

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Meeting Agenda - Final

June 14, 2018

1:00 PM

City Commission Special Meeting

**Roberta Lisle Kline Conference Room, City Hall, 200 East
University, Avenue, Gainesville, FL
City Commission**

Mayor Lauren Poe (At Large)

Commissioner Helen Warren (At Large)

Commissioner Gail Johnson (At Large)

Commissioner Gigi Simmons (District 1)

Commissioner Harvey Ward (District 2)

Commissioner David Arreola (District 3)

Mayor-Commissioner Pro Tem Adrian Hayes-Santos (District 4)

If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352)334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 1-877-955-8707.

CALL TO ORDER

AGENDA STATEMENT

"Citizens are encouraged to participate in City of Gainesville meetings. In general, speakers will be limited to 3 (three) minutes per agenda item. Additional time may be granted by the Mayor or by the City Commission as directed. The City of Gainesville encourages civility in public discourse and requests that speakers limit their comments to specific motions and direct their comments to the Chair. Signs or Props are not permitted in the meeting room. Citizens are encouraged to provide comments in writing to the Clerk of the Commission before meetings and/or during meetings for inclusion into the public record. Citizens may also provide input to individual commissioners via office visits, phone calls, letters and e-Mail, that will become public record. In some instances, i.e., Quasi-Judicial Hearings, these particular contacts may be prohibited."

ROLL CALL

ADOPTION OF THE AGENDA

DISCUSSION ITEM

[170667.](#)

Equal Opportunity Director Charter Officer Finalist Selection Process (B)

Explanation: The City Commission is conducting a recruiting process to select a new Equal Opportunity Director Charter Officer with the assistance of an executive search firm, The Mercer Group, Inc.

At the City Commission meeting on June 7, 2018, the Mercer Group presented the City Commission with the resumes of five (5) candidates recommended for further consideration by the Commission. The Commission reviewed those resumes and approved scheduling those candidates for in-person interviews with the Commission.

During the June 7th meeting, the Commission also requested to review all candidates who met the minimum qualifications of the EO Director position. All eight (8) candidates' resumes are included in the backup. Below is an overview of who is being recommended and not recommended, by the Mercer Group agency, for the in-person interviews with the Commission:

Group 1. Candidates the agency recommended the Commission interview and consider:

*Marquita M. Booker
Kenneth Jordan, II*

*Bridget S. Lee
ShaQuana Newsom
Joy Stewart*

Group 2. Candidates meeting minimum qualifications but not recommended by the agency for further consideration:

*Tonnette R. Harris
Lacy DeBerry
Mitchell Vinokur*

All eight (8) candidates underwent the same screening process, including an internet research process and one-on-one interviews with the agency. Upon finalizing this screening process, the candidates in Group 2 are not being recommended by the agency for further consideration.

The in-person interviews are tentatively scheduled for June 19th and 20th. This process includes a panel-style interview with the full City Commission, a community reception which citizens and Commissioners are invited to, and finally, one-on-one interviews with each Commissioner.

Fiscal Note: Funds of \$15,750 for the executive search firm service are available within the current fiscal year operating budget. The total budget is \$20,250. The Equal Opportunity Director salary is approved in the FY'18 budget.

RECOMMENDATION

The City Commission review the Group 2 - three (3) additional candidates' resumes and determine if a.) the Commission would like those candidates included in the in-person interview process or b.) the Commission wishes to accept the Mercer Group's recommendation to not move those candidates forward for in-person interviews.

Legislative History

1/4/18	City Commission	Approved as Recommended
1/18/18	City Commission	Approved, as shown above
3/1/18	City Commission	Discussed
6/7/18	City Commission	Approved, as shown above

[170667 MOD Job Description 20180118.pdf](#)
[170667C Equal Opportunity Director Job Description 20180301.pdf](#)
[170667E The Mercer Group Search Firm Contract for HR signature 20180301](#)
[170667A EO Director Recruitment Suggested Timeline Adjusted 20180607.pdf](#)
[170667B Semi-finalists for Equal Opportunity Director 20180607.pdf](#)
[170667C Summary BOOKER 20180607.pdf](#)
[170667D Summary JORDAN 20180607.pdf](#)
[170667E Summary LEE 20180607.pdf](#)
[170667F Summary NEWSOM 20180607.pdf](#)
[170667G Summary STEWART 20180607.pdf](#)
[NEW 170667A Group 1 Applicant Resumes 20180614.pdf](#)
[NEW 170667B Group 2 Applicant Resumes 06142018.pdf](#)

ORDINANCE - FIRST READING

[180024.](#)

Ordinance Setting 2019 Election Dates, Early Voting Dates and Qualifying Dates (B)

Ordinance No. 180024

An ordinance of the City of Gainesville, Florida, setting March 19, 2019 as the date for the 2019 regular City election and April 30, 2019 as the date for the 2019 run-off election, if necessary; setting the early voting dates for the 2019 regular city election and 2019 run-off election, if necessary; setting the dates for qualifying for the 2019 regular election; providing a severability clause; providing a repealing clause; and providing an immediate effective date.

Explanation: The City Commission, at its meeting of June 7, 2018, continued First Reading of this Ordinance to June 14, 2018, in order to confirm University of Florida, Santa Fe College and Alachua County Public Schools spring break dates did not interfere with any of the proposed dates. The dates for early voting were revised by the Clerk to avoid conflict and have been confirmed with the Supervisor of Elections.

Section 9-2 of the City Code of Ordinances requires that the Clerk of the Commission recommend a date for the regular election to the City Commission, who then sets the date by adopting an ordinance no later than July 1 of each year. For 2019, the Clerk recommends via this ordinance that the regular election date be set as Tuesday, March 19, 2019.

Section 9-2 of the City Code of Ordinances requires that a runoff election (if necessary) be held on the sixth Tuesday following the regular election, so this ordinance identifies that date as Tuesday, April 30, 2019.

Section 9-10 of the City Code of Ordinances states the period to qualify as a candidate for the City Commission shall be between the 50th and 46th day prior to the date of the regular election, so this ordinance identifies those dates as between noon on Monday, January 28, 2019 to noon on Friday, February 1, 2019.

Section 9.6-5 of the City Code of Ordinances states that early voting dates shall be set forth in the election ordinance adopted annually by the City Commission, so this ordinance sets the early voting dates of Saturday, March 9, 2019 to and including Saturday, March 16, 2019 for the regular election and early voting dates of Saturday, April 20, 2019 to and including Saturday, April 27, 2019 for the run-off election, if necessary.

RECOMMENDATION *The City Commission adopt the proposed ordinance.*

Legislative History

6/7/18 City Commission Approved, as shown above

[180024_draft elections ordinance_20180607.pdf](#)

[180024_draft ordinance_20180614.pdf](#)

ADJOURNMENT