

STATEMENT OF QUALIFICATION FOR CONTINUING CONSTRUCTION MANAGEMENT SERVICES FOR MINOR PROJECTS / RFQ NO. FPUR-180009-GD

170568F

BBI CONSTRUCTION MANAGEMENT, INC. | OCTOBER 23RD, 2017



GRU Kelly Plant
Office Renovation



City of Gainesville Public Works
Lobby Entrance Design



City of Gainesville Public Works Administration Office
Design Build



Historic A.Q. Jones House
CRA Renovation Project



Gainesville Police Department Administration Building
18,000 SqFt Renovation

CITY OF
GAINESVILLE
every path starts with passion

BBI CONSTRUCTION
MANAGEMENT, INC.

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October 19th, 2017

Gayle Dykeman, Senior Buyer
Purchasing Division, City of Gainesville
P.O. Box 490, Mail Station 32
Gainesville, FL 32627

Reference: RFQ# FPUR-180009-GD
Continuing Construction Management Professional Services for Minor Projects

Dear Ms. Dykeman,

We are pleased to submit our proposal and qualifications to provide **Continuing Construction Management Professional Services for Minor Projects for the City of Gainesville**. Our team has had the opportunity and pleasure of successfully working with City of Gainesville as a Construction Manager in the past on multiple projects. BBI's success is well evidenced by being selected by the University of Florida six times since 1999 as one their Construction Managers for Minor Projects (projects under \$2M) over a period of 18 years.

Over the last 39 years, our continued success in general contracting and construction management has allowed us to create a Civil Utility department that is well equipped with the necessary resources to manage and build quality projects on time and within budget. BBI Construction Management is a well-rounded experienced construction firm that truly makes the difference.

I feel that our values of **Experience, Team and Relationships** we bring will be a positive asset to The City of Gainesville for many years to come. Please consider this information as our request to be selected as a Construction Management Professional providing Continual Services for Minor Projects for the City of Gainesville.

Respectfully,



Joe Burns
President
LEED AP BD+C

RESTORING THE PAST, BUILDING THE FUTURE, SINCE 1978

P: (352) 338-2073 | F: (352) 371-4784 | 4639 NW 53rd Ave. Gainesville, Florida 32653 | www.bbi-cm.com | Lic. CGC011936

COMPANY INFORMATION and CERTIFICATION (CMQS 0)PROJECT NUMBER: FPUR-180009-GDPROJECTNAME: Continuing Construction Management Services for Minor Projects

FIRM NAME:

ADDRESS OF PROPOSED OFFICE IN CHARGE: 4639 NW 53rd Ave, Gainesville, FL 35653Telephone & Fax Numbers: P: (352) 338-2073 / F: (352) 371-4784E-Mail Address & Website Address: joe@bbi-cm.com / www.bbi-cm.com

Florida Corporate Charter Number:

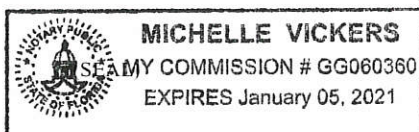
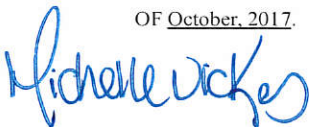
Federal ID Number: 59-1840198

For how many years has your firm been providing

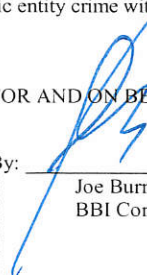
construction management services? General contracting? 39 years ; 39 yearsTotal billings, past three calendar years (submitting office)? \$29,440,740Total billings, past three calendar years (company-wide)? \$29,440,740

Notarized signature below certifies the following:

- I. Regarding information furnished by the applicant herewith, and as may be provided subsequently (including information presented at interview, if a finalist):
 - a) All information of a factual nature is certified to be true and accurate (subject to perjury laws, Chapter 837, Florida Statutes).
 - b) All statements of intent or proposed future action (including the assignment of personnel and the provision of services) are commitments that will be honored by the applicant if awarded the contract.
 - c) The provision of false information could be cause for my firm's disqualification from applying for other OWNERS of Gainesville work for a period of up to three years.
- II. Applicant acknowledges that:
 - a) If any information provided by the applicant is found to be, in the opinion of the Selection Committee or the OWNERS, substantially unreliable, this application may be rejected.
 - b) The Selection Committee may reject all applicants and may stop the selection process at any time.
 - c) The selection of finalists for interview will be made on the basis of information provided herein. Finalists will be ranked based on additional criteria, the interview, and the results of reference checks.
 - d) It is understood that this sealed submittal must be received at OWNERS, 200 East University Avenue, Room 339, City Hall, Gainesville, FL 32601 attention Gayle Dykeman, no later than 3:00 PM, October 23, 2017.
Facsimile (FAX) submittals are not acceptable and will not be considered. In addition, proposer must provide one (1) electronic copy of their submittal in PDF format on a CD or USB flash drive. The statement of qualifications shall be clearly labeled: Statement of Qualifications for Continuing Construction Management Services for Minor Projects.
 - e) Failure to file a protest within the time prescribed in City of Gainesville Purchasing Procedures shall constitute a waiver of proceedings.
 - f) Failure to sign this form will result in disqualification.
- III. The undersigned certifies that he/she is a principal or officer of the firm applying for consideration and is authorized to make the above acknowledgments and certifications for and on behalf of the applicant.
- IV. The undersigned certifies that the Applicant has not been convicted of a public entity crime within the past 36 months, as set forth in Section 287.133, Florida Statutes.

SWORN TO AND SUBSCRIBED TO ME,
A NOTARY PUBLIC, THIS 19th DAYOF October, 2017.

FOR AND ON BEHALF OF THE APPLICANT:

By: 
Joe Burns, President
BBI Construction Management, Inc.

JOE BURNS**PRESIDENT / EXECUTIVE MANAGER**

ABILITY & QUALIFICATIONS: Joe serves as President and Executive Manager for BBI Construction Management, Inc. with over 40 years of experience and knowledge of construction management fundamentals, constructability, design methods and functions and critical strategic planning.

ROLE: PRESIDENT / EXECUTIVE MANAGER

Principal representative responsible for all matters pertaining to the project and execution including construction administration, technical expertise and corporate leadership to ensure the project exceeds expectations for cost, time and quality.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
City of Gainesville Public Works Administration Building	\$ 3,216,080
University of Florida IFAS Plant Disease Clinic	\$ 1,406,184
University of Florida Dental Science Building AHU 5,8,9 Replacement & Re-Roof	\$ 1,491,563
Gainesville Police Department Renovations	\$ 1,905,420
Florida Gateway College Renovations and Roof Replacement	\$ 1,462,116
University of Florida Center Drive Steam Piping	\$ 711,554
Infinite Energy Headquarters	\$ 6,195,233

**Education**

Master of Science in Management
Finance & Real Estate,
Florida International University

Bachelor of Science in
Mechanical Engineering,
University of Florida

Registrations

Professional Engineer
License # PE0016271

Certified General Contractor
License # CGC011936

Roofing Contractor
License # RC003037

LEED Accredited Professional, USGBC
OSHA Safety 10 Hour Certification

Residence

Gainesville, FL

CHRIS TROWELL**VICE PRESIDENT / SENIOR PROJECT MANAGER**

ABILITY & QUALIFICATIONS: Chris is our Senior Project Manager for BBI Construction Management with over 13 years of experience. He has a proven delivery of more than \$165 million of commercial, government and institutional construction projects. He has excellent communication skills with a laser focus on clear, honest communication and establishing relationships.

ROLE: VICE PRESIDENT / SENIOR PROJECT MANAGER

Primary point of contact for all project related matters including responsibility for overall project planning and scheduling, operations, resource allocation, project accounting and control, while providing technical direction and ensuring compliance with quality standards.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
Alachua County Administrative Building Renovation	\$ 1,234,397
University of Florida Academic Technology Phase 1	\$ 300,165
Keystone School Science Lab Building*	\$ 2,200,000
Volusia County School District High School "DDD" - University HS*	\$ 95,000,000
Lake County Board of Commissioners Judicial Center Complex*	\$ 39,900,000

*Denotes experience prior to BBI

**Education**

B.S. Building Construction,
University of Florida
Graduated Cum Laude

Registrations

State of Florida Licensed
Home Inspector #HI7305

State of Florida Certified General
Contractor License # CGC1520556
CM-Lean Certified

OSHA Safety 10 Hour Certification

Residence

High Springs, FL

ADAM BRANG**SENIOR CIVIL PROJECT MANAGER**

ABILITY & QUALIFICATIONS: Adam has over 20 years of construction management and operations experience. Adam is successful with commercial and industrial jobs including water and wastewater plants and many other underground civil construction needs that include municipal and federal projects.

ROLE: SENIOR CIVIL PROJECT MANAGER

Main point of contact for all civil construction project related matters including field operations, responsibility for overall project planning and scheduling, resource allocation, project accounting, resolve any technical construction issues and ensuring compliance standards are met with a safe and efficient outlook for the overall project and environment.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
Florida Department of Corrections - Lowell Water Treatment Plant*	\$ 934,549
GRU Murphree Water Treatment Plant: Lime System Upgrades*	\$ 1,780,000
Baker Correctional Institution WasteWater Treatment Plant Expansion*	\$ 2,808,480
City of Winter Garden -Oak Forest Reclaimed Water Storage & Pumping*	\$ 1,615,968
Cross City Water Treatment Plant Expansion*	\$ 605,000

*Denotes experience prior to BBI

**Education**

B.S. Building Construction
University of North Florida

Registrations

State of Florida Certified General
Contractor License # CGC1515312

Certified FL Utility & Excavation
Contractor License # CUC1225103

OSHA Safety 30 Hour Certification

Residence

Gainesville, FL

JASON DIVEN

SENIOR ESTIMATOR / PRE-CONSTRUCTION

ABILITY & QUALIFICATIONS: Jason brings over 12 years of experience to the BBI team. He has a 10-year record of success overseeing all phases of multimillion dollar construction projects. Jason also has experience with managing a variety of projects including retail, high-rise residential, schools and parking garages. He has helped secure more than \$260 million in new work.

