

Legistar #:

190801

Exhibit A

**FIRST AMENDMENT TO AGREEMENT**

**THIS FIRST AMENDMENT (the "Amendment")** is made by and between the **CITY OF GAINESVILLE (CITY)**, a public body corporate and politic existing under the laws of the State of Florida, ("GCRA"), whose mailing address is P.O. Box 490, Station 48, Gainesville, Florida, 32602-0490, and **EDSA, Inc. ("VENDOR")** whose mailing address is **1512 E. Broward Blvd., Suite 110, Ft. Lauderdale, FL 33301**. Phone **954-524-3330**.

**WHEREAS**, The CITY engages VENDOR to provide **EDSA, Inc.** for providing Planning Services for the Reinvestment Plan; and

**WHEREAS**, the parties wish to amend the Agreement as set forth below; and the parties agree as follows:

1. Section 2 SCOPE OF SERVICES of the Agreement is hereby amended to include additional services as outlined by EDSA, Inc. in the December 20, 2019 "Additional Services Addendum."
2. Section 4. COMPENSATION/PAYMENT of the Agreement is hereby amended as follows: "CITY will pay VENDOR in an amount not to exceed \$116,060 for the term of the Agreement. Payment shall be based upon a percentage of work completed. CITY shall make payments in accordance with the Local Government Prompt Payment Act, Sections 218.70, et. seq. Florida Statutes."
3. This Amendment, when executed, together with the Agreement, constitutes the entire agreement between the parties.
4. Except as modified by this Amendment (the language of which shall govern in the event of conflict with any prior document), all terms and conditions of the Agreement remain in full force and effect.
5. This Amendment is made effective as of January 16, 2020.

**IN WITNESS WHEREOF**, the parties have executed this Amendment.

WITNESS:

**EDSA, Inc.**

\_\_\_\_\_  
Printed name: \_\_\_\_\_

\_\_\_\_\_  
Printed name: Kona Gray, Principal

WITNESS:

**CITY OF GAINESVILLE**

\_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Lee Feldman, City Manager



December 20, 2019

## **ADDITIONAL SERVICES ADDENDUM**

### **Gainesville CRA Reinvestment Plan**

ADDENDUM TO THE ORIGINAL AGREEMENT DATED OCTOBER 2, 2019 BETWEEN EDSA, INC. (EDSA) AND CITY OF GAINESVILLE (CLIENT) HEREBY AGREE AS FOLLOWS:

Dear Sarah:

Please see proposal for additional services as requested. Based on our phone call, we are submitting the following proposal for on going services including additional Community Review Meetings, Advisory Board Review Meetings, City Commission Meeting Presentations, plan refinements and final reinvestment plan.

### **SCOPE OF SERVICES**

The reason for the additional service is based on the City Manager's request for enhanced public participation as well as additional GCRA Advisory Board review and comment. The effort will result in further study to validate the proposed plan and formulate an approach for implementation of initiatives, and the project timeline will be extended by over 3 months than previously agreed upon.

As we understand, our scope of work will involve working with the GCRA to refine the plan, conduct community workshops, meet with the commission and provide a final reinvestment plan. The effort will be submitted as first and second draft for review and approval purposes. As always, we will be available to meet on a regular basis via conference web-based means to complete the effort. Please see our proposed deliverables and compensation below.

