



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

December 17, 2020

Jacqueline Richardson
Director of Housing and Community Development
Department of Housing and Community Development
P.O. Box 490 Box 22
Gainesville, FL 32627-0490

Dear Ms. Richardson:

The U.S. Department of Housing and Urban Development (HUD or the Department) notified the City of Gainesville by letter, receipted on November 9, 2020, of an error in HUD’s initial formula allocations for fiscal year (FY) 2020 Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) program grants. The Department is poised to undertake Line of Credit Control System (LOCCS) corrections to the grant amounts for these programs and is outlining the next steps the City must take below. As a reminder, the original and adjusted allocations for the FY 2020 CDBG and HOME grants are listed below.

	CDBG	HOME
Original Allocation	\$1,360,960	\$577,606
Adjusted Allocation	\$1,360,753	\$577,480
Difference	-\$ 207	-\$ 126

The City must submit new SF 424s for both the CDBG and HOME programs reflecting the changed allocations. The City will also need to amend its 2020 action plan to reference the corrected amounts of the CDBG and HOME allocations. The Consolidated Plan regulations (24 CFR Part 91) require a grantee to identify in its citizen participation plan the criteria it will use for determining what constitutes a substantial amendment to its action plan. It is these substantial amendments that are subject to a citizen participation process.

The City will need to determine if a substantial amendment is triggered and if so, engage in the necessary citizen participation activities.

HUD will send the City amended grant agreements that reflect the correct allocation amounts after the Jacksonville Field Office of Community Planning and Development receives the newly executed SF-424s for the FY 2020 CDBG and HOME grants. Upon receipt, HUD will adjust the allocation amounts in IDIS and LOCCS to ensure funds in excess of the revised allocation amounts are not disbursed from the City’s line of credit.

The Department appreciates the City's patience and efforts in this process and our office is available to assist in ensuring a timely correction.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa Hill", with the word "FOR" written in smaller letters below it.

Lisa Hill
CPD Director