



ADDENDUM NO. 3

Date: January 22, 2018

Bid Date: January 31, 2018
at 3:00 P.M. (Local Time)

Bid Name: Enterprise Permitting & Land Management Software

Bid No.: DODX-180049-GD

NOTE: This Addendum has been issued only to the holders of record of the specifications.

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

1. Any questions shall be submitted in writing to the City of Gainesville Purchasing Division by 3:00 p.m. (local time), January 24, 2018. Questions may be submitted as follows:
 - Email: dykemangb@cityofgainesville.org
 - or
 - Faxed (352) 334-3163
 - Attention: Gayle Dykeman
2. Please find attached:
 - a) Copy of the black out period information (Financial Procedures Manual Section 41-423 Prohibition of lobbying in procurement matters) distributed during mandatory pre-bid meeting.
 - b) Copy of the Pre-bid sign-in sheet for your information
 - c) Software and Data Examples
3. Gayle Dykeman, Procurement Division, discussed bid requirements.
 - a. Sign-in Sheet is circulating.
 - b. Questions/Answers and topics of discussion addressed at the pre-bid will be available through DemandStar.
 - c. Any questions after the meeting must be put in writing to Gayle Dykeman, dykemangb@cityofgainesville.org by 3:00pm, January 24, 2018.
 - d. Bids are to be received by the Purchasing office no later than 3:00 p.m. on January 31, 2018. Any bids received after 3:00 p.m. on that date will not be accepted.
 - e. All communication through Gayle Dykeman only. Do not communicate with other City staff.
 - f. Various forms (i.e. Tabulation of Subcontractor and Material Suppliers) are to be completed and returned with your bid.
 - i. Sign, date and return all Addenda.

4. Lila Stewart, Department of Doing, introduced other staff members in the room, Wendy Thomas and Andres Lazo and briefly discussed the overall scope of the project, emphasizing a Citizen Centered solution.
5. Wendy Thomas contributed a final comment that the Department of Doing does not want to purchase software that doesn't meet the needs of the citizens. This is a citizen centric endeavor.

The following are answers/clarifications to questions received at the non-mandatory pre-bid conference.

6. Question: Can you provide a list of reports that are needed?
Answer: We are looking for a dashboard, listing performance data, including, but not limited to: inspections by employee, status reports for review times, revenue reports and additional metrics.
7. Question: BTA – Still run out of finance?
Answer: Yes.
8. Question: What type of support team will be provided by the
Answer: There is a core team of 3 that put together the RFP and will be participating in implementation, but we also hope to hire support staff dedicated to the project.
9. Question: January next year is 'go live'. What is driving that date?
Answer: We're spending many man hours to meet the demand for service. Using outmoded programs, we're planning to do something that should have been done years ago.
10. Question: What is the existing system?
Answer: Innoprise
11. Question: Will Innoprise migrate to the new system?
Answer: Yes
12. Question: What is the number of users?
Answer: Department – 50, Code Enforcement 30; Code Enforcement is a separate department from Department of Doing
13. Question: How many other systems do you want to integrate with?
Answer: ARC GIS Servers, Spatial Boundary, Project Dox (2-way) (latest version); City ERP system, See Click Fix, Financial Management System – CGI Advantage
14. Question: IVR System?
Answer: We are interested in learning more about it.
15. Question: Are you seeking SaaS solutions only?
Answer: Software/Server support currently provided by local utility with robust use requirements. Open to recommendations.

16. Question: Can you provide Management roles?
Answer: System Administrators, Project Coordinators, Intake, Reviewers
17. Question: Have you polled citizens to understand what they think is intuitive?
Answer: No, not yet.
18. Question: Can you provide demographics?
Answer: Building contractors typically older male, not technology savvy. Planning and Code enforcement has people throughout the entire community; suggest vendors take a look at the community demographic for more information
19. Question: Mobile Enabled – end to end mobile device – native apps?
Answer: City wants flexibility to remote access data from an inspection site.
20. Question: Do you have data specific to what you want on mobile?
Answer: Should be able to work remotely, provide inspection reporting, input by staff should have the same look and feel as the citizen solution
21. Question: SaaS – do you want to have your own Amazon account or have it provide by vendor?
Answer: We are open to suggestions
22. Question: Can you provide some sample sets of legacy data?
Answer: Please see attachments.
23. Question: BDS, eWacker and Innoprise are all to be converted?
Answer: Yes
24. Question: Code Enforcement – when will they know if that are going to be a part of the project?
Answer: They are currently part of the process.
25. Question: Is there a specific requirements matrix vendors are to compete as part of this RFP?
Answer: No
26. Question: Has a centralized document management system been identified? Will you know by the close of the RFP?
Answer: Not yet identified and unlikely to be by the close of the RFP.
27. Question: For online payments what payment processor is preferred?
Answer: The Budget & Finance Department has selected JetPay.
28. Question: Are you trying to reduce the permit type by 50% or enable logic to reduce processing volume?
Answer: We wish to adjust and simplify, make it easier to use
29. Question: What percent of multiple permits are being filled out and submitted
Answer: Not very many, most are contractors, we'd like to implement an autofill system.