ROLE: SENIOR ESTIMATOR / PRE-CONSTRUCTION

Work with teams to establish project budgets and proposals. Has extensive knowledge of commercial construction and the bidding process, allowing for communication of needs for the customer and our BBI team. Establishes and maintains data base for pricing and subcontractors. Sets up and leads the hand-off meeting from preconstruction to construction for operational activities. Interprets plans and specifications. Communicates construction needs to the management teams.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
South Florida Water Management District Environmental Services Lab*	\$ 8,000,000
Coca-Cola Orlando Eye - Mixed Use Parking Garage*	\$ 13,000,000
North King Street Parking Garage - Florida Hospital*	\$ 12,000,000
Miami-Dade Children's Courthouse*	\$ 74,000,000
University of Miami Salt Water Research Facility*	\$ 24,000,000

*Denotes experience prior to BBI

**Education**

B.A. History University of Florida

Construction Manager's Program
Florida Atlantic University

Registrations

OSHA Safety 30 Hour Certification
LEED Accredited Professional, USGBC

Residence

Gainesville, FL

ROBERT ERICKSON

PROJECT MANAGER

ABILITY & QUALIFICATIONS: Robert serves as a Project Manager providing over 6 years of experience with construction management and operations. Robert served as an estimator and is excellent at producing construction cost estimates, overseeing the bidding process, establishing project schedules and managing the entire project from start to finish.

ROLE: PROJECT MANAGER

Serves as the primary contact and responsible for all field operations, maintains quality control oversight, resolves technical construction issues, and supervises all phases of the project.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
University of Florida IFAS - McCarty Hall D 1st FL Renovation	\$ 1,336,078
University of Florida McCarty A Roof Replacement	\$ 795,889
University of Florida IFAS Plant Disease Clinic	\$ 1,385,020
University of Florida McCarty Hall D 2nd FL HVAC Renovation	\$ 1,037,582
University of Florida Broward Hall NE Wing Renovations	\$ 1,849,509
University of Florida Broward SE Window Replacement	\$ 613,041

**Education**

B. S. Building Construction
University of Florida

Masters of Building Construction
University of Florida

Registrations

LEED Accredited Professional USGBC

Certified Building Contractor
License # CBC1261296

OSHA Safety 30 Hour Certification

Residence

Alachua, FL

JEREMY CRISCIONE

PROJECT MANAGER

ABILITY & QUALIFICATIONS: Jeremy serves as Project Manager with over 4 years of experience in contract management, scope evaluation, conducting and documenting project meetings, scheduling and budgetary analysis, preparing, distributing and logging requests for information, subcontract management and project close-out.

ROLE: PROJECT MANAGER

Primary point of contact for all project related matters including responsibility for overall project planning and scheduling, resource allocation, project accounting and control, while providing technical direction and ensuring compliance with quality standards.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
University of Florida Substation 10 South House Repair / Re-Build	\$ 1,559,738
University of Florida Aquatics Switchgear	\$ 1,081,407
University of Florida Broward Hall West Elevator	\$ 1,030,409
University of Florida Corry Village Building 284 Student Housing Renovation	\$ 1,850,059
University of Florida Williamson Hall Re-Roof	\$ 858,885
University of Florida IFAS Administrative Services Building	\$ 1,604,958

**Education**

Masters of Building Construction,
University of Florida

Bachelor of Geological Sciences
University of Florida

Registrations

OSHA Safety 30 Hour Certification

Residence

Gainesville, FL

YASH GARG**BIM COORDINATOR / PROJECT ASSISTANT**

ABILITY & QUALIFICATIONS: As a BIM Coordinator, Yash provides Building Information Modeling services on projects as well as design concepts. His role also includes assisting the project management teams both in office and on site. With a bachelor's degree in Architecture, a registered Architect and a Master of Science graduate in Construction management, Yash is a great asset to our BBI team.

ROLE: BIM COORDINATOR / PROJECT ASSISTANT

Assists project managers in managing submittals, maintain drawings, and many other operational duties. Responsible for all work associated with BIM coordination for projects including providing models for presentations and marketing materials.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
Williston City Hall	\$ 2,500,000
Florida Fish & Wildlife Administration Building, Gainesville	\$ 522,810
University of Florida IFAS Administrative Services Building	\$ 1,689,484
University of Florida Aquatics Switchgear	\$ 1,081,407
University of Florida Mechanical Science Building Re-Roof	\$ 589,351
University of Florida 5 Academic Classrooms - Renovation	\$ 723,871

**Education**

B.S. Building Construction,
University of Florida

Registrations

OSHA Safety 30 Hour Certification

Residence

Gainesville, FL

GARY BROOKS**SENIOR PROJECT SUPERINTENDENT**

ABILITY & QUALIFICATIONS: Gary serves as Project Superintendent with over 31 years of industry experience supervising office, medical, laboratory, retail, food service, industrial and residential construction projects. Gary is a certified building contractor and has completed numerous projects on the University of Florida Campus.

ROLE: SENIOR PROJECT SUPERINTENDENT

Coordinate site construction activities and supervise field personnel as required to complete projects on schedule and within budget while maintaining quality standards, safety compliance and developing positive relationships with Owners, trade contractors and suppliers.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
University of Florida Dental Science Building AHU 5, 8, 9 Replacement & Re-Roof	\$ 1,366,204
University of Florida Switchgear CT Replacement Sub 1, 3, 4 & 5	\$ 956,346
University of Florida Corry Village Building 284 Student Housing Renovation	\$ 1,850,059
University of Florida Golf Course Teaching Center	\$ 305,743
University of Florida McCarty Hall D 2nd FL HVAC Renovation	\$ 1,037,582
University of Florida Williamson Hall Re-Roof	\$ 858,885

**Registrations**

Certified Building Contractor
License # CBC040672

Licensed Real Estate Broker

OSHA Safety 10 Hour Certification

Residence

Gainesville, FL

STEVE STRINGER**SENIOR PROJECT SUPERINTENDENT**

ABILITY & QUALIFICATIONS: Steve serves as Project Superintendent with over 35 years of experience collaborating on and supervising construction projects for the University of Florida and the School Board of Alachua County. Steve is well versed in both commercial and residential construction and is capable of completing a wide variety of projects.

ROLE: SENIOR PROJECT SUPERINTENDENT

Coordinate site construction activities and supervise field personnel as required to complete projects on schedule and within budget while maintaining quality standards, safety compliance and developing positive relationships with Owners, trade contractors and suppliers.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
University of Florida IFAS Administrative Services Building	\$ 1,604,958
University of Florida IFAS Plant Disease Clinic	\$ 1,406,184
Florida Gateway College Building One Renovations	\$ 1,462,116
University of Florida Bryant Hall First Floor Renovation / HVAC Rebuild	\$ 1,709,012
Powell Hall Photo-voltaic Pilot Project	\$ 585,780
Alachua County Courthouse HVAC Renovations	\$ 2,685,186

**Education**

B.S. Building Construction,
University of Florida

Registrations

Certified General Contractor
License # CGCA11571

OSHA Safety 30 Hour Certification

Residence

Gainesville, FL

LARRY MESSER

PROJECT SUPERINTENDENT

ABILITY & QUALIFICATIONS: Larry serves as Project Superintendent with 4 years of experience on both commercial and residential projects. During this time Larry has completed several projects on the University of Florida campus. Larry is a graduate of the Rinker School of Building Construction at the University of Florida.

ROLE: PROJECT SUPERINTENDENT

Coordinate site construction activities and supervise field personnel as required to complete projects on schedule and within budget while maintaining quality standards, safety compliance and developing positive relationships with Owners, trade contractors and suppliers.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
AQ Jones Center Roof Replacement & Repairs	\$ 220,419
University of Florida Corry Village Building 277 Renovation	\$ 1,632,377
Thomas Hall Attic Space Section D, E, F, G, H, J	\$ 238,612
Cook Residence Sports Building and Sanctuary	\$ 1,191,697
University of Florida Corry Village Building 284 Renovations	\$ 1,850,059
Delta Chi Fraternity Addition & Renovation	\$ 432,858

**Education**

B.S. Building Construction,
University of Florida

Registrations

OSHA Safety 30 Hour Certification

Residence

Gainesville, FL

RUSS MILLS

PROJECT SUPERINTENDENT

ABILITY & QUALIFICATIONS: Russ serves as Project Superintendent with over 25 years of experience on both commercial and residential projects. During this time Russ has completed several projects on the University of Florida campus, many WWTF projects and renovations for the state. Russ is a graduate of the University of Florida with his studies in Building Construction.

ROLE: PROJECT SUPERINTENDENT

Coordinate site construction activities and supervise field personnel as required to complete projects on schedule and within budget while maintaining quality standards, safety compliance and developing positive relationships with Owners, trade contractors and suppliers.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
Alachua County Driver License Renovations	\$ 179,593
University of Florida 5 Academic Classrooms - Renovation	\$ 723,871
University of Florida McCarty Hall D - 2nd Floor Renovations	\$ 582,132
University of Florida Aquatics Switchgear	\$ 1,081,407
Social 28 - Student Housing Renovations	\$ 2,136,142
Alachua County Administrative Services Renovation	\$ 1,263,344

**Education**

B.S. Building Construction,
University of Florida

Residence

Gainesville, FL

RED DAVIDSON

PROJECT SUPERINTENDENT

ABILITY & QUALIFICATIONS: Red has over 25 years of construction industry experience and 18 years of experience serving as a project superintendent. Red has extensive experience with fast-tracked projects that include retail, medical facilities and industrial construction projects.

ROLE: PROJECT SUPERINTENDENT

Coordinate site construction activities and supervise field personnel as required to complete projects on schedule and within budget while maintaining quality standard, safety compliance and developing positive relationships with owners, trade contractors and suppliers.

