



# MEMORANDUM

Office of the City Attorney

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**TO:** Mayor and City Commission

**DATE:** March 11, 2002

**FROM:** City Attorney

FIRST READING

**SUBJECT:** Ordinance No. 0-02-07

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA; RELATING TO ITS GENERAL GOVERNMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2001 AND ENDING SEPTEMBER 30, 2002; AMENDING ORDINANCE NO. 001784 ADOPTED SEPTEMBER 24, 2001, BY MAKING CERTAIN ADJUSTMENTS TO THE GENERAL FINANCIAL AND OPERATING PLAN BUDGET; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE

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Recommendation: The City Commission adopt the proposed ordinance.

The purpose of this amendment is to accurately reflect and incorporate into the City's FY 2002 General Government budget those transactions and activities that were not anticipated during the budget process.

Fiscal Note:

All of the recommended changes are funded either by increases in revenue budgets, decreases in expenditure budgets, or decreases in the appropriate fund balance.

Prepared and  
Submitted by:

  
\_\_\_\_\_  
Marion J. Radson  
City Attorney

MJR:nmh

ORDINANCE NO. \_\_\_\_\_  
0-02-07

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**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA; RELATING TO ITS GENERAL GOVERNMENT BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2001 AND ENDING SEPTEMBER 30, 2002; AMENDING ORDINANCE NO. 001784, ADOPTED SEPTEMBER 24, 2001, BY MAKING CERTAIN ADJUSTMENTS TO THE GENERAL OPERATING AND FINANCIAL PLAN BUDGET; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.**

**WHEREAS**, the City Commission of the City of Gainesville, Florida, adopted Ordinance No. 001784 for the purpose of approving and adopting a budget for Fiscal Year 2001-2002;

**WHEREAS**, it is necessary to make certain amendments to the General Operating and Financial Plan Budget in order to fund their activities;

**WHEREAS**, the City Commission desires now to amend the General Operating and Financial Plan Budget as fully set forth below.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF GAINESVILLE, FLORIDA:**

**Section 1.** The General Operating and Financial Plan Budget for Fiscal Year 2001-2002 is hereby amended as set forth in Attachment "A" which is attached hereto and made part hereof as if set forth in full.

**Section 2.** Except as herein above modified, the General Operating and Financial Plan Budget for Fiscal Year 2001-2002 as adopted by Ordinance No. 001784 shall continue and remain in full effect.

**Section 3.** This Ordinance shall become effective immediately upon adoption.

**PASSED AND ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2002.

\_\_\_\_\_  
Thomas D. Bussing, Mayor

**Approved as to Form and Legality By:**

\_\_\_\_\_  
Marion J. Radson, City Attorney

**ATTEST:**

\_\_\_\_\_  
Kurt M. Lannon, Clerk of the Commission

This Ordinance passed on first reading this \_\_\_\_\_ day of \_\_\_\_\_, 2002.

This Ordinance passed on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2002.

ATTACHMENT "A"

