



CITY OF GAINESVILLE

Clerk of the Commission

MEMO

To: Honorable Mayor and Members of the City Commission

From: Kurt Lannon, Clerk of the Commission *KL*

Re: City Commission Referral Status Report *1*

Date: May 22, 2006

As stated in the City Commission Rules (Rule VI.L), the Clerk of the Commission is required to provide the City Commission with the outstanding referral status report twice per year. The last report submitted was September 26, 2005. Attached you will find the current list of outstanding referrals including any back-up submitted. This list represents pending referrals as of May 22, 2006.

KLM/tm

Charter Officers

Referral Status



City of Gainesville

Referral Status

City Hall
200 East University
Avenue
Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
041086	Landlord Licensing Standards (NB)	City Attorney	3/14/2005	9/14/2005

McVay, Toni L.

From: Hatt, Monique
Sent: Tuesday, May 09, 2006 1:33 PM
To: McVay, Toni L.
Subject: City Commission Referral

I printed out our referral list – it looks like there is only one item on the list – 041086 – Landlord licensing. Is this correct?

If so, the status is as follows: This item was subsumed by a broader referral on 4-20-06, with a new Legistar number of 050635. The City Attorney's portion is complete. Please remove from the list.

Nga Monique Hatt
City of Gainesville
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Hatt, Monique.vcf
(4 KB)



City of Gainesville

Referral Status

City Hall
200 East University
Avenue
Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
050251	Arthur J. Gallagher & Co. Insurance Broker Update (B)	City Auditor	8/8/2005	2/8/2006



City of Gainesville

Referral Status

City Hall
200 East University
Avenue
Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
060025	Meters Downtown for Donations to the Homeless (NB)	City Manager	5/8/2006	11/8/2006
051199	Florida League of Cities Re: Boundary Adjustment Act (NB)	Bill City Manager	4/10/2006	10/10/2006
051165	Mayor-Commissioner Pro Tem Chestnut - End of Black Spring Break Event (NB)	City Manager	4/10/2006	10/10/2006
051170	Depot Park Program Review (NB)	City Manager	4/10/2006	10/10/2006
051212	Comprehensive Plan Amendment for Inclusion of the Innovation Zone (NB)	City Manager	4/10/2006	10/10/2006
051125	Southeast Gainesville Renaissance Initiative (NB)	City Manager	3/27/2006	9/27/2006
050869	Roam Towing Issues (NB)	City Manager	1/23/2006	7/23/2006
050864	Fifth Avenue Area - Enterprise Zone Issues (NB)	City Manager	1/23/2006	7/23/2006
050863	Equity Stripping Scam (NB)	City Manager	1/23/2006	7/23/2006
050822	Fundraiser for Drunk Driving Intervention Program (B)	City Manager	1/9/2006	7/9/2006
050751	Emergency Shelter Provisions (B)	City Manager	12/12/2005	6/12/2006
050485	Abandon and Close Public Right-of-Way (B)	City Manager	11/28/2005	5/28/2006
050456	Code Enforcement Violations Re: Burgreen Enterprises within the Buck Bay Mobile Home Community (B)	City Manager	9/26/2005	3/26/2006

File Number	Name	Referred to	Refer Date	Due Date
050421	Findings of the Countywide Visioning and Planning Committee (B)	City Manager	9/26/2005	3/26/2006
050426	City Commission Referral Status Report (B)	City Manager	9/26/2005	3/26/2006
050444	Gainesville Police Department (GPD) Citizen Review Board (NB)	City Manager	9/20/2005	3/20/2006
050196	Request for Exchange of Property between the City of Gainesville and the State of Florida Division of Forestry (B)	City Manager	8/22/2005	2/22/2006
050282	Board of Adjustment Process (NB)	City Manager	8/8/2005	8/18/2005
050148	Westside Park Trail Safety Issues (NB)	City Manager	6/27/2005	12/27/2005
040177	Final Report of the Ad Hoc Affordable Housing Committee (B)	City Manager	6/13/2005	12/13/2005
050042	Tiger Bay Project/Block Grant Funds Reallocation (NB)	City Manager	5/23/2005	11/23/2005
041085	Ridgeview Neighborhood Traffic Circle (NB)	City Manager	3/14/2005	9/14/2005
040986	NW 8th Avenue Underpass (NB)	City Manager	2/14/2005	8/14/2005
040091	Utility Downtown Operation Center Redevelopment Plan (NB)	City Manager	6/15/2004	12/15/2004

City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
6/15/04	040091	Utility Downtown Operation Center Redevelopment	12/15/04	At the June 15, 2004 meeting, the Commission referred the issue of developing an exit and redevelopment plan for the Utility Downtown Operation Center to the General Manager and City Manager. General Government and GRU staffs meet periodically to move this project forward. This is an on-going project and will be retained on the City Manager's Referral list.
02/14/05	040986	NW 8 th Avenue Underpass	8/14/05	A concept design prepared by a landscape architect has been submitted to the FDOT with a request for funding. Staff has also submitted a CIP process. Recommend to remove from referral list.
3/14/05	041085	Ridgeview Neighborhood Traffic Circle	9/14/05	A feasibility report was submitted to the City Commission for their consideration; a CIP funding request has been submitted as well. Recommend to remove from referral list.
5/23/05	050042	Tiger Bay Project/Block Grant Funds Reallocation	11/23/05	On November 14, 2005, the Commission approved the reallocation of the \$100,000 originally funded to the Tiger Bay Project: \$28,000 in HOME Program Funds was reallocated to the Housing Division for use in the housing rehabilitation program; and \$72,000 in Surcharge Connection Funds was reallocated to NHDC for the NorthPoint at Ironwood (\$59,644) and Carter Place (\$12,356) developments. Since that time, NHDC has canceled the Carter Place Development due to a deed reverter clause timeline. The property will revert back to the City for redevelopment under the Economic Development Department. The Surcharge Connection funds allocated to the Carter Place development will roll over to the Programmed Extensions set-aside as governed by the program resolution. Recommend to remove from the referral list.
6/13/05	040177	Final Report of the Ad Hoc Affordable Housing Committee	12/13/05	General Government and GRU staff provided an update to the City Commission on implementing the Committee's recommendations on 12/12/05. Recommend to remove from the referral list.
6/27/05	050148	Westside Park Trail Safety Issue	12/27/05	The trail has been completed and staff will monitor the trail for on-going maintenance issues. In addition, directional signs and trail signs will be placed every ¼ mile to assist trail users in monitoring their length of walks. Recommend to remove from referral list.

City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
8/8/05	050282	Board of Adjustment Process	8/18/05	Staff developed and the Community Development Committee reviewed, adjusted, and recommended a set of proposed changes to codes regarding the Board of Adjustment. The City Commission initiated a petition to amend the Land Development Code accordingly. Community Development and City Attorney staffs have developed the petition and the proposed changes are being reviewed further by the City Attorney's office. This item will be handled at this point in a petition from the City Plan Board to the City Commission. Recommend to remove from the referral list.
8/22/05	050196	Request for Exchange of Property Between the COG and the State of Florida Division of Forestry	2/22/06	The Division of Forestry (DOF) is no longer requesting an exchange of property between the City and DOF. Recommend to remove from referral list.
9/20/05	050444	Gainesville Police Dept. Citizen Review Board	3/20/06	Citizen Comment by Charles Grapski. Response sent to City Commission on 11/10/05. Recommend to remove from referral list.
9/26/05	050426	City Commission Referral Status Report	3/26/06	A current update of the City Commission's Referral List to the City Manager was submitted to the City Commission at their September 26, 2006 meeting. Recommend to remove from referral list.
9/26/05	050421	Findings of the Countywide Visioning and Planning Com.	3/26/06	The City Commission adopted Annexation Transition Policies on April 13, 2006. Staff continues to meet with the County to negotiate the Transition of Services Agreement.
9/26/05	050456	Code Enf. Violations RE: Burgreen Ent. within the Buck Bay Mobile Home Comm.	3/26/06	This case has been taken to the Code Enforcement Board. Recommend to remove from referral list.
11/28/05	050486	Abandon and Close Public Right-of-Way	5/28/06	Staff reviewed this matter and find that there is no need for a pedestrian trail located in this right of way, as the pedestrian movement is occurring at a location nearby. To install a trail in this right of way would require many trees to be removed. Recommend to remove from referral list.
12/12/05	050751	Emergency Shelter Provisions	6/12/06	Staff responded to this referral in a memo to the City Commission dated 1/9/06. Staff recommended retaining the 45° F threshold for cold night shelter and eliminating the 14 consecutive day rule for operating a cold night shelter. The latter would require an amendment to the Land Development Code.

City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
1/9/06	050822	Fundraiser for Drunk Driving Intervention Program	7/6/06	The City Manager requested that the Public Safety Committee (PSC) discuss the item. The PSC prepared and presented a report to the City Commission on 3/27/06. Recommend remove from referral list.
1/23/06	050863	Equity Stripping Scam	7/23/06	This matter was also referred to the Community Development Committee. The Committee has discussed once and is awaiting resolution of a civil case before it is discussed further. Because there is an outstanding referral being handled by the Community Development Committee, staff recommends removing this item from the referral list.
1/23/06	050864	Fifth Avenue Area Enterprise Zone Issues	7/23/06	A response was submitted to the City Commission and Mr. Selwach on 1/31/06. Recommend to remove from referral list.
1/23/06	050869	Roam Towing Issues	7/23/06	The City Manager referred this item to the Community Development Department regarding fencing requirements for parking lots that might reduce towing. Planning staff is developing this petition.
3/27/06	051125	Southeast Gainesville Renaissance Initiative	9/27/06	A staff team is implementing a multi-pronged effort including master planning, code enforcement, housing redevelopment, and other improvements. A contract has been executed with the owner of Kennedy Homes and due diligence is underway.
4/10/06	051212	Comprehensive Plan Amendment for Inclusion of the Innovation Zone	10/10/06	The Economic Development Department is preparing an agenda item to the City Commission for June 12, 2006 to initiate the petition, and Planning and Economic Development staff will process the petition to the City Plan Board, to be included in the fall cycle of amendments to DCA in October 2006.



City of Gainesville

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City Hall
200 East University
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Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
051011	Reverend Dr. Aaron Young - Victory Temple Church of God in Christ (B)	General Manager for Utilities	2/27/2006	7/27/2006
040091	Utility Downtown Operation Center Redevelopment Plan NB)	General Manager for Utilities	6/15/2004	12/15/2004
Referred by: City Manager				
040177	Final Report of the Ad Hoc Affordable Housing Committee (B)	General Manager for Utilities	6/13/2005	12/13/2005



INTER-OFFICE MEMORANDUM
GENERAL MANAGER

DATE: May 22, 2006
TO: Honorable Mayor and Members of the City Commission
FROM: Karen S. Johnson, Interim General Manager
SUBJECT: General Manager Outstanding Referral Status Report

Following is a list of each item and a brief description of the status of the referrals to the General Manager:

1. **#040091 – Utility Downtown Operation Center Redevelopment:**

At the June 15, 2004 meeting the City Commission referred the issue of developing an exit and redevelopment plan for the Utility Downtown Operation Center to the General Manager and City Manager. This is an on-going project and will be retained on the General Manager's referral list.

2. **#040177 – Final Report of the Ad Hoc Affordable Housing Committee:**

At the June 13, 2005 meeting the City Commission referred to the General Manager and City Manager the issue of developing an implementation plan with a report back to the City Commission. On December 12, 2005, the final report of the Ad Hoc Committee was presented to the Commission. The Commission authorized the Mayor to write a letter to the University of Florida seeking their implementation of an employee home purchase assistance program in areas nearby the University. The Commission also referred to the Community Development Committee the following issues: 1) Energy Efficiency standards for landlords for rental units as part of the qualifications for Section 8 re-reimbursements; and 2) investigate incorporating energy requirements as part of the City of Gainesville minimum housing code. This item can be removed from the General Manager's referral list.

3. **#051011 – Reverend Dr. Aaron Young – Victory Temple Church of God In Christ:**

At the February 27, 2006 meeting the City Commission referred to the General Manager the issues of Dr. Aaron Young with a report back to the City Commission at a future meeting. This item will be retained on the General Manager's referral list.

Submitted by Karen Johnson