30. Question: How do you certify a contractor for permit licensure from other sources?

Answer: Some fields are flagged.

31. Question: Is the City looking for IVR?

Answer: Yes

32. Question: Do you require a local business license?

Answer: Not now, but perhaps in the future

33. Question: If there is not a corporate seal, does the submission need to be notarized?

Answer: Yes

34. Question: Upgraded ProjectDox?

Answer: The City is currently using ProjectDox, Version 8.6

35. Question: How many estimated unique external users do you anticipate?

Answer: Unlimited, certainly in the thousands.

36. Question: What is your definition of IVR?

Answer: Interactive voice program that allows people to request inspections or information via telephone

37. Question: Is there a plan to integrate with GRU or City works outside of the Department of Doing?

Answer: CRA and GRU use ProjectDoxs – it is easier to integrate than make one system work for all

38. Question: Is Code Enforcement doing code enforcement on rental housing?

Answer: Landlords are required to get a rental permit

39. Question: Can the City please share the funding or budget amount that has been approved for this project?

Answer: Vendors are expected to price according to their best pricing model.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 3 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 3 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: _____

BY: _____

DATE: _____

CITY OF _____ FINANCIAL SERVICES
GAINESVILLE PROCEDURES MANUAL

41-424 Prohibition of lobbying in procurement matters

Except as expressly set forth in Resolution 060732, Section 10, during the black out period as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees except the purchasing division, the purchasing designated staff contact. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Black out period means the period between the issue date which allows for immediate submittals to the City of Gainesville Purchasing Department for an invitation for bid or the request for proposal, or qualifications, or information, or the invitation to negotiate, as applicable, and the time the City Officials and Employee awards the contract.

Lobbying means when any natural person for compensation, seeks to influence the governmental decision making, to encourage the passage, defeat, or modification of any proposal, recommendation or decision by City Officials and Employees, except as authorized by procurement documents.

Classification	New Residential Dwelling		Parcel	06009040101	
Applicant Type	Contractor-Sub contractors required		Address	08241 NW 54TH ST, Gainesville, FL, 32653	
Project Name	Weschester Lot 101				
Submit Date	02/28/2017	Warning Flagged	Expiration Date	01/23/2018	
Issue Date	03/17/2017	Final Inspection Date	07/27/2017	IVR pin	59728
Exemption		CO Date	07/27/2017	CC Date	
		TCO Issue		TCO Expiration	
Hide current review rounds from online	<input type="checkbox"/>				
Show fees online	<input checked="" type="checkbox"/>				
Create record in Document Management Application	<input checked="" type="checkbox"/>				
Description of Work	New Single Family Dwelling Lot 101 - 1974 heated sq ft 2565 total sq ft				
Comments	NOC rec/sublist rec *****project dox*****				

Parties

Primary	Name	Role	Company	Phone	Address	City
<input checked="" type="radio"/>	REO FUNDING SOLUTIONS V LLC				3424 PEACHTREE RD NE STE 1775	ATLANTA

Contractors

Primary	Business	Name	Phone	Address	City
<input checked="" type="radio"/>	NEW ATLANTIC BUILDERS	WILLIAM TOWERS	(904) 374-2839	5875 Mining Terrace S	JACKSONVILLE
<input type="radio"/>	HUNTER ELECTRIC COMP	ROBERT D HUNTER	(904) 268-4203	11624 DAVIS CREEK RD	JACKSONVILLE
<input type="radio"/>	DEL-AIR HEATING A/C S	ROBERT G DELL RUSSO	(407) 333-2665	PO BOX 520522	LONGWOOD
<input type="radio"/>	HOFFMANN PLUMBING II,	CHRISTOPHER HOFFMANN	(904) 282-9433	3918 EQUESTRIAN CT	MIDDLEBURG
<input type="radio"/>	DWC CONTRACTING INC	Jeffrey Bokor	(352) 339-6387	426 NW 19 AVE	Gainesville

