.5 million. A 25% local match is required. The local match will be allocated from the undesignated Stormwater Utility Fund balance.*



**RECOMMENDATION**

*The City Commission: 1) authorize the City Manager to enter into the grant agreement and to execute all related documents, subject to approval by the City Attorney as to form and legality; and 2) authorize the City Manager to enter into the appropriate emergency restoration contracts associated with this grant agreement subject to approval by the City Attorney as to form and legality.*

[170927\\_Memo\\_20180419.pdf](#)

**ADOPTION OF REGULAR AGENDA**

**GENERAL CITIZEN COMMENT - For items not on the agenda, limited to 3 minutes per citizen and not to exceed 30 minutes total**

**BUSINESS DISCUSSION ITEMS - GRU and General Government items placed on the agenda by the Charter Officers or moved from Consent.**

[170945.](#)

**Alachua County Combined Communications Center Presentation (B)****RECOMMENDATION**

*City Commission hear a presentation and take action deemed appropriate.*

[170933.](#)

**Update on Cost to Operate Deerhaven Renewable (B)**

*Explanation: When GRU sought to purchase the former Gainesville Renewable Energy Center, staff anticipated that the cost of owning and operating the plant would result in significant savings over the cost of the 30 year power purchase agreement (PPA) between the two entities. At the time of the purchase on November 7, 2017, management committed to providing the UAB and the City Commission an update on GRU's operating costs for the newly-named Deerhaven Renewable after a couple of months. Staff is now prepared to present GRU's costs of operating the plant from November 7, 2017, to February 7, 2018, with a comparison to the costs that would have been incurred over the same period under the PPA.*

**RECOMMENDATION**

*Hear a presentation on the operating costs of Deerhaven Renewable with a comparison to the cost of the former PPA.*

[170933 DHR Comparison \(Revised\) 20180327](#)

[170952.](#)

**Mayor Lauren Poe - Discussion of Letter of Support for a Local Tobacco Retail License and Tobacco 21 (NB)**

*MODIFICATION - ADDED ITEM*

**RECOMMENDATION**

*The City Commission discuss the letter of support and take action deemed appropriate.*

**COMMITTEE DISCUSSION ITEMS - Items placed on the agenda by the Audit & Finance Committee or General Policy Committee or moved from Consent**

**OTHER POLICY DISCUSSION ITEMS - If the Commission does not get to these items, they are continued to the next regular Commission meeting or such other regular or special meeting or workshop, as the Commission directs**

**INFORMATIONAL PRESENTATIONS - Items that do not request or require any Commission action. If the Commission does not get to these items, they are continued to the next regular Commission meeting or such other regular or special meeting or workshop, as the Commission directs.**

**4:30 - 5:30pm Dinner Break**

**5:30 - Call to order Evening Session**

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS/SPECIAL RECOGNITIONS**

[170940.](#)

**Special Recognition of GRU Camp EmPower Students (NB)**

*Explanation: As part of its succession planning to address an aging workforce, GRU staff developed Camp EmPower, a spring break camp designed to expose middle school-aged students to careers in the utility industry. From March 26th, 2018, through March 30th, 2018, GRU held its 6th annual camp. Students from local schools spent their spring break with GRU staff, learning about a different area of the utility each day. The students were given hands-on experience with different jobs and participated in mock job interviews at the end of the week followed by graduation.*

**RECOMMENDATION**

*The City Commission hear presentations by staff and Camp EmPower students.*

[170923.](#)

**Local Students Drop Savers Water Conservation Contest Winners (NB)**

*Explanation: Each year, municipalities across the country declare April as Water*

*Conservation month to promote awareness for water conservation and the importance of water as a vital natural resource. This is an opportunity to inform the public about our high quality drinking water and the vital role drinking water plays in our daily lives. Citizens are asked to know their groundwater source, and to conserve and protect this valuable natural resource for future generations.*

*As a means to reach future generations and spread the water conservation message, GRU sponsors the annual Florida Section of the American Water Works Association (FSAWWA) Drop Savers Poster Contest to help teach local youth about the importance of conserving our most valuable resource - water. Amazed by the creativity displayed by the participating students, the audience at the Drinking Water Taste Test had a difficult time choosing this year's winners.*

*First, second and third place winners were selected from each class division:*

*Winners and Honorable Mentions were selected from each class division. Each winner will have their poster advance to the state-level competition.*

