

# City of Gainesville

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Minutes**

**July 6, 2016**

**5:00 PM**

**City Hall Auditorium**

## **Utility Advisory Board**

*Annie Orlando  
Darin Cook  
David Denslow  
Robert Walpole  
Mary Alford  
Sandra Campbell  
Michael Selvester*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

## CALL TO ORDER

*The appointed staff liaison was absent and the substitute liaison did not record the time that the meeting was called to order.*

## ROLL CALL

*Present: Chair Cook, Vice-Chair Orlando, Member Campbell, Member Alford, Member Selvester, Member Walpole*

*Absent: Member Denslow*

## ADOPTION OF THE AGENDA

*The agenda was adopted as drafted.*

## APPROVAL OF MINUTES

### [160188.](#) Utility Advisory Board 6/29/16 Meeting Minutes (B)

**Attachments:** [160188 UAB 6-29-16 Meeting Minutes 20160706](#)

*The minutes of the June 29, 2016 meeting were approved as drafted.*

**RECOMMENDATION** Approve the minutes of the June 29, 2016 meeting.

## GENERAL CITIZEN COMMENT

*Citizens Ray Washington and Jim Konish spoke.*

## OLD BUSINESS

*Member Campbell asked to revisit item #160148 from the June 29, 2016 meeting. She presented information she had found through research and asked that the board make a new recommendation based on this additional information.*

*After discussion, Member Walpole made a motion that the board not recommend that GRU purchase the property, for the following reasons: the appraised value seems high, the city should act on the reverter clause, the city can let GRU use the buffer for a nominal fee, this is not in the best interest of GRU to purchase the property and purchasing this property is in the best interest of the city.*

*The motion passed 6-0.*

### [160181.](#) SAP Enterprise Management System to include Re-implementation of Financial Management System (FMIS) and Customer Care System (CCS) and additional Work Management and Asset Management modules (EAM). (NB)

**Attachments:** [160181\\_buzzworddoc\\_20160706](#)  
[160181\\_ppt\\_20160706](#)  
[160181 Business Critical Software Systems Presentation\\_20160721](#)  
[160181 CCS Assessment-Planning Draft 20160721](#)  
[160181 FMIS Detailed Design Draft 20160721](#)  
[160181 Sample Fit Gap Workshops 20160721](#)  
[160181 Strategy and Technical Design for SAP HANA 20160721](#)  
[160181 One SAP Project 20160721](#)

*GRU CFO Justin Locke and SAP Project Manager Barbara Misener gave a presentation with additional information requested by the Board at the 6/29/16 meeting.*

*Citizens Jim Konish and Ray Washington spoke on the matter.*

**RECOMMENDATION**

*The Board recommend that the City Commission:*

- 1. Authorize the General Manager, or his designee, to execute a Statement of Work for FMIS implementation services with SAP as the system integrator in the amount of \$4,778,805.*
- 2. Authorize the General Manager, or his designee, to execute a Premium Engagement Support Services Agreement beginning August 1, 2016 for three years payable as follows:  
Year 1: \$400,732  
Year 2: \$578,512  
Year 3: \$563,422*
- 3. Authorize the General Manager, or his designee, to extend the projected FMIS, CCS, and EAM implementation plan timeline to include FY 16, FY 17, FY18, and FY19.*
- 4. Authorize the General Manager, or his designee, to issue and negotiate an RFP/RFI for blueprint and implementation services for CCS and EAM modules.*
- 5. Authorize the General Manager, or his designee, to allocate an additional \$20 million for CCS and EAM implementations.*
- 6. Authorize the General Manager, or his designee, to execute any contracts and/or documents as may be necessary or desirable to proceed with the transaction authorized above, subject to the approval of the City Attorney as to form and legality, and to take such other actions as may be necessary or advisable to proceed with such transaction in accordance with this City Commission authorization.*

**After discussion, Member Walpole made the following motion:**

**Recommend that the City Commission accept staff recommendations for items**

1 - 6, with item number 5 not to exceed \$20M and board updates every three months.

The motion passed 6-0.

[160153.](#)

**GRU FY17 Budget (B)**

**Attachments:**     [160153 FY17 GRU Budget UAB 20160629 - Revision 4](#)  
[160153 FY17 GRU Budget 20160714](#)  
[160153 FY17 Budget Follow Up LEEP CWC 20160727 Rev.](#)  
[160153 Proposed Annual Operating Budget FY17 Follow Up 20160727](#)

*CFO Justin Locke and Managing Utility Analyst Diane Wilson continued with the budget presentation that was started at the June 29, 2016 meeting. Member Alford asked that in next year's budget presentation, staff include more detail on what we spend our budget dollars on.*

*Citizen Ray Washington spoke on the matter.*

**RECOMMENDATION**     *The Utility Advisory Board continue to hear a presentation from staff on the proposed FY 17 budget and make a recommendation for approval by the City Commission.*

**Member Walpole made a motion to recommend that the City Commission approve GRU's FY17 budget recommendations.**

The motion passed 6-0.

[160187.](#)

**Connect Free (B)**

**Attachments:**     [160187 historyconnectfree 20160706](#)  
[160187 FYbudget 20160706](#)  
[160187 connectfreebudgetslides 20160706](#)  
[160187 baseratescommittee 20160706](#)  
[160187 2012ppt 20160706](#)  
[160187 2003Res 20160706](#)  
[160187 2014Res 20160706](#)

*The Board asked questions regarding the structure and management of the Connect Free program of staff members Tony Cunningham and John Wachtel.*

*Citizen Ray Washington spoke on the matter.*

**RECOMMENDATION**     *Staff is available to answer any questions.*

**Member Walpole made a motion that the Board make a recommendation to the City Commission that they suspend the 25% connection fee and find another way to fund ConnectFree and reimburse GRU for the unfunded mandate connected with this program.**

The motion passed 6-0.

**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEXT MEETING DATE**

*July 20, 2016*

**ADJOURNMENT**

*The appointed staff liaison was absent and the substitute liaison did not record the time of adjournment.*