PROJECT EXPERIENCE

<u>Project Name</u>	<u>Contract Value</u>
Cathedral Towers Assisted Living*	\$ 15,000,000
Southeast Georgia Cancer Treatment Center*	\$ 7,000,000
CVS Remodel*	\$ 220,000
Wal-Mart Remodel*	\$ 3,500,000
Stanford Group Office Building*	\$ 4,000,000
Fish & Wild Life Research Institute Lab Improvements	\$ 492,878

*Denotes experience prior to BBI

**Education**

Attended Santa Fe College

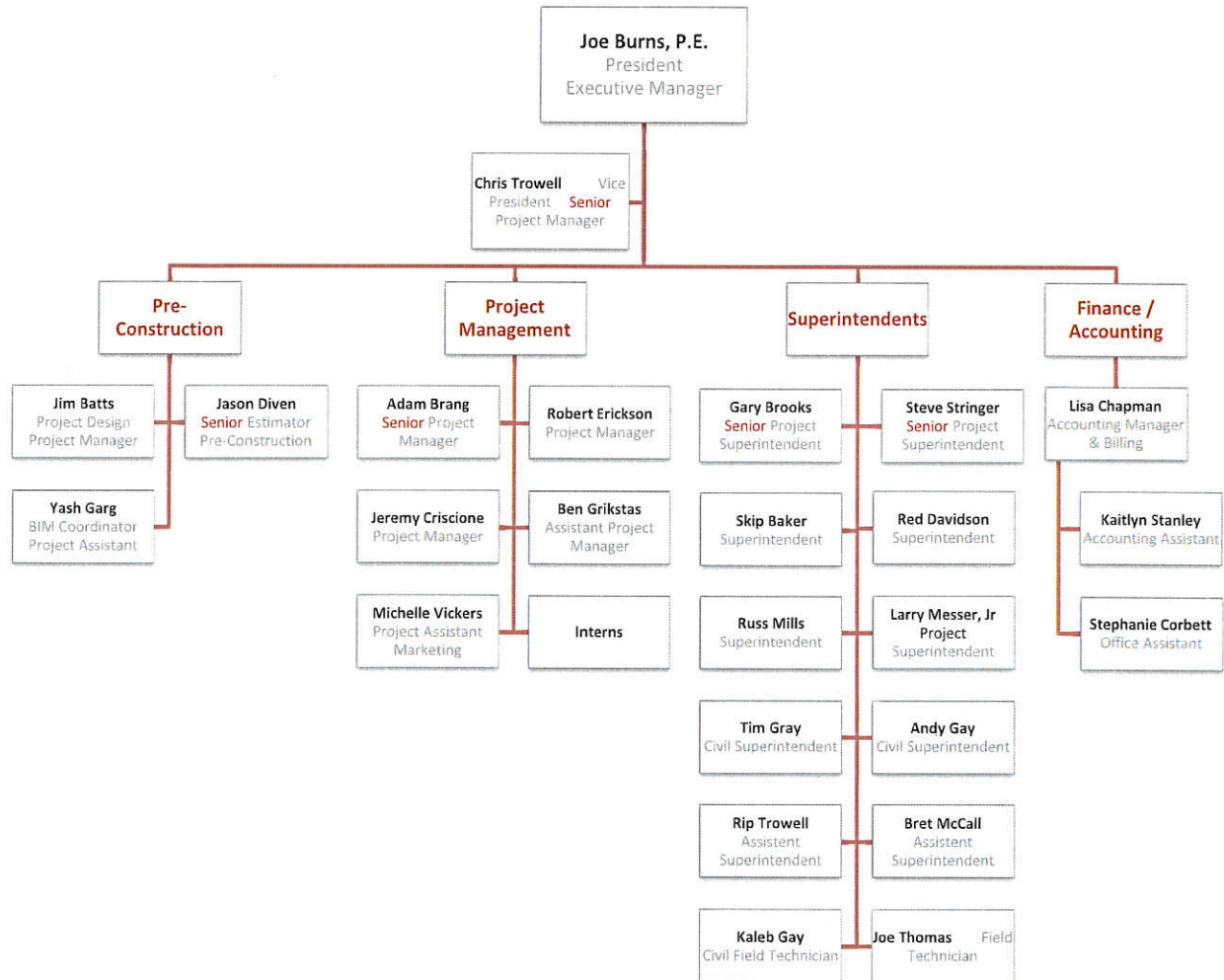
Registrations

Certified SWPPP in the State of Florida
OSHA Safety Certification

Residence

Gainesville, FL

ORGANIZATIONAL CHART



QUESTION 2 – EXPERIENCE & REFERENCES
Project Information

Project # and Title: 16053 IFAS Administrative Services Building

Project Location: University of Florida

Services provided (check applicable boxes)

☒ CM At-Risk ☐ GC (Low Bid) ☐ Design-Builder ☐ CM Agency ☐ Subcontractor ☐ Other

 Pre-Construction services provided? ☒ YES ☐ NO

Current Status: 100% Complete

Size of project (gross square feet): 11,780

Program / Pre-Design Budget: N/A

Design Development Budget: N/A

GMP Proposal (Original): \$1,599,885

Final Contract Value: \$1,604,958

Construction Start (NTP) Date: 4/25/2016

Original Substantial Completion Date (at NTP): 10/27/2016

Actual Substantial Completion Date: 11/16/2016

LEED Certified? No


Staffing Information (for this project)

 Principal: Joe Burns On proposed (project title) team? ☒ YES ☐ NO

 Project Manager: Jeremy Criscione On proposed (project title) team? ☒ YES ☐ NO

 Project Engineer: Yash Garg On proposed (project title) team? ☒ YES ☐ NO

 Superintendent: Steve Stringer On proposed (project title) team? ☒ YES ☐ NO

 Other: On proposed (project title) team? ☐ YES ☐ NO

Narrative description of project/facility, including space type(s), major building components, and construction type(s):

The IFAS Administrative Services Building is a new facility. The building consists of offices and shared workspaces that house multiple IFAS departments. The two open, shared work spaces were constructed in a split plan configuration with a series of individual offices, bathrooms, conference rooms and a kitchen that skirt the shared work spaces perimeter. Utilizing wood framed exterior walls and trusses, the building was engineered and constructed in a manner that did not require the use of interior bearing walls. This allows for easier interior office and workspace renovation in the future should it be desired. The envelope of the building consisted of a standing seam metal roof, with a combination of brick veneer and hardie lap siding. On the front end, a series of structures were removed to provide the footprint for the new building. Existing electrical utilities servicing adjacent offices had to undergo a temporary reconfiguration to allow construction to take place. This electrical service was later upgraded by receiving a new transformer and underground distribution to service the IFAS Admin Building, the adjacent offices and the future expansion to the IFAS Admin building. Other construction types and building systems included casework, doors & hardware, expansive storefront entrances, acoustical ceilings, flooring, painting, a multi-zone HVAC system with exposed spiral ductwork, plumbing, electrical and telecommunications.

Explanation of relevance/similarity to the Continuing Renovation/Construction Minor Projects (see instructions):

Many key aspects of this project involved close coordination and scheduling that directly impacted the owner and tenants of this building as well as a number of other buildings that were under or scheduled to be renovated. With an elaborate tenant move-in and move-out plan being implemented by IFAS and PD & C, a completion date that was synchronized with the scheduled move dates meant that the project had to be executed perfectly to allow the moving activities to take place without disruption. BBI was able to work within the parameters of the site, coordinate just-in-time material delivery, and complete impactful activities during non-standard hours to accommodate the constant traffic and operations that take place to the north of the building in the IFAS Facilities, Planning and Operations Compound. Strategic utility outages needed to be implemented so as to not disrupt building occupants, which involved temporary use of generators to supply power to the sub-zero freezers located in the Wildlife Molecular Ecology Offices. BBI was also able to successfully facilitate a number of design and owner requested changes both in the field and from a funding standpoint that allowed the project to be completed with minimal change.

CMQS Question 2 (Experience & References) continued**Owner Contact Information**

Owner/Client: IFAS Facilities, Planning and Operations
Contact Person or PM: Ronnie Cooper
Address: 1390 Date Palm Drive, Gainesville, FL 32611
Phone and Fax: P: (352) 294-3821 E-mail Address: rlcooper@ufl.edu
F: (352) 392-3161

Designer Contact Information

Architect/Eng.: Ponikvar & Associates, Inc.
Contact Person or PM: Michael Buchanan
Address: 720 SW 2nd Ave., Suite 105, Gainesville, FL 32601
Phone and Fax: P: (352) 372-1378 E-mail Address: mbuchanans@ponikvar.com
F: (352) 378-1281 / C: (352) 278-4076

Subcontractor #1 Information (highest dollar value trade contract on this project)

Sub-Contractor: Vintage Electric
Contact Person or PM: Kelly Tate
CSI Division/Trade: 16 Electrical
Value of Sub-Contract: \$214,853.00
Address: 2421 NW 71st Place, Gainesville, FL 32653
Phone and Fax: P: (352) 371-8021 E-mail Address: kelly@vintageelectric.net
F: (352) 8371-084

Subcontractor #2 Information (second highest dollar value trade contract on this project)

Sub-Contractor: CT Mechanical / Comfort Temp
Contact Person or PM: Erik Worthmann
CSI Division/Trade: 15 HVAC
Value of Sub-Contract: \$133,630.00
Address: 4301 NW 6th St, Gainesville, FL 32609
Phone and Fax: P: (352) 376-2366 E-mail Address: erik@comforttemp.com
F: (352) 376-0523

Subcontractor #3 Information (third highest dollar value trade contract on this project)

Sub-Contractor: Van Goettling Masonry, Inc.
Contact Person or PM: Van Goettling
CSI Division/Trade: 03 Concrete / 04 Masonry
Value of Sub-Contract: \$116,758.00
Address: 3725 NW 77th Terr., Gainesville, FL 32606
Phone and Fax: P: (352) 373-4932 E-mail Address: van@vangettlingmasonry.com
F: (352) 226-8029

QUESTION 2 – EXPERIENCE & REFERENCES
Project Information

 Project # and Title: MP01328 - Williamson Hall Re-Roof

 Project Location: University of Florida - 1843 Stadium Road, Gainesville, FL 32601

 Services provided (*check applicable boxes*)

