

Statement of Qualifications

# **Continuing Construction Management Professional Services for Minor Projects**

RFQ No. FPUR-180009-GD







October 23, 2017







Letter of Interest
Company Information and Certifications Form
Applicant's Personnel
Experience and Reference Forms
Procurement, Management and Coordination of Trade Subcontractors
Cost Estimating and Control
Quality Control and Constructability
Scheduling
Safety
Attachments / Supplements



# GAINE VILLE every path starts with passion

#### LETTER OF INTEREST

October 23, 2017

Purchasing Representative Gayle Dykeman, Senior Buyer Purchasing Division, City of Gainesville P.O. Box 490, Mail Station 32 Gainesville, FL 32627

Re: RFQ No. FPUR-180009-GD; Continuing Construction Management Professional Services for Minor Projects

Dear Ms. Gayle Dykeman and Selection Committee Members:

Wharton-Smith, Inc. has reviewed your Request for Qualifications (RFQ# FPUR-180009-GD) for Continuing Construction Manager at Risk (CMAR) Services and fully understands the role and key responsibilities as the Construction Manager (CM) for your projects. Wharton-Smith offers Gainesville the CM experience, diverse company resume, available resources, and overall approach to make any project a success.

Wharton-Smith understands the requirements for your projects. With this proposal, Wharton-Smith is extending our hand as an offer to partner with Gainesville on all projects, large or small, immediately upon our selection. As a vested firm on your projects, our desire and efforts toward successful outcomes will match those of the City. Your projects will come with unique needs. The City requires a CM with the ability to address those requirements.

We offer Gainesville the required diverse construction experience. The City's RFQ outlined a wide range of project types to be performed under this contract. Wharton-Smith is one of few or the only proposer than can offer Gainesville a company resume filled with successful projects of every type. Most importantly, we have completed nearly all of these types of projects using a collaborative delivery model (CMAR or Design-Build). While in this proposal highlights four of those projects, we want the City to be aware of our proven track record in delivering:

We will happily provide Gainesville numerous examples of each type of these projects upon request as we are limited to only a few reference projects in this RFQ.

- Parks
- Streetscapes
- Solid Waste
- Pump Stations
- Pipelines
- Water and Wastewater Plant Modifications

- Roadway Improvements
- Storm water and Drainage
- Interior Renovation
- Sports Facilities



We have the most CMAR experience. Our CM process has been refined over the past 22 years, giving Gainesville an established system to rely on to complete critical tasks such as taking this project from current design to construction, completing design and constructability review, providing the most accurate cost estimates, permitting with the building department and regulatory agencies, and, most importantly, maintaining financial transparency. Our success on the Paynes Prairie Sheetflow Restoration project for the City of Gainesville was a glowing example of our process put to action. In short, our refined CMAR system makes complex projects simpler, cost driven projects cheaper, and schedule driven projects faster. We have been selected on 25 Continuing CMAR services contracts and have delivered CMAR and Design-Build Services to 82 public Florida clients.

With more than 300 completed CM projects worth over \$1 billion, we are very proud to make the following statements:

- √ Wharton-Smith has never exceeded a CMAR GMP
- √ Wharton-Smith has never finished a CMAR project late

25 Continuing Service Contracts

82 CMAR & Design- Build Clients 22 Years of Alternate Delivery Wharton-Smith will provide the best value. Our CM experience and client commitment will provide Gainesville with the lowest cost, without sacrificing quality. Cost control efforts begin in design and continue throughout construction and project closeout using tools such as:



#### LETTER OF INTEREST

\$ Accurate Cost Estimates, \$ Design and Constructability Reviews \$ Value Engineering, \$ Our Bidding Process, \$ Total Financial Transparency, \$ Self-performance, \$ Lowest bond and insurance costs

The financial tools we employ have a proven track record and will provide the City with the best value.

**Your projects will be delivered on-time.** Wharton-Smith knows what's critical to your projects. These projects are no place for a learning curve. Our ability to self-perform will allow us to maintain control of important areas of the schedule such as concrete, underground utilities, and equipment installations. We will expedite key procurement activities such as shop drawings or material ordering for critical items. Our lessons learned from previous projects will cut months of the schedule.



We are offering to fully partner with Gainesville on the challenges ahead. We will use our past experience with Gainesville to exceed your expectations on every level. Our labor & equipment resources, CM experience, cost control and scheduling tools offer the fastest and most cost effective solution to the City. We are ready to get started!

Sincerely,

WHARTON-SMITH, INC.

Pat Hewitt

Executive Vice President Wharton-Smith, Inc.

**Nathan Hillard** Project Director Wharton-Smith, Inc.

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#### **TAB 1** COMPANY INFORMATION

#### CMQS 0

COMPANY INCOME. TELES	EDTIFICATION ASSOCIATION
PROJECTNAME:	FPUR-180009-GD  Continuing Construction Management Services for Minor Projects
FIRM NAME: ADDRESS OF PROPOSED OFFICE IN CHARGE: Telephone & Fax Numbers:	Wharton-Smith, Inc. 750 Monroe Road, Sanford, FL 32771 Phone: (407) 321-8410 Fax: (407) 829-4453
E-Mail Address & Website Address Florida Corporate Charter Number: Federal ID Number:	nhillard@whartonsmith.com www.whartonsmith.com  G94383 59-2392802
For how many years has your firm been providing construction management services? General contracting? 22 years.  Total billings, past three calendar years (submitting office)? \$372.5	

Notarized signature below certifies the following:

- Regarding information furnished by the applicant herewith, and as may be provided subsequently (including information presented at interview, if a finalist):
  - All information of a factual nature is certified to be true and accurate (subject to perjury laws, Chapter 837, Florida Statutes).
  - b) All statements of intent or proposed future action (including the assignment of personnel and the provision of services) are commitments that will be honored by the applicant if awarded the contract.
  - c) The provision of false information could be cause for my firm's disqualification from applying for other OWNERS of Gainesville work for a period of up to three years.

#### II. Applicant acknowledges that:

- a) If any information provided by the applicant is found to be, in the opinion of the Selection Committee or the OWNERS, substantially unreliable, this application may be rejected.
- b) The Selection Committee may reject all applicants and may stop the selection process at any time.
- c) The selection of finalists for interview will be made on the basis of information provided herein. Finalists will be ranked based on additional criteria, the interview, and the results of reference checks.
- d) It is understood that this sealed submittal must be received at OWNERS, 200 East University Avenue, Room 339, City Hall, Gainesville, FL 32601 attention Gayle Dykeman, no later than 3:00 PM, October 23, 2017.
  - Facsimile (FAX) submittals are not acceptable and will not be considered. In addition, proposer must provide one (1) electronic copy of their submittal in PDF format on a CD or USB flash drive. The statement of qualifications shall be clearly labeled: Statement of Qualifications for Continuing Construction Management Services for Minor Projects.
- Failure to file a protest within the time prescribed in City of Gainesville Purchasing Procedures shall constitute a waiver of proceedings.
- f) Failure to sign this form will result in disqualification.

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# **TAB 1** COMPANY INFORMATION

#### CMQS 0

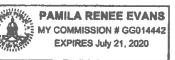
- III. The undersigned certifies that he/she is a principal or officer of the firm applying for consideration and is authorized to make the above acknowledgments and certifications for and on behalf of the applicant.
- IV. The undersigned certifies that the Applicant has not been convicted of a public entity crime within the past 36 months, as set forth in Section 287.133, Florida Statutes.

