

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Minutes

Monday, April 11, 2011

4:00 PM

City Hall, Room 16

Equal Opportunity Committee

*Commissioner Warren Nielsen, Chair
Commissioner Scherwin Henry, Member
Commissioner Randy Wells, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 4:04 PM**ROLL CALL**

Present: Warren Nielsen, Scherwin Henry and Randy Wells

ATTENDEES

*Cecil Howard, EO Director
Stephanie Marchman, Assistant City Attorney
Steve Stagliano, Utilities Admin. Services Director
Joann Dorvall, Utilities Purchasing Manager
Gwendolyn Saffo, Sr. Equal Opportunity Specialist
Shaad Rehman, Small & Minority Business Dev. Coordinator
Alex Corvetto, Analyst
Candasy Tolbert, Staff Clerk*

ADOPTION OF THE AGENDA

The agenda was adopted as circulated.

APPROVAL OF MINUTES**100861. Equal Opportunity Committee (EOC) Minutes (B)**

RECOMMENDATION *The EOC approve the minutes of 03/23/11 as circulated.*

Approved as Recommended

DISCUSSION OF PENDING REFERRALS**100419. Local and Minority Business Opportunities in City Projects (B)**

RECOMMENDATION *The Equal Opportunity Committee: 1) continue discussion on three of the City's recent building projects detailing the usage of local small businesses in the initial phase of the process as well as the construction manager's efforts in this area; 2) advance this matter with item 100706 Report of Small Business Enterprise Activity for the City of Gainesville (GRU and GG) and take action deemed appropriate; and 3) refer this item back to the City Commission with the recommendation to remove it from the referral list.*

No Action Taken

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DISCUSSION ITEM(S)**100706.****Report of Small Business Enterprise Activity for the City of Gainesville (GRU and GG) (B)**

Shaad Rehman, Small and Minority Business Development Coordinator and Joann Dorval, Utilities Purchasing Manager gave brief presentations on GGs and GRUs Small Business Enterprise (SBE) and Small Business Procurement Program (SBPP) 2010 reports.

Chair Nielsen recognized Shaad Rehman, Joann Dorval, Cecil Howard, Alex Corvetto, and Steve Stagliano who spoke to the matter.

The Committee discussed the reports and approved the recommendation to have EO Director Cecil Howard present the reports at the April 21 City Commission Meeting.

RECOMMENDATION

The Equal Opportunity Committee: 1) hear a presentation from EO Director Cecil Howard, Small and Minority Business Development Coordinator Shaad Rehman and Utilities Purchasing Manager Joann Dorval on GRUs SBE and GGs SBPP 2010 Reports; 2) discuss and accept the reports; and (3) recommend that this item be referred to the full City Commission at its April 21 meeting.

This matter was Approved as Recommended and Referred to the City Commission. The motion carried.

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MEMBER COMMENT**CITIZEN COMMENT****NEXT MEETING DATE****ADJOURNMENT - 5:20 PM**