*Winners:*

*Division 1: Harper Fitzpatrick (1st Grade) - Ms. Gearhart's class, JJ Finley Elementary*

*Division 2: Max Duda (3rd Grade) - Ms. Teague's class, JJ Finley Elementary*

*Division 3: Cecilia Duda (5th Grade)- Ms. Merritt's class, JJ Finley Elementary*

*Division 4: Mokshvi Shah (8th Grade) - Ms. Brock's class, Oak View Middle School*

*Honorable Mention:*

*Division 2: Aziz Dahl (2nd Grade) - Ms. Teague's class, JJ Finley Elementary*

*Division 3: Jenna Petty (5th Grade) - Ms. Merritt's class, JJ Finley Elementary*

*Division 4: Maddie Brown (6th Grade) - Dr. Winant's class, Howard Bishop Middle School*

*In support and recognition of the winning poster contributors, GRU and FSAWWA is providing parties to the winning classes and recognizing the teachers involved in helping educate the students in the value of water conservation.*

*Fiscal Note: The fiscal impact is less than \$1,000. The funds were budgeted in the Water & Wastewater Systems Operations & Maintenance Budget as part of the GRU water conservation education efforts to support our community's consumptive use permit.*

**RECOMMENDATION**

*The City Commission recognize local student winners from the Drop Savers Water Conservation*

*Poster Contest.*

[170934.](#)

**Water Conservation Month - April 2018 (B)**

**RECOMMENDATION**

*GRU Tony Cunningham and St. Johns River Water Management District Mrs. Deirdre Irwin to accept the proclamation.*

[170934\\_WaterConservationMonth\\_20180405.pdf](#)

[170935.](#)

**National Public Safety Telecommunications Week - April 9-15, 2018 (B)**

**RECOMMENDATION**

*Combined Communications Center to accept the proclamation.*

[170935\\_PublicSafetyTelecommunicationsWeek\\_20180405.pdf](#)

[170936.](#)

**National Service Recognition Day - April 3, 2018 (B)**

**RECOMMENDATION**

*RSVP Alachua Director Colleen Baker to accept the proclamation.*

[170936\\_NationalServiceRecognitionDay\\_20180405.pdf](#)

**GENERAL CITIZEN COMMENT - For items not on the agenda, limited to 3 minutes per citizen and not to exceed 30 minutes total**

**PUBLIC HEARINGS**

**RESOLUTIONS - ROLL CALL REQUIRED**

[170916.](#)

**Resolution to recognize the State of Florida's honorary designation of a section of NE 8th Avenue between NE 15th Street and NE 26th Terrace as "Rev. Dr. Thomas A. Wright Boulevard"**

*Explanation: In 2017, the State Legislature and Governor of Florida approved CS/CS/Senate Bill No. 368 (now Chapter 2017-193, Laws of Florida) titled "An act relating to transportation facility designations" which provides honorary designations of various transportation facilities in specified counties and directs the Florida Department of Transportation (FDOT) to erect suitable markers (the "Act.")*

*Section 1 (29) of the Act states "That portion of C.R. 1476/N.E. 8th Avenue between N.E. 15th Street and N.E. 26th Terrace in Alachua*

County is designated as 'Rev. Dr. Thomas A. Wright Boulevard.'"

The Act and a short biography of Rev. Dr. Thomas A. Wright are attached as back-up to this agenda item. By adoption of this Resolution, the City Commission recognizes the contributions Rev. Dr. Thomas A. Wright made to the Gainesville community and recognizes the State of Florida's honorary designation of a section of NE 8th Avenue between NE 15th Street and NE 26th Terrace as "Rev. Dr. Thomas A. Wright Boulevard."

*Fiscal Note:* None

**RECOMMENDATION**            *The City Commission adopt the Resolution.*

[170916B Bio for Rev. Dr. Thomas A. Wright 20180405.pdf](#)

[170916A MOD Resolution Rev Dr Thomas A Wright 20180405.pdf](#)

[170916C MOD Chapter 2017-193 20180405.pdf](#)

[170932.](#)

### **RESOLUTION ACCEPTING REPORT OF BOARD OF CANVASSERS - ELECTIONS 2018 (B)**

A resolution of the City Commission of the City of Gainesville, Florida, accepting the report of the Board of Canvassers for the City of Gainesville, Florida, election held March 20, 2018; and providing an immediate effective date.