SWORN TO AND SUBSCRIBED TO ME,
A NOTARY PUBLIC, THIS <u>23rd</u> DAY
OF (month), (year). October, 2017

By: (full name), (title) Pat Hewitt, Executive Vice Presider

(SEAL)

( Jamila Erans



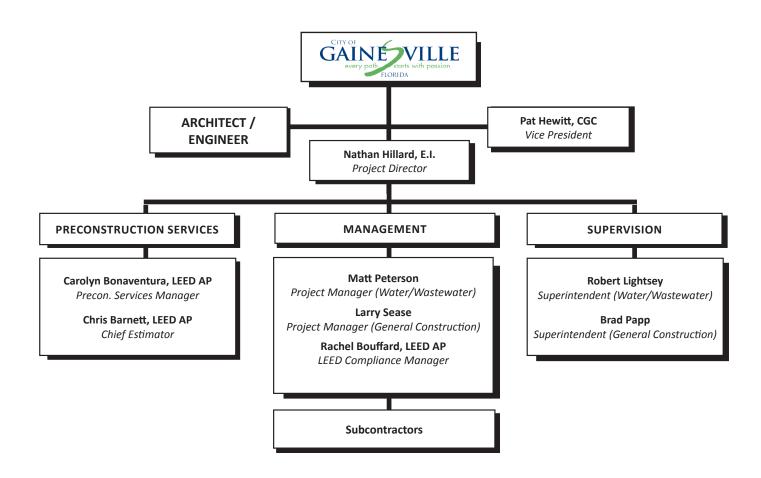


#### **TAB 2** PERSONNEL RESUMES

#### CMQS 1

Name all personnel who will be part of the pre-construction management team for this duration project. Identify each Person's title, project specific responsibilities, and city of residence.

We have proposed a highly qualified team of professionals to successfully manage the CM at Risk Continuing Contracts for the City of Gainesville. Key staff members have been chosen based on distinct qualifications in the required scope areas. Each individual has significant experience in completing municipal work by utilizing the CM approach. The core members of our team have the availability, capacity, and willingness to perform the required services for the CM at Risk Services for Continuing Contracts. It is important to note that Wharton-Smith has additional resources in a wide variety of disciplines available to meet your needs for this contract. This type of depth of bench allows us to put together the most qualified team to best meet the criteria of each specified task order and ensure we are always available to successfully complete the projects under the Continuing Contract. Our team member's roles are outlined in following pages.



## **TAB 2** Personnel Resumes

#### CMQS 1



Education: B.S., Civil Engineering, University of Florida

Mechanical Contractor

Registration/Certification: Florida State Certified General Contractor Florida State Certified

#### Pat Hewitt, CGC, Vice President

Pat is responsible for providing daily leadership to all regional projects, and he is directly responsible to the client for all phases of management of the construction phase. He works with WSI executives, managers and superintendents on the development of potential project needs, budget and schedules. Pat also interfaces with Clients and Engineers as needed on project progress, issues and concerns.

Wharton-Smith: 18 years Total: 30 years

City of residence: Maitland, FL



Education: B.S., Civil Engineering, University of Centtral Florida

Registration/Certification: OSHA 40-Hour Standard First Aid / CPR

#### Nathan Hillard, E.I., Project Director

As Sr. Preconstruction Manager, Nate will handle all tasks associated with preconstruction services. He will provide design and constructability reviews on all drawing phases (60%, 90%, 100%). Nate will oversee all cost estimates and the project tracks toward the GMP. He will also provide value engineering concepts that will be presented to the team for review.

Wharton-Smith: 13 years Total: 15 years

City of residence: Titusville, FL



**Education:**B.S., Civil Engineering,
University of Centtral Florida

Registration/Certification: EIT Certification OSHA 10-Hour NPDES Certified Stormwater Inspector

# Matt Peterson, E.I., Project Manager (Water/Wastewater)

As Project Manager, Matt will assist with bid packages, schedules, constructability reviews, value engineering, and site logistics during the pre-construction phase of the project. During construction, he will be responsible for managing all construction activities, including scheduling, quality control, cost control, change orders, and close-out.

Wharton-Smith: 11 years Total: 11 years

City of residence: Orlando, FL



Education:
B.S., Construction
Management, University of

Registration/Certification: Green Globes Professional Florida Certified Building Contractor- CBC1256951 Florida Certified Roofing Contractor- CCC1328810

# Larry Sease, GGP, Project Manager (General Construction)

Larry is a skilled Project Manager and Green Globes Professional with a 14-year record of overseeing all phases of multi-million dollar construction projects. As Senior Project Manager he is responsible for the overall management of the project and for providing daily leadership to the project team. During the preconstruction phase, he assists with bid packages, schedules, constructability reviews, value engineering, and site logistics. During the construction phase, he oversees construction activities which include scheduling, quality control, cost control, change orders, and close-out.

Wharton-Smith: 10 years Total: 14 years

City of residence: Debary, FL

## **TAB 2** Personnel Resumes

#### CMQS 1



Registration/Certification:
Backhoe
Loader
High Reach Forklift
Trenching
Effective Supervisory
Management

First Aid and CPR OSHA 10-Hour

#### Robert Lightsey, Superintendent (Water/Wastewater)

As Superintendent, Robert is responsible for the supervision and coordination of the day-to-day on site project activities of the subcontractors and Wharton- Smith employees. His areas of responsibility include safety inspections, daily reports, two-week look ahead schedules, delivery coordination, storage and installation requirements, project final quality and start up planning. Safety and quality control, three-week look ahead scheduling, daily reports, labor and equipment resources, subcontractor control, start ups, testing and close out.

Wharton-Smith: 12 years Total: 16 years

City of residence: Debary, FL



Education: A.S., Business Administration, Craven Community College

#### Registration/Certification: State Certified Building Contractor OSHA 10-Hour

## Brad Papp, Superintendent (General Construction)

As Project Superintendent, Brad is responsible for supervision of all field activities, including the coordination of all subcontractors and field construction activities and supervisory review of all on-site construction.

Wharton-Smith: 19 years Total: 40+ years

City of residence: New Smyrna Beach, FL



Education:
B.S., Construction
Management, University of
Florida

Registration/Certification: LEED AP BC+D DBIA Design-Build Professional OSHA 30- Hour

#### Carolyn Bonaventura, LEED AP, Preconstruction Services Manager

As Preconstruction Services Manager, Carolyn will handle all tasks associated with preconstruction services. She will provide design and constructability reviews on all drawing phases (60%, 90%, 100%). Carolyn will oversee all cost estimates and the project tracks toward the GMP. She will also provide value engineering concepts that will be presented to the team for review.

Wharton-Smith: 1 years Total: 13 years

City of residence: Apopka, FL



Education:
B.S., Construction
Management, University of
North Florida

Registration/Certification: LEED AP OSHA 30-Hour

# Chris Barnett, LEED AP, Chief Estimator

Chris has experience estimating in the construction industry. He is responsible for the cost estimate, GMP development, value engineering, and works closely with the construction team to develop the bid packages and determine best value recommendations. Chris has the knowledge and the know-how to support all estimating aspects of the City of Gainesville Continuing Services Projects.

Wharton-Smith: 3 years Total: 8 years

City of residence: Lutz, FL



# CONSTRUCTION SERVICES FOR MINOR PROJECTS QUALIFICATIONS SUPPLEMENT (CMQS))

#### **QUESTION 2 – EXPERIENCE & REFERENCES**

NOTE: Complete one 2-page form for each of the (up to 3) "most related" projects – see
instructions.
Project Information
Project # and Title: Altamonte SR 436 Lift Station
Project Location: Altamonte Springs, FL
Services provided (check applicable boxes)
X CM At-Risk GC (Low Bid) Design-Builder CM Agency Subcontractor Other
Pre-Construction services provided? X YES NO
Current Status: Completed
Size of project (gross square feet): N/A (Utility Project)
Program / Pre-Design Budget: Not Provided by Owner
Design Development Budget: Not Provided by Owner
GMP Proposal (Original): \$860,986
Final Contract Value: \$860,986
Construction Start (NTP) Date: <u>10/13/14</u>
Original Substantial Completion Date (at NTP): 2/28/15
Actual Substantial Completion Date: <u>02/28/15</u>
LEED Certified?
Staffing Information (for this project)
Principal: Pat Hewitt On proposed (project title) team?
X YES NO
Project Manager: Nathan Hillard On proposed (project title) team?
$\overline{\mathbf{X}}$ YES $\square$ NO
Project Engineer: Jorge Quinones On proposed (project title) team?
YES NO
Superintendent: Jim Gramlich On proposed (project title) team?
YES NO
Other: Pamila Hines On proposed (project title) team?
YES X NO
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# **TAB 3** Experience / References

