



**ADDENDUM NO. 1**

Date: March 27, 2018

Bid Date: April 16, 2018  
at 3:00 P.M. (Local Time)

Bid Name Auction Services of Surplus Goods

Bid No.: FATG-180073-AH

NOTE: This Addendum has been issued only to the holders of record of the specifications.

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

1. Any questions shall be submitted in writing to the City of Gainesville Purchasing Division by 3:00 p.m. (local time), April 9, 2018. Questions may be submitted as follows:  
Email: [HamiltonAM@cityofgainesville.org](mailto:HamiltonAM@cityofgainesville.org)  
or  
Faxed (352) 334-3163  
Attention: Amber Hamilton
2. Please find attached:
  - a) A copy of Financial Procedures Manual Section 41-423 Prohibition of lobbying in procurement matters (referred to as Cone of Silence in updated policy Resolution 170116).

The following are answers/clarifications to questions of the Solicitation:

3. Question: Who are you currently using to sell your miscellaneous items? Equipment? Vehicles?  
Answer: Vehicles, yard and heavy equipment is currently through Weeks Sales Company Miscellaneous items are sold on GovDeals.
4. Question: Is this Bid for all vehicles, equipment and miscellaneous items?  
Answer: No, the Bid is for vehicles and heavy equipment only.
5. Question: Would you consider a bid with transportation charges built into the commission?  
Answer: No, the City prefers to see separate charges.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

CITY OF \_\_\_\_\_ FINANCIAL SERVICES  
GAINESVILLE PROCEDURES MANUAL

**41-424      Prohibition of lobbying in procurement matters**

Except as expressly set forth in Resolution 060732, Section 10, during the black out period as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees except the purchasing division, the purchasing designated staff contact. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Black out period means the period between the issue date which allows for immediate submittals to the City of Gainesville Purchasing Department for an invitation for bid or the request for proposal, or qualifications, or information, or the invitation to negotiate, as applicable, and the time the City Officials and Employee awards the contract.

Lobbying means when any natural person for compensation, seeks to influence the governmental decision making, to encourage the passage, defeat, or modification of any proposal, recommendation or decision by City Officials and Employees, except as authorized by procurement document.