*Explanation:* On March 20, 2018, a city election for the election of Commissioners for the At Large 1, and District 1 Seats was held.

*The Report of the Board of Canvassers for the City of Gainesville showing that Gail Johnson was elected to the At Large 1 Seat, and that there will be a run-off election between Charles Edward Goston and Gigi Simmons for the District 1 Seat, is adopted by this resolution of the City Commission.*

**RECOMMENDATION**            *The City Commission adopt the proposed resolution.*

[170932\\_draft resolution\\_20180405.pdf](#)

## **ORDINANCES, 1ST READING - ROLL CALL REQUIRED**

[160769.](#)

### **TEXT CHANGE - AMENDING LAND DEVELOPMENT CODE RELATED TO REHABILITATION CENTERS AND SEXUAL OFFENDER TREATMENT FACILITIES (B)**

## Ordinance No. 160769, Petition PB-17-13 TCH

An ordinance of the City of Gainesville, Florida, amending the Land Development Code (Chapter 30 of the City of Gainesville Code of Ordinances) by deleting Social Service Facility and Rehabilitation Center as permitted uses and adding Sexual Offender Treatment Facility and Social Service Treatment Facility as permitted uses in certain zoning districts with associated regulations; by amending Section 30-2.1. Definitions; by amending Section 30-4.12. Permitted Uses within transect zoning districts; by amending Section 30-4.16. Permitted Uses in residential zoning districts; by amending Section 30-4.19. Permitted Uses in mixed-use and nonresidential zoning districts; by amending Section 30-4.23. Permitted Uses in special zoning districts; by amending Article V. Use Standards to provide regulations for Sexual Offender Treatment Facilities and Social Service Treatment Facilities; providing directions to the codifier; providing a severability clause; providing a repealing clause; and providing an effective date.

**MODIFICATION - REMOVE ITEM****Explanation: STAFF REPORT**

*This ordinance will amend the Land Development Code by deleting Social Service Facilities and Rehabilitation Centers as a permitted use and adding Sexual Offender Treatment Facilities and Social Service Treatment Facilities as permitted uses in certain zoning districts with applicable regulations.*

*On May 19, 2016, the City Commission heard from several citizens from the Oakview Neighborhood regarding concerns about counseling services for sexual offenders locating in their neighborhood near childcare centers. The City Commission referred this issue to the General Policy Committee for discussion and on May 26, 2016, the consensus of the General Policy Committee was to amend the Land Development Code to clarify definitions and to make it clear where sexual offender treatment would be allowed.*

*Staff's recommendation is to clarify associated definitions and to regulate sexual offender treatment facilities as a separate and distinct use from other types of treatment facilities, and to allow the use in certain zoning districts with applicable regulations. On April 27, 2017, the City Plan Board held a public hearing and voted to recommend denial of the petition to implement staff's recommendation. On July 6, 2017, the City Commission rejected the City Plan Board's recommendation and voted to approve staff's recommendation and to authorize the drafting of this ordinance.*

**CITY ATTORNEY MEMORANDUM**

*This ordinance requires two hearings and shall become effective immediately upon adoption at second reading.*

**RECOMMENDATION**

*The City Commission adopt the proposed ordinance.*

**Legislative History**

6/1/17 City Commission Continued (Petition)

7/6/17 City Commission Approved (Petition), as amended

[160769 Staff report and Exhibits 1-4 20170323](#)

[160769 Staff report and Exhibits 1-4 20170427](#)

[160769A Revised Ordinance - Sexual Offender Treatment Centers 20170427](#)

[160769B Kyle Bender PPT 20170427](#)

[160769A Current Petition Proposal 20170706](#)

[160769B Alternative Recommendation 20170706](#)

[160769C Staff report and Exhibits 1-4 20170706](#)

[160769D Revised Ordinance - Sexual Offender Treatment Centers 20170706](#)

[160769E Kyle Bender PPT 20170706](#)

[160769F CPB minutes draft 20170706](#)

[160769G Staff PPT 20170706](#)

[160769H Memo to Mayor and Commission 20170706.pdf](#)

[160769I Exhibit 1 GPD PPT Sex Offense Committed by Sex Offenders 2 20170706.pdf](#)

[160769J Exhibit 2 Staff PPT 20170706.pdf](#)

[160769 legal opinion 20170706.pdf](#)

[160769 Memo - June 29 2017 20170706.pdf](#)

[160769A draft ordinance 20180405.pdf](#)

