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#### CITY OF GAINESVILLE GENERAL FUND DISPLACED MOBILE HOME OWNER/TENANT ASSISTANCE PROGRAM

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## **PURPOSE**

The purpose of the General Fund Displaced Mobile Home Owner/Tenant Assistance Program is to address the needs of residents who are displaced due to mobile home park closures in the city limits of the City of Gainesville. This assistance is available to eligible residents who elect to relocate to the unincorporated area of Alachua County or one of the other small cities within Alachua County. In addition, assistance from this program may be available to residents who are not eligible for assistance from the City funded HOME, CDBG and/or SHIP Displaced Mobile Home Owner/Tenant Assistance Program. Funds are provided to eligible owner and/or tenant households who live in mobile home parks that are being closed due to a change in the use of the land that comprises the mobile home park. The assistance is designed to help reduce the relocation costs of the displaced mobile home owners and/or tenants.

This program is designed to supplement the funding assistance options offered by the Florida Mobile Home Relocation Corporation and any relocation packages that may be offered by the mobile home park owner/purchaser. The assistance is available to eligible displaced mobile homeowners and/or tenants who live in mobile home parks located within the city limits of the City of Gainesville that are being closed due to a change in the use of the land, and who elect to relocate to the unincorporated area of Alachua County or one of the other small cities within Alachua County. Through a public/private partnership including developers, mobile home park owners, the Florida Mobile Home Relocation Corporation and the City to provide relocation assistance, the housing needs of displaced mobile home residents can be addressed.

### **ELIGIBLE APPLICANT**

Eligible applicants must have incomes that are less than 80% of the median family income adjusted for family size as published in the U.S. Department of Housing and Urban Development, must reside in the mobile home park at the time of zoning change or park closure, and must submit proof that they lived in the mobile home park. Applicant(s) must own and occupy and/or rent and occupy the property as their principal residence.

#### **ELIGIBLE HOUSING**

The mobile home park and the mobile home unit into which the applicant is moving must be located within Alachua County. All housing must comply with applicable State and local laws or codes (including the installation of manufactured housing units). All manufactured housing must meet HUD Manufactured Home Construction and Safety Standards.

#### **ELIGIBLE COSTS**

The eligible mobile home owner and/or tenant must be relocating, renting or purchasing property located in Alachua County. The following eligible costs include, but are not limited to:

- Transportation of the mobile home unit (including personal property)
- Fees for utility connections, such as electrical, water, sewer, etc.
- Reinstallation of equipment such as mobile home anchoring, skirting, steps, decking, etc.
- Security deposit (including first/last month rent).
- Any license, permit, or certification required for the replacement location.
- Down payment assistance for the purchase of land located in the existing mobile home park, purchase of land to relocate a mobile home and/or to purchase a single-family detached or attached unit.

#### **MAXIMUM AWARD**

Funds are available under this program only to the extent that they are budgeted and appropriated by the City Commission on an annual basis; and are made available based on a first-come, first-served basis. The maximum award is as follows:

• up to \$1,500.00 per household unit (renting). Assistance will be provided in the form of a grant, so recipients will not be required to repay funds used for relocation assistance;

#### and/or

• up to \$3,000.00 per household unit (home and/or land purchases). Assistance will be provided in the form of a due-on-sale-loan. A lien will be recorded on the property. The loan is a 0% interest rate, 5-year due on sale loan forgivable at the end of the compliance period.

The applicant must provide the City Manager or his designee a copy of a valid lease or purchase and sale agreement. Funds will be paid to the landlord (rent) or closing agent (purchase) upon receipt of appropriate invoices or statements.

# OTHER CRITERIA

Under a general needs based prioritization system, the City of Gainesville will assess the housing needs of the applicant and their household to determine their priority for financial assistance from the General Fund Displaced Mobile Home Owner/Tenant Assistance Program. The City will provide financial assistance to eligible households with the highest need as outlined below until all funds are exhausted. The fact that a household is eligible does not guarantee that financial assistance will be provided by this program.

- <u>Eligibility Requirements</u>- all of the following requirements must be met to be considered for funds:
  - Income (at or below 80% AMI).
  - Documentation of occupancy (as primary residence) in a mobile home park within the City limits at the time a notice of eviction is given due to permanent closure of the park.
  - Must relocate outside of the City limits, but within the limits of Alachua County. (If relocating within City limits, assistance may be available from the City of Gainesville Community Development/Housing Division Displaced Mobile Home Owner/Tenant Assistance Program as funded through the HOME program).
  - Relocation housing must be intended as primary residence and must comply with applicable state and local laws and codes.
  - Funds requested must be for "Eligible Costs" (see program guidelines).

Needs Based Prioritization System – after meeting the Eligibility Requirements as listed above, each application will be prioritized according to the following criteria until funding is exhausted:

1. Documented plan to relocate within 30 days from date of application (including lease

agreement for the relocation housing or purchase/sale agreement for the relocation housing, quotes and invoices documenting Eligible Costs, etc.)

- 2. Filed and Approved Application w/ Florida Mobile Home Relocation Corporation (FMHRC).
- 3. Permanent Handicapped/Disability (must be documented and certified by medical physician).
- 4. Age 62 or older