

HISTORIC PRESERVATION BOARD MINUTES

February 3, 2015 5:30 PM
 City Hall Auditorium
 200 E. University Ave

| <u>Members Present</u> | <u>Members Absent</u> | <u>Staff Present</u> |
|------------------------------------|-----------------------|-----------------------|
| Bill Warinner (Chair) | | Onelia Lazzari |
| Scott Gill (Vice-Chair) | | Jason Simmons |
| Betsy Albury | | Sal Cumella |
| Jay Reeves, Jr. | | Sean McDermott |
| Michelle Hazen | | |
| Charlotte Lake | | |
| | Ann Stacy | |
| Jason Straw | | |
| | Katie Jacob | |

I. Roll Call

II. Approval of Agenda (Note: order of business subject to change)

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| Motion By: Scott Gill | Seconded By: Jay Reeves, Jr. |
| Moved To: Approve | Upon Vote: 7-0 |

III. Announcements

IV. Approval of Minutes: January 6, 2015

BOARD MEMBERS

Chair: Bill Warinner Vice Chair: Scott Gill
 Jay Reeves, Betsy Albury, Michelle Hazen, Anne Stacy, Charlotte Lake, Jason Straw, Katie Jacob (Student Appointee)
 Staff Liaison: Jason Simmons

Historic Preservation Board
 February 3, 2015
 (Continued)

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| Motion By: Jay Reeves, Jr. | Seconded By: Charlotte Lake |
| Moved To: Approve | Upon Vote: 7-0 |

V. Requests to Address the Board

VI. Old Business

OB1. Petition HP-14-75

Planning Division staff recommends approval of Petition PB-14-75 with the condition that the roof on the addition be galvalume, Galfalume, or a silver shade of paint finish.

Doug Nesbit, Sandhill Building Co. LLC, agent for David Levitt and Mark Mitchell. Proposed addition on the rear of an existing single-family dwelling. Located at 1040 NE 4th Street. This building is contributing to the Northeast Residential Historic District.

Staff Report

- Exhibit 1 Historic Preservation and Rehabilitation and Design Guidelines
- Exhibit 2 Application and Photos
- Exhibit 3 Master Site File
- Exhibit 4 Site Plan, floor plan and elevations

Jason Simmons, Planner, gave the staff presentation, noting that the Board heard a presentation on the item during last month's meeting.

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| Motion By: Scott Gill | Seconded By: Jay Reeves, Jr. |
| Moved To: Approve with the condition that the roof on the addition be galvalume, Galfalume, or a silver shade of paint finish. | Upon Vote: 6-0 with Jason Straw recusing himself. |

VII. New Business

1. Petition HP-14-81

Planning Division staff recommends approval of the application with the conditions that the finish be Galvalume or a light to medium gray paint finish

John Stanton, owner. Re-roof a single-family dwelling with a standing seam metal roof. Located at 527 NE 8th Avenue. This building is contributing to the Northeast Residential Historic District.

Staff Report

- Exhibit 1 Hickman Roofing Metal Roof Proposal
- Exhibit 2 Metal Sales Manufacturing Corporation *Color Guide*
- Exhibit 3 Florida Master Site file 8AL763
- Exhibit 4 Photos of Property
- Exhibit 5 HPB Metal Roof Policy

Exhibit 6 Application

Onelia Lazzari, Principal Planner, gave the staff presentation. John Stanton, owner, spoke to the petition and asked the Board to consider allowing a green color for the metal roof.

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| Motion By: Scott Gill | Seconded By: Jay Reeves, Jr. |
| Moved To: Approve with the condition that the finish be either Galvalume, or a light to medium gray paint finish or River Teal 59 or Classic Green 66 per the Metal Sales Manufacturing Corporation <i>Color Guide</i> . | Upon Vote: 3-4 (Gill, Reeves & Warinner yay; Lake, Hazen, Albury & Straw nay; motion fails) |

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| Motion By: Jason Straw | Seconded By: Betsy Albury |
| Moved To: Approve the application for a standing seam metal roof with the use of any of the gray colors or any of the colors already built into the guidelines. | Upon Vote: 7-0 |

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| Motion By: Jason Straw | Seconded By: Betsy Albury |
| Moved To: Approve the applicant to use a shingle roof of whatever color he wants. | Upon Vote: 7-0 |

2. **Petition HP-15-04**
Planning Division staff recommends approval of Petition HP-15-04.

Cornelia Holbrook: Steller LLC, DBA Sweetwater Inn, Owner. Certificate of Appropriateness for a 315 sq. ft. laundry room addition to the non-contributing reception hall. Located at 617 E. University Avenue. The principal building is a contributing structure to the Southeast Historic District.