[160769B Sex Offenses Committed in the City of Gainesville Final.pptx 20180405.pdf](#)

[160769C Staff PPT 20180405.pdf](#)

[170438.](#)

**QUASI-JUDICIAL - HISTORIC PROPERTY TAX EXEMPTION -  
415 NW 4th Street (B)**

Ordinance No. 170438

An ordinance of the City of Gainesville, Florida, finding that property located at 415 NW 4th Street, Gainesville, Florida, as more specifically described in this ordinance, qualifies for an ad valorem tax exemption for historic properties; granting an exemption from ad valorem tax for certain improvements beginning January 1, 2018, and continuing for 10 years under certain conditions; authorizing the Mayor and the Clerk of the Commission to sign the Historic Preservation Property Tax Exemption Covenant between the property owner and the City; providing a severability clause; providing a repealing clause; and providing an effective date.

*Explanation: Chapter 25, Article IV, of the Code of Ordinances authorizes the City Commission to grant ad valorem tax exemptions for historic properties pursuant to Florida law. In order to approve a property for such exemption, the Historic Preservation Board (HPB) and the City Commission must determine that a particular property is eligible for the property tax exemption (i.e., historical designation or contributing property) and that it has been improved consistent with the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.*

*The process for a property owner to receive a historic preservation property tax exemption entails two steps. First, the property owner submitted Part 1 (Preconstruction Application) of the Historic Preservation Property Tax Exemption Application for the restoration, renovation, or rehabilitation of a contributing residential building in the Pleasant Street Historic District. Part 1 was approved by the HPB on December 07, 2016, with a finding that the property was eligible for the exemption and that the improvements met the required standards.*

*Second, the applicant completed the improvements and submitted Part 2 of the property tax exemption application (Final Application for Review of Completed Work). Staff inspected the completed work and found the work meets the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings as well as the City's Guidelines for Rehabilitating Historic Buildings. On October 3, 2017, the HPB approved Part 2 with a finding that the eligible property has been improved consistent with the required standards; the HPB recommended the City Commission approve same. The renovations eligible for the tax exemption total \$15,000.00. However, pursuant to City Code and State Statute, the actual amount of the exemption will be determined by the County Property Appraiser.*

*The property is located at 415 NW 4th Street and includes a residential home (constructed in approximately 1930 according to Pleasant Street Historic District National Register nomination) that is a contributing structure to the Pleasant Street Historic District. This project included a full rehabilitation of the contributing structure, including custom-built replacement of windows and doors, the removal of a structurally damaged chimney, new wood porch columns, repair and in-kind replacement of wood siding, porch flooring, roofing, interior rehabilitation including new bathroom and kitchen, light fixtures, washer and dryer, doors and interior finishes restoration.*

#### **CITY ATTORNEY MEMORANDUM**

*This ordinance requires two hearings and shall become effective immediately upon adoption; however, the ad valorem tax exemption shall be effective as of January 1, 2018, in accordance with Section 196.1997(10), Florida Statutes.*

#### **RECOMMENDATION**

*The City Commission: 1) approve Part 2 of the*



Historic Preservation Property Tax Exemption Application; and 2) adopt the proposed ordinance.

[170438\\_Staff Report\\_20171003.pdf](#)

[170438A\\_draft ordinance\\_20180405.pdf](#)

[170438B\\_Staff PPT\\_20180405.pdf](#)

[170521.](#)

### **QUASI-JUDICIAL - HISTORIC PROPERTY TAX EXEMPTION - 416 NE 2nd Avenue (B)**

Ordinance No. 170521

An ordinance of the City of Gainesville, Florida, finding that property located at 416 NE 2nd Avenue, Gainesville, Florida, as more specifically described in this ordinance, qualifies for an ad valorem tax exemption for historic properties; granting an exemption from ad valorem tax for certain improvements beginning January 1, 2018, and continuing for 10 years under certain conditions; authorizing the Mayor and the Clerk of the Commission to sign the Historic Preservation Property Tax Exemption Covenant between the property owner and the City; providing a severability clause; providing a repealing clause; and providing an effective date.