☒ CM At-Risk ☐ GC (Low Bid) ☐ Design-Builder ☐ CM Agency ☐ Subcontractor ☐ Other

 Pre-Construction services provided? ☐ YES ☒ NO

 Current Status: 100% Complete

 Size of project (gross square feet): 18,150

 Program / Pre-Design Budget: N/A

 Design Development Budget: N/A

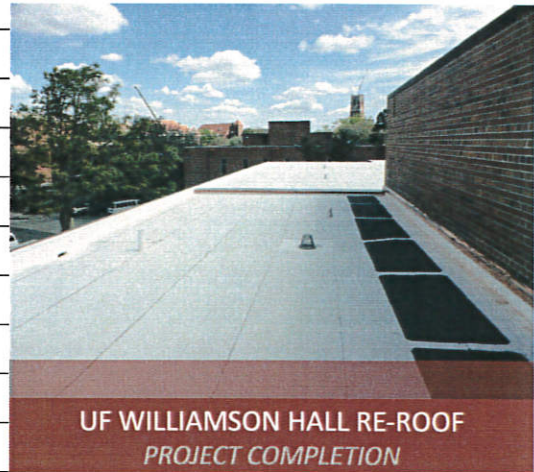
 GMP Proposal (Original): \$855,885.00

 Final Contract Value: \$871,952.00

 Construction Start (NTP) Date: 11/3/2016

 Original Substantial Completion Date (at NTP): 4/13/2017

 Actual Substantial Completion Date: 3/15/2017

 LEED Certified? NO

Staffing Information (for this project)

 Principal: Joe Burns On proposed (**project title**) team? ☒ YES ☐ NO

 Project Manager: Jeremy Criscione On proposed (**project title**) team? ☒ YES ☐ NO

 Project Engineer: Rip Trowell On proposed (**project title**) team? ☒ YES ☐ NO

 Superintendent: Gary Brooks On proposed (**project title**) team? ☒ YES ☐ NO

 Other: _____ On proposed (**project title**) team? ☐ YES ☐ NO

Narrative description of project/facility, including space type(s), major building components, and construction type(s):

Working on top of and around an occupied facility, this project featured the replacement of seven (7) existing roofs at Williamson Hall. With the different roofs being largely separated by a centrally located mechanical room, construction activities required two points of roof access and strategically planned set-up locations for the pumping of lightweight insulating concrete that was included as part of the roof system. Associated activities with the roof replacement included multiple mechanical curb and sanitary vent extensions, penthouse stair reconfiguration, non-penetrating freestanding fall protection guardrails and all new copper / parapet flashing components. During roof tear-off activities, coordination with a certified abatement subcontractor was required to remove flashing components that were found to contain asbestos. Brick and block infill along with a new storefront assembly was installed to meet minimum UF flashing height standards at an office that tied into the roof.

 Explanation of relevance/similarity to the **Continuing Renovation/Construction Minor Projects** (see instructions):

This re-roof presented many of the unique challenges that occur while working almost anywhere on the UF campus. While a laydown area was adequate on this particular project, the surrounding landscape, pedestrian / vehicular traffic and a regularly used loading dock limited the location and the time frame in which the lightweight insulating concrete pumping operation could take place. Anticipated scenarios of impacts to building occupants and campus operations along with assistance from PD & C and UF maintenance staff allowed for schedule adjustment and for the task to be completed while still maintaining overall project schedule. Close coordination with assisting trades, (i.e. mechanical, plumbing and electrical) and PPD temporary utility services allowed the roofing scope of work to continue without interruption and assured that the building was watertight from tear-off to completion. Thorough involvement and communication with the Design Team, EH&S, PPD and Manufacturers inspection teams insured that the roof was being correctly installed and that UF would have a guaranteed roof system at the conclusion of the project.

CMQS Question 2 (Experience & References) continued**Owner Contact Information**

Owner/Client: University of Florida PD&C
Contact Person or PM: Joe Garcia
Address: 245 Gale Lemerand, PO BOX 115050, Gainesville, FL 32611-5050
Phone and Fax: P: (352) 273-4009 E-mail Address: jagarcia@ufl.edu
F: (352) 273-4034

Designer Contact Information

Architect/Eng.: TTV Architects, Inc.
Contact Person or PM: Chris Noel
Address: 115 East Forsyth St, Jacksonville, FL 32202
Phone and Fax: P: (904) 798-8333 E-mail Address: chrism@ttvarch.com
F: (904) 798-8335

Subcontractor #1 Information (highest dollar value trade contract on this project)

Sub-Contractor: Perry Roofing Contractors, Inc.
Contact Person or PM: Brian Klepp
CSI Division/Trade: 07 Roofing
Value of Sub-Contract: \$548,772.00
Address: 2505 NW 71st Place, Gainesville, FL 32653
Phone and Fax: P: (352) 371-8987 E-mail Address: bkleep@perryroofing.com
F: (352) 375-8604

Subcontractor #2 Information (second highest dollar value trade contract on this project)

Sub-Contractor: Alachua Environmental Service, Inc.
Contact Person or PM: Robert Bell
CSI Division/Trade: 02 Abatement Services
Value of Sub-Contract: \$19,900.00
Address: PO BOX 1208, Glen St. Mary, FL 32040
Phone and Fax: P: (904) 259-6200 E-mail Address: aesinc_rbell@nefcom.net
F: (904) 259-6299

Subcontractor #3 Information (third highest dollar value trade contract on this project)

Sub-Contractor: Comfort Temp Company
Contact Person or PM: Jose Hernandez
CSI Division/Trade: 23 HVAC
Value of Sub-Contract: 13,165.00
Address: 4301 NW 6th St., Gainesville, FL 32609
Phone and Fax: P: (352) 376-2366 E-mail Address: jose@comforttemp.com
F: (352) 376-0523

QUESTION 2 – EXPERIENCE & REFERENCES

Project InformationProject # and Title: MP01907 - McCarty D 2nd Floor HVAC & RenovationsProject Location: University of Florida - 1604 McCarty Drive, Gainesville, FL 32611Services provided (*check applicable boxes*)☒ CM At-Risk ☐ GC (Low Bid) ☐ Design-Builder ☐ CM Agency ☐ Subcontractor ☐ OtherPre-Construction services provided? ☐ YES ☒ NOCurrent Status: 100% CompleteSize of project (gross square feet): 10,000Program / Pre-Design Budget: N/ADesign Development Budget: N/AGMP Proposal (Original): \$1,037,582.00Final Contract Value: \$946,872.75Construction Start (NTP) Date: 2/10/2016Original Substantial Completion Date (at NTP): 11/1/2016Actual Substantial Completion Date: 11/8/2016LEED Certified? No**Staffing Information (for this project)**Principal: Joe Burns On proposed (**project title**) team? ☒ YES ☐ NOProject Manager: Robert Erickson On proposed (**project title**) team? ☒ YES ☐ NOProject Engineer: Ben Grisktas On proposed (**project title**) team? ☒ YES ☐ NOSuperintendent: Gary Brooks On proposed (**project title**) team? ☒ YES ☐ NOOther: _____ On proposed (**project title**) team? ☐ YES ☐ NO

Narrative description of project/facility, including space type(s), major building components, and construction type(s):

This HVAC Renovation project was an interior renovation of the buildings 2nd Floor HVAC System. This project is a continuation of a multi-phase HVAC renovation that started with the 3rd floor. The renovation required the demolition of the existing acoustical ceiling, light fixtures, and HVAC system which served the 10,000 square feet of office space. Prior to construction, the existing ductwork had been surveyed to contain asbestos and had to be abated. Construction began with the air handling unit for the project being Owner Direct Purchased to accelerate delivery times as well as to save tax dollars. The new mechanical system included heating hot water and chilled water, a custom air handling unit, air terminals, and a new building automation system. Commissioning of the HVAC system was included in the scope. Other building systems included: lighting; computer networking; fire alarm; fire sprinkler; acoustical ceiling. This project was delivered concurrently with another project in which, the user group, IFAS coordinated with BBI to renovate the remaining of finishes. The additional scope included all new framing and drywall, painting, flooring, plumbing, casework, and storefront. The end result was a complete remodel of the 2nd floor.

Explanation of relevance/similarity to the **Continuing Renovation/Construction Minor Projects** (see instructions):

This project is of what typical projects require for the UF Minor Projects. BBI was involved in the preconstruction phase of the project and provided budgeting and conceptual cost estimating during the design development. As the project progressed, our team worked directly with the owner and design team to provide feedback with respect to constructability and maintaining the project schedule so that the user group could move back as scheduled. The location of the McCarty D Building required a thorough site logistic plan to address material delivery, site security, pedestrian traffic from the active nearby bus route, and foot traffic from students and staff accessing other nearby buildings. Since the other floors of the building remained active as BBI worked on the 2nd floor, it was paramount to limit disruption to the occupants including; scheduled quiet times, posting signage for upcoming outages, and meeting with users to address concerns. In order to meet the project schedule, BBI facilitated the owner direct purchase of the custom air handling unit for the project to ensure its timely delivery. BBI also coordinated with the IFAS department to complete their renovations in conjunction with this project. Notwithstanding all the aforementioned obstacles and conditions this quality project was delivered on time and under budget.