### **DELIVERABLES**

1. GCRA Advisory Board Review Meetings - EDSA will report to the Advisory Board our work progress, receive comments and feedback for inclusion in the refined plan. At the conclusion of the meeting, the EDSA Team will summarize and record the feedback garnered including revisions. (EDSA will conduct 2 review meetings with the GCRA Advisory Board)
  - o 1<sup>st</sup> Draft – GCRA Advisory Board Meeting – December 17, 2019 at 5:30pm (*Completed as part of original GCRA Reinvestment Plan contract*)
  - o 2<sup>nd</sup> Draft – GCRA Advisory Board Meeting –February 18, 2020 at 5:30pm
2. Community Review Meetings - EDSA will facilitate, potentially through smaller breakout sessions, an opportunity for the public to provide comment and feedback. At the conclusion of the meeting, the EDSA Team will summarize and record the feedback garnered including revisions. (EDSA will conduct 2 review meetings with the community)
  - o 1<sup>st</sup> Draft – Community Engagement Meeting – January 15, 2020 at 6:00pm to 8:00pm
  - o 2<sup>nd</sup> Draft – Community Engagement Meeting – February 19, 2020 at 6:00pm to 8:00pm
3. City Commission Meetings - The final draft review presentations will be an opportunity to confirm the consolidated reinvestment plan and discuss future steps. We will utilize this time to approve consensus in an open forum and confirm the GCRA initiatives as well as programs. At the conclusion of the meetings, the EDSA Team will summarize and record the feedback garnered. (EDSA will present the plan to the City Commission at the First and Second Reading of the plan).
  - o 1<sup>st</sup> Draft – City Commission Meeting – January 16, 2020 at 1:00pm
  - o 2<sup>nd</sup> Draft – City Commission Meeting – March 5, 2020 at 1:00pm
4. Final City and County Commission Meetings - The final presentations will focus on illustrating incorporated final draft comments. EDSA will present the plan to the City Commission and City of Gainesville / Aluchua County Joint Meeting for final approval.
  - o City of Gainesville CRA – Reinvestment Plan Unveiling – TBD prior to April 1, 2020

**SCHEDULE**

The effort will be completed within 12 weeks of notice to proceed. City review is included in the timeframe.

**COMPENSATION**

EDSA will provide the above outlined services for a lump sum of **\$42,000** inclusive of all reimbursable expenses. The fees for services will be submitted in 3 invoices of \$14,000 each based on the percentage of work completed. The invoices will be submitted at the end of the contract months of January, February and March of 2020 based on the percentage/value of work completed. If this proposal meets with your needs and expectations, receipt of a signed copy and PO will serve as our authorization to proceed.

APPROVED and ACCEPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019/2020

**City of Gainesville**

**EDSA, Inc.**

By: \_\_\_\_\_

By: Kona Gray, FASLA

Signature: \_\_\_\_\_

Signature: 

Title: \_\_\_\_\_

Title: Principal

Attachments: General Terms and Conditions, Rate Schedule  
Cc: Chelsea Bakaitis, Xiang Li, Olivia Dieker, Tian Bian, Marie Samuleman, File

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December 30, 2019

City of Gainesville - Community Reinvestment Plan - Addendum #1

Fee breakdown

**1 GCRA Advisory Board Meetings**

Position	Hourly Rate	Time (hrs/week)	Rate/week	Number of weeks	Total
Principal	\$300	10	\$3,000	1	\$3,000
Project Manager	\$240	8	\$1,920	2	\$3,840
Design Staff	\$110	8	\$880	2	\$1,760
<b>Total Phase 1:</b>					<b>\$8,600</b>

**2 Community Review Meetings**

Position	Hourly Rate	Time (hrs/week)	Rate/week	Number of weeks	Total
Principal	\$300	8	\$2,400	2	\$4,800
Project Manager	\$240	12	\$2,880	2	\$5,760
Design Staff	\$110	10	\$1,100	2	\$2,200
<b>Total Phase 2:</b>					<b>\$12,760</b>

**3 City Commision Meetings**

Position	Hourly Rate	Time (hrs/week)	Rate/week	Number of weeks	Total
Principal	\$300	8	\$2,400	2	\$4,800
Project Manager	\$240	12	\$2,880	2	\$5,760
Design Staff	\$110	9	\$990	2	\$1,980
<b>Total Phase 3:</b>					<b>\$12,540</b>

**4 Final City and County Commision Meetings**

Position	Hourly Rate	Time (hrs/week)	Rate/week	Number of weeks	Total
Principal	\$300	10	\$3,000	1	\$3,000
Project Manager	\$240	8	\$1,920	2	\$3,840
Design Staff	\$110	6	\$660	2	\$1,320
<b>Total Phase 4:</b>					<b>\$8,160</b>

**TOTAL: \$42,060**

**Project Team**

Principal	Kona Gray, FASLA
Project Manager	Xiang Li, ASLA , Keith Weaver, ALSA, AICP
Design Staff	Olivia Dieker, ASLA, Tian Bian, ASLA

\* The fees above are inclusive of all time, materials and expenses to complete the services requested.