

Gainesville.

Citizen centered

People empowered

Memo

To: Christopher Quinn, Finance Director
From: Melinda Pensinger, Internal Control Manager
Date: 4/26/2018
Re: Follow-up on Status of Previous Audit Recommendations

Below is the current status of audit recommendations reported as open on the above City Auditor's report:

Finance Department – Report dated January 2014 – Review of Payroll System

Some of the recommendations are no longer relevant due to age and changes in practices since the time of the audit. New practices have addressed several of the issues noted in the audit. Budget & Finance and HR are working through those items that can be addressed in a cost effective manner prior to the implementation of the new ERP system. Those that would be inefficient to implement before that time will be addressed as fully as deemed reasonable, and will be fully addressed with the ERP.

It should be noted that the recommended change to the timing of payroll closing will require substantial time to implement due to bargaining agreements.

CRA – Report dated January 2014 – Review of CRA Capital Projects

CRA staff is working with Budget & Finance to update procedures and expects to be able to implement the changes by June 2018.

Neighborhood Improvement – Report dated August 2014 – Review of CDBG/HOME Funds

These recommendations have been fully addressed.

GPD – Report dated September 15 – Audit of GPD Property and Evidence Section

These recommendations have been fully addressed.

Fleet Management Division – Report dated January 2016 – Audit of Gainesville Fleet Operations

Fleet Management Division – Report dated November 2016 – Audit of Vehicle Fuel Process

Fleet Management has made improvements, including adding vehicle mileage to its annual fleet inventory, and is working through open items with the implementation of Asset Works, expected to be complete in September 2018.

Department of Doing – Report dated May 2016 – Audit of Historic Preservation Board Processes and Practices

These recommendations have been fully addressed.

Risk Management Division – Report dated September 2016 – Audit of Health Plan Dependent Eligibility

These recommendations have been fully addressed.

Office of Equal Opportunity/General Government/GRU – Report dated April 2017 - EO/Small Business Purchasing Process

These recommendations have been fully addressed.