

May 31, 2007

Matt Dube, Project Coordinator
 Gainesville Community Redevelopment Agency
 Box 48, Station 490
 Gainesville, FL 32602-0490



RE: Cost Proposal for Landscape Architecture Services

Dear Matt:

Zamia Design would like to submit this proposal for the development of final design development and construction / bid documents for the Eastside Gateway project located on a 0.29 acre parcel at 1490 East Hawthorne Road (the old Tacklebox site).

The following will outline the proposed Scope of Services, Fee Proposal, and Client Responsibilities. Upon acceptance of this proposal, the City of Gainesville will prepare a purchase order for Landscape Architecture Design Services.

Project Summary: Pending concept approval by the CRA, Zamia Design will complete the final design development, construction document, and construction observation phases of the project which will terminate with the completion of construction.

SCOPE OF SERVICES

1. Final Design Development: \$ 2,800.00

This phase will determine all materials, finishes, dimensions of the hardscape elements, and grading / earthwork. See Item #3 for wall treatment design. The FDOT and GRU will be consulted for minimum clear zone requirements, utility setbacks, new light pole coordination and any other potential conflicts. Final plant selection of trees and ground covers will be determined in this phase.

Meetings are included with CRA staff and the Eastside Advisory Board (EAB) for review and comment of the final design.

2. Survey and Base Sheet Development: \$ 1,400.00

There is no existing survey of the triangle that we are aware of. Services include development of a dimensioned base map for all future construction documents. Horizontal control will be developed using measuring tapes and wheels. Vertical control will be developed using a survey level and setting all spot elevations to a permanent bench mark labeled elevation 100.00'. Utilities will be located per information provided by GRU and the observance of existing surface features (meters, valves, etc.) All existing surface elements will be located (power poles, signs, curb cuts, etc.) Subsurface elements will not be shown unless provided by the City (foundations, tanks, abandoned utilities, etc.) This will not be a certified land survey and will not eliminate the contractor's liability and responsibility for locating existing utilities, but should meet contractor needs for demolition and construction installation.



3. Wall Treatment Design: (Optional) Hourly Not To Exceed \$ 4,000.00

The wall treatment is a critical design detail. At this point, several options are being considered. This scope item covers the option of Zamia Design developing custom graphics for the vertical wall surfaces. Services include the development of scaled drawings, review of design work with the CRA and EAB, all coordination with a company that manufactures custom form liners, and supervision of the installation.

4. Construction Documents: \$ 7,400.00

Hardscape Details – All construction documents for walls, curbs, or any other hardscape elements will be provided. Final construction documents suitable for bidding and construction shall be prepared including installation details, dimensioning for layout of the project and written specification notes. The structural requirements of the elements proposed are within the professional scope provided landscape architects by Florida statute. If the City of Gainesville requires additional drawings by a structural engineer, we will coordinate this request and charge the engineering fees as a reimbursable expense in addition to our professional design fees.

Landscape Plans - Services include the design and preparation of a comprehensive planting plan of all landscape areas to be implemented during this phase. Final construction documents suitable for bidding and construction shall be prepared including identification of all plants and quantities, installation details, plant material schedules, turf and mulch takeoffs, and written specification notes.

Irrigation Design - Services include the design of a permanent underground irrigation system to serve all planting areas. The design shall identify the location of all irrigation heads, piping, components, and source point of connection. Final construction documents suitable for bidding and construction shall be prepared including installation details, component schedules, and written specification notes. Bid documents will be prepared after final development review has been issued.

Lighting Design - Services include the design and preparation of a lighting plan for the project. Final construction documents suitable for bidding and implementation shall be prepared including identification of all fixtures and a fixture schedule.

5. Construction Administration: Hourly Not To Exceed \$ 1,200.00

Zamia shall provide construction observation to review work in progress and prepare field reports on the general compliance with construction documents and specifications. A final punch list will be prepared to determine substantial and final completion of all landscape architecture design.

6. Deliverables: NA

Deliverables will include up to 7 sets of all drawings and documents in hardcopy form with digital format backup.

FEE PROPOSAL

1. Total Landscape Architecture Design Fees: Not To Exceed \$16,800.00

Hourly fees will be at the following rates:

Principal / Project Manager	\$ 85.00 per hour
Landscape Architect	\$ 75.00 “ “
Technician	\$ 40.00 “ “



2. Retainer:

No retainer is required for this agreement.

3. Reimbursable Expenses:

Reimbursable Expenses include authorized travel, mileage, reproduction, supplies, postage, and other non-labor (reimbursable) costs associated directly with this project. These will be invoiced at their direct cost and will not exceed **\$400.00** without prior written authorization.

4. Billing:

Zamia Design shall bill the Client for Basic and Additional Services and Reimbursable Expenses monthly in proportion to services performed. All payments are due upon receipt of invoice.

CLIENT'S RESPONSIBILITIES


- A. Provide authorization to proceed with the services outlined in this agreement.
- B. Provide Zamia Design with all information, surveys, reports, and professional recommendations requested by Zamia Design as required to perform its professional services. All surveys shall be provided in digital format.
- C. Provide Zamia Design with any information, agreements, and/or restrictions that may be in effect on the property that may impact the design guidelines or criteria for the project.
- D. Render decisions in a timely manner so as not to delay the progress of services.

SCHEDULE

Upon receipt of a fully executed Purchase Order, Zamia Design shall perform its services and obligations in a prompt and timely manner as is consistent with professional skill and care. Zamia Design and CRA staff will develop a mutually acceptable schedule for fulfilling the scope of this agreement. During the course of the project, anticipated and unanticipated events may impact the project schedule.

Thank you for your consideration of this proposal. Please do not hesitate to call with any questions or clarifications.

Sincerely,



Larry Teague, ASLA