GENERAL FUND (#001)	ADOPTED FY2002 BUDGET	PREVIOUS CHANGES & ROLLOVERS	CURRENT BUDGET	RECOMMENDED CHANGES	AMENDED BUDGET
<b>Sources:</b>					
(1) Transfer from Fund #106-Savannah Grande	0	2,500	2,500	0	2,500 (1)
(2) Transfer from Fund #106-Pine Beetle Replanting	0	66,000	66,000	0	66,000 (2)
(3) County Contribution to the Arts	165,000	(165,000)	0	0	0 (3)
(4) Appropriation from Fund Balances	347,000	4,976,834	5,323,834	0	5,323,834 (4)
(5) Adopted Budget-Reconciliation Balance	68,655,897	0	68,655,897	0	68,655,897
<b>Total Sources</b>	<b>69,167,897</b>	<b>4,880,334</b>	<b>74,048,231</b>	<b>0</b>	<b>74,048,231</b>
<b>Uses:</b>					
(1) Appropriation of Prior Year Reserve(PYR)-Annexation	0	50,000	50,000	0	50,000
(2) Appropriation of PYR-Combined Comm. Center	0	250,000	250,000	0	250,000
(3) Appropriation of PYR-Building Inspection Automation	0	50,000	50,000	0	50,000
(4) Appropriation of PYR-Finance Automation	0	74,100	74,100	0	74,100
(5) Rollover of Prior Year Encumbrances (Net)	0	390,138	390,138	0	390,138
(6) Rollover of Unspent Computer Services Dept. Budget	1,822,040	42,374	1,864,414	0	1,864,414
(7) Rollover of Unspent Facilities Management Budget	2,073,324	78,121	2,151,445	0	2,151,445
(8) Rollover of Unspent Public Works Budget	5,284,855	153,951	5,438,806	0	5,438,806
(9) Rollover of Unspent Community Development Budget	2,004,384	221,688	2,226,072	0	2,226,072
(10) Rollover of Unspent Human Resources Budget	1,260,816	76,101	1,336,917	0	1,336,917
(11) Rollover of Unspent Downtown Parking Garage Budget	0	775,033	775,033	0	775,033
(12) Rollover of Unspent Pine Beetle Suppression Budget	0	41,082	41,082	0	41,082
(13) Rollover of Unspent Recreation/Parks Dept. Budget	4,659,622	260,033	4,919,655	0	4,919,655 (5)
(14) Cultural Affairs Dept. Budget	1,187,317	(140,987)	1,046,330	0	1,046,330 (6)
(15) Transfer to General Capital Projects Fund	653,000	2,575,370	3,228,370	0	3,228,370 (7)
5) Transfer to Downtown Redev. Trust	179,802	0	179,802	(11,812)	167,990 (8)
(17) Transfer to 5th. Ave./Plsnt. St. Rdv. Trust	38,246	0	38,246	604	38,850 (8)
(18) Transfer to C. Pk./Univ. Hts. Redev. Trust	161,457	0	161,457	(998)	160,459 (8)
(19) Adopted Budget-Reconciliation Balance	49,843,034	(16,670)	49,826,364	0	49,826,364
<b>Total Uses</b>	<b>69,167,897</b>	<b>4,880,334</b>	<b>74,048,231</b>	<b>(12,206)</b>	<b>74,036,025</b>

**NOTES:**

- (1) To recognize revenues from the City parking lot leased to Savannah Grande in the General Fund.
- (2) To recognize revenue transferred from Miscellaneous Gifts & Grants Fund (#106) for replacing trees killed by the Southern Pine Beetle infestation.
- (3) To recognize the impact of the decision to account for County contribution to the arts and destination enhancement in a new special revenue fund (#124).
- (4) The fund balance as of 9/30/01 was enough to fund these changes and recommendations as well as the Reserve Policy requirements.
- (5) The amount in the "Previous Changes & Rollover" column includes: \$2,500 for Savannah Grande parking lot maintenance, \$66,000 for replacing trees killed by the Southern Pine Beetle, and \$104,400 in appropriation of a prior year fund balance reservation.
- (6) The net amount in the "Previous Changes & Rollover" column includes: \$12,000 in rollover for the Downtown Plaza stage, and a reallocation of \$165,000 in County contribution to the arts to a new fund mentioned in note (3) above.
- (7) The amount in the "Previous Changes & Rollover" column includes: \$2,011,370 in rollover of unspent prior year budget, and \$564,000 in appropriation of prior year fund balance reserve for the Depot Avenue Stormwater Park Project.
- (8) The final certified taxable value was higher than the estimated taxable values used for the adopted budget.

**ATTACHMENT "A"**

<b>C.D.B.G. FUND (#102)</b>	<b>ADOPTED FY2002 BUDGET</b>	<b>PREVIOUS CHANGES &amp; ROLLOVERS</b>	<b>CURRENT BUDGET</b>	<b>RECOMMENDED CHANGES</b>	<b>AMENDED BUDGET</b>
<b>Sources:</b>					
(1) Federal Entitlement-FY 2002	1,644,000	0	1,644,000	0	1,644,000
(2) Prior Year Entitlement	25,000	0	25,000	718,458	743,458 (1)
(3) Miscellaneous Revenues	0	7,516	7,516	0	7,516
<b>Total Sources</b>	<b>1,669,000</b>	<b>7,516</b>	<b>1,676,516</b>	<b>718,458</b>	<b>2,394,974</b>
<b>Uses:</b>					
(1) Rollover of Prior Year Encumbrances	0	288,525	288,525	0	288,525 (2)
(2) Morningstar Project (8014)	95,000	216,282	311,282	0	311,282
(3) Cedar Grove II Project (790-7965)	0	175,536	175,536	0	175,536
(4) Pine Beetle Supp. Budget (9955)	0	16,900	16,900	0	16,900
(5) 1200 Blk of NE 1st Street Project (8002)	47,360	30,960	78,320	0	78,320
(6) Pleasant Park Development (8527)	0	5,842	5,842	0	5,842
(7) Housing Site Acquisition (7955)	0	20,000	20,000	0	20,000
(8) Housing Division (7940)	559,100	(91,514)	467,586	0	467,586
(9) Gas Conversion (7944)	0	15,000	15,000	0	15,000
(10) Rehab Loans & Grants (7947)	40,000	23,735	63,735	0	63,735
(11) Relocation Payment Assistance (7960)	0	24,637	24,637	0	24,637
(12) Adopted Budget-Reconciliation Balance	927,540	71	927,611	0	927,611
<b>Total Uses</b>	<b>1,669,000</b>	<b>725,974</b>	<b>2,394,974</b>	<b>0</b>	<b>2,394,974 (3)</b>

**NOTES:**

- (1) This is the amount of prior year Federal Entitlement funds still unspent and available.
- (2) This is net of \$170,070 in prior year encumbrances that were brought forward but are included in the previous changes and rollovers identified in lines (2) through (11) of the uses section.
- (3) This is the total reflected in the budget ledger as of December 31, 2001.

**HOME FUND (#104)**

<b>Sources:</b>					
(1) Federal Grant	772,000	0	772,000	0	772,000
(2) Prior Year Grant	10,000	0	10,000	351,584	361,584 (1)
(3) Miscellaneous Revenues	0	19,660	19,660	0	19,660
<b>Total Sources</b>	<b>782,000</b>	<b>19,660</b>	<b>801,660</b>	<b>351,584</b>	<b>1,153,244</b>
<b>Uses:</b>					
(1) Rollover of Prior Year Encumbrances	0	201,902	201,902	0	201,902 (2)
(2) Client Paid Expenses (7951)	0	19,660	19,660	0	19,660 (3)
(3) Housing Site Acquisition (7955)	0	63,785	63,785	0	63,785
(4) City-Rental Rehab. Program (7968)	147,000	85,897	232,897	0	232,897
(5) Adopted Budget-Reconciliation Balance	635,000	0	635,000	0	635,000
<b>Total Uses</b>	<b>782,000</b>	<b>371,244</b>	<b>1,153,244</b>	<b>0</b>	<b>1,153,244 (4)</b>

**NOTES:**

- (1) This is the amount of prior year Federal Entitlement funds still unspent and available.
- (2) This is net of \$79,897 in prior year encumbrances that were brought forward but included in line (4) of the uses section.
- (3) This is funded with the miscellaneous revenues received during the first quarter.
- (4) This is the total reflected in the budget ledger as of December 31, 2001.

**ATTACHMENT "A"**

<b>STORMWATER MGMT. UTILITY FUND (#413)</b>	<b>ADOPTED FY2002 BUDGET</b>	<b>PREVIOUS CHANGES &amp; ROLLOVERS</b>	<b>CURRENT BUDGET</b>	<b>RECOMMENDED CHANGES</b>	<b>AMENDED BUDGET</b>
<b>Sources:</b>					
(1) Appropriation from Fund Balance	760,054	136,333	896,387	0	896,387 (1)
(2) Adopted Budget-Reconciliation Balance	4,279,215	0	4,279,215	0	4,279,215
<b>Total Sources</b>	<u>5,039,269</u>	<u>136,333</u>	<u>5,175,602</u>	<u>0</u>	<u>5,175,602</u>
<b>Uses:</b>					
(1) Appropriation of Prior Year Reserves	0	17,500	17,500	0	17,500 (2)
(2) Rollover of Prior Year Encumbrances	0	118,833	118,833	0	118,833
(3) Adopted Budget-Reconciliation Balance	5,039,269	0	5,039,269	0	5,039,269 (3)
<b>Total Uses</b>	<u>5,039,269</u>	<u>136,333</u>	<u>5,175,602</u>	<u>0</u>	<u>5,175,602</u>

**NOTES:**

- (1) The fund balance as of 9/30/01 was enough to fund these changes and recommendations.
- (2) This is to address the security issue related to the storage of chemicals used in mosquito control and to improve the small equipment maintenance area.
- (3) The adopted uses budget is net of \$1,075,000 in capital projects budget which was moved to multiple year accounts.

**ECONOMIC DEVELOPMENT FUND (#114)**

<b>Sources:</b>					
(1) Appropriation from Fund Balance	0	225,403	225,403	0	225,403 (1)
(2) Adopted Budget-Reconciliation Balance	31,000	0	31,000	0	31,000
<b>Total Sources</b>	<u>31,000</u>	<u>225,403</u>	<u>256,403</u>	<u>0</u>	<u>256,403</u>
<b>Uses:</b>					
(1) Rollover of Prior Year Encumbrances	0	5,589	5,589	0	5,589
(2) Interest Rate Buy-Down Program	0	150,000	150,000	0	150,000
(3) Tehnology Incubator	0	75,814	75,814	0	75,814
(4) Adopted Budget-Reconciliation Balance	25,000	0	25,000	0	25,000
<b>Total Uses</b>	<u>25,000</u>	<u>231,403</u>	<u>256,403</u>	<u>0</u>	<u>256,403</u>

**NOTE:**

- (1) The fund balance as of 9/30/01 was enough to fund these changes and recommendations.

**UDAG FUND (#103)**

<b>Sources:</b>					
(1) Appropriation from Fund Balance	0	50,589	50,589	0	50,589 (1)
<b>Total Sources</b>	<u>0</u>	<u>50,589</u>	<u>50,589</u>	<u>0</u>	<u>50,589</u>
<b>Uses:</b>					
(1) Pedestrian Lighting-NE 3rd St and NE 2nd Ave	0	50,589	50,589	0	50,589
<b>Total Uses</b>	<u>0</u>	<u>50,589</u>	<u>50,589</u>	<u>0</u>	<u>50,589</u>

**NOTE:**

- (1) This is based on agenda item #001703 approved at the September 24, 2001, City Commission meeting.

**ATTACHMENT "A"**

<b>RECREATION PROGRAMS FUND (#122)</b>	<b>ADOPTED FY2002 BUDGET</b>	<b>PREVIOUS CHANGES &amp; ROLLOVERS</b>	<b>CURRENT BUDGET</b>	<b>RECOMMENDED CHANGES</b>	<b>AMENDED BUDGET</b>
<b>Sources:</b>					
(1) Transfer from Misc.Gifts & Grants Fund (#106)	0	25,000	25,000	0	25,000
(2) Aquatics Programs	35,000	0	35,000	0	35,000
(3) Athletics Programs	103,000	0	103,000	0	103,000
(4) Centers/Playgrounds	40,000	0	40,000	0	40,000
<b>Total Sources</b>	<b>178,000</b>	<b>25,000</b>	<b>203,000</b>	<b>0</b>	<b>203,000</b> (1)
<b>Uses:</b>					
(1) Aquatics Programs	35,000	0	35,000	0	35,000
(2) Athletics Programs	103,000	0	103,000	0	103,000
(3) Centers/Playgrounds	40,000	18,282	58,282	0	58,282
<b>Total Uses</b>	<b>178,000</b>	<b>18,282</b>	<b>196,282</b>	<b>0</b>	<b>196,282</b> (1)

**NOTE:**

(1) The Fund was established to account for recreation related program activities that used to be accounted for in the Miscellaneous Gifts and Grants Fund (#106) before it was closed at the end of FY 2001.

**MISCELLANEOUS SPECIAL REVENUE FUND (#123)**

<b>Sources (Multiple Year Accounts):</b>					
(1) Hippodrome Rental Account	250,000	0	250,000	0	250,000
(2) GPD-India Cultural Center Fund	0	2,500	2,500	0	2,500
(3) Law Enforcement Education	50,000	13,240	63,240	0	63,240
(4) Gainesville Police Explorers	0	9,221	9,221	0	9,221
(5) GFR-India Cultural Center Fund	0	0	0	2,500	2,500
(6) Beautification Board	0	12,978	12,978	0	12,978
(7) LAA Special License Tags	0	15,934	15,934	0	15,934
(8) Patriotic Flags Project	0	0	0	10,000	10,000
<b>Total Sources</b>	<b>300,000</b>	<b>53,873</b>	<b>353,873</b>	<b>12,500</b>	<b>366,373</b> (1)
<b>Uses (Multiple Year Accounts):</b>					
(1) Hippodrome Rental Account	250,000	0	250,000	0	250,000
(2) GPD-India Cultural Center Fund	0	2,500	2,500	0	2,500
(3) Law Enforcement Education	50,000	13,240	63,240	0	63,240
(4) Gainesville Police Explorers	0	9,221	9,221	0	9,221
(5) GFR-India Cultural Center Fund	0	0	0	2,500	2,500
(6) Beautification Board	0	12,978	12,978	0	12,978
(7) LAA Special License Tags	0	15,934	15,934	0	15,934
(8) Patriotic Flags Project	0	0	0	10,000	10,000
<b>Total Uses</b>	<b>300,000</b>	<b>53,873</b>	<b>353,873</b>	<b>12,500</b>	<b>366,373</b> (1)

**NOTE:**

(1) The Fund was established to account for miscellaneous program activities that used to be accounted for in the Miscellaneous Gifts and Grants Fund (#106) before it was closed at the end of FY 2001.

**ATTACHMENT "A"**

<b>DESTINATION ENHANCEMENT (#124)</b>	<b>ADOPTED FY2002 BUDGET</b>	<b>PREVIOUS CHANGES &amp; ROLLOVERS</b>	<b>CURRENT BUDGET</b>	<b>RECOMMENDED CHANGES</b>	<b>AMENDED BUDGET</b>
<b>Sources (Multiple Year Accounts):</b>					
(1) County Contributions for Administration	0	33,903	33,903	0	33,903
(2) County Contributions/General Fund	0	66,667	66,667	0	66,667
(3) County Contributions/TD Tax Fund Balance	0	100,000	100,000	0	100,000
(4) County Contributions/Current Tourist Dev. Tax	0	160,433	160,433	0	160,433
(5) County Contributions for New Programs	0	15,700	15,700	0	15,700
<b>Total Sources</b>	<b>0</b>	<b>376,703</b>	<b>376,703</b>	<b>0</b>	<b>376,703</b> (1)
<b>Uses (Multiple Year Accounts):</b>					
(1) Destination Enhancement Administration	0	33,903	33,903	0	33,903
(2) Destination Enhancement/General Fund	0	66,667	66,667	0	66,667
(3) Destination Enhancement/TD Tax Fund Balance	0	100,000	100,000	0	100,000
(4) Destination Enhancement/Current Tourist Dev. Tax	0	160,433	160,433	0	160,433
(5) New Destination Enhancement Programs	0	15,700	15,700	0	15,700
<b>Total Uses</b>	<b>0</b>	<b>376,703</b>	<b>376,703</b>	<b>0</b>	<b>376,703</b> (1)

**NOTE:**

(1) The Fund was established to account for County contribution of General and Tourist Development Tax funds for the Destination Enhancement Programs. The City's Cultural Affairs Department will be administering the programs.