Other:	On proposed (project title) team?
	YES NO
Narrative desc construction type	ription of project/facility, including space type(s), major building components, and be(s):
Springs. The a in a timely fash lift station with open cut 8" wa associated elect	s the addition sanitary sewer and water facilities in an unincorporated area of Altamonte ddition of a new restaurant and WAWA gas station required the addition of these utilities ion so the City could add these businesses as rate payers. The project included a duplex concrete wet well, 800 LF of 8" sanitary sewer pipe, numerous manholes, 1,750 LF of ter main, 1,350 LF of 4" directional drilling, two (2) air release valve vaults, and all rical, controls, and restoration. The project was completed in an accelerated timeframe to estaurant and WAWA grand openings.
instructions):  In addition to be project had sev	relevance/similarity to the Continuing Renovation/Construction Minor Projects (see seing completed through CMAR continuing services project delivery, the Altamonte eral similarities to the City's project outlined in Section C (page 4 of the RFQ) including ewater piping, new construction, and roadway work.
CMQS Question Owner Contact	on 3 (Experience & References) continued  Information
Owner/Client:	Altamonte Springs
Contact Person	or PM: Karen McCullen
Address: 225 1	Newburyport Avenue, Altamonte Springs, FL 32701
Phone and Fax:	Ph: (407) 571-8335 F: (407) 571-8156
E-mail Address	: KMcCullen@altamonte.org
Designer Conta	ct Information
Architect/Eng.:	Reiss Engineering, Inc.
Contact Person	or PM: Melanie Peckham
Address: 1016	Spring Villas Point, Winter Springs, FL 32708
Phone and Fax:	<u>Ph</u> : (407) 679-5358 F: (407) 679-5003
E-mail address:	mdpeckham@reisseng.com
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# TAB 3 EXPERIENCE / REFERENCES

Address: 576 Monroe Road, Suite 1304, Sanford, FL 32771  Phone and Fax: Ph: (407) 450-6969  E-mail Address: m.sands@sanpikinc.com  Subcontractor #2 Information (second highest dollar value trade contract on this project)  Sub-Contractor: C.E. James, Inc. Contact Person or PM: Jim Cunningham, President  CSI Division/Trade: 15 - Underground Pipe Installation  Value of Sub-Contract: \$175,980  Address: 826 Eyrie Drive, Oviedo, FL 32765  Phone and Fax: Ph: (407) 468-2453  E-mail Address: jec@cejamesinc.com  Subcontractor #3 Information (third highest dollar value trade contract on this project)  Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	PM: Matthew Sands, President  CSI Division/Trade: 15 - Underground Pipe Installation  Value of Sub-Contract: \$181,025  Address: 576 Monroe Road, Suite 1304, Sanford, FL 32771  Phone and Fax: Ph: (407) 450-6969  E-mail Address: m.sands@sanpikinc.com  Subcontractor #2 Information (second highest dollar value trade contract on this project)  Sub-Contractor: C.E. James, Inc. Contact Person or PM: Jim Cunningham, President  CSI Division/Trade: 15 - Underground Pipe Installation  Value of Sub-Contract: \$175,980  Address: 826 Eyrie Drive, Oviedo, FL 32765  Phone and Fax: Ph: (407) 468-2453  E-mail Address: jec@cejamesinc.com  Subcontractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	PM: Matthew Sands, President  CSI Division/Trade: 15 - Underground Pipe Installation  Value of Sub-Contract: \$181,025  Address: 576 Monroe Road, Suite 1304, Sanford, FL 32771  Phone and Fax: Ph: (407) 450-6969  E-mail Address: m.sands@sanpikinc.com  Sub-Contractor #2 Information (second highest dollar value trade contract on this project)  Sub-Contractor: C.E. James, Inc. Contact Person or PM: Jim Cunningham, President  CSI Division/Trade: 15 - Underground Pipe Installation  Value of Sub-Contract: \$175,980  Address: 826 Eyrie Drive, Oviedo, FL 32765  Phone and Fax: Ph: (407) 468-2453  E-mail Address: jec@cejamesinc.com  Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	PM: _Matthew Sands, President  CSI Division/Trade:15 - Underground Pipe Installation  Value of Sub-Contract: _\$181,025  Address:576 Monroe Road, Suite 1304, Sanford, FL 32771  Phone and Fax:Ph: (407) 450-6969  E-mail Address:m.sands@sanpikinc.com  Subcontractor #2 Information (second highest dollar value trade contract on this project)  Sub-Contractor:C.E. James, IncContact	Subcontractor #1 Information (highest dollar value trad	de contract on th	is project)	
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Value of Sub-Contract: \$175,980  Address: 826 Eyrie Drive, Oviedo, FL 32765  Phone and Fax: Ph: (407) 468-2453  E-mail Address: jec@cejamesinc.com  Subcontractor #3 Information (third highest dollar value trade contract on this project)  Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	Value of Sub-Contract: \$175,980  Address: 826 Eyrie Drive, Oviedo, FL 32765  Phone and Fax: Ph: (407) 468-2453  E-mail Address: jec@cejamesinc.com  Subcontractor #3 Information (third highest dollar value trade contract on this project) Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	Value of Sub-Contract: \$175,980  Address: 826 Eyrie Drive, Oviedo, FL 32765  Phone and Fax: Ph: (407) 468-2453  E-mail Address: jec@cejamesinc.com  Subcontractor #3 Information (third highest dollar value trade contract on this project)  Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	Value of Sub-Contract: \$175,980  Address: 826 Eyrie Drive, Oviedo, FL 32765  Phone and Fax: Ph: (407) 468-2453  E-mail Address: jec@cejamesinc.com  Subcontractor #3 Information (third highest dollar value trade contract on this project)  Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333		<b></b>		
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Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333	Sub-Contractor: Sinns and Thomas Contact Person or PM: Eric Sinns, President  CSI Division/Trade: 16 - Electrical  Value of Sub-Contract: \$36,744  Address: 1030 Ridge Street, Winter Springs, FL 32708  Phone and Fax: Ph: (407) 467-5333				
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Phone and Fax: Ph: (407) 467-5333	Subcontractor #3 Information (third highest dollar value) Sub-Contractor: Sinns and Thomas PM: Eric Sinns, President		<u> </u>	or			
				Subcontractor #3 Information (third highest dollar value) Sub-Contractor: Sinns and Thomas PM: Eric Sinns, President CSI Division/Trade: 16 - Electrical		<u> </u>	or
E-mail Address: esinns@sinnsandthomas.com	E-mail Address: esinns@sinnsandthomas.com	E-mail Address: esinns@sinnsandthomas.com	E-mail Address: esinns@sinnsandthomas.com	Subcontractor #3 Information (third highest dollar value) Sub-Contractor: Sinns and Thomas PM: Eric Sinns, President CSI Division/Trade: 16 - Electrical Value of Sub-Contract: \$36,744	_Contact - _	<u> </u>	or
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				Subcontractor #3 Information (third highest dollar value) Sub-Contractor: Sinns and Thomas PM: Eric Sinns, President CSI Division/Trade: 16 - Electrical Value of Sub-Contract: \$36,744 Address: 1030 Ridge Street, Winter Springs, FL 327 Phone and Fax: Ph: (407) 467-5333	_Contact - _	<u> </u>	or



# CONSTRUCTION SERVICES FOR MINOR PROJECTS QUALIFICATIONS SUPPLEMENT (CMQS))

#### **QUESTION 2 – EXPERIENCE & REFERENCES**

NOTE: Complete one 2-page form for each of the (up to 3) "most related" projects – see instructions.
Project Information
Project # and Title: City of Casselberry Continuing Minor Services
Project Location: Casselberry, Florida
Services provided (check applicable boxes)
X CM At-Risk GC (Low Bid) Design-Builder CM Agency Subcontractor Other
Pre-Construction services provided? X YES NO
Current Status: Completed
Size of project (gross square feet): Varies
Program / Pre-Design Budget: N/A
Design Development Budget: N/A
GMP Proposal (Original): <u>Under \$2 Million</u>
Final Contract Value: <u>Under \$2 Million</u>
Construction Start (NTP) Date: February 2012 (Contract Start)
Original Substantial Completion Date (at NTP): Varies
Actual Substantial Completion Date: February 2017 (Contract End)
LEED Certified? No
Staffing Information (for this project)
Principal: N/A On proposed (project title) team?
☐ YES ☐ NO
Project Manager: Matt Kirkland On proposed (project title) team?
YES X NO
Project Engineer:On proposed (project title) team?
☐ YES ☐ NO
Superintendent:On proposed (project title) team?
YES X NO
Other: John Lyons On proposed (project title) team?
YES X NO
23