CMQS Question 2 (Experience & References) continued**Owner Contact Information**

Owner/Client: University of Florida
Contact Person or PM: Francisco Oquendo
Address: PO BOX 115050, Gainesville, FL 32611-5050
Phone and Fax: P: (352) 273-4012 E-mail Address: foquendo@ufl.edu
F: (352) 273-4043

Designer Contact Information

Architect/Eng.: H2 Engineering
Contact Person or PM: Matt Scarinage
Address: 114 East 5th Ave, Tallahassee, FL 32303
Phone and Fax: P: (850) 224-7922 E-mail Address: mscarinage@h2engineering.com
F: (352) 224-5876

Subcontractor #1 Information (highest dollar value trade contract on this project)

Sub-Contractor: WW Gay Mechanical Contractor
Contact Person or PM: Ryan Sullivan
CSI Division/Trade: 23 Mechanical
Value of Sub-Contract: \$356,466.37
Address: 515 SE 11th Place, Gainesville, FL 32601
Phone and Fax: P: (352) 258-4871 E-mail Address: rsullivan@wwgmc.com
F: (352) 372-8188

Subcontractor #2 Information (second highest dollar value trade contract on this project)

Sub-Contractor: Jonesville Electric & Underground, Inc.
Contact Person or PM: Robert Crawford
CSI Division/Trade: 26 Electrical
Value of Sub-Contract: \$93,600.00
Address: 230 SW 170th Street, Gainesville, FL 32669
Phone and Fax: P: (352) 538-5065 E-mail Address: jonesvilleelectric@gmail.com

Subcontractor #3 Information (third highest dollar value trade contract on this project)

Sub-Contractor: Taylor, Cotton, & Ridley, Inc.
Contact Person or PM: Matt Backensto
CSI Division/Trade: 08 Door & Hardware
Value of Sub-Contract: \$43,325.00
Address: 4410 SW 35th Terrace, Gainesville, FL 32608
Phone and Fax: P: (352) 376-3001 E-mail Address: mbackensto@taylorcottonridley.com
F: (352) 371-0102

QUESTION 2 – EXPERIENCE & REFERENCES

Project InformationProject # and Title: Alachua County Civil Courthouse Renovation & HVAC ReplacementProject Location: 915 SE 5th Street, Gainesville, FL 32601

Services provided (check applicable boxes)

☒ CM At-Risk ☐ GC (Low Bid) ☐ Design-Builder ☐ CM Agency ☐ Subcontractor ☐ OtherPre-Construction services provided? ☒ YES ☐ NOCurrent Status: 100 % CompleteSize of project (gross square feet): N/A
Replaced 15 air-handling units on 5 floors.Program / Pre-Design Budget: N/ADesign Development Budget: N/AGMP Proposal (Original): \$2,748,467.00Final Contract Value: \$2,568,079.30Construction Start (NTP) Date: 3/12/2013Original Substantial Completion Date (at NTP): 4/14/2014Actual Substantial Completion Date: 5/14/2014LEED Certified? Green Globes Certification**Staffing Information (for this project)**Principal: Joe Burns On proposed (project title) team? ☒ YES ☐ NOProject Manager: Tim Stanley On proposed (project title) team? ☐ YES ☒ NOProject Engineer: Robert Erickson On proposed (project title) team? ☒ YES ☐ NOSuperintendent: Steve Stringer On proposed (project title) team? ☒ YES ☐ NOOther: _____ On proposed (project title) team? ☐ YES ☐ NO

Narrative description of project/facility, including space type(s), major building components, and construction type(s):

Replaced 15 air-handling units on five floors. Installation of a new boiler and flue pipe, 112 variable air-volume terminals, eighteen variable frequency drives, two 40HP AHU motors, three chilled/HHW pumps, five roof-mounted exhaust fans as well as a new ceiling grind and tile throughout the entire building. Courthouse remained occupied and in full operation during the project. This project was essentially managed in 4 minor projects in order to accommodate the user groups.

Explanation of relevance/similarity to the **Continuing Renovation/Construction Minor Projects** (see instructions):

After many coordination meetings and strategic planning sessions between BBI, the owner and the user groups, it was determined that the project would be completed in four phases. There were no disruptions to the court or clerk's operations for the entire project. The team determined that LEED certification costs would not be obtainable within the allotted budget so they explored alternatives and opted to apply for certification with the Green Building Initiative for Environmental and Energy Efficiency certification for Continual Improvement of Existing Buildings (CIEB). The project achieved a score of 683, which is equivalent to three out of a possible four Green Globes. The Alachua County Family and Civil Justice Center is the first courthouse in the state of Florida to receive GBI's "Green Globes Certification".

CMQS Question 2 (Experience & References) continued**Owner Contact Information**

Owner/Client: Alachua County
Contact Person or PM: Bryan Schneider
Address: 915 SE 5th Street, Gainesville, FL 32601
Phone and Fax: P: (352) 374-5229 E-mail Address: brs@alachuacounty.us

Designer Contact Information

Architect/Eng.: Affiliated Engineers, Inc.
Contact Person or PM: Marc Lebrun / Tyler Dykes
Address: 307 SW Williston Road, Gainesville, FL 32608
Phone and Fax: P: (352) 264-3365 E-mail Address: tdykes@aeieng.com
F: (352) 375-3479

Subcontractor #1 Information (highest dollar value trade contract on this project)

Sub-Contractor: Climate Control Mechanical Services, Inc.
Contact Person or PM: Louie Wise
CSI Division/Trade: 15 - HVAC
Value of Sub-Contract: \$1,419,746.00
Address: 2695 SW 4th Street, Ocala, FL 34475
Phone and Fax: P: (352) 291-0185 E-mail Address: lwise@climatecontrolflorida.com
F: (352) 351-0219

Subcontractor #2 Information (second highest dollar value trade contract on this project)

Sub-Contractor: Preston-Link Electric, Inc.
Contact Person or PM: Guy Roig
CSI Division/Trade: 16A - Electrical
Value of Sub-Contract: \$87,210.00
Address: 4000 SW 35th Terrace, Gainesville, FL 32608
Phone and Fax: P: (352) 373-3516 E-mail Address: guy@prestonlinkelectric.com
F: (352) 335-3836

Subcontractor #3 Information (third highest dollar value trade contract on this project)

Sub-Contractor: Alachua Environmental Services
Contact Person or PM: Owen Thornton
CSI Division/Trade: 2B - Hazardous Material Abatement
Value of Sub-Contract: \$50,627.00
Address: PO BOX 1208, Glen St. Mary, FL 32040
Phone and Fax: P: (904) 259-6200 E-mail Address: aesinc_othornton@nefcom.net

QUESTION 2 – EXPERIENCE & REFERENCES
Project Information

 Project # and Title: Alachua County Administration Building - 1st Floor Interior Renovation

 Project Location: 12 SE 1st Street, Gainesville, FL

 Services provided (*check applicable boxes*)

☒ CM At-Risk ☐ GC (Low Bid) ☐ Design-Builder ☐ CM Agency ☐ Subcontractor ☐ Other

 Pre-Construction services provided? ☒ YES ☐ NO

 Current Status: 100% Complete

 Size of project (gross square feet): 12,024

 Program / Pre-Design Budget: N/A

 Design Development Budget: N/A

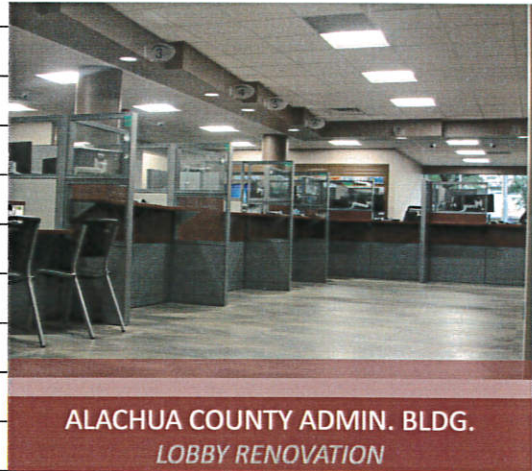
 GMP Proposal (Original): \$1,216,397

 Final Contract Value: \$1,179,172.32

 Construction Start (NTP) Date: September 2016

 Original Substantial Completion Date (at NTP): July 2017

 Actual Substantial Completion Date: July 2017

 LEED Certified? No

Staffing Information (*for this project*)

 Principal: Joe Burns On proposed (**project title**) team? ☒ YES ☐ NO

 Project Manager: Chris Trowell On proposed (**project title**) team? ☒ YES ☐ NO

 Project Engineer: _____ On proposed (**project title**) team? ☐ YES ☐ NO

 Superintendent: Russ Mills On proposed (**project title**) team? ☒ YES ☐ NO

 Other: _____ On proposed (**project title**) team? ☐ YES ☐ NO

Narrative description of project/facility, including space type(s), major building components, and construction type(s):

This project was an interior renovation and remodel of the first floor of the Alachua County Administration Building. The interior work consisted of lt. ga. metal stud framing and sheetrock finishing, a series of lay-in acoustical ceilings and hard ceilings with drop bulkheads, new flooring (carpet, ceramic tile, or mct flooring) new wood doors and door hardware to match the existing facility, built in and modular casework, and all related electrical, mechanical, and plumbing utilizing the buildings existing utility infrastructure.

 Explanation of relevance/similarity to the **Continuing Renovation/Construction Minor Projects** (see instructions):

The work was concentrated in the current first floor tax collection area and adjoining spaces immediately south of the lobby elevator bank. The current tax collection area was temporarily relocated across the lobby hall to the Northeast corner of the first floor information suite to allow full access to the area being demolished and renovated. The entire area was demolished and new interior construction to the existing space helped improve the current needs of the Alachua County Tax Collector and staff. At the East exterior wall a new set of double storefront doors and convenience stairs was constructed to better configure the interior functioning of the space and to align with the existing pedestrian crosswalk.

CMQS Question 2 (Experience & References) continued**Owner Contact Information**

Owner/Client: Alachua County Facility Operations
Contact Person or PM: Bryan Schneider
Address: 12 SE 1st Street, Gainesville, FL
Phone and Fax: P: (352) 374-5229 E-mail Address: brs@alachuacounty.us

Designer Contact Information

Architect/Eng.: Paul Stresing Associates, Inc.
Contact Person or PM: Paul Stresing
Address: 14617 Main Street, Alachua, FL 32615
Phone and Fax: P: (386) 462-6407 E-mail Address: prs@paulstresingassociates.com

Subcontractor #1 Information (highest dollar value trade contract on this project)

Sub-Contractor: Jonesville Electric & Underground, Inc.
Contact Person or PM: Robert Crawford
CSI Division/Trade: 26 Electrical
Value of Sub-Contract: \$168,190.45
Address: 230 NW 170th Street, Gainesville, FL 32669
Phone and Fax: P: (352) 538-5065 E-mail Address: jonesvilleelectric@gmail.com

Subcontractor #2 Information (second highest dollar value trade contract on this project)

Sub-Contractor: Custom Climate
Contact Person or PM: Steve Holloway
CSI Division/Trade: 23 HVAC
Value of Sub-Contract: \$153,338.00
Address: 141 Wyoming Street, Hawthorne, FL 32640
Phone and Fax: P: (352) 478-9516 E-mail Address: customclimate01@yahoo.com

Subcontractor #3 Information (third highest dollar value trade contract on this project)

Sub-Contractor: Acousti Engineering Co of Florida
Contact Person or PM: Chris Cornelious
CSI Division/Trade: 9 Acoustical Ceilings / Flooring
Value of Sub-Contract: \$96,611.00
Address: 14100 NW 126th Terrace, Alachua, FL 32615
Phone and Fax: P: (386) 462-9900 E-mail Address: chriscornelius@acousti.com
F: (386) 462-9901

CMQS 3

PROCUREMENT, MANAGEMENT COORDINATION OF TRADE SUBCONTRACTORS

What means will be used to identify, notify, pre-qualify, and procure sub-contractors for the disciplines involved in these projects? How will the trade contracts be proactively, rather than reactively, managed? What specific steps will be taken to ensure communication and to minimize conflicts between trades in the field as well as conflicts between the CM and sub-contractors? Other than tracking and processing, what is the CM's role in technical correspondence between sub-contractors and the owners A/E (submittals and shop drawings, Requests For Information, etc.)?