Building Permit

CONTRACTORS AND OWNERS INSPECTION LINE (352) 334-5050

Application Date: 02/28/2017 Date Issued: 03/17/2017 Permit No: **BP-17-01002**

Parcel No: 06009040101

Job Address: 08241 NW 54TH ST

Permit Type: New Residential Dwelling

Description of work: New Single Family Dwelling Lot 101 - 1974 heated sq ft 2565 total sq ft Construction Type: V-B Any material permitted by Code

Contractor: NEW ATLANTIC BUILDERS INC

Occupancy Type: Residential R-3

Owner: REO FUNDING SOLUTIONS V LLC

Job Cost/Valuation: 225796

Permit Fee: \$2,159.87

Square Feet: 2565

Code Edition in Effect: Florida Building Code 6th Edition

Approved plans **MUST** be retained on the job and this card **KEPT POSTED** until final inspections have been approved. All structures require a Final Inspection. Buildings may not be occupied until approved by the Building Official.

This permit expires and becomes null and void if work is not started within six (6) months. An inspection must be scheduled and passed every six (6) months to keep this permit active.

NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Building Official or Designee

Date

Permit No: BP-17-01002

Address: 08241 NW 54TH ST

Permit Type: New Residential Dwelling



REQUIRED INSPECTIONS (To schedule the inspection call 352-334-5050 between 7:00am and 4:00pm on the workday prior to the proposed date of the inspection)

INSPECTION	INSPECTOR	DATE
Foundation/Footer #1	Hoefert , Rod	03/23/2017
Slab #1	Hoefert , Rod	03/23/2017
Electrical Groundwork #1	Hoefert , Rod	03/23/2017
Plumbing Rough In #1	Hoefert , Rod	03/21/2017
Exterior Wall Sheathing #1	Schultz , Rick	04/10/2017
House Wrap #1	Hoefert , Rod	05/01/2017
P & B Strapping #1	Schultz , Rick	04/10/2017
Mechanical Duct Rough #1	Hoefert , Rod	05/01/2017
Electrical Concealment #1	Hoefert , Rod	05/01/2017
Plumbing Top Out #1	Hoefert , Rod	05/01/2017
Interior Wall Framing #1	Hoefert , Rod	05/01/2017
Insulation #1	Hoefert , Rod	05/03/2017
Electrical Preliminary #1	Tschirhart , Bud	07/13/2017
Electrical Final #1	Tschirhart , Bud	07/27/2017
Gas Final #1	Tschirhart , Bud	07/27/2017
Mechanical Final #1	Tschirhart , Bud	07/27/2017
Plumbing Final #1	Tschirhart , Bud	07/27/2017
Building Final Inspection #1	Tschirhart , Bud	07/27/2017
Landscape Final #1	Luhrman , Earline	07/20/2017
Roof Final #1	Hoefert , Rod	05/01/2017
Window/door Attachments #1	Hoefert , Rod	05/01/2017
Driveway Apron #1	Gawley , Richard	06/27/2017
Driveway Final #1	Gawley , Richard	07/19/2017
Sidewalk Inspection #1	Gawley , Richard	06/27/2017
Roof Sheathing #2	Hoefert , Rod	04/12/2017
Roof Dry In #1	Hoefert , Rod	04/20/2017
Roof Flashing #1	Hoefert , Rod	04/20/2017
Plumbing Sewer #2	Harris , Randy	06/15/2017
Energy Compliance #1	Tschirhart , Bud	07/27/2017



180014E

Building Inspection Department
 Application for Building Permit
 306 NE 6th Avenue "Thomas Center B"
 PO Box 490 Station 9
 Gainesville, Florida 32602
 Phone/Inspections: 352-334-5050 Fax: 352-334-2207

