

Today's Date: 6/7/21

CITY OF GAINESVILLE TRANSMITTAL FORM

Dept Tracking #

Note: Decentralized bids or contracts resulting from decentralized bids not to exceed \$50,000

Type of Action Requested (check one) [X] New [] Extension [] Amendment [] Change Order

Project Amount: \$120,000 over 4 years
Anticipated Start Date: 05/01/21
Department Name: Gainesville Police Department - Property Division
Project Manager: Sergeant Ariel Lugo
Phone Number: (352) 393-7528
Account No.: 001-810-8152-3040-5210
Funding Source: [X] City Funds [] Other
Subcontractor Opportunities: [] Yes [X] No
Contractor/Vendor: Municipal Emergency Services, Inc.
Project Description: Annual contract for the supply of Uniforms (Amendment to Argo Agrmt)

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PROJECT APPROVED FOR PROCESSING

As Project Manager, the City's liaison, you are responsible for monitoring the project. Including, visibly verifying progress and completion is in accordance with the project specifications.

[Signature] Project Manager 6-9-21 Date

[Signature] Department Head 6.14.2021 Date
Leadership Team, Executive Team or Charter Officer
ASST CHIEF T. GIERCE

SIMULTANEOUS PROJECT REVIEW

The requested reviewers are noted by an "X" below. Each should complete his/her review and return the project comments directly to the Department. Note: Review and subsequent approval is required of the City Attorney and Risk Manager for all projects. Allow a minimum of three days for Department review.

REVIEWER COMMENTS

The attached project has been reviewed by me and approved As Drafted OR Subject To modifications as noted.

Table with 5 columns: Reviewing Office, As Drafted, Subject To, Signature, Date. Rows include City Attorney, Risk Manager, Grants, Fleet, Facilities Mgmt, IT, and Procurement.

[] Notification of project (i.e. bid being processed by Department) to Small Business Procurement Program Coordinator (excludes contracts)

Department shall determine that all items marked "subject to" are cleared before final submission of the project below.

To Contractor for Signature Date:
Received From Contractor Date:
To City Attorney Date:
From City Attorney Date:
To City Manager Date:
From City Manager Date:

City Commission Approval: (\$50,000 and above) [] Yes [] No
Date Approved:
City Commission approval is not required(5)
Provide Purchasing Policy exception section (i.e. Sec 7.1(c))

Purchasing Policy 7.1: Every purchase of an item of supplies, materials, equipment, contractual services, or extension(s) to existing contracts costing in excess of \$50,000 shall require the approval of the City Commission, except... (see Purchasing Policy for exceptions).

PROJECT APPROVED FOR EXECUTION: Note: Decentralized bids or contracts resulting from decentralized bids not to exceed \$50,000

City Attorney Date City Manager or Designee Date

Print on five part NCR paper - White (original) for final execution; Yellow for City Attorney; Pink for Risk; Green for SBPP; Goldenrod for file or others as needed.

Murray, Heather D

From: Libby, Lee C.
Sent: Monday, June 14, 2021 12:34 PM
To: Murray, Heather D; Varvel, Steven C.; Jarvis, J. David; Sowers, Melanie A; Holder, Diane S
Subject: RE: PLEASE REVIEW: Municipal Emergency Services Inc (MES) - CONT-002463 - GPDC - Police

Approved as to form and legality

Lee C. Libby
Senior Assistant City Attorney
City of Gainesville, Florida
City Hall: 352-393-8743
GPD: 352-393-7505

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From: Murray, Heather D <MurrayHD@cityofgainesville.org>
Sent: Monday, June 14, 2021 12:18 PM
To: Varvel, Steven C. <varvelsc@cityofgainesville.org>; Jarvis, J. David <jarvisjd@cityofgainesville.org>; Sowers, Melanie A <SowersMA@cityofgainesville.org>; Holder, Diane S <holderds@cityofgainesville.org>; Libby, Lee C. <libbylc@cityofgainesville.org>; Murray, Heather D <MurrayHD@cityofgainesville.org>
Subject: PLEASE REVIEW: Municipal Emergency Services Inc (MES) - CONT-002463 - GPDC - Police

Please see attached: CONT-002463 for your review / approval.

Murray, Heather D

From: Varvel, Steven C.
Sent: Monday, June 14, 2021 12:54 PM
To: Murray, Heather D; Jarvis, J. David; Sowers, Melanie A; Holder, Diane S; Libby, Lee C.
Subject: RE: PLEASE REVIEW: Municipal Emergency Services Inc (MES) - CONT-002463 - GPDC - Police

Risk Management Approved,
Steve Varvel

From: Murray, Heather D
Sent: Monday, June 14, 2021 12:18 PM
To: Varvel, Steven C. <varvelsc@cityofgainesville.org>; Jarvis, J. David <jarvisjd@cityofgainesville.org>; Sowers, Melanie A <SowersMA@cityofgainesville.org>; Holder, Diane S <holderds@cityofgainesville.org>; Libby, Lee C. <libbylc@cityofgainesville.org>; Murray, Heather D <MurrayHD@cityofgainesville.org>
Subject: PLEASE REVIEW: Municipal Emergency Services Inc (MES) - CONT-002463 - GPDC - Police

Please see attached: CONT-002463 for your review / approval.