*Explanation: Chapter 25, Article IV, of the Code of Ordinances authorizes the City Commission to grant ad valorem tax exemptions for historic properties pursuant to Florida law. In order to approve a property for such exemption, the Historic Preservation Board (HPB) and the City Commission must determine that a particular property is eligible for the property tax exemption (i.e., historical designation or contributing property) and that it has been improved consistent with the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.*

*The process for a property owner to receive a historic preservation property tax exemption entails two steps. First, the property owner submitted Part 1 (Preconstruction Application) of the Historic Preservation Property Tax Exemption Application for the restoration, renovation, or rehabilitation of a contributing residential building in the Northeast Residential Historic District. Part 1 was approved by the HPB on June 6, 2017, with a finding that the property was eligible for the exemption and that the improvements met the required standards.*

*Second, the applicant completed the improvements and submitted Part 2 of the property tax exemption application (Final Application for Review of Completed Work). Staff inspected the completed work and found the work meets the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings as well as the City's Guidelines for Rehabilitating Historic Buildings. On November 7, 2017,*

*the HPB approved Part 2 with a finding that the eligible property has been improved consistent with the required standards; the HPB recommended the City Commission approve same. The renovations eligible for the tax exemption total \$68,000.00. However, pursuant to City Code and State Statute, the actual amount of the exemption will be determined by the County Property Appraiser.*

*The property is located at 416 NE 2nd Avenue and includes a residential home (constructed in 1909 according to the Florida Master Site File) that is a contributing structure to the Northeast Residential Historic District. This project included installation of new wood picket and privacy fencing at the perimeter of the property, new air conditioning system with new interior registers, and electrical re-wiring and upgrade of the entire house to meet current building codes.*

#### CITY ATTORNEY MEMORANDUM

*This ordinance requires two hearings and shall become effective immediately upon adoption; however, the ad valorem tax exemption shall be effective as of January 1, 2018, in accordance with Section 196.1997(10), Florida Statutes.*

#### RECOMMENDATION

*The City Commission: 1) approve Part 2 of the Historic Preservation Property Tax Exemption Application; and 2) adopt the proposed ordinance.*

[170521\\_Staff report w Exhibits 1-3\\_20171107.pdf](#)

[170521A\\_draft ordinance\\_20180405.pdf](#)

[170521B\\_Staff PPT\\_20180405.pdf](#)

#### 170520.

#### **ANNEXATION BY REFERENDUM - 38.95 ACRES OF PROPERTY KNOWN AS STERLING PLACE (B)**

Ordinance No. 170520

An ordinance of the City of Gainesville, Florida, annexing approximately 38.95 acres of property known as "Sterling Place" that is generally located south of NW 73rd Avenue, west of NW 43rd Street, north of NW 64th Boulevard, and east of NW 52nd Terrace, as more specifically described in this ordinance, pursuant to Chapter 171, Florida Statutes; making certain findings; providing for inclusion of the property in Appendix I of the City Charter; providing for a referendum election; providing directions to the Clerk of the Commission; providing ballot language; providing for land use plan, zoning, and subdivision regulations, and enforcement of same; providing for persons engaged in any occupation, business, trade, or profession; providing a severability clause; and providing effective dates.

*Explanation: Municipal annexation in Florida is governed by the Municipal Annexation or Contraction Act, which is found in Chapter 171, Florida Statutes. Under the Act, annexations can occur either by a referendum on annexation or by a voluntary annexation whereby each of the property owners of a given area petition the city to include their property within the city limits. Section 171.0413, F.S., sets forth the requirements and procedure for annexations by referendum. After the preparation of an Urban Services Report and the adoption of an annexation ordinance, the annexation ordinance is submitted to a vote of the registered electors of the proposed annexation area and the annexation does not become effective unless there is a majority vote for annexation.*

*This ordinance is a referendum annexation ordinance that proposes to annex into the corporate limits of the City of Gainesville approximately 38.95 acres of property that is generally located north of Millhopper Road and west of NW 43rd Street, known as Sterling Place. The subject area is unincorporated, compact, and contiguous to the current city boundaries. On February 15, 2018, the City Commission approved an Urban Services Report setting forth the plans to provide urban services to the subject property. If the City Commission adopts this annexation ordinance, the annexation will be submitted to a vote of the registered electors of the proposed annexation area at a special election by mail ballot on June 12, 2018. If there is a majority vote for the annexation, the annexation will be effective on June 22, 2018. If there is a tie vote or majority vote against the annexation, the annexation shall not become effective and the area shall not be the subject of another referendum annexation ordinance for a period of two years from the date of referendum.*

#### CITY ATTORNEY MEMORANDUM

*This ordinance requires two hearings and the annexation will not become effective until 10 days following a majority vote for annexation at the referendum on annexation.*