Permit No: BP-17-01002	Date: 02/28/2017
Property Address: 08241 NW 54TH ST	
Parcel No: 06009040101	
Description of Work: New Single Family Dwelling Lot 101 - 1974 heated sq ft 2565 total sq ft	Permit Type: New Residential Dwelling
Property Zoning:	Job Cost/Valuation: 225796
Property Owner: REO FUNDING SOLUTIONS V LLC 3424 PEACHTREE RD NE STE 1775 ATLANTA, GA 30326	
Contractor: WILLIAM TOWERS NEW ATLANTIC BUILDERS INC 5875 Mining Terrace Suite 206 JACKSONVILLE, FL 32210 (904) 374-2839	
Occupancy Type: Residential R-3	Square Footage: 2565
Historic District:	Construction Type: V-B Any material permitted by Code
Flood Zone:	
Special Notes and Comments: Warning to Owner: Your failure to record a notice of commencement may result in your paying twice for improvements to your property. A notice of commencement must be recorded and posted on the job site before the first inspection. If you intend to obtain financing, consult with your lender or an attorney before recording your notice of commencement.	

 Print Name of Applicant

 Signature of the applicant

FEES

Valuation-Cost Per Square Ft	\$1,618.75
Plan Review Building	\$323.75
Fire Assessment Fee	\$154.46
Fire Assessment Fee - Adjustment	\$90.09
State Surcharge 2010	\$62.91
Total:	\$2,249.96

**Permit Setup**

Calculations

Printing & Checkout

Tracking

4923 NW 43 ST
OFFICE COMPLEX
Occupancy: Business

Permit Name

Permit Number: 2002699

NEW OFFICE

Valuation: \$ 55000

Permit Name: NEW OFFICE

License Holder: ROBINSON, THOMAS

Agent Responsible For Permit Fees

Owner

Contractor

Other

THOMAS ROBINSON



Applicant:

ROBINSHORE INC

Report Code

Census Units

New Offices, banks, and p

0

Substructure(Suite)

Add

Edit

Description of work

NEW OFFICE BUILDING

Permit Notes/Subcontractors

NEED NOC

Save & Exit

Quit (No Save)

?



City of Gainesville - Building Inspection Department

180014E

P.O. Box 490 Station 9

Gainesville, FL 32602

Phone: 352.334.5050 Fax: 352.334.2207

NEW OFFICE APPLICATION

Applicant: **ROBINSHORE INC**

Permit: **2002699**

Applied: **02/12/2002**

Code: **324**

Valuation: \$ **55,000**

Property: **4923 NW 43 ST**

Total Fees: \$ **0.00**

Paid: \$ **2,210.40**

Address: **GAINESVILLE, FL 32602**

Structure

Occupancy & Construction Type

OFFICE COMPLEX

Business - Office (V-UNP)

Square Footage

Zoning

SetBacks

Utilities

Heated:	1,000
Unheated:	0
Total:	1,000

Property: OF
Fire:
Flood:
Special:
School:

Front	Rear
0.00	0.00
Left	Right
0.00	0.00

Water: CITY	Sewer: CITY
Electric:	Gas: GRU

Legal

Map: 3344	Section: 23
Township: 9S	Range: 19E
Lot:	Block:

Parcel # (Primary)

Primary Height: Stories: Sprinklers

Structure

Units

Occ Load

Fire Alarm

0

Owner

Contractor

MILLHOPPER OFFICE PARK TRUST
5800 NW 38 AVE SU 101
GAINESVILLE, FL 32606
Phone:

ROBINSHORE INC.
5800 NW 39 AVE SUITE 101
GAINESVILLE FL 32606
Phone: (352)-37.1-19 EXT. 92

Description of Work

License Holder

NEW OFFICE BUILDING

ROBINSON, THOMAS A.
CBC029122 Expires: 08/31/04
5800 NW 39 AVE SUITE 101
GAINESVILLE, FL 32606
Phone: (352)371.1992

Contractor or Agent

Date

Building Official or Designee

Date

City of Gainesville - Building Inspection Department

P.O. Box 490 Station 9

Gainesville, FL 32602

Phone: 352.334.5050 Fax: 352.334.2207

INVOICE: Permit # 2002699 NEW OFFICE
Construction Address: 4923 NW 43 ST GAINESVILLE, FL 32602

ROBINSHORE INC.
Attn: THOMAS ROBINSON
5800 NW 39 AVE SUITE 101
GAINESVILLE, FL 32606

Permit Notes/Subcontractors
NEED NOC

Invoice Date: 02/12/2002



Payment History

Check	28776	02/12/2002	\$2,210.40
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Amount Paid: \$2,210.40 Balance Due: \$-2,210.40

(Please Submit Payment Based on This Invoice)