Other:	On proposed (project title) team?
☐ YES ☐ NO	
Narrative description of project/facility, including sp construction type(s):	pace type(s), major building components, and
As part of a Continuing Services Contract with the City preconstruction and construction management services of facilities. The projects under this contract consist of plant inspection. Already completed projects under this contract installment, rubber flooring, bathroom renovation, site was a contract consist of plant installment, rubber flooring, bathroom renovation, site was a contract contrac	on projects with minor renovations to existing uning, design, permitting, construction and code act have included demolition, drywall, flashing
<ul> <li>City of Casselberry City Hall Modification (\$ City of Casselberry Police Renovation (\$15,84</li> <li>City of Casselberry Recreation Center Renov Generator Replacement - Preconstruction (\$6</li> <li>Office Renovations (\$770,910)</li> </ul>	40) ration (\$204,221)
Explanation of relevance/similarity to the <b>Continuing</b> instructions):	Renovation/Construction Minor Projects (see
In addition to being completed through CMAR continuing projects had several similarities to the City's project out including remodeling, commercial buildings, and structions of the City's project out including remodeling.	tlined in Section C (page 4 of the RFQ)
CMQS Question 3 (Experience & References) contin	ued
Owner Contact Information	
Owner/Client: The City of Casselberry	
Contact Person or PM: Mark Gisclar	-
Address: 95 Triplet Lake Drive, Casselberry, FL 32707	
Phone and Fax: Ph: (321) 436-9114 F: (407) 262-7767	_
E-mail Address:	
Design of Control Information	
Designer Contact Information  Architect/Eng : Various	
Architect/Eng.: Various	
Contact Person or PM:	
Address:	
Phone and Fax:	
E-mail address:	
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# **TAB 3** Experience / References

	ue trade contract on th	s project)	
Sub-Contractor: Pioneer Construction PM: John Parra	Contact	Person	or
CSI Division/Trade: Demo, Drywall, Acoustical Ce	eilings, Flooring Painting		
Value of Sub-Contract: \$10,290			
Address: 13812 Red Mangrove Drive, Orlando, FL,			
Phone and Fax: Ph: (407) 233-8848 / F: (407) 2687	7336		
E-mail Address: pcporlando@yahoo.com	_		
Subcontractor #2 Information (second highest do	ollar value trade contra	ct on this project)	
Sub-Contractor:PM:	Contact	Person	or
CSI Division/Trade:			
Value of Sub-Contract:			
Address:			
Phone and Fax:			
E-mail Address:	_		
Subcontractor #3 Information (third highest dollars)			
Sub-Contractor:		on this project) Person	or
	Contact		or
Sub-Contractor:PM:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:	Contact		or
Sub-Contractor: PM: CSI Division/Trade:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:  Phone and Fax:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:  Phone and Fax:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:  Phone and Fax:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:  Phone and Fax:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:  Phone and Fax:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:  Phone and Fax:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:  Phone and Fax:	Contact		or
Sub-Contractor:  PM:  CSI Division/Trade:  Value of Sub-Contract:  Address:  Phone and Fax:	Contact		or





# CONSTRUCTION SERVICES FOR MINOR PROJECTS QUALIFICATIONS SUPPLEMENT (CMQS))

#### **QUESTION 2 – EXPERIENCE & REFERENCES**

NOTE: Complete one 2-page form for each of the (instructions.	(up to 3) "most related" projects – see
Project Information	
Project # and Title: Paynes Prairie Sheetflow Restoration	_
Project Location: Gainesville, FL	
Services provided ( <i>check applicable boxes</i> )	
X CM At-Risk GC (Low Bid) Design-Builder CM	I Agency ☐ Subcontractor ☐ Other
Pre-Construction services provided? X YES NO	
Current Status: Completed	
Size of project (gross square feet): 258.18 Acres	
Program / Pre-Design Budget: Original Budget/Program: \$12 to \$	– \$15 Million
Design Development Budget: We did not estimate until drawings	
GMP Proposal (Original): \$22,085,970	<b>P</b>
Final Contract Value: \$23,394,848.94	
Construction Start (NTP) Date: 8/20/12	
Original Substantial Completion Date (at NTP): 9/16/15	
Actual Substantial Completion Date: 8/18/15	<del></del>
LEED Certified? No	_
Staffing Information (for this project)	
Principal: On	n proposed (project title) team?
☐ YES ☐ NO	
Project Manager: Larry Sease On	proposed (project title) team?
X YES NO	
Project Engineer:On	proposed (project title) team?
YES X NO	· · · ———
Superintendent: Brad Papp On	n proposed (project title) team?
XYES NO	
	n proposed (project title) team?
☐ YES ☐ NO	
23	



Other:	On proposed (project title) team?
	☐ YES ☐ NO
Narrative construction	description of project/facility, including space type(s), major building components, and on type(s):
enhancem mile long Preserve S Paynes Prenetwork of classroom role in Flot the park.	Smith provided preconstruction and construction management services for a 125-acre constructed ent wetland, which polished the base flow from Sweetwater Branch before it is discharged to a sheetflow distribution channel. Two miles of agricultural drainage canals in Paynes Prairie State Park were filled in. This restored the historic Sheetflow to over 1300 acres of wetlands on airie. The project included several recreational opportunities for the citizens of Gainesville. A f trails allow visitors to walk along the berms that form the enhancement wetland. An outdoor provides a sheltered place for school groups to gather and learn more about wetlands and their orida's environment. A viewing tower and Visitors Center have been planned as future additions to The tower provides unsurpassed views of Paynes Prairie in a location easily accessible to a Gainesville. The solar panels on the roof of the tower provide electrical energy to the Visitors'
Explanation instruction	on of relevance/similarity to the Continuing Renovation/Construction Minor Projects (see as):
CMAR pr	n to this project being performed for the City of Gainesville and being completed through roject delivery, the Payne's Prairie project had several similarities to the City's project outlined C (page 4 of the RFQ) including wetland restoration, structures, and park improvements.
Owner (	Contact Information
Owner/0	Client: City of Gainesville DBA Gainesville Regional Utilities
Contact	Person or PM: Alice Rankeillor, P.E.
Address	405 Northwest 39th Avenue. Box 490, Station 58, Gainesville, FL 32627
Phone a	nd Fax: Ph: (352) 393-8408
E-mail A	Address: RankeilloAl@cityofgainesville.org
	or Contact Information
	et/Eng.: Jones, Edmunds & Associates, Inc.
	Person or PM: Walter A. Nickel, P.E.
	2: 730 NE Waldo Road, Gainesville, FL 32641-3604
	nd Fax: Ph: (352) 377-5821 F: (352) 377-3166
E-mail a	address: wnickel@jonesedmunds.com
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# **TAB 3** Experience / References

Subcontractor #1 Information (highest dollar value tro	ade contract on	this project)	
Sub-Contractor: Barco Duval Engineering PM: Shane Ricci	_Contact	Person	or
CSI Division/Trade: Site work	_		
Value of Sub-Contract: \$11,287,043.16			
Address: 7587 Wilson Blvd. Jacksonville, FL 32210			
Phone and Fax: Ph: (904) 772-1313 F: (904) 771-7912			
E-mail Address:			
Subcontractor #2 Information (third highest dollar va	lue trade contra	act on this project)	
Sub-Contractor: Florida Green Keepers, Inc. PM: Chris Short	Contact	Person	or
CSI Division/Trade: Landscape / Wetland	_		
Value of Sub-Contract: \$875,268.78			
Address: 1401 NW 53rd Avenue, Gainesville, Florida 32609			
Phone and Fax: Ph: (352) 373-4932 F: (352) 395-6461			
E-mail Address:			
Subcontractor #3 Information (third highest dollar val	ue trade contra	ct on this project)	
Sub-Contractor: La Frontier Builders	_Contact	Person	or
PM: Chad Zachary			
CSI Division/Trade: Rough Carpentry	_		
Value of Sub-Contract: \$429,470.05	_		
Address: 1730 W. McCulloch Rd., Oveido, FL 32765			
Phone and Fax: Ph:(407) 359-1300 F: (407) 359-9003			
E-mail Address:			
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# CONSTRUCTION SERVICES FOR MINOR PROJECTS QUALIFICATIONS SUPPLEMENT (CMQS))