**RECOMMENDATION**            *The City Commission adopt the proposed ordinance.*

#### Legislative History

11/16/17	City Commission	Approved as Recommended
2/15/18	City Commission	Approved as Recommended

[170520A\\_Letter from HOA requesting annexation\\_20180215.pdf](#)

[170520B\\_AnnexationMap\\_20180215.pdf](#)

[170520C\\_Sterling Place Voluntary Annexation USR\\_20180215](#)

[170520B\\_Staff PPT\\_20180405.pdf](#)

[170520A\\_draft ordinance\\_20180405.pdf](#)

[170762.](#)

**ANNEXATION BY REFERENDUM - 23.40 ACRES OF PROPERTY**

**KNOWN AS FINLEY WOODS PHASE I (B)**

Ordinance No. 170762

An ordinance of the City of Gainesville, Florida, annexing approximately 23.40 acres of property known as "Finley Woods Phase I" that is generally located south of SW 62nd Avenue , west of SW Williston Road, north of SW 78th Lane, and east of SW 51st Terrace, as more specifically described in this ordinance, pursuant to Chapter 171, Florida Statutes; making certain findings; providing for inclusion of the property in Appendix I of the City Charter; providing for a referendum election; providing directions to the Clerk of the Commission; providing ballot language; providing for land use plan, zoning, and subdivision regulations, and enforcement of same; providing for persons engaged in any occupation, business, trade, or profession; providing a severability clause; and providing effective dates.

*Explanation: Municipal annexation in Florida is governed by the Municipal Annexation or Contraction Act, which is found in Chapter 171, Florida Statutes. Under the Act, annexations can occur either by a referendum on annexation or by a voluntary annexation whereby each of the property owners of a given area petition the city to include their property within the city limits. Section 171.0413, F.S., sets forth the requirements and procedure for annexations by referendum. After the preparation of an Urban Services Report and the adoption of an annexation ordinance, the annexation ordinance is submitted to a vote of the registered electors of the proposed annexation area and the annexation does not become effective unless there is a majority vote for annexation.*

*This ordinance is a referendum annexation ordinance that proposes to annex into the corporate limits of the City of Gainesville approximately 23.40 acres of property that is generally located south of SW 62nd Avenue, known as Finley Woods Phase I. The subject area is unincorporated, compact, and contiguous to the current city boundaries. On February 15, 2018, the City Commission approved an Urban Services Report setting forth the plans to provide urban services to the subject property. If the City Commission adopts this annexation ordinance, the annexation will be submitted to a vote of the registered electors of the proposed annexation area at a special election by mail ballot on June 12, 2018. If there is a majority vote for the annexation, the annexation will be effective on June 22, 2018. If there is a tie vote or majority vote against the annexation, the annexation shall not become effective and the area shall not be the subject of another referendum annexation ordinance for a period of two years from the date of referendum.*

**CITY ATTORNEY MEMORANDUM**

*This ordinance requires two hearings and the annexation will not become*

effective until 10 days following a majority vote for annexation at the referendum on annexation.

**RECOMMENDATION**            *The City Commission adopt the proposed ordinance.*

**Legislative History**

2/1/18            City Commission            Approved as Recommended

2/15/18           City Commission            Approved as Recommended

[170762A\\_Finley Woods Annexation Request\\_20180215.pdf](#)

[170762B\\_USR Finley Woods Phase 1 Annexation\\_20180215](#)

[170762B\\_Staff PPT\\_20180405.pdf](#)

[170762A\\_draft ordinance\\_20180405.pdf](#)

## **ORDINANCES, 2ND READING - ROLL CALL REQUIRED**

[170608.](#)

### **QUASI-JUDICIAL - REZONING 1.48 ACRES OF PROPERTY LOCATED AT 1135 SW 11TH AVENUE (B)**

Ordinance No. 170608; Petition No. PB-17-115 ZON

An ordinance of the City of Gainesville, Florida, amending the Zoning Map Atlas by rezoning approximately 1.48 acres of property generally located at 1135 SW 11th Avenue, as more specifically described in this ordinance, from Single-Family (RSF-1) district to Urban 8 (U8) district; providing directions to the City Manager; providing a severability clause; providing a repealing clause; and providing an effective date.