Elaborate on your understanding of the City Local Small Business Procurement Program CONSTRUCTION SERVICES FOR MINOR PROJECTS QUALIFICATIONS SUPPLEMENT (CMQS)

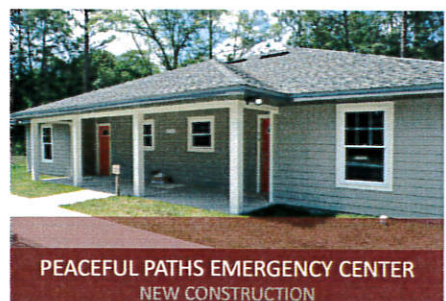
Quality subcontractor participation is essential for the unique and specific situations that are present with any project for the City of Gainesville. BBI takes great pride in fostering healthy, working relationships with qualified and reliable subcontractors. Multiple platforms are utilized to notify and secure subcontractor participation. The way that BBI has been most successful in doing this is by directly contacting qualified subcontractors that are a part of our database to garner their interest in a project. Local newspaper advertisements, construction specific bid notification websites and online databases are other ways that BBI has successfully procured qualified subcontractors.

All projects are unique and in their own right and as such all prospective subcontractors are screened through a comprehensive pre-qualification process to check many of the things that could impact their ability to perform on any given project. Factors such as financial stability, performance on similar type work, workforce that will be committed to the project they are bidding and historical company information are some of the topics that are evaluated during this time.

Competitiveness among subcontractors is a key part of a successful project as it essentially increases the quality and workmanship while also insuring that cost is kept in check. In order for this to take place BBI organizes specific scopes of work and provides the expectations of each and every project to all subcontractors. To level the playing field even more and take the guess work out of the subcontractor's hands, BBI also identifies a period of time prior to each bid that urges participation from subcontractors to express any questions or concerns with the scopes or contract documents that they are bidding. Upon receiving bids, BBI will perform multiple iterations of scope review with the subcontractors to make sure that all have addressed the contract documents, scopes and are not including any erroneous exclusions or overlapping scopes. This approach allows BBI to proactively manage the trade contractors prior to them ever stepping foot on site which in turn will eliminate the need for resource draining and schedule impacting reactive management. Once this process is complete a formal subcontract is executed which will provide an all-encompassing level of understanding and commitment from them with respect to the requirements of the project. During the construction process best practices are utilized for open communication, resource coordination and scheduling, change communication, site management and safety which help streamline the project and minimize the possibility for delays.

To increase subcontractor competitiveness and maintain the growth and resilience of the subcontractor trade work force, BBI continuously seeks qualified, small business or minority owned businesses for participation. Operating as a small business enterprise itself, BBI takes pride in the fact that it has been part of the UF Small Business & Vendor Diversity Relations Mentor - Protégé Program and Small Business Opportunity Fair on a regular basis. BBI also utilizes the City of Gainesville's Small and Service-Disabled Veteran Business Listing for additional contacts and opportunities to engage with small vendors and subcontractors. Additionally, we will update our own database of subcontractors with the applicable trade companies found in the City of Gainesville Small and Service-Disabled Veteran Business Listing. This allows BBI to establish a line of communication with other small and diverse businesses to effectively target them for participation in all bidding opportunities. We also understand that the City of Gainesville now requires at least one quote to be from a certified small and/or service-disabled veteran business for purchases between \$5,000 and \$50,000, as well as a 5% total point preference for certified small and/or service-disabled veteran businesses on competitive bids.

BBI COMPLETED PROJECTS



- a) Describe the team's approach to, and methods for, cost estimating during the pre-GMP phase and cost control during the construction phase, specifically when the unforeseen arises.
- b) How are cost estimates developed and how dependent are they upon estimates by potential sub-contractors?
- c) Provide a examples of previous cost estimates. Were they lump sum packages or unit pricing, or a combination of both?

The preparation of a Pre-GMP Proposal for a project is made up of our Preconstruction and Project Management Teams understanding scope, quantifying scope, and soliciting and obtaining trade proposals from a network of subcontractors. Whether it's for well-established clients, new clients, or a hard bid scenario, BBI is continually preparing construction proposals. Thus, receiving and cataloging important data to utilize in an overall effort to not just win more work, but to assist in our mission for continual improvement of the entire Construction Management process. This allows us to quickly and precisely prepare cost estimates of all kinds. Additionally, the information and intelligence obtained in our preconstruction department has proven to be a valuable tool for cost control, especially in the review and validation of change orders.

As we begin to prepare the estimate, BBI team members are assigned specific trades and scopes of work compiled as bid packages. At key milestones, the Senior Estimator will have individual scope review meetings with each team member to review and test their knowledge of the details of the trades and bid packages they were assigned to. This information is then passed along to the subcontractors through the transmission of a detailed bid form and coordination meetings. Interaction of this kind is vital to ensure subcontractor proposal encompass all required materials and services necessary to complete the work.

Competitive environment complements the accuracy of a proposal. The BBI Preconstruction Team openly solicits multiple prequalified subcontractors to receive their bids. Bidders are provided all of the same information and documentation to ensure they have a fair and equal opportunity to receive an award. When the bids are received on the bid form, BBI Team Members are quickly able to determine if the bidders have included all of the scope necessary to be considered responsive.

Although the Pre-GMP Proposal is compiled mainly of subcontractor bids, the BBI Team completes quantity take-offs for materials that make up the project. This another tool for accuracy and allows us to cross-reference and double check the values of the trade proposals received. Additionally, depending on the amount of data obtained in time periods leading up to the Pre-GMP Proposal, BBI can consult with our database of unit costs and apply the quantity of a specific trade to determine the accurate value. Because BBI subcontracts the majority of our work, we prefer to have multiple bids for bid packages, however, we are confident in our abilities to accurately estimate trades utilizing quantity take-offs, and unit cost data.

The combination of understanding and quantifying scope during the preconstruction phase of the project, allows the BBI Project Management team to prepare and strengthen cost control should the scope of the project change or if the "unforeseen" shall occur during construction. Utilizing the quantities obtained for specific scopes during preconstruction, BBI project management can include a unit cost into subcontracts for materials and labor. With this method, if a change condition shall occur, subcontractor change orders are processed objectively, without conflict or negotiation. BBI strongly feels that the key to obtaining the most accurate unit price for a specific trade or assembly is if it is received when the subcontractor is under a competitive environment during the bidding/preconstruction phase.

We strongly feel that the continual practice of preparing proposals regardless of the contract type serves many healthy functions. The obvious objective is to obtain new contracts that will pay for overhead costs and produce profit. However, the act of performing quantity take-offs, soliciting subcontractors and receiving trade proposals allows BBI to always have a keen understanding of construction costs, and perfect our processes implemented in both the preconstruction and construction phases of work.

In the most recent months, BBI as prepared the following estimates and estimate types:

1. Pi Kappa Phi Fraternity House – Lump Sum
2. Stephen Foster Elementary School Re-Roof – Lump Sum and Unit Cost Combination
3. Gamma Phi Beta Sorority House – Lump Sum
4. Holden Heights Community Improvements Phase IV – Lump Sum and Unit Cost Combination

- a) Does your staff review design submittals with an eye for errors, discrepancies, conflicts, and other potential change order issues? If so, who specifically does that?
 - b) What means are used to cross-check design submittals against the City design & construction parameters and standards, previous review comments, Value Engineering input, and other direction or feedback?
 - c) Describe the methods used by the team to maintain quality control during the construction phase.
 - d) Briefly describe the firms' existing quality assurance policies & procedures and explain how they're tailored to each project.
-

Accuracy and control are two of the core values for our operations management teams. It is counter-intuitive to design a project that is then installed incorrectly or with inferior materials. BBI is committed to providing the highest quality and accepts full responsibility for maintaining excellent workmanship throughout the construction process. This responsibility is shared from the Assistant Project Managers, Project Managers Superintendents, Vice President and President.

We firmly believe that the production of an accurate, well-coordinated set of plans and specifications is crucial to defining the quality of the construction process and minimizing potential change orders. Our team will perform a constructability review as a cross check of construction documents for accuracy, completeness, and systems coordination issues. Additionally, BBI will complete a Value Engineering Assessment. These processes occur after each of the major design phases are completed and always prior to subcontractor bidding. Because BBI employs individuals with a variety of experience types and levels, all members of the construction team will participate. A narrative of our suggested changes and cost saving opportunities will be submitted to the owner and design team for review and consideration. After all accepted changes have been incorporated into the documents, we distribute them to the subcontractor and supplier community for coordination and price adjustments.

In order for BBI to achieve a high standard of quality on each construction project we manage, we understand that we must hire subcontractors that share the same values and have the experience to perform at such a level. All new subcontractors must complete a prequalification process prior to being awarded a project. In order to become prequalified, each subcontractor must provide copies of all applicable certifications, licenses and insurance. Additionally, they must provide a list of completed projects. From there we investigate all the known facts about those projects and inquire with regards to their performance with different key leaders. We will also verify that the foremen and craftsmen representing the subcontractor are experienced and have a proven track record professionalism and respect for quality.