Staff Report

- Exhibit 1 Site plan, floor plan, and elevations
- Exhibit 2 Photographs
- Exhibit 3 *Historic Preservation Rehabilitation and Design Guidelines*
- Exhibit 4 Forms 8B voting conflict
- Exhibit 5 Application

Sal Cumella, Planning intern, gave the staff presentation.

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| Motion By: Jason Straw | Seconded By: Charlotte Lake |
| Moved To: Approve | Upon Vote: 6-0 with Jay Reeves recusing himself. |

3. **Petition HP-15-01**

Planning Division staff recommends continuing HP-15-01 to the March 3, 2015 Historic Preservation Board meeting.

Causseaux, Hewett, & Walpole, Inc., agent for RB Gainesville NW 3rd Avenue, LLC. Demolish a single-family dwelling. Located at 1226 NW 3rd Avenue. This building is contributing to the University Heights Historic District North.

Staff Report

Onelia Lazzari, Principal Planner, presented the reasons why staff requested continuation of this item. Gerry Dedenbach of CHW discussed the possibility of moving the house to nearby properties, one in the University Heights Historic District North and one outside of the district. Sal Cumella discussed the idea of individually listing the house on the local historic register if the house were to be moved out of the University Heights Historic District North. Andrew Coffey representing Eastwood Homes asked for feedback from the Board concerning what they would like to see in conjunction with moving the house.

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| Motion By: Jason Straw | Seconded By: Charlotte Lake |
| Moved To: Continue | Upon Vote: 6-0 with Michelle Hazen recusing herself. |

4. **Petition HP-15-02**

Planning Division staff recommends approval of Petition HP-15-02 with conditions.

Causseaux, Hewett, & Walpole, Inc., agent for RBL Parcel D, LLC. Demolish a single-family dwelling. Located at 1227 NW 4th Avenue. This building is contributing to the University Heights Historic District North.

Staff Report

- Exhibit 1 Florida Master Site File
- Exhibit 2 Code Enforcement Public Records Reports from 2009 and 2012
- Exhibit 3 Existing PUD Ordinance 100896
- Exhibit 4 Existing PUD Ordinance 100897
- Exhibit 5 Draft PUD Ordinance 130514
- Exhibit 6 Draft PUD Ordinance 130515
- Exhibit 7 Structural Assessment of House at 1227 NW 4th Avenue
- Exhibit 8 House Moving cost Estimates and Property Appraiser Information on property
- Exhibit 9 Application and Affidavit
- Exhibit 10 Applicant's Certificate of Appropriateness Report

- Exhibit 11 Historic Preservation Rehabilitation and Design Guidelines
- Exhibit 12 List of Florida demolition/salvage companies

Jason Simmons, Planner, gave the staff presentation. Gerry Dedenbach of CHW gave a presentation for the petitioner.

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| Motion By: Scott Gill | Seconded By: Betsy Albury |
| Moved To: Deny | Upon Vote: 5-0 with Michelle Hazen and Jay Reeves recusing themselves. |

VIII. Information Items:

- A. Discussion of required forms
- B. Proposed multiple-family projects in the University Heights – South Historic District

IX. Board Member Comments


X. Adjournment

For further information, please call 334-5022.
 If any person decides to appeal a decision of this body with respect to any matter considered at the above-referenced meeting or hearing, he/she will need a record of the proceedings, and for such purposes it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities who require assistance to participate in the meeting are requested to notify the Equal Opportunity Department at 334-5051 (TDD 334-2069) at least 48 hours prior to the meeting date.



 Chair, Historic Preservation Board
 Bill Warinner

3 Mar '15
 Date



 Staff Liaison, Historic Preservation Board
 Jason Simmons

March 3, 2015
 Date

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

Jason Shaw, hereby disclose that on 2-3-15, 20 15:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

1-3-15
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, JAMES D. BEEVES JR., hereby disclose that on FEB. 3rd, 20 15:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of A CLIENT, by whom I am retained; ^{WAS} or IN 2010.
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I WAS ASSOCIATED WITH THE PROJECT AS A CONSULTANT IN 2010, PROPOSED MOVING IT TO SAVE IT. I HAVE ABSTAINED EVERY TIME ITS COME BEFORE BOARD AS A PROJECT.

FEB. 3, 2015
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

| | |
|---|---|
| LAST NAME—FIRST NAME—MIDDLE NAME <i>Hazen-Michelle-Alyne</i> | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Historic Preservation Board</i> |
| MAILING ADDRESS <i>ZONE 9 Ave</i> | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY |
| CITY <i>Cornesville</i> COUNTY <i>H. Madison</i> | NAME OF POLITICAL SUBDIVISION: |
| DATE ON WHICH VOTE OCCURRED <i>2/2/2015</i> | MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE |

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Michelle Hazen, hereby disclose that on February 3, 20 15:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Worked with developer to relocate chert house.

2/2/2015
Date Filed

Michelle Hazen
Signature

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