

## City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
6/17/10	100113	Commissioner Jack Donovan – St. Francis House Police Patrols	12/17/10	This referral was sent to GPD via SharePoint. The response memorandum and backup documentation was posted to SharePoint on July 27, 2010. This referral is complete. <b>Recommend remove from Referral List.</b>
6/17/10	100111	Metal Roof Standards in the Historic Districts	12/17/10	On going.
6/3/10	100058	Landlord Permit Fees- Referral to staff	12/3/10	This item was heard at the August 5, 2010 City Commission meeting and a letter has been sent to the City Commission. <b>Recommend to Remove from Referral List.</b>
6/3/10	100054	St. Francis House 130 Meal Limit	12/3/10	On going.
6/3/10	100052	Commissioner Jack Donovan – Sister Cities Presentation	12/3/10	An update on the Sister City Program will be provided by Steve Kalishman at the September 2, 2010 City Commission meeting. <b>Recommend Remove from Referral List.</b>
12/3/09	090621	Updated Maps for the City Commission Area	6/3/10	Maps were ordered on March 16, 2010 by the Clerk's Office. <b>Recommend Remove from Referral List.</b>
8/31/09	090346	Cabot-Koppers Superfund Site	9/17/09	<p>On July 15, 2010, the US Environmental Protection Agency (EPA) released the Proposed Plan for the Cabot-Koppers Superfund Site. The public comment period is July 15, 2010 to August 15, 2010. EPA has scheduled a Public Meeting for August 5, 2010 at Stephen Foster Elementary School from 6:00 pm to 8:00 pm.</p> <p>On July 22, 2010, the City Commission authorized staff to submit a letter to the EPA requesting a 60-day extension to the public comment period in order to allow sufficient time to engage the public, City and County Commission comments on the Proposed Plan.</p> <p>A letter was sent to EPA on Tuesday, July 27, 2010, and a response was received on Thursday, July 29, 2010 that only a 30-day extension was being granted by EPA.</p> <p>The Local Technical Advisory Group (TAG) selected Dr. Pat Cline as the Technical Assistance Advisor. The Local Intergovernmental Team (LIT) will be inviting Dr. Cline to participate in the on-going Team meetings.</p> <p>FDEP will begin posting warning signage along Springstead and Hogtown Creeks on July 29th and July 30th. No additional warning signs will be posted on the roads west of the</p>

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				<p>Cabot-Koppers site. The LIT is meeting on a weekly basis in preparation of providing its recommendations and comments to the public, city and county commission on the Proposed Plan for the Cabot-Koppers Superfund site.</p>
5/7/09	090024	Funding for Charrettes for the Public Works Compound Redevelopment, N. Main St. and the Grove Street Nbrhd	11/7/09	<p>Funding is available for both charrettes. The Public Works Department is the lead agency for the Public Works Compound and Planning is the lead agency for the N. Main Street and Grove Street Neighborhood. A special CDC meeting is scheduled for August 25, 2010 at 5:30 p.m. at the Public Works Compound to review the existing condition of the compound and to solicit feedback from the community on a path forward.</p>
4/30/09	081026	Annexation of Strategic Ecosystems	10/30/09	<p>The City Commission provided direction to staff to move forward on the staff proposed regulatory approach to Strategic Ecosystems and a Petition will be presented to the Plan Board in the next several months. At that time, any differences between City and County regulations will be addressed by staff. 11/09 Update: A staff team presented the Petition to the Plan Board in September 2009, and the Petition is tentatively scheduled to be reviewed by the City Commission at its December 3, 2009 meeting. 07/10/10 Update: the Petition was suspended at the December 3, 2009 City Commission meeting. The Legal Department has reviewed the draft ordinance and provided recommended revisions to staff. Staff has revised the ordinance and will be resubmitting it back to Legal for approval in July 2010. It will then come back to the City Commission for review/presentation.</p>
4/2/09	080978	Living Wage Ordinance-Employer Size Threshold Referral	10/2/09	<p>Shaad Rehman, Small &amp; Minority Business Development Coordinator, issued a memo describing his review of the potential impact of lowering the business-size threshold for eligibility under the City's Living Wage Ordinance (LWO) from 50 employees to 25 employees. Mr. Rehman points out that in its current form the LWO does not come into play very often and that 80% of the 1,400 Gainesville Area Chamber of Commerce members have fewer than 25 employees, and 88% have fewer than 50 employees. Therefore only 8% of these businesses would be affected by the change. Mr. Rehman has discussed the issue with the President of the Chamber and it is his opinion that the Chamber would oppose the change. The 50-employee limit was a compromise hammered</p>