Having an experienced superintendent on site is paramount to quality control. Once construction is underway, our project team will be on-site at all times while construction is in progress to verify that the subcontractors are installing the various building systems in full compliance with the approved submittals, and project documents.. If during the construction process we discover any deficiencies in the design that may adversely affect the overall quality of the project, we will request meetings with the design team to resolve the issue.

BBI COMPLETED PROJECTS



CRA HAISLEY LYNCH PARK
PARK IMPROVEMENTS AND LANDSCAPING



BROWARD RECREATIONAL FACILITY
NEW ATHLETIC RECREATION AREA



UF BROWARD ELEVATOR
NEW ADDITION

- a) Describe how the team will develop and maintain the construction schedule throughout the construction process. Who develops the schedule that accompanies the GMP proposal? Who is responsible for updating and adhering to the schedule during construction?
- b) What role, if any, do potential sub-contractors play in developing the schedule? What role, if any, do actual sub-contractors play in refining and maintaining the schedule?
- c) Given your understanding of the Owner's goals, requirements, and constraints, elaborate on ideas you have for "fast-tracking" the project without sacrificing quality or introducing unreasonable risk.
-

BBI will prepare both a preliminary milestone schedule and a detailed construction schedule utilizing Microsoft Project scheduling software. This schedule will be used to guide the entire team through the construction process and track progress on the job site. The schedule allows our project management team to identify long lead items so that they can be pre-ordered, expedited and delivered to the site well before they are needed for installation. The critical path trades will be identified and coordinated so that the schedule can be maximized and the project delivered on or ahead of time.

The process of developing a construction schedule begins during the pre-construction phase with the identification and organization of project tasks into a sequence of events that accurately illustrates the process of pre-construction through final completion. Scheduling enables the team to identify risk points, understand relationships between events, facilitates resource planning and allows the team to establish milestones for the project. Our teams is most familiar with Critical Path Method (CPM) scheduling techniques and are capable of planning and managing projects through the use of Microsoft Project linked to Procore, our web-based project management software.

The entire project team including the pre-construction staff, management and field supervision participate in the development of the project schedule during the pre-construction phase, as well as the schedule that accompanies the GMP proposal. We analyze and evaluate the design for constructability, logistics, and MEP-FP coordination in order to identify complexity, risk and realistic durations. By having the entire project team participate during the pre-construction phase, we capitalize on the various levels and areas of experience each member brings to the table and receive buy-in from those individuals directly responsible for every phase of the project.

During the design and construction phases, our team maintains the schedule by tracking productivity and milestone completions versus the baseline schedule. We meet as a team to thoroughly analyze this information and make adjustments to design team deliverable dates, working hours, crew size and phasing as required to mitigate delays to the project schedule. The Project Manager and Project Superintendent are directly responsible for updating the project schedule and adhering to it on a daily basis. We review the past performance, sequencing, two-week look ahead, critical path activities and attempt to forecast any potential changes in the scope of work that could affect the schedule.

Input from a select group of potential subcontractors is requested regarding a realistic, market based duration for their scope of work. Material lead times are discussed to identify long lead items and we work with local subcontractors to identify any logistical issues that may impact productivity. We work closely with our actual subcontractors to develop, refine and maintain the schedule as their contractual duty. Each subcontractor plays an integral role in establishing the procurement schedule, productivity rates and providing their full cooperation in identifying potential delays and accelerating the schedule.

Research is conducted by our selected team which provides current and historical data to assess weather conditions and climate related risk. This information is incorporated into the overall duration of the project schedule, and helps us on a day-to-day basis manage and react to the sometimes unpredictable and tumultuous weather patterns we experience in this region such as excessive rainfall, hurricanes, heavy winds, heat and freezing temperatures.

We view fast-tracking the project as an integral part of the construction management delivery method. Our team begins the process as early as possible during the design phase by offering recommendations with respect to means and methods with our eye on the schedule. We help facilitate the release of early construction packages including sitework, demolition, structural framing, HVAC equipment and switchgear prior to the final completion of the design phase. We aggressively approach the procurement phase by requesting submittals for long lead items at the time of bid and identify and submit owner direct purchase proposals immediately following the award of trade packages. We offer our services during the design review and permitting phase to help expedite final comments and the approval of demolition and building permits as soon as possible.

(a) Outline your firm's approach to jobsite safety management, training & education, enforcement and OSHA compliance. Provide proof of your firm's Experience Modification Rate for the past three years.

(b) Describe the experience of the proposed staff with building commissioning.

(c) LEED or equivalent accreditation is preferred; enclose copies of proposed staff's LEED similar accreditation(s) and describe the experience of the proposed project management staff with sustainable construction and LEED certification efforts.

Our project managers and superintendents are the leaders of our safety team. They are responsible for accident prevention and reduction of on-the-job injuries. At BBI we make every effort to promote a positive safety attitude.

A continuous goal on all of our projects here at BBI is complete and total avoidance of accidents through intensive safety management on all jobsites. We understand that safety starts with a firm commitment from the top down. Whenever on site, our project management teams and field superintendents are required to maintain adequate personal protective equipment (PPE). All subcontracted firms are expected to provide proper PPE for their employees as well. To ensure all jobsite parties are well versed in this requirement, instructive signage is posted on site. Our superintendents conduct weekly toolbox talks with all subcontractors addressing site specific safety issues ranging from basis electrical safety to crane operations and proper trenching procedures.

The daily reports completed by our superintendents contain a detailed safety audit they use daily. By walking the full site and completing this checklist, our field personnel are able to quickly address and correct unsafe practices before the jobsite becomes hectic. A number of our superintendents are OSHA certified, and several of our project management team also carries OSHA cards.

A majority of the projects performed by BBI take place on and around the University of Florida campus, in down town areas and in high traffic areas. Almost all of these projects provide the unique challenges of working in a congested Campus-type setting, in occupied facilities, and with limited or no materials laydown or parking areas, along with the need to meet the ongoing requirements of building occupants. As such, we have developed many strategies to adapt to these challenges while meeting project completion.

A prime example of campus construction is a job we completed at the Dental Science Building at the University of Florida: work takes place in an occupied facility, site parking is not available, and material staging areas are incredibly limited. BBI relied on our previous experience within the facility to address their needs and requirements, working closely with our UF project management team to notify building occupants and closely coordinate outages. To avoid major disruptions associated with ACM removal and mitigation, best industry practices were utilized along with the re-routing of required ductwork to avoid contaminating the outside air intakes. This allowed both construction and the facilities to continue their work unhindered.

Experience Modiciation Rate

2017 - 2018	.74
2016 - 2017	.74
2015 - 2016	.73

Safety Objectives

- Promoting the safety and well-being of each employee.
- Eliminating personal injury based on the belief that "injury-free" projects can occur.
- Encouraging recommendations for improvements to safety throughout the company.
- Establishing individual responsibility for the safety program that reaches all levels of the company, including the workforce.

Safety Program

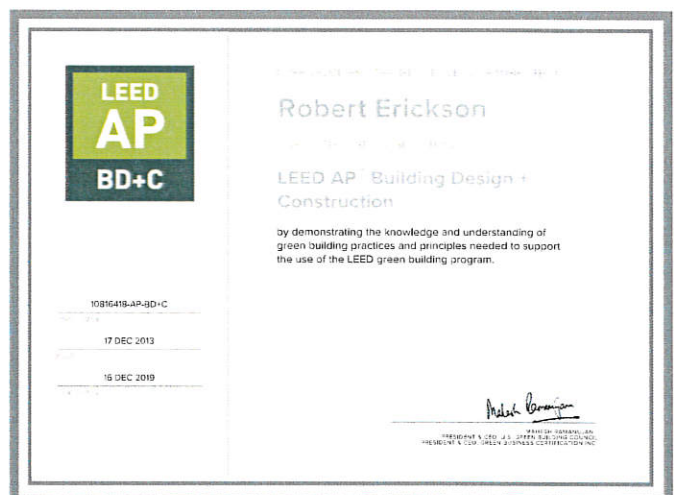
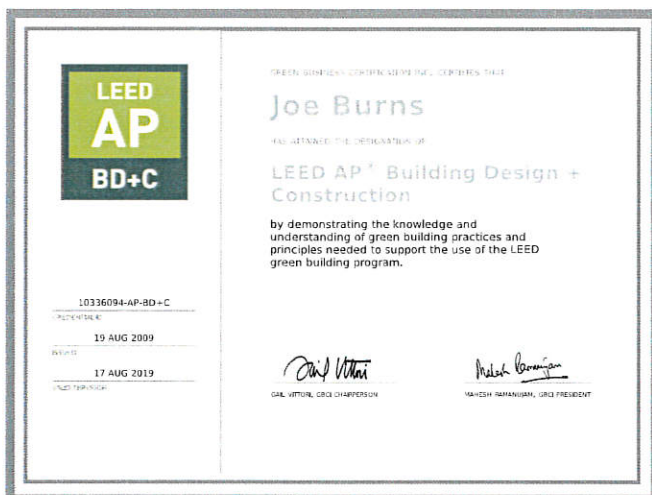
- Drug and alcohol testing.
- Company safety manual.
- Safety training.
- New-employee orientation and training.
- Supervisor, foreman, and employee training programs (First Aid, CPR, Competent Person, OSHA 10-Hour and etc.)
- Frequent safety evaluations of jobs from our Management Team.
- Documented weekly tool-box safety meetings.
- Accident and injury reporting with follow-up corrective measures.
- Insurance company Loss Control Specialists visits to jobsites and makes recommendations where warranted.
- Partnering and coordination with client for job-wide safety.

Several of the projects BBI has completed under the UF Minors contract have required that building commissioning be performed on both the mechanical and the electrical scopes of work. Our most recent project being the McCarty D 2nd Floor HVAC project. The experience in facilitating these projects, and their commissioning aspects, has proved the importance of focused teamwork and collaboration between BBI, the project design team, and the commissioning authorities. To properly meet and exceed the design criteria and performance standards required by building commissioning, it is necessary to have proactive meetings, detailed schedules, and realistic plans developed and agreed to by all parties.