*Explanation: DEPARTMENT OF DOING STAFF REPORT*

*This ordinance will rezone approximately 1.48 acres of property that is generally located at 1135 SW 11th Avenue from Single-Family (RSF-1) district to Urban 8 (U8) district, which will allow a mix of residential and non-residential uses. The applicant's intent (stated in the notice to the September 27, 2017, neighborhood workshop) "is to construct a second phase to The Nine apartment complex."*

*The subject property is located at the southwest corner of SW 11th Avenue and SW 11th Terrace, and is adjacent and east of the 3.7-acre, 4-story, 188-unit, multi-family development called "The Nine" (Phase 1) that is currently under construction. This ordinance will substantially increase the redevelopment potential for this property that is proximate to a major corridor (SW 13th Street/US 441) and is within walking distance of the P.K. Yonge Developmental Research School (K-12), the University of Florida, UF Health hospitals, and the Veterans Administration hospital. The property is in the UF Context Area and is in*

*the College Park/University Heights Community Redevelopment Area. The property is approximately 560 feet to the east of SW 13th Street/US 441, and is in a part of the City that has been steadily changing from single-family residential to multiple-family and mixed-use land use in recent years.*

*The City Plan Board held a public hearing on January 25, 2018, where it voted to recommend approval of this rezoning.*

#### CITY ATTORNEY MEMORANDUM

*This ordinance requires two hearings and shall become effective when the amendment to the City of Gainesville Comprehensive Plan adopted by Ordinance No. 170607 becomes effective as provided therein.*

**RECOMMENDATION**            *The City Commission adopt the proposed ordinance.*

#### **Legislative History**

3/15/18            City Commission            Approved (Petition) and Adopted on First Reading (Ordinance)

[170608 Staff report w Appendices A - C 20171205.pdf](#)

[170608 Staff report w Appendices A-C 20180125.pdf](#)

[170608A draft ordinance 20180315.pdf](#)

[170608B Staff report w Appendices A-C 20180315.pdf](#)

[170608C Staff PPT 20180315.pdf](#)

[170831.](#)

#### **TEXT CHANGE - AMENDING SIDEWALK REGULATIONS IN THE LAND DEVELOPMENT CODE (B)**

Ordinance No. 170831; Petition PB-18-15 TCH

An ordinance of the City of Gainesville, Florida, amending the Land Development Code (Chapter 30 of the City of Gainesville Code of Ordinances) relating to sidewalk regulations; by amending Section 30-3.36. Minor Subdivisions; by amending Section 30-3.37. Subdivisions; by amending Section 30-4.11. Generally; by amending Section 30-4.13. Building Form Standards; by amending Section 30-4.21. Design Standards; by amending Section 30-6.3. Level of Service Standards; by amending Section 30-6.18. Sidewalks and Shared-Use Bicycle Paths; by amending Section 30-6.19. Access Management; providing directions to the codifier; providing a severability clause; providing a repealing clause; and providing an immediate effective date.

*Explanation: DEPARTMENT OF DOING STAFF REPORT*

*This ordinance will amend an array of sidewalk regulations in the Land Development Code (LDC). The intent of the changes is to improve and enhance the public sidewalk area throughout the City and to recognize the need for wider sidewalks within the core areas of the City currently undergoing redevelopment. Subsequent to the adoption of the LDC, the Department of Doing has received significant input regarding the need to expand minimum sidewalk dimensions within areas of the City with high volumes of pedestrian activity. This issue has been discussed by the City Plan Board at several public hearings and by the City Commission and members of the public during hearings regarding the work of the Urban Standards Team. Additionally, the Department of Doing has had several meetings with transportation engineers from the FDOT District 2 office to discuss ways the City and FDOT can better coordinate the streetscape design along University Avenue and 13th Street.*

*The revisions include:*

- Increasing the minimum width of sidewalks on all Storefront designated streets from 5' to 10'.*
- Eliminating outdated loophole provisions exempting industrial zoned property undergoing redevelopment from providing sidewalks.*
- Eliminating obsolete and conflicting sidewalk provisions that reduce consistency and predictably.*
- Revising Code language to strengthen requirements restricting placement of permanent physical obstructions (light poles, utility enclosures, street signs, etc.) within the sidewalk area.*

*The City Plan Board at a public hearing on February 22, 2018, voted to recommend that the City Commission approve this amendment to the Land Development Code.*

#### **CITY ATTORNEY MEMORANDUM**

*This ordinance requires two hearings and shall become effective immediately upon adoption at second reading.*

