

**DEPARTMENT RECOMMENDATION OF  
 BID (ITB, RFP, BEB, RFQ) INTENDED AWARD**

To: **Purchasing, Box 32**

Attn: Darius McPhall (Buyer)

Bid #: RECP-210008-DM

Bid Due Date: February 1, 2021

Bid Title: Open/Close and Cleaning Restroom for City Parks and Facilities

- NO AWARD – REJECT ALL BIDS**  
 Justification for No Award:  
 Bids over budget  
 Only one bid received  
 Other (provide detailed explanation: \_\_\_\_\_)

**IMPORTANT:** The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

**RECOMMENDATION FOR INTENDED AWARD**

If straight low bid (no evaluation – i.e. construction, materials):

Recommended Bidder: Contractors Enterprises, Inc.

Bid award amount: \$ 93,549.48

Justification for the Recommendation:  
Most responsible and responsive bidder. Met all minimum qualifications required for award.

**OR**

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

<u>Vendor</u>	<u>Ranking</u>
_____	1
_____	2
_____	3
_____	4
_____	5
_____	6
_____	7

Bid award amount: \$ \_\_\_\_\_

Justification for the Recommendation:  
 \_\_\_\_\_

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

- |                                |                                |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

Recommended by:   
 SIGNATURE  
John Weber  
 PRINTED NAME

Phone: 393-8186

Title: Park Operations Manager Date: 3-2-21

**IMPORTANT:** The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

- City Commission required:  Yes City Commission meeting on 4/1/2021 (date confirmed of approved agenda item).  
 No City Commission approval is not required: \_\_\_\_\_ (Indicate Policy exemption section (i.e. Sec 7.1(c))  
 Vendor is active in the Advantage Financial System – **Department is responsible to obtain appropriate documentation to activate vendor.**