



**ADDENDUM NO. 5**

**Date:** September 24, 2015

**Bid Date:** ~~October 1, 2015~~  
November 2, 2015  
3:00 P.M. (Local Time)

**Bid Name:** Fixed Route Scheduling Software

**Bid No.:** RTSX-160004-DS

**NOTE:** This Addendum has been issued to the holders of record of the specifications and attendees of the non-mandatory pre-bid meeting held on September 16, 2015.

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

- 1. The question deadline has passed; no additional questions will be answered.
- 2. Questions and Responses:

**Question1:** What data will be required to be imported from Fleet-Net? What format is the data available in?  
**Answer1:** **Schedule information will need to be seamlessly exchanged between the two systems. Historical and existing schedule information will need to be imported from Fleet-Net to the proposer’s scheduling solution. All schedule information needed for time-keeping and payroll processing will need to be uploaded from proposer’s scheduling solution to Fleet-Net. Specifically, RTS will use the roster created by the proposer’s scheduling solution within Fleet-Net to track work assignments, overtime, cancelled service, days off, extraboard, etc. If RTS procures the optional Operation software it is expected at a minimum to provide the latter functionality and that aspect of the integration will not be necessary. The data is stored in a SQL server database.**

**Question2:** Does RTS have a preferred hardware vendor? Please note, RTS purchasing hardware from a gov’t contract is generally a cheaper solution.  
**Answer2:** **Limited to hardware that would be in IT data centers the preferred vendor is HP. I suggest the RFP responders describe the minimum requirements and this procurement happen outside of the RFP if even necessary. If virtualization allowed then there is likely no data center hardware. For other hardware that is up to IT Support (Dell for desktops I know) and RTS.**

**Question3:** Which HR system is being used?  
**Answer3:** **Globally, RTS uses ADP for timekeeping and attendance. Operator work assignments, however, are initially entered in Fleet-Net and then manually transcribed in ADP by Payroll staff. If RTS procures the optional Operation software it is expected to fully integrate with ADP and negate the need for any manual transcription.**

- Question4: Which sign-in terminals are being used?  
Answer4: **Drivers clock-in using ADP terminals. At this time, these terminals are not integrated with run assignments or any other operational characteristics.**
- Question5: Does RTS already own a SQL Server license?  
Answer5: **We do not have a license but GRU has enterprise sql licensing. GRU IT has SQL Server license for virtual machines running SQL Server, otherwise additional license will need to be purchased. Again those will have to purchase outside of the RFP because we must purchase from SHI to put on our Enterprise Agreement.**
- Question6: Does RTS test databases on a separate server or just a separate instance of SQL Server?  
Answer6: **We can do either. We have Dev and QA tier SQL Servers (virtual) and Production tier SQL Servers (virtual). Which we do will depend on vendor requirements and IT operational needs.**
- Question7: Operations System Functional Requirements – Item 13.11 - The system shall allow RTS to generate and print employee performance reports. Please provide more details on the requirements of this report.  
Answer7: **The report will include the metrics outlined in that section like count of late sign-ins within a certain period and accident history and have the ability to provide more robust statistics like information on on-time performance and farebox data entry as that functionality is added by RTS.**
- Question8: Operations System Functional Requirements – Item 6.25 - The system must allow for a centralized markup of the extraboard assignments. Please explain this requirement in more detail.  
Answer8: **This requirement addresses the need for the proposer’s solution to offer one location that all appropriate staff can access and work with to meet the requirements of section 6 “Extraboard/Open Work Assignment Process.”**
- Question9: Functional and Technical Requirements, Item 9.1 - Which version of ESRI is being used by the City?  
Answer9: **ArcMap 10.0 or higher.**
- Question10: We are having trouble contacting someone at Transloc – do you have a contact name and email address for the contact there?  
Answer10: **Jimmy Jones at 919-973-3822 or 919-810-8829.**

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 5 by his or her signature below, **and shall attach a copy of this Addendum to its proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 5 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_