

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Minutes - Final

July 13, 2021

2:30 PM

City Hall, Room 16

Audit and Finance Committee

*Mayor Lauren Poe, Chair
Mayor-Commissioner Pro Tem Gail Johnson, Member*

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CALL TO ORDER - 2:30 PM

ROLL CALL

Present 2 - Poe, and Johnson

ADOPTION OF THE AGENDA

Adopted

APPROVAL OF MINUTES

[201111.](#) **Approval of the Minutes from the March 22, 2021 Audit and Finance Committee Meeting (B)**

RECOMMENDATION *The Audit and Finance Committee approve the minutes from March 22, 2021*

Approved as Recommended

DISCUSSION OF ITEMS

[201240.](#) **Fiscal Year 2020 Individual Annual Audited Financial Statements and Independent Auditors' Reports for the Employees' Pension Fund, Consolidated Police Officers' and Firefighters' Retirement Plan, Retiree Health Insurance Program, and the Wild Spaces Public Places Funds (B)**

Ginger Bigbie, City Auditor and Cintya Ramos, Finance Director, introduced the item.

Barbara Boyd, Purvis Gray, presented the auditors' reports.

Public Comment: Donald Shepherd, Nathan Skop, Jo Beaty and Brian O'Brien.

RECOMMENDATION *Recommended Motion: The Audit & Finance Committee: 1) review the submitted financial statements; 2) approve the submitted financial statements for submission to the City Commission.*

Approved as Recommended

[201233.](#) **Citywide Succession Planning Audit (B)**

Ginger Bigbie introduced.

Greg Robeson, Audit Manager gave a presentation on the report.

Steve Varvel, Interim Human Resources Director, spoke to the matter.

Public Comment: Nathan Skop, Jo Beaty, Christina Fields, Karen Arrington, Brian O'Brien, Donald Shepherd and Don Fields.

RECOMMENDATION *The Audit and Finance Committee review and recommend the City Commission accept the City Auditor's Report.*

Approved as Recommended

[201234.](#)

Independent Payroll Calculation Memo (B)

Ginger Bigbie introduced the item.

Patrick Keegan, Senior IT Auditor, gave a presentation.

Dave Duda, IT Director; Steve Varvel; and Fred Murry, Assistant City Manager, spoke to the matter.

Public Comment: Brian O'Brien, Don Fields and Christina Fields.

RECOMMENDATION *The Audit and Finance Committee review and recommend the City Commission accept the City Auditor's Report.*

Approved as Recommended

[210148.](#)

GPD Property and Evidence Cash Audit Report (B)

Ginger Bigbie introduced the item.

Brecka Anderson, Assistant City Auditor, and Diana Ferguson-Satterthwaite, gave a presentation.

Dave Duda, Mike Schentrup, GPD Captain, Terry Pierce, GPD, and Fred Murry spoke to the matter.

Public Comment: Donald Shepherd, Christina Fields, Brian O'Brien and Jo Beaty.

RECOMMENDATION *The Audit and Finance Committee review and recommend the City Commission accept the City Auditor's report.*

Approved as Recommended

[210000.](#)

Fiscal Year 2021 Second Quarter Analysis of Budget Compared to Actual Revenues and Expenditures for the Period Beginning October 1, 2020 and Ending March 31, 2021 With Projections Through September 30, 2021 (B)

Audit & Finance Committee to review FY 2021 budget to actual performance and projections through end of fiscal year.

Cintya Ramos, Finance Director, presented the report.

Public Comment: Brian O'Brien

RECOMMENDATION *Recommended Motion: The Audit & Finance Committee: 1) review the submitted budget analysis report; 2) approve the submitted budget analysis report for distribution to the City Commission.*

Approved as Recommended

[201238.](#)

Fiscal Year 2021 Second Quarter Investment Performance Reports for the City of Gainesville Operating Fund, General Employees' Pension Fund, Police Officers' and Firefighters' Pension Fund, Retiree Health Insurance Trust Fund, Evergreen Cemetery Trust Fund (B)

Audit & Finance Committee to review various Fiscal Year 2021 Second Quarter Investment Performance Reports.

Cintya Ramos, Finance Director, presented the report.

William Johnston, Investment Manager spoke to the matter.

Public Comment: Donald Shepherd, Brian O'Brien, Christina Fields and Don Fields.

RECOMMENDATION *Recommended Motion: The Audit & Finance Committee: 1) review the submitted investment performance reports; 2) approve the submitted investment reports for submission to the City Commission.*

Approved as Recommended

[201237.](#)

Fiscal Year 2021 Second Quarter Performance Report for the City of Gainesville Fuel Hedging Program (B)

Audit & Finance Committee to review the Fiscal Year 2021 Second Quarter Fuel Hedging Program Performance Report.

Cintya Ramos introduced Jeff LeMunyon, Linwood Capital, who presented the report.

Mayor Poe - forward report to the City Commission for consideration as a memo.

RECOMMENDATION *Recommended Motion: The Audit & Finance Committee: 1) review the submitted Fuel Hedging Program performance report; 2) approve the submitted Fuel Hedging Program performance report for distribution to the City Commission.*

Approved as Recommended

[210150.](#) **City Auditor Quarterly Update (B)**

Greg Robeson, Patrick Keegan, Ginger Bigbie, Vince Iovino and Brecka Anderson gave a presentation.

Fred Murry spoke to the matter.

Public Comment: Karen Arrington, Brian O'Brien and Don Fields.

RECOMMENDATION *The Audit and Finance Committee review and recommend the City Commission accept the City Auditor's report.*

Approved as Recommended

PUBLIC COMMENT

MEMBER COMMENT

NEXT MEETING DATE - 5:05 PM

ADJOURNMENT