

**REQUEST TO WAIVE
PRESENTATION/INTERVIEW (ORAL) EVALUATION**

DATE: 7/9/2018

TO: Purchasing Manager

FROM: City Auditors Office
Requesting Department

PROJECT TITLE: Professional Auditing Services - General Government

RFP/RFQ #: CAUD-190002-DH

REASON FOR REQUEST TO WAIVE ORAL PRESENTATION INTERVIEW:

Professional Auditing Services are subject to AICPA and Government Auditing Standards that are required of all contractors. Timeline to begin work also much shorter than normal for contractor since this is a replacement contract.

SIGNED BY: Carol Forstner City Auditor
Department Director

APPROVED: [Signature]
Purchasing Manager

DISAPPROVED: _____
Purchasing Manager

Date Approved/Disapproved 7/9/2018

DATE COPY OF ACTION TAKEN / MAILED TO DEPARTMENT _____

MAILED TO ATTENTION: _____ BOX #: _____