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				<p>out between the City, Chamber, and Living Wage Coalition when the LWO was originally passed. The Living Wage Coalition originally pushed for a 25-employee limit, and therefore, most likely would be fully in support of such a change. A change to the employee level in the LWO would generate little if any incremental effort to the purchasing dept. and staff is indifferent to the idea.</p> <p><b>Recommend to Remove from Referral List.</b></p>
4/2/09	080969	St. Francis House – Plan Board Permit Limiting the No. of Meals Served per Day	10/2/09	<p>November 2009 Update – Staff and the Gainesville/Alachua County Office on Homelessness are working with local homeless providers that provide feeding to coordinate the provision of additional meals at an existing facility. Although promising progress has been made, this arrangement has been met with challenges involving faith-based membership and coordination among different organizations.</p> <p>The Codes Enforcement Department has been monitoring the number of meals served at St. Francis House in order to ensure compliance with the permit.</p>
8/21/08	080314	Conservation, Open Space City Manager and Groundwater Recharge Element of the Comprehensive Plan Referral	2/21/09	<p>Regarding Open Space acquisition, the acquisition MOU between the City and County for the Jurecko property has been approved by the City Commission and will be heard at the County Commission in August. Alachua Conservation Trust is on contract to negotiate other environmentally sensitive land acquisitions as per their contract.</p>
6/23/08	080135	Causes and Responses to Prostitution Referrals	12/23/08	<p>The presentation before the City Commission was scheduled for June 4, 2009, however was postponed due to scheduling conflicts with various agencies.</p> <p>Staff has had difficulty getting various agencies to provide requested information for the white paper report. The projected completion date of the report and presentation to the Commission is January 2010.</p> <p>A White Paper dated 1/28/10 was submitted to the City Commission.</p> <p><b>Recommend to Remove from Referral List.</b></p>
8/13/07	070330	Resolution and Housing Program Establishing the General Fund Displaced Mobile Home Owner/Tenant Assistance	9/13/07	<p>The Displaced Mobile Home Owner/Tenant Assistance Program successfully relocated or placed all tenants (except one) in Affordable Housing. The one exception tenant has relocated to a new home, however is not willing to comply with the program rules and requirements. The HCD Division has submitted a request to HUD requesting a</p>

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		Program		waiver or ruling on the issue; however as of July 29, 2010, the division has not received a ruling or waiver on this issue from HUD. <b>Recommend to Remove from Referral List.</b>
4/10/06	051170	Depot Park Program Review	10/10/06	<p>November 2009</p> <ul style="list-style-type: none"> <li>- Depot Park Phase I programming and master planning phase is complete and contract negotiations for park design development commences</li> <li>- Historic Depot Building rehabilitation design, historic context area design, and adaptive reuse plans approved by the CRA Board</li> <li>- The Public Works Department's Depot Avenue Segment 3 Phase I construction is underway, coordination between PWD and CRA to add lighting, brick streetscaping, and revised landscaping to the project. CRA submits additional information to incorporate into Phase II of the project to coordinate with future plans for Depot Park.</li> <li>- CRA coordinates with GRU to install utilities to the east park in coordination with Depot Ave/SE 4<sup>th</sup> St roadway project</li> <li>- GRU Phase I Remediation for contaminates on park site is underway</li> <li>- Final Depot Park stormwater pond design peer-review recommendations and draft design concepts are submitted to the PWD from the CRA</li> </ul> <p>December 2009</p> <ul style="list-style-type: none"> <li>- Branding and logo concepts for Depot Park and the south downtown 'Power District' are presented to the CRA Board for input and comment</li> <li>- South Main Street Median project is initiated</li> <li>- City Commission approval of contract for Depot Park Phase I design development and construction</li> </ul>

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drawings

**January 2010**

- Depot Park Phase I Design Development and Construction Drawings commence; continuing coordination with multiple agencies and stakeholders
- GRU Phase II Remediation for contaminates on park site commences

**February 2010**

- On-going coordination between departments regarding remediation project schedule, utilities installations with Depot Ave Segment 3 Phase II, Depot Park construction drawings, and Depot Building construction drawings

**March 2010**

- Depot Avenue Segment 3 Phase I is complete
- On-going coordination between departments regarding remediation project schedule, utilities installations for park with Depot Ave Segment 3 Phase II, Depot Park construction drawings, and Depot Building construction drawings

**April 2010**

- Depot Park Master Plan, Depot Park Design and Technical Standards, Depot Park Phase I design development drawings, and Depot Building 100% construction drawings are presented to and approved by the CRA Board.

**May 2010**

- Depot Park Master Plan, Depot Park Design and Technical Standards, Depot Park Phase I design development drawings, and Depot Building 100% construction drawings are approved by the City Commission.

**June 2010**

- Depot Park Master Plan and Phase I

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				<p>site plan are submitted to the Planning Department for the Development Review Board hearing/approval</p> <ul style="list-style-type: none"> <li>- The State of Florida Department of Historical Resources reviews and sends letter of approval regarding the Depot Building construction drawings and historic context area treatment</li> <li>- The PWD issues 70% construction drawings for the Depot Park stormwater ponds for review and comment</li> </ul> <p>July 2010</p> <ul style="list-style-type: none"> <li>- GRU Phase I remediation backfilling commences; GRU, PWD, and CRA coordinate to have multiple utilities installed to serve the park, stormwater ponds, Depot Ave, and surrounding areas.</li> <li>- Environmental Ambassador Program visits remediation and future park site and students are given a presentation about the project by GRU and CRA.</li> </ul>
6/15/04	040091	Utility Downtown Operation Center Redevelopment Plan	12/15/04	<p>At the June 15, 2004 meeting, the Commission referred the issue of developing an exit and redevelopment plan for the Utility Downtown Operation Center to the General Manager and City Manager. General Government and GRU staffs meet periodically to move this project forward. Project management is developing a logistics plan for relocation and coordinating with CRA on redevelopment planning. This is an on-going project and will be retained on the City Manager's and General Manager's referral list. The construction of the Eastside Operating Center has begun and this will facilitate GRU vacating the existing buildings and a developable area of more than 10 acres south and east of the Administration Building. The project will allow relocation of GRU staff and equipment by the end of calendar year 2011.</p>

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### Community Redevelopment Agency Referrals

Referred Date	Referral Number	Referral	Due Date	Status
7/20/09 Fred Murry/ Anthony Lyons	090280	Madison Lane Project on Hawthorne Road	1/20/2010	Pending adoption of the proposed budget in September by the City Commission, funding has been identified in the FY11 budget for a blight study to be conducted in this area. Staff is preparing a contract for a consultant to conduct the blight study once funding becomes available in the new fiscal year. Once completed, the results will be brought to the City Commission.

