

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Minutes**

**Monday, June 22, 2009**

**3:00 PM**

**City Hall, Room 16**

## **Audit, Finance and Legislative Committee**

*Mayor Pegeen Hanrahan, Chair  
Mayor-Commissioner Pro Tem Scherwin Henry (Member)*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

**CALL TO ORDER - 3:05 PM****ROLL CALL**

Present: Pegeen Hanrahan and Scherwin Henry

**ADOPTION OF THE AGENDA**

*Member Henry moved and Mayor Hanrahan seconded to adopt the agenda.  
(VOTE: 2-0, MOTION CARRIED)*

**APPROVAL OF MINUTES****090132. Audit, Finance and Legislative Committee Minutes (B)**

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee approve the minutes of March 30, 2009, as circulated.*

**Approved as Recommended**

**DISCUSSION ITEMS****090143. Compensation and Performance Management Policies (B)**

**This item sets forth policies to manage compensation and performance management for non-represented employees.**

*Human Resources Director Sandy Barnard, City Manager Russ Blackburn, Administrative Services Director Becky Rountree and City Auditor Brent Godshalk gave presentations.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee: 1) Hear a presentation from staff; 2) approve the Compensation Philosophy and Policy (C-1), Performance Based Merit Awards (C-2), Changes in Employee Status Affecting Compensation (C-3), Performance Management Policy (C-5); and 3) Sunset Adopted Compensation Philosophy, Personnel Policy 3 Occupational Index and Personnel Change, Personnel Policy 4 Pay Plan Regulations, and Personnel Policy 7 Salary Review.*

**Recommended for Approval**

**090134. Review of Gainesville Fire Rescue (GFR) Inspection Fees (B)**

*City Auditor Brent Godshalk, Fire Chief Bill Northcutt, Deputy Fire Chief Tim Hayes and City Manager Russ Blackburn gave presentations.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend the City Commission:*

*1) Accept the City Auditor's report and response from the City Manager, and*

*2) Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.*

**Recommended for Approval**

**090135.      Report on the Status of Outstanding Audit Recommendations for June 2009 (B)**

*City Auditor Brent Godshalk, Administrative Services Director Becky Rountree, Assistant City Auditor Eileen Marzak and Finance Director Mark Benton gave presentations.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.*

**Recommended for Approval**

**090137.      GRU Quarterly Financial Report (B)**

*Gainesville Regional Utilities Chief Financial Officer Jennifer Hunt gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance & Legislative Committee review and recommend that the City Commission receive the GRU Quarterly Financial Report as of March 31, 2009.*

**Recommended for Approval**

**090159.      Ernst & Young's 2009 Audit Plan for GRU (B)**

*Gainesville Regional Utilities Chief Financial Officer Jennifer Hunt gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the Ernst & Young 2009 Audit Plan for GRU.*

**Recommended for Approval**

**090136. Fiscal Year 2009 Operating Funds Quarterly Monitoring Report - Quarter Ending March 31, 2009 (B)**

*Controller April Shuping, Administrative Services Director Becky Rountree and Finance Director Mark Benton gave presentations.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended March 31, 2009.*

**Recommended for Approval**

**090140. Second Amendment to the FY 2008-2009 General Government Financial and Operating Plan (B)**

*Controller April Shuping gave a presentation.*

**RECOMMENDATION**      *The City Commission adopt the proposed resolution.*

**Recommended for Approval**

**MEMBER COMMENT**

**CITIZEN COMMENT**

**ADJOURNMENT - 5:14 PM**