A successful commissioning strategy begins early in the preconstruction phase of the project, in order to ensure all subcontracted trades understand the project specific requirements and their role in meeting these requirements. After award of subcontracts, BBI gathers the project team and holds a kick-off and coordination meeting for the commissioning process and discusses a proper schedule and timeline for pre-functional checklists, start-up activities, owner training and final commissioning of the building. Following the successful completion of start-up, our field team will work with the commissioning authority throughout functional performance testing. The importance of maintaining a master action list for all commissioning activities is key. This list serves as a commissioning "punch list" that allows the field team to check that all systems are operating as intended and running at full efficiency. Any and all issues are documented, and we consider the goal of total building commissioning complete when our master action list is fully addressed.

BBI has a strong core of individuals with sustainability experience, including two LEED Accredited Professionals. In addition to these individuals, our project experience includes four LEED Certified projects completed under the UF Minors contract (UF Ground Floor Dental Science Building Renovation for the Institute on Aging, IFAS Plant Disease Clinic, and Corry Village Building 277 and 284 for UF DHRE) and the completion of a LEED Silver project in 2010 for the City of Gainesville. These projects have provided our team with experience using the LEED Interior Design + Construction, LEED Building Design + Construction and LEED Homes rating systems. Many of the projects we have completed under the UF Minors contract have not pursued LEED certification, but have focused on sustainability through material selection, waste management/recycling, and indoor air quality.

Similar to building commissioning, the success of sustainability efforts must begin early in the project timeline. Subcontractors are made aware of sustainability guidelines during the preconstruction process, including proper construction waste management, recycling efforts, proper materials, indoor air quality and best management practices. All these designs are addressed proactively, to ensure that they are maintained throughout the duration of the project and can be properly documented. For projects pursuing LEED certification, our project team will manage all LEED action plans. Specific project members are assigned each credit, and dedicated to meeting the requirements and goals set forth. Our team ensures the correct materials are approved and procured, and that all LEED documentation is obtained during the submittal phase. Our field staff closely supervises construction and monitors the installation of sustainable materials, the removal and recycling of waste, and ensures all subcontractors are in compliance with best management practices. LEED compliance is discussed and monitored at all project meetings. As the project nears completion, our team compiles the required documentation and completes the assigned LEED Online templates to obtain certification.



CMQS 8**JOINT VENTURE INFORMATION**

Duplicate the Certification form signature block and have a principal or officer sign on behalf of each party to the joint venture. Enclose a copy of the joint venture agreement, which specifically states the percentage of fee to be earned by each party and each party's role in the project. Provide answers to the following questions:

- (a) Describe the division of responsibilities between the participating firms, the offices (location) that will be the primary participants, and the percent interest of each firm.
 - (b) Why does the Applicant feel that a joint venture will best serve the needs of this project?
 - (c) How many projects has the joint venture performed together?
 - (d) Which of the key personnel have worked together before?
-

NOT APPLICABLE

ATTACHMENTS

GENERAL CONTRACTORS LICENSE & ROOFING CONTRACTOR LICENSE

RICK SCOTT, GOVERNOR KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER
C00011926

The GENERAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2018

BURNS, JOSEPH T.
BBI CONSTRUCTION MANAGEMENT INC
4639 NW 53RD AVENUE
GAINESVILLE FL 32653

ISSUED: 07/20/2016 DISPLAY AS REQUIRED BY LAW SEQ # 11607296001043

RICK SCOTT, GOVERNOR MATILDE MILLER, INTERIM SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER
R00033037

The ROOFING CONTRACTOR
Named below HAS REGISTERED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2019
(INDIVIDUAL MUST MEET ALL LOCAL LICENSING
REQUIREMENTS PRIOR TO CONTRACTING IN ANY AREA)

BURNS, JOSEPH T.
BBI CONSTRUCTION MANAGEMENT INC
4639 NW 53RD AVENUE
GAINESVILLE FL 32653

ISSUED: 05/10/2017 DISPLAY AS REQUIRED BY LAW SEQ # L1735100000776

ATTACHMENTS

PROOF OF CORPORATE STATUS

State of Florida Department of State

I certify from the records of this office that BBI CONSTRUCTION MANAGEMENT, INC. is a corporation organized under the laws of the State of Florida, filed on August 9, 1978.

The document number of this corporation is 581849.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 9, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Tenth day of April, 2017*



Ken Detmer
Secretary of State

Tracking Number: CU0338240642

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/03/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Christy Allison	
Scarborough Insurance		PHONE (A/C, No. Ext): (352) 377-2002	FAX (A/C, No): (352) 376-8393
2811 NW 41st Street		E-MAIL ADDRESS: christy@scarins.com	
Suite A-1			
Gainesville	FL 32606	INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Owners Insurance Company	32700
		INSURER B: Auto Owners Insurance Co.	18988
		INSURER C: Southern Owners Insurance Co.	10190
		INSURER D: Bridgefield Employers Ins Comp	0178
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: 2015/2016 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		78506577	12/31/2016	12/31/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Premises/Operations \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			4121918400	9/9/2017	9/9/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist BI split limit \$ 1,000,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			9542834600	12/31/2016	12/31/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	830-33376	1/17/2017	1/17/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Commercial Building Contractor

Project: Minor Projects

City of Gainesville is additional insured with respects to General Liability.

CERTIFICATE HOLDER

CANCELLATION

City of Gainesville PO Box 490, MS #32 Gainesville, FL 32627	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Christy Allison/CJWE <i>Christy Allison</i>
--	--

ACORD 25 (2014/01)
INS025 (201401)

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**WESTFIELD
INSURANCE**

Sharing Knowledge. Building Trust.®

October 3, 2017

**Re: City of Gainesville
Construction Management Service Contract – Minors (\$2,000,000 & under)**

To Whom It May Concern:

We are pleased to inform you that Westfield Insurance Company is the surety for BBI Construction Management. Westfield Insurance Company is licensed to transact business in Florida, has an A.M. Best Rating of "A" (Excellent) with a Financial Size Category of "XV", and is listed on the U.S. Treasury Department Circular 570 as an acceptable surety for Federal Projects to a limit of \$117,730,000.

Westfield Insurance Company has been the surety for BBI Construction since 2016. Our experience with this contractor has been most satisfactory. We consider BBI to be professionally managed and adequately capitalized. They are a valued customer. Since acting as the surety company, we have considered single projects in the \$15,000,000 range when requested by our client. If requested by BBI, we would give favorable consideration to providing bonds for projects awarded under the Construction Management Service Agreement for the City of Gainesville.

Please note that this letter is not an assumption of liability. We have issued this letter only as a bonding reference requested by BBI Construction. All final bond approvals are conditioned upon applicable underwriting considerations at the time of a formal request from our client.

We are proud to recommend this fine organization to you. Should you require additional information regarding BBI Construction's bond program, please feel free to contact our office. BBI's local Bond Agent is Rick Scarborough of HUB Florida – Scarborough Insurance Agency located in Gainesville, Florida. The agency's phone number is (352) 377-2002 should you wish to contact him.

Kind Regards,

Patrick R. Donahue, AFSB
Surety Underwriter
Westfield Insurance Company

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

BBI Construction Management, Inc. does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty of nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United State or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

By: 

Bidder's Signature

Joe Burns, President

10/19/2017

Date

EXPERIENCE IN DELIVERING MINOR PROJECTS OF THE DIVERSE TYPES DESCRIBED.

Our firm specializes in delivering diverse types of Minor projects. When it comes to such items as the scope of work, location, time of completion, and total construction budget we know how to get a job done efficiently, effectively, on time and within budget. We pride ourselves in our ability to accommodate and exceed the needs of our client. We have had a continuing Construction Management Minor contract with the University of Florida for over 18 years and we were just selected for an additional 3 years. BBI has Pre-Qualification Construction Management Contracts in 13 other counties and school boards because of our trusted reputation and dedication for job satisfaction. Regardless of the size or scope, we offer a highly skilled team readily available and trained to: mobilize quickly, build with minimal documentation from the design team, proficiently navigate occupied spaces, manage tight budgets, maintain quality and successfully deliver projects with aggressive deadlines. Our BBI team can deliver diverse projects that may also require LEED certification and BIM technologies. To date, we have completed over 330 minor projects throughout the University of Florida main campus as well as other University of Florida facilities, and this does not include our other continuous contracts throughout North Central Florida. We feel that our local connections with subcontractors and knowledge of local expectations will make for a perfect fit for the City of Gainesville as Construction Management Professional. We take pride in "Restoring the Past" and "Building the Future" and we have done so since 1978 here in Alachua County.

Pre-Qualification Construction Management Contracts

Alachua County
Alachua County School Board
City of Clearwater
City of Flagler
City of Palm Coast

City of Palm Coast
Clay County School Board
Flagler County Public Schools
Marion County School Board

Pinellas County
St. John's County School District
St. John's River State College
Volusia County School District
University of Florida

18+ Years
UF Minors

120+ UF
Buildings

330+ UF
Minor
Projects

Types of Minor Projects Completed by BBI

New Construction
Renovation
Remodeling
Re-Roofing
Equipment Installation
Athletic Facilities
Utility Upgrades

Dormitories
Pre-Engineered Metal
Buildings
Greenhouses
Pole Barns
Asbestos Abatement
Fire Code Corrections

Courtyards / Plazas
Animal Research
Holding Areas
Research Laboratories
Classrooms
Offices
Courtyards

Sitework
Athletic Facilities
Historic Buildings
Lobbies
Offices
Civil Infrastructure
Library/ Media Center

ATTACHMENTS

BBI PROJECT EXPERIENCE



Historic Preservation



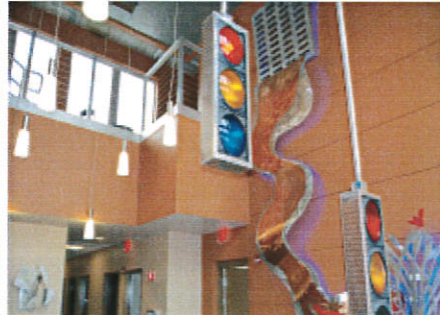
Reclaimed Water Upgrades



Education



Sustainable Certified



Lobby Renovations



Athletics



Correctional Facilities



Underground Utilities



Mechanical Re-Roof Applications



Airport Facilities



Office Renovations



Administrative Facilities



Roof Replacements



Chilled Water Infrastructure



CRA Preservation