#### **RECOMMENDATION**

*The City Commission adopt the proposed ordinance.*

#### **Legislative History**

3/15/18      City Commission      Approved (Petition) and Adopted on First Reading  
(Ordinance)

[170831 Staff report w Appendix A 20180222.pdf](#)

[170831A draft ordinance 20180315.pdf](#)

[170831B Staff report w Appendix A 20180315.pdf](#)

[170831C Staff PPT 20180315.pdf](#)

[160200.](#)

#### **ORDINANCE PROHIBITING THE USE OF CONVERSION THERAPY ON MINORS (B)**

## ORDINANCE NO. 160200

An ordinance of the City of Gainesville, Florida amending Chapter 17 of the Code of Ordinances, relating to offenses, by creating Article IV, to be entitled "Conversion Therapy," to prohibit licensed professionals from engaging in counseling efforts, practices, or treatments with the goal to change a minor's sexual orientation or gender identity; amending Section 2-339 to provide a civil citation penalty; providing directions to the codifier; providing a severability clause; providing a repealing clause; and providing an immediate effective date.

*Explanation: On July 7, 2016, the City Commission referred the topic of prohibiting the use of conversion therapy to the General Policy Committee. On December 14, 2017, the General Policy Committee directed staff to draft a proposed ordinance.*

*Major professional associations of mental health practitioners and researchers in the United States and elsewhere for nearly 40 years have agreed that being lesbian, gay, bisexual, transgender or gender nonconforming, or questioning (LGBTQ) is not a mental disease, disorder or illness, deficiency or shortcoming. The American Psychological Association's Task Force on Appropriate Therapeutic Responses to Sexual Orientation ("APA Task Force") conducted a systematic review of peer-reviewed journal literature on sexual orientation change efforts ("SOCE") (also referred to as "conversion" or "reparative" therapy), and issued its report in 2009, citing research that sexual orientation change efforts can pose critical health risks to lesbian, gay, and bisexual people, including confusion, depression, guilt, helplessness, hopelessness, shame, social withdrawal, suicidality, substance abuse, stress, disappointment, self-blame, decreased self-esteem and authenticity to others, increased self-hatred, hostility and blame toward parents, feelings of anger and betrayal, loss of friends and potential romantic partners, problems in sexual and emotional intimacy, sexual dysfunction, high-risk sexual behaviors, a feeling of being dehumanized and untrue to self, a loss of faith, and a sense of having wasted time and resources. In this context, as detailed more fully in the attached ordinance, conversion therapies have been deemed harmful, without medical basis, and overwhelmingly "contraindicated" as tools to "help" LGBTQ individuals, and only serve to further ostracize, harm and pose risk to such individuals.*

*This ordinance bans the practice of conversion therapy within the City of Gainesville on minors (i.e., persons under 18 years old) and, significantly, is not intended to prevent mental health providers from expressing their views to patients, whether minors or adults, about SOCE, homosexuality, or any other topic; prevent mental health providers from recommending SOCE to patients, whether minors or adults; prevent mental health providers from administering SOCE to any person who is 18 years of age or older; prevent mental health providers from referring minors to unlicensed counselors, such as religious*



*leaders; prevent unlicensed providers, such as religious leaders, from administering SOCE to minors or adults; or prevent minors from seeking SOCE from mental health providers in other municipalities, counties, or states which do not prohibit such therapies already.*

*The City seeks to adopt this ordinance as a local law to protect minors subject to conversion therapy efforts as minors are not effectively protected by other means, including, but not limited to, other state statutes, local ordinances, or federal legislation.*

**RECOMMENDATION**      *The City Commission adopt the proposed ordinance.*

**Legislative History**

7/7/16	City Commission	Referred to the General Policy Committee
11/9/17	General Policy Committee	Continued
12/14/17	General Policy Committee	Approved, as shown above
3/15/18	City Commission	Adopted on First Reading (Ordinance)

[160200 Prohibiting Conversion Therapy 20171214.pdf](#)

[160200 Prohibiting Conversion Therapy 20180315.pdf](#)

## PLANNING PETITIONS

**CITIZEN COMMENT - For items not on the agenda, limited to 3 minutes per citizen and not to exceed 30 minutes total**

## COMMISSION COMMENT

**10:00pm or earlier - Adjourn - If later than 10:00pm, the Commission may waive the rules to extend the meeting or may schedule a date/time to continue the meeting**