#### **QUESTION 2 – EXPERIENCE & REFERENCES**

QUESTION 2 EMERICE & REFERENCES	
NOTE: Complete one 2-page form for each of the (up to 3) "most related" projects – see instructions.	
Project Information  Project # and Title: Tohopekaliga Water Authority Continuing Minor Services  Project Location: Kissimmee, Florida	
Services provided (check applicable boxes)  X CM At-Risk GC (Low Bid) Design-Builder CM Agency Subcontractor Other  Pre-Construction services provided? X YES NO  Current Status: Ongoing	
Size of project (gross square feet): Varies	
Program / Pre-Design Budget: N/A	
Design Development Budget: N/A	
GMP Proposal (Original): Under \$2 Million	
Final Contract Value: Under \$2 Million  Construction Start (NTD) Data: March 2014 (Contract Start)	
Construction Start (NTP) Date: March 2014 (Contract Start)  Original Substantial Completion Date (at NTP): Organization	
Original Substantial Completion Date (at NTP): Ongoing  Actual Substantial Completion Date: N/A	
LEED Certified? No	
Staffing Information (for this project)	
Principal: Pat Hewitt On proposed (project title) team?	
X YES NO	
Project Manager: Matt Peterson On proposed (project title) team?	
X YES NO	
Project Engineer: Brent Shepherd On proposed (project title) team?	
YES X NO	
Superintendent: Robert Lightsey On proposed (project title) team?	
X YES NO	
Other: On proposed (project title) team?	
YES NO	
23	



Other: On proposed (project title) team?	
☐ YES ☐ NO	
Narrative description of project/facility, including space type(s), major building components, a construction type(s):	ınd
Wharton-Smith's Water/Wastewater Division currently holds a Construction Manager at Risk Continuing Minor Services Under \$2 Million contract with the Tohopekaliga Water Authority (TWA). Projects under this contract entail minor works of expansion, replacement, and improvements of existing water reclamation facilities and wastewater treatment plants. Improvements have consisted of the rehab of an existing pretreatment structure, rehab of an existing sludge storage tank, clarifier replacements, and replacement of electrical gear.	ıb
• WRF #3 Digester Rehab (\$604,498	
• South Bermuda Diffuser Replacement (\$687,872)	
• South Bermuda Clarifier Replacement (\$1,429,212)	
• South Bermuda & Walnut Pretreatment Screens (\$991,959)	
• Harmony WWTP Expansion Ph 1 (\$251,253)	
• Camelot WRF Clarifier Improvements (\$902,782)	
• • • • • • •	
Explanation of relevance/similarity to the Continuing Renovation/Construction Minor Projects (sinstructions):	see
In addition to being completed through CMAR continuing services project delivery, the TOHO projects had seve similarities to the City's project outlined in Section C (page 4 of the RFQ) including underground piping, water reclamation plant equipment, and structure rehabilitation.	ral
CMQS Question 3 (Experience & References) continued	
Cirios Question 5 (Experience & References) continueu	
Owner Contact Information	
Owner/Client: <u>Toho</u> Water Authority Contact	
Person or PM: Deborah Beatty	
Address: 951 Martin Luther King Blvd., Kissimmee, FL 34741	
Phone and Fax: P: (407) 944-5023 F: (407) 343-4264	
E-mail Address: dbeatty@tohowater.com	
E man / iddress	
Designer Contact Information	
Architect/Eng.: CPH Engineers, Inc.	
Contact Person or PM: David Mahler, P.E.	
Address: 1117 E. Robinson Street, Orlando, FL 322801	
Phone and Fax: P: (407) 425-0452 F: (407) 648-1036	
E-mail addressdmahler@cphengineers.com	
24	





**Harmony WWTP Expansion			
Subcontractor #1 Information (highest dollar value tra	de contract on t	this project)	
Sub-Contractor: BL Smith Electric, Inc. PM: Bill Smith, President	_Contact	Person	or
CSI Division/Trade: 16 - Electrical	_		
Value of Sub-Contract: \$80,589			
Address: 29252 US Highway 27, Dundee, FL 33838			
Phone and Fax: Ph: (863) 439-7401			
E-mail Address: bls@blsmithelectric.com			
**South Bermuda Clarifier Replacement Subcontractor #2 Information (second highest dollar v	alue trade contr	act on this project)	
Sub-Contractor: Universal Painting Corporation PM: John Aldrich, President	_Contact	Person	or
CSI Division/Trade: 09 - High Performance Coatings	_		
Value of Sub-Contract: \$136,276			
Address: 3810 Drane Field Road, Suite 3, Lakeland, FL	33811		
Phone and Fax: Ph: (813) 767-9212			
E-mail Address: jpa@uipcl.com			
** WRF #3 Digester Rehab			
Subcontractor #3 Information (third highest dollar validation)	ıe trade contrac	et on this project)	
Sub-Contractor: Settled Solids Management	Contact	Person	or
	_		
PM: Jerry Mims, President	= al		
PM: Jerry Mims, President  CSI Division/Trade: 02 - Hazardous Materials Remov	<u>a</u> l		-
PM: Jerry Mims, President  CSI Division/Trade: 02 - Hazardous Materials Remov  Value of Sub-Contract: \$79,474	<u>a</u> l		-
PM: Jerry Mims, President  CSI Division/Trade: 02 - Hazardous Materials Remov  Value of Sub-Contract: \$79,474  Address: 711 Progress Way, Sanford, FL 32771	<u>al</u>		
PM: Jerry Mims, President  CSI Division/Trade: 02 - Hazardous Materials Remov  Value of Sub-Contract: \$79,474  Address: 711 Progress Way, Sanford, FL 32771  Phone and Fax: Ph: (321) 303-1741	<u>a</u> l 		
PM: Jerry Mims, President  CSI Division/Trade: 02 - Hazardous Materials Remov  Value of Sub-Contract: \$79,474  Address: 711 Progress Way, Sanford, FL 32771	<u>al</u> 		
PM: Jerry Mims, President  CSI Division/Trade: 02 - Hazardous Materials Remov  Value of Sub-Contract: \$79,474  Address: 711 Progress Way, Sanford, FL 32771  Phone and Fax: Ph: (321) 303-1741	<u>a</u> l		
PM: Jerry Mims, President  CSI Division/Trade: 02 - Hazardous Materials Remov  Value of Sub-Contract: \$79,474  Address: 711 Progress Way, Sanford, FL 32771  Phone and Fax: Ph: (321) 303-1741	<u>al</u>		
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PM: Jerry Mims, President  CSI Division/Trade: 02 - Hazardous Materials Remov  Value of Sub-Contract: \$79,474  Address: 711 Progress Way, Sanford, FL 32771  Phone and Fax: Ph: (321) 303-1741	<u>al</u>		

#### PROCUREMENT, MANAGEMENT, AND TAB 4 COORDINATION OF TRADE SUBCONTRACTORS

#### CMQS3

What means will be used to identify, notify, pre-qualify, and procure subcontractors for the disciplines involved in these projects? How will the trade contracts be proactively, rather than reactively managed? What specific steps will be taken to ensure communication and to minimize conflicts between trades in the field as well as conflicts between the CM and subcontractors? Other than tracking and processing, what is the CM's role in technical correspondence between subcontractors and the owners A/E? Elaborate on your understanding of the City Local Small Business Procurement Program.

#### SUBCONTRACTOR SELECTION AND MANAGEMENT

We will first develop a bidder's list based on our experience with trusted performers, input from the project team, contract documents, and required qualifications. We already have a working knowledge of hundreds of local qualified subcontractors, vendors and equipment suppliers. We also have extensive experience with public advertising based on State Revolving Fund requirements or small business initiatives like the one put forth by the City.

It is a challenge to be certain that at least three competitive, responsive bids are received on every bid package. Many vendors are not accustomed to turning in a sealed bid on time the day of the bid, they are kept on task with General Contractors staying on them on bid day. We were a General Contractor years before we were Construction Managers.

The bids that will eventually be received will serve as the building blocks of the GMP. Therefore, we prefer that the City be involved every step of the way in the bid process.

**GUARANTEED MAXIMUM PRICE** 



#### Wharton-Smith will review all bids for errors or exclusions and make recommendations for award to be approved by the City.

We can recive bids at our facility or the City's on a single bid day or multiple bid days (allows early procurement of key packages.)

To eliminate scope gaps, we will issue complete bid packages, that include detailed work scopes and custom bid forms, for all

We will solicit subs and suppliers to create a bidders list. The goal is 3 bids, from proven performers, on all work packages.

A pure open book policy is maintained throughout the GMP process. All of the documentation is stored electronically for future access. The system above involves the City every step of the way and maintains the required transparency.

# TAB 4 PROCUREMENT, MANAGEMENT, AND COORDINATION OF TRADE SUBCONTRACTORS

After subcontractor selection, and we transition to construction, communication will remain our best tool to swiftly identify and resolve outstanding project issues and ensure that the construction schedule is being maintained. We welcome the entire project team, including Gainesville and the A/E, to attend our regular meetings, held with subcontractors, including:

- Weekly Schedule Review
- Subcontractor Safety Meetings
- Subcontractor Coordination Meetings
- Productivity Planning System
- Quality Control Pre-task Meetings
- Weekly Safety Meetings

The goal of all the aforementioned policies is to keep the City informed with real time information and involved during every step of the project and in all aspects.

#### **TECHNICAL CORRESPONDENCE**

We fully understand that our responsibility is much more than passing or "pushing" the papers along when it comes to technical questions, RFI's, and shop drawings. We are the first line reviewer! It is our job to first determine that RFI's are not easily answered in the contract documents, that shop drawings are prepared adequately and are acceptable, and that any subcontractor "change orders" are truly changes. Our role is as an agent of the City. However, we have to be capable of performing these tasks. This is where our unique in-house personnel assets will serve the City so well. Wharton-Smith has on staff numerous Florida based:

General Contractors \* Professional Engineers \* Leed AP's \* Engineers-In-Training

In other words, we bring a well-rounded technical competence to the table that most other firms don't have.

#### SMALL BUSINESS PROCUREMENT PROGRAM

In order to ensure that the City's initiative is met, Wharton-Smith will take a three-step approach:

- 1. **Utilize the City's existing small business directory** there are numerous firms, already certified, that could perform services on our projects for the City depending on the precise scope of work.
- 2. Advertisement Wharton-Smith will perform all pre-bid advertisements in Gainesville and surround area publications, including the Gainesville Sun and other area media. We may identify firms that meet the City's small business criteria, but simply haven't registered or applied.
- 3. Custom Bid Packages We have extensive experience in creating bid packages that are the size and scope that allow the small businesses to bid. By creating opportunities more in their "wheelhouse" it encourages participation and meets the City's goals.

What's important to the City is that Wharton-Smith has been meeting and exceeding similar small business or minority initiatives through our CMAR process for over 22 years in Florida. *We have never failed to meet a SBE/MBE goal!* 



South Bermuda Diffuser Replacement | Toho Continuing Services



# **TAB 5** COST ESTIMATING / CONTROL

#### CMQS4

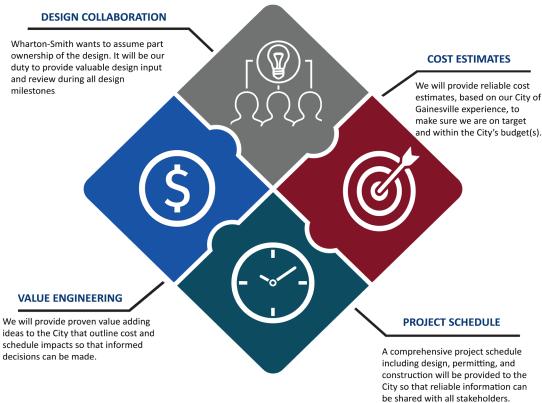
a) Describe the team's approach to, and methods for, cost estimating during the pre-GMP phase and cost control during the construction phase, specifically when the unforeseen arises. b) How are cost estimates developed and how dependent are they upon estimates by potential subonctractors? c) Provide examples of previous cost estimates. Were they lump sum packages or unit pricing, or a combination of both?

#### **COST CONTROL**

Our role in the project begins with a kick off meeting to review the project scope, schedule and budget. From the start we want to be certain we understand your expectations on these areas of the project. Our approach to pre-construction services is to focus on our three core responsibilities: design review (constructability and VE included), comprehensive cost estimates, and preliminary construction schedules. These tasks, done proactively, have the greatest positive affect on the cost and quality of your projects. Our detailed cost estimates, at 30% design or later, are done as if we were bidding the project. As a self-performing contractor we know what it costs to put work in place in Florida. For items in which we don't self-perform, such as electrical or HVAC, we rely on the relationships with quality subcontractors to provide reliable estimates. This approach provides cost estimates that are reliable and whole.

While schedule will be critical on your projects, we will not ignore our opportunities for value engineering. However, it is important that value engineering ideas can be implemented without impacting the schedule. The goal is to provide the County with value engineering concepts that are value adding, non-schedule impacting, and viable.

#### PRECONSTRUCTION COST CONTROL



This collaborative approach will ensure three very important things:

- 100% of the VE savings goes directly back to the Lee County
- There are no redesign costs
- There are no schedule impacts

The cost estimates are presented in the same "pure open-book" format as the GMP. We will provide a breakdown of all our direct costs (subcontractors and suppliers), general conditions, bond, fee, contingency, and allowances. Again, this is a full "open book" approach which provides Gainesville an account of where every penny is allocated. On the following page are samples of the summary sheets that are "backed-up" with copies of all takeoffs, subcontractor estimates, allowance calculations, contingency breakdowns, and bids:



# **TAB 5** COST ESTIMATING / CONTROL

COST SUMMARY									
	LABOR	EQUIPMENT	MATERIALS	SUBS	TOTALS				
Total Direct			\$1,930,000	\$1,032,510	\$2,962,510				
Sales Tax (6%)				\$116,799	\$116,799				
Contingency				\$200,000	\$200,000				
Owner Allowance									
Bond				\$26,597	\$26,597				
Insurance - General Liability									
Fee (8.0%)				\$268,337	\$268,337				
General Conditions	\$49,862	\$5,400	\$16,643	\$3,000	\$74,905				
TOTAL	\$49,862	\$5,400	\$1,946,643	\$1,647,2	\$3,649,148				

COST OF WORK (DIRECTS)								
DESCRIPTION	QTY	UOM	LABOR \$	EQUIP- MENT \$	MATERIAL	SUBS \$	TOTALS	VENDO! UB
PURCHASE ORDERS							\$1,930,000	
Screens & Grit Equipment - South Site	1	LS			\$950,000		\$950,000	HYDRO-DYNE
Screens & Grit Equipment - Central Site	1	LS			50,000		\$950,000	HYDRO-DYNE
NPW Booster Pumps	1	LS			30,000		\$30,000	PLUG
SUBCONTRACTS							\$1,032,510	
Building Subcontractor	1	LS				\$27,160	\$27,160	CROWTHER
Painting Subcontractor	1	LS				\$30,000	\$30,000	UNIVERSAL
Mechanical Subcontractor		LS				\$575,350	\$575,350	W-S
Instrumentation Subcontractor	1	LS		L,		\$100,000	\$100,000	COMMERCE
Electrical Subcontractor						\$300,000	\$300,000	COGBURN
ALLOWAN								
Building Permits	1	's						None
TOTA SCT COST					\$1,930,000	\$1,032,510	\$2,962,510	

				GENEF	RAL CO	NDITIO	NS						
			MH/	BASE	LABOR		EQUIPMENT		MA	MATERIAL SUBCONTRACTS			
RIPTION	QTY	UNIT	UNIT	RATE	TOTAL MH	\$	RATE	\$	U/P	\$	U/P	\$	TOTALS
. OJECT M NAGEMENT TEAM													
Mechanica, J. Craft Foreman	26	WK	40	\$42.00	1,040	\$43,680		\$0		\$0		\$0	\$43,680
RELATED MANAGEMENT COSTS													
Holiday & Vacation Pay	1	LS		\$30.00	0	\$3,360		\$0		\$0		\$0	\$3,360
TEMP. FACILITIES & UTILITIES													
Cellular Telephone Monthly Charges	6	МО		\$30.00	0	\$0		\$0	\$100	\$600		\$0	\$600
Job Offices Supplies	6	МО		\$30.00	0	\$0		\$0	\$100	\$600		\$0	\$600
Tool Trailers 1 REQURIED	6	МО		\$30.00	0	\$0		\$0	\$100	\$600		\$0	\$600
Temporary Toilets <u>1 REQUIRED</u>	6	МО		\$30.00	0	\$0		\$0	\$100	\$600		\$0	\$600
CONSTRUCTION EQUIPMENT & TOOLS													
Small Tools and Supplies	1	LS		\$30.00	0	\$0		\$0	\$5,243	\$5,243		\$0	\$5,243
PM Automobile w/ Fuel, Oil, Grease	6	МО		\$30.00	0	\$0	\$600	\$3,600	\$600	\$3,600		\$0	\$7,200
APM & Foreman Vehicle Allowance	6	МО		\$30.00	0	\$0	\$300	\$1,800	\$400	\$2,400		\$0	\$4,200
SAFETY, HEALTH & HOUSEKEEPING													
Clean-up at End of Project	1	LS	41.94	\$30.00	42	\$1,260		\$0		\$0		\$0	\$1,260
Clean-Up Throughout Duration of Project	26	wĸ	2	\$30.00	52	\$1,562		\$0		\$0		\$0	\$1,562
Dumpsters	6	МО		\$30.00	0	\$0		\$0	\$500	\$3,000		\$0	\$3,000
PERMITS, FEES, INSURANCE, LEGAL, ETC.													
Builder's Risk Insurance - Coastal County	6	МО		\$30.00	0	\$0		\$0		\$0	\$500	\$3,000	\$3,000
TOTAL GENERAL CONDITIONS					1,134	\$49,862		\$5,400		\$16,643		\$3,000	\$74,905



# TAB 6 QUALITY CONTROL / CONSTRUCTABILITY

#### CMQS 5

a) Does your staff review design submittals with an eye for errors, discrepancies, conflicts, and other potential change order issues? If so, who specifically does that? b) What means are used to cross-check design submittals against the City design & construction parameters and standards, previous review comments, Value Engineering input, and other direction or feedback? c) Describe the methods used by the team to maintain quality control during the construction phase. d) Briefly describe the firms' existing quality assurance policies & procedures and explain how they're tailored to ech project.

#### **QUALITY CONTROL**

#### **Pre-construction Phase**

Much like safety, the focus on quality control needs to begin during the preconstruction phase. During pre-construction we have three (3) great opportunities to influence the level of quality of our final delivered product.

**Design Collaboration** – If you notice, we did not use the word "review." Wharton-Smith wants to partner with the City and the A/E and truly have an ownership stake in the design. Our feedback at 30%, 60%, and 90% design milestones will ensure the design is buildable after all accepted value engineering concepts.



**Shop Drawing Reviews** – Simple step often overlooked by other contractors. The equipment and materials that we approve must be functional and meet the level of quality required by the City, the A/E, and Wharton-Smith. Wharton-Smith reviews every shop drawing and stamps each document with our approval. Once again, this demonstrates our ownership stake in the project.

**Subcontractor Selection** – The development of the select bidders list for the City's projects is a critical step in our focus on quality. This allows Wharton-Smith and Gainesville to invite to bid subcontractors and suppliers that are capable, and willing, to provide the quality product that meets our joint expectations.

#### **Construction Phase**

As the project transitions to construction, Pre-task planning is a critical step for all field activities. This is accomplished by holding pre-task meetings with our subcontractors. In these meetings our goal is to reach a common understanding with our

subcontractors and suppliers regarding project requirements for:

- √ Wharton-Smith's expectations for aesthetic quality
- ✓ Conformance with Architect's/Engineer's quality standards
- ✓ Conformance with City of Gainesville quality standards

By outlaying our expectations before the work begins, it provides the subcontractor a baseline of quality to follow as the work is completed. Quality control begins on ground zero of the project. *Quality is everyone's job!* We employ a Production Planning system to ensure high quality execution. Production Planning is a process of identifying critical activities (for both Wharton-Smith and subcontractors) and major "chunks" of work six weeks in advance. All activities are tracked on the planning room white board (see image).



Wharton-Smith Production Planning Room

Each activity is reviewed to confirm that all materials are on-site, required personnel are available and scheduled, and prerequisite

work is complete. By keeping an eye on the critical work path, bottlenecks, and other constraints the quality control program is able to keep the pace of the project moving. Critical items will be completed right

the first time.

The effort put forth by both our Quality Control department and our proposed project team will guarantee that your projects are constructed in a productive environment while maintaining the highest quality of standards.



#### TAB 7 SCHEDULING



#### CMQS 6

a) Describe how the team will develop and maintain the construction schedule throughout the construction process. Who develops the schedule that accompanies the GMP proposal? Who is responsible for updating and adhering to the schedule during construction? b) What role, if any, do <u>potential</u> subcontractors play in developing the schedule? What role, if any, do <u>actual</u> subcontractors play in refining and maintaining the schedule? c) Given your understanding of the Owner's goals, requirements, and constraints, elaborate on ideas you have for "fast-tracking" the project without sacrificing quality or introducing unreasonable risk.

#### **SCHEDULING**

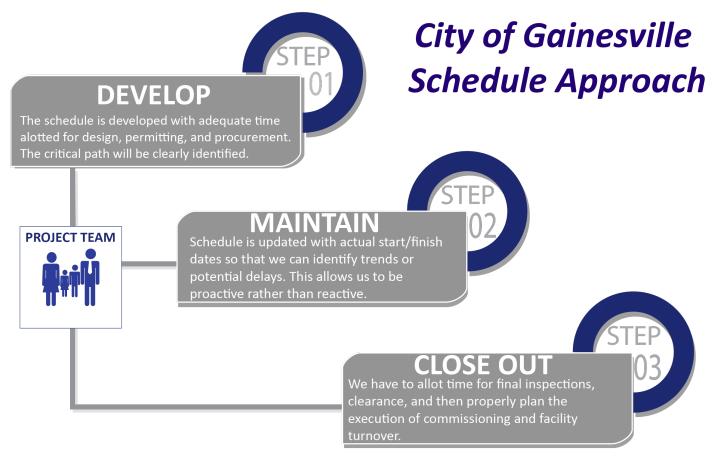
The City's projects can only be successful with accurate and useful schedule. By getting the project completed on-time or early, it creates the following cost advantages for Gainesville:

- Shortened project durations
- Less City administration costs
- Less Architect/Engineer administration costs



Our scheduling is performed in-house by our experienced managers utilizing Primavera© P6 software for computer generated project Critical Path Method (CPM) scheduling. The earliest versions of the schedule, drafted by the pre-construction manager with input from the project manager and potential subcontractors, are provided with the cost estimates at design milestones. Subcontractor involvement is very important. We find it beneficial to have input from the people that will perform the work when it comes to trades like electrical, roofing, or HVAC. The subcontractors will be most "in tune" with current labor market trends and material lead times. We continue to receive subcontractor input, at our weekly subcontractor coordination meetings, throughout the construction phase. That information is loaded into the master construction schedule.

With the City's projects our three step approach to the project schedule will be comprehensive development, proactive maintenance and a timely close-out.



We will always be looking to accelerate the schedule. Early material procurements on equipment (at 60% design or earlier) and early subcontractor work packages such as site development or demolition are techniques we have used for several decades to get the work done faster than expected and faster than our competition.



# TAB 8 SAFETY, COMMISSIONING, AND LEED

#### CMQS 7

a) Outline your firm's approach to jobsite safety management, training, & education, enforcement and OSHA compliance. Provide proof of your firm's Experience Modification Rate for the past three years. b) Describe the experience of the proposed staff with building commissioning. c) LEED or equivalent accreditation is preferred; enclose copies of proposed staff's LEED similar accreditation(s) and describe the experience of the proposed project management staff with sustainable construction and LEED certification efforts.

#### **SAFETY**

At Wharton-Smith, our first priority is that our employees get home safely to their families every night. We understand that this isn't possible without making safety a company-wide effort. Safety is everyone's job! Our comprehensive safety program is more stringent than the requirements set forth by OSHA.

We understand that the desire to beat schedules and meet budgets can sometimes influence people to work less safely than they originally intended. To combat that threat, we employ several tools:

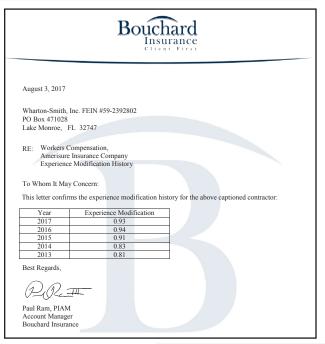
Training	All of our personnel are OSHA-certified as Competent Persons in Confined Space Entry, Fall Protection, Scaffolding, Rigging, or Trenching & Excavation. We also provide MOT training. Each project has at least one employee trained in CPR and First Aid. When appropriate, we also provide this training to our subcontractors.
Subcontractor Selection	The select bidders list must be comprised of proven safety performers. For new bidders, we will perform a thorough review of their industry standard safety metrics (EMR, LTA, etc.) prior to putting them on the bidders list.
Site Specific Safety Plan	Prior to mobilization Wharton-Smith will submit to the City for approval a site specific safety plan in which we outline our plan for all areas of safety. This includes hurricane preparedness, fuel storage, ingress and egress, site utilization, and many other items.
Inspections	Our superintendents perform daily documented safety inspections scaffolding, confined spaces, and trenching. Each project is also inspected by our Safety Department staff bi-weekly. Those inspections include an electronic report that identifies hazardous conditions and assigns corrective actions. Each report is reviewed by our management team, including the president of the company.
Meetings	Subcontractors attend pre-mobilization safety meetings to review our safety rules and execute a written commitment. Our superintendents hold a safety task assignment (STA) meeting with our employees every morning to review potential dangers. Lastly, we hold weekly "toolbox" safety meetings for all personnel onsite.



Gilbert Orcasitas will be our safety manager assigned to your projects. Gilbert, a **Certified Construction Health and Safety Technician**, offers

Gainesville over 31 years of construction experience.

Through implementation of our comprehensive safety program in both the preconstruction and construction phases, we will deliver to Gainesville a project that is delivered on-time, under budget, and with zero accidents.



# TAB 8 SAFETY, COMMISSIONING, AND LEED

#### CMQS 7

#### **BUILDING COMMISSIONING**

Commissioning procedures require a collaborative team effort. The added bonus of an additional LEED credit for Enhanced Commissioning is also a consideration.

A preconstruction meeting with all parties - design team, construction management team, and subcontractors, sets the canvas for expectations. WSI will review their indoor air quality procedure that requires a verification and check-in for every piece of HVAC equipment, in addition to verifying that the equipment is wrapped and protected. The project team will review specifications, installation and startup procedures, as well as setting the ground work for testing procedures prior to any installation occurring. This meeting assures that collectively, we can verify systems installation, location and functionality for future maintenance and proper operation.

After construction is complete, and the building has been operational for 10 months, the entire team reunites. This is a critical component of the commissioning process and allows us to verify and document total system performance and maintainability. Since any modifications to the system are made prior to the end of the warranty period, we can together verify that the systems are performing to achieve the full potential of the design intent and owner requirements.

The implementation of this type of integrated commissioning approach, (including the entire team from start-up, through construction, and into operation and maintenance), provides a commitment to our owners and helps the owner achieve its intended life-cycle costs and energy efficiencies.

#### **LEED**



Our team embraces the importance of building sustainably. Strict Storm water Pollution Prevention, Indoor Air Quality, Construction Waste Management and Low Impact Construction are normal practices for our firm and are implemented like clockwork throughout our projects. Wharton-Smith's Sustainable Design & Construction (SD&C) Department oversees every sustainable project that we undertake. As a member of the U.S. Green Building Council, Wharton-Smith has experience on more than 20 LEED/Sustainable projects; seven have obtained LEED Gold certification.

Our team's integrated design approach on sustainable projects is one of collaboration and communication, inclusive of all parties involved. Our LEED Compliance Manager, Rachel Bouffard, LEED AP, will lead this effort. Rachel, in concert with the design team will review every submittal, not only for compliance with the construction documents, but also for maximum implementation of any certification requirements. In addition, Wharton-Smith works with our subcontractors to provide products that are local to the project site and high in recycled content. By working with the subcontractors and using the specification as a guide, the project can achieve the highest percentages without cost to the overall project budget. In addition, bi-weekly site visits will be made by Wharton-Smith's SD&C Department. This type of hands-on attention allows for close interaction and review, so that together the entire field team can verify that compliance is being achieved.

# MY CREDENTIALS CHRISTOPHER BARNETT (GBCI Number: 10236568) Milliag Address: 33/30 Deriffer Odas Dr. Zalphyhills, F. 33541 USA EEGO Are Certified into 625/2009 Ernol In the LEED AP with a specialty or dential: EEGO Are Certified into 625/2009 Ernol In the LEED AP with a specialty or dential: EEGO Are Certified into 625/2009 Ernol In the LEED AP with a specialty or dential: EEGO Are Certified into 625/2009 Ernol In the LEED AP with a specialty or dential: EEGO Are Certified into 625/2009 Ernol In the LEED AP with a specialty or dential: EEGO ARE Certified into 625/2009 Ernol In the LEED AP with a specialty or dential: EEGO ARE CERTIFIED AP with a specialty or dential: EEGO ARE CERTIFIED AP WITH A SPECIAL ORD APPLIED APPLIED



# Wharton-Smith employs 12 LEED Certified Professionals, 3 of which are on this team!







# ATTACHMENTS / SUPPLEMENTS

#### General Contracting License



Corporate Charter

# State of Florida Department of State

I certify from the records of this office that WHARTON-SMITH, INC. is a corporation organized under the laws of the State of Florida, filed on April 3, 1984, effective April 2, 1984.

The document number of this corporation is G94383

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 3, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

**Bonding Letter** 

CNASURETY

500 Colonial Center Parkway, Lake Mary FL 32746

Elio E. Sanchez, CPA, AFSB

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October 23, 2017

City of Gainesville Purchasing Division P.O. Box 490, Mail Station 32 Gainesville, FL 32627

RE: Wharton-Smith, Inc.,

750 Monroe Road, Sanford, FL 32771
Project: Continuing Construction Management Professional Services for Minor Projects, RFQ No. FPUR-180009-GD

We are providing this information at the request of our principal.

We have been providing surety bonds for Wharton-Smith, Inc., since 1986. We have approved bonds for them covering jobs up to \$125,000,000 and potential work programs of \$600,000,000.

We understand that Wharton-Smith, Inc. has or is about to submit documents regarding Continuing Construction Management Professional Services for Minor Project, RFQ No. FPUR-180009-GD. We further acknowledge that Wharton-Smith, Inc. may be bonded for multiple projects, with a potential maximum construction cost of \$2,000,000 each. If a contract is awarded to Wharton-Smith, Inc. and based on present circumstances, CNA Surety will be willing to provide bid, performance and payment bonds for the applicant in connection with the Project.

Wharton-Smith, Inc. has surety credit established with Western Surety Company, a wholly-owned subsidiary of CNA Surety. An admitted surety in the State of Florida, Western Surety Company is an A.M. Best "A" (Excellent) rated company with a financial size category of XIII (\$1.25 Billion to \$1.5 Billion). Western Surety Company has been authorized to transact business in the State of Florida since 1965.

Any arrangement for bonds required by the contract is a matter between Wharton-Smith, Inc. and the surety and we assume no liability to you or third parties, if for any reason we do not execute these bonds.

Sincerely, Elio E. Sanchez

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Third day of January, 2017

Ken Deffren Secretary of State

Tracking Number: CC8892326279

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

# ATTACHMENTS / SUPPLEMENTS

Drug Free Workplace Form

DRUG FREE WORKPLACE FORM
The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that
Wharton-Smith, Inc. does:
(Name of Business)
1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taker against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty of nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United State or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.  Bidder's Signature  10/23/17
Date

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750 Monroe Road • Sanford, FL 32771 Tel: 407.321.8410 • Fax: 407.829.4453 www.whartonsmith.com