

Training Report

<i>Name of Class</i>	<i>Class Description</i>	<i># of Sessions</i>	<i>Total Attendees</i>
Equal Opportuntiy Orientation	This is a four-hour course for new employees. It is designed to give the employee an overview of equal opportunity related City policies. Specific attention is given to City Policy 27, which covers discrimination, harassment and conduct. In addition, employees are given a broad perspective on the issue of diversity and how it impacts the workplace	19	283
Preventing Harassment	This is a two-hour course designed to ensure that all employees understand their rights and responsibilities as it relates to discrimination, harassment and inappropriate conduct. City Policy 27, which covers discrimination, harassment and conduct, is covered as are other equal opportunity policies adopted by the City	23	265
Operational Diversity Workplan	This is a three-hour course designed to assist managers in understanding the current Affirmative Action Plan and provide the information necessary to successfully complete his/her annual department/division Operational Diversity Workplan. The components of the workplan include: Community Outreach, Organizational Development, Recruiting, Employee Development and Purchasing.	4	113
A Policy Is Not Enough	This is a three-hour course designed for managers and taught by the City Attorney's Office. In this course, managers are given scenarios containing potentially harassing conduct and/or inappropriate behavior. Specific attention is given to ways in which they would identify the problem and actions they might take.	8	302
Interpersonal Relations	These courses are provided to meet specific Equal Opportunity related needs of City Departments' and other organizations as identified or requested.	3	114

Outreach Report

<i>Event</i>	<i>Event Description</i>	<i>Target Audience</i>	<i>Citizens Served</i>
Fair Housing	A public-education event designed to inform residents of the laws pertaining to Fair Housing and informing residents of their rights under those laws.	Citizens of Gainesville	72
Americans with Disabilities Act Expo	A public-education event designed to promote community inclusion for all residents, especially residents with disabilities.	Citizens with Disabilities	119
White Cane Walk	A public-education event to promote awareness of White Cane laws in our community.	Citizens who Drive	400
Career Fair	Public-outreach event designed to provide employment information and availability for City and GRU positions, both currently available and those anticipated vacancies	City Residents	218
Alachua County Humane Society	This was a two-hour presentation for employee training purposes geared toward harassment	All ACHS Employees	20
Center for Independent Living	A presentation on Title I ADA requirements for those seeking jobs.	CIL Job Club Members	8
Gainesville/Alachua County Association of Realtors	Public-education designed to improve understanding of the Fair Housing laws and how they pertain to realtors.	Realtors in Gainesville	52
Gainesville Chamber of Commerce	Public-education event designed to promote understanding of City ordinances as they pertain to discrimination and harassment	Gainesville Businesses	21
Palm Cards	This is a public education mail-out naming the different types of discrimination covered under City ordinance and providing contact information for the EO Office.	Occupational Licensees	6,000
Alachua County Council for the Blind	A presentation before a meeting of the ACCB, explaining what the EO Office does and how to contact us	Members of the ACCB	15
Radio Reading Service	An event designed to inform listeners of the upcoming ADA Expo